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PROCEEDINGS
OF THE
Teachers College Board
OF THE
STATE OF ILLINOIS



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TEACHERS COLLEGE BOARD
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STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

TEACHERS COLLEGE BOARD

Ex-officio Members

FRANK G. THOMPSON, Director of Registration and Education
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. McMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

Presidents of Teachers Colleges and Normal Universities


R. W. FAIRCHILD, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.
Western Illinois State Teachers College, Macomb



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MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

February 19, 1945

The members of the Teachers College Board and the college presidents met in the Abraham Lincoln Hotel, Springfield, Illinois, at 10:00 A.M. on Monday, February 19, 1945, at the call of the Chairman, Frank G. Thompson, who presided at the meeting.

The following members of the Board were present:

Mr. Frank G. Thompson, Chairman

Mr. Vernon L. Nickell, Secretary

Mr. Richard F. Dunn

Mr. Russell L. Guin

Miss Harriet McIntire

Mr. Charles E. McMorris

Mrs. Helen R. Pegelow

Mr. Lindell W. Sturgis

Members absent:

Dr. Preston Bradley

Mr. John D. Dill

Also present were:

Mr. Elmer P. Hitter, Co-ordinator
Department of Registration and Education

Dr. Robert G. Buzzard, President
Eastern Illinois State Teachers College

Dr. R. W. Fairchild, President
Illinois State Normal University

Dr. Karl L. Adams, President

Mr. Emil A. Anderson, Business Manager
Northern Illinois State Teachers College

Dr. Frank A. Beu, President
Western Illinois State Teachers College

Dr. Chester F. Lay, President

Mr. Edward V. Miles, Jr., Business Manager
Southern Illinois Normal University

The meeting was called to order and Chairman Thompson presented the minutes of the December 18th meeting for approval. Mrs. Pegelow moved that they be accepted as written. Mr. McMorris seconded the motion and the minutes were unanimously approved.

A letter from Miss Lillian Goddard was read. The writer called attention to the fact that Mr. James Dodd, recent editor of The Egyptian, publication of Southern Illinois Normal University, had been called to the Army and that she had been appointed editor for the remainder of the year by the Council of Publications. Miss Goddard expressed the desire of The Egyptian to cooperate with the Board, and invited any suggestions or criticisms.

A memorandum of appreciation from the Carbondale Business Men's Association was read, the members expressing to Governor Dwight H. Green and the Teachers College Board their approval of the appointment of Dr. Chester F. Lay as President of Southern Illinois Normal University, and pledging their support of his administration.

Dr. Chester F. Lay named the following as members of a committee to cooperate with Board's committee on the ceremonies for his inauguration as president of Southern Illinois Normal University:

Mr. Edward V. Miles, Jr.
Dean Lucy K. Woody
Dr. T. W. Abbott

Dr. Richard L. Beyer
Dr. Charles D. Tenney
Dean E. G. Lentz

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

The report of this college was presented by Dr. Karl L. Adams, President, who requested approval of the various actions set forth therein.

A motion to approve the report was made by Mr. Sturgis and seconded by Mrs. Pegelow. The motion passed unanimously and the Northern Illinois State Teachers College report was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Eastern was presented by Dr. Robert G. Buzzard, President.

Dr. Buzzard suggested that the classification of employees be changed in order that the title of each employee correspond with the work he performs. A discussion followed in which it was brought out that in at least one instance the State was found not liable for injuries sustained by an employee in the line of duty merely because he was not properly classified.

Dr. Buzzard presented an addenda to his report in which a request is made that Eastern be permitted to become a regional college. Wires received from county superintendents of schools and teachers college presidents were read and these substantiated Dr. Buzzard's reasons for offering liberal arts courses with teacher training courses. The Board was asked to endorse a legislative program to have the school made a regional college, changing its name to Eastern Illinois State College, continuing the present teacher training program and offering a four-year general college curriculum without certification privileges. It was specifically pointed out that omission of the word "teacher" in the name of the college would facilitate the recruitment of students.

A motion to approve the report of the college, with the exception of the addenda, was presented by Mrs. Pegelow, seconded by Mr. Guin. It carried unanimously and the report for Eastern Illinois State Teachers College was approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

The report was presented by Dr. R. W. Fairchild, President. On Page 35, under Summary, items 18, 19 and 20 were removed subject to action by the Board Committee on Graduate Work, and item 21 made item 18.

Mr. Dunn moved that the report be accepted as given by Dr. Fairchild subject to the action of the Graduate Committee on original items 18, 19 and

20, and including the granting of the easement item, originally 21, subject to rescision by the State of Illinois on six months' notice. The motion was seconded by Mr. Guin, passed unanimously, and the Illinois State Normal University report was approved.

Mr. Nickell then offered to print the minutes of the Board meetings using the printing fund of the Superintendent of Public Instruction. A statement was made by Chairman Thompson that if it is possible, it would be advisable to print the minutes which have not been printed, and that the offer of the Superintendent of Public Instruction to print the minutes of the present meeting and future meetings should be accepted.

Mr. Thompson's statement was put in the form of a motion by Mr. Sturgis, seconded by Miss McIntire, and carried unanimously.

The Board was advised that Mr. Sturgis and Mr. Thompson had extended an invitation to Governor Green to attend the inauguration of Dr. Chester F. Lay as president of Southern Illinois Normal University on the tentative date, May 4, 1945.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The report of the school was presented by Dr. Frank A. Beu, President. On Page 11, Project B-5, and on Pages 19 and 20, under Summary, items S and T, were removed subject to action by the Board Committee on Graduate Work.

Mr. Guin moved that the report be accepted as given by Dr. Beu, with the exception of the items removed. The motion was seconded by Mr. McMorris, passed unanimously, and the Western Illinois State Teachers College report was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, gave the report for the university.

Dr. Lay took the opportunity to express his appreciation of assistance given by Mr. Sturgis, other members of the Board, and the other presidents in assuming his new duties as president of Southern.

There was a brief discussion on the need for training of students in vocational trades, and Dr. Lay expressed his intention of offering suitable courses in this field. Chairman Thompson brought out the fact that such courses are essential in training returning veterans.

It was suggested that separate committees be appointed to report on items 4 and 5 of the report, under Summary of Action Requested of the Board, on Page 23. The suggestion was put into the form of a motion by Mr. Nickell. The motion was seconded by Mr. Guin and carried unanimously.

A motion was then made by Mr. Sturgis to approve the report of the university with the exception of the above items 4 and 5. The motion was seconded by Mr. Dunn and carried unanimously. The report of Southern Illinois Normal University was approved.

There followed a discussion of employees of the State Teachers Colleges and Normal Universities joining unions. It was agreed that there was no objection to the employees belonging to legitimate unions and their receiving prevailing wages, but at present this was impossible because of the required classification of employees. Being too late to make any changes in the budget no motion for action was made.

A discussion was held with reference to the rehearing on the 1945-1947 budget to be held before the Budgetary Commission on February 20. Chairman Thompson arranged a meeting with Budgetary Commission when he was informed that a \$300,000 proposed cut was to be made in the budgets of the State Teachers Colleges and Normal Universities.

Dr. Adams expressed the desire to have fixed dates scheduled for Board meetings. Chairman Thompson pointed out the difficulties in setting dates, but appointed the following committee members without motion to contact the other members of the Board concerning a schedule and report their findings at the next meeting:

Mrs. Helen R. Pegelow

Miss Harriet McIntire

Dr. Karl L. Adams

The next meeting of the Teachers College Board was set for April 9, 1945, in Springfield, the members to convene at 10:00 A.M., with no further notice to be given.

Dr. Fairchild addressed the chairman relative to general faculty morale. There followed the reading of a letter to the Board from F. Lincoln D. Holmes, Chairman of the Joint Faculty Committee, which expressed appreciation for the adoption of a salary schedule on June 11, 1943, and indicated the need for revision of some of the provisions of the schedule. The Joint Faculty Committee suggested that the Teachers College Board establish a Salary Schedule Committee with which the Joint Faculty Committee could cooperate in revising the salary schedule. Chairman Thompson pointed out the fact that it was too late to take any action for the 1945-1947 biennium, and suggested that the Budget Committee make any revision it sees fit to handle the situation.

Mr. Miles raised the question as to whether or not value of a scholarship should be deducted from the charges made under Public Law 16, which covers the training of veterans with a vocational handicap for which Southern Illinois Normal University has a contract.

A motion to adjourn was presented by Mr. Nickell. Seconded by Mr. Sturgis, the motion carried and the meeting was adjourned.

Respectfully submitted,

FRANK G. THOMPSON, Chairman
Teachers College Board

Attest:

VERNON L. NICKELL, Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the Meeting of the Teachers College Board at
Springfield—February 19, 1945

To the Chairman and Members of the Teachers College Board:

Ladies and Gentlemen: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment for the year 1943-1944 (36 weeks) counting no names twice.

	Men	Women	Total	Total one year ago
Post Graduates.....	1	1	2	5
Seniors.....	13	65	79	142
Juniors.....	8	80	88	140
Sophomores.....	9	90	99	203
Freshmen.....	53	162	215	362
Total.....	84	399	483	852

2. Enrollment, Summer Session, 1944.

	Men and boys	Women and girls	Total	Total one year ago
College.....	26	270	296	271
Elementary Grades.....	56	46	102	150
Total.....	82	316	398	421

3. Per capita cost of students in the college for the year beginning July 1, 1943 and ending June 30, 1944.

	Equivalent for 36 weeks
Enrollment, summer session, 1943.....	421
Enrollment, fall quarter, 1943.....	441
Enrollment, winter quarter, 1943-4.....	423
Enrollment, spring quarter, 1944.....	394
Enrollment, extension, 1943-4.....	440
	550

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriation for Repairs and Equipment....\$420,815.41

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements..... 5,743.99

The total cost of operating the college for one year, not including permanent improvements was 426,559.40

Per capita cost based on 36 weeks—\$426,559.40 ÷ 550..... 775.56

4. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 7, 1944.

SENIOR COLLEGE
Degree of Bachelor of Science in Education

Name	Curriculum	Address
Paul L. Alongi	Earth Science	Geneva
Jane Bradford Anderson	Home Economics	Oregon
Bette Jane Arneson	Early Elementary	Chicago
Patricia Ann Behrens	Later Elementary	Sterling
Rose Delores Benda	Music	Chicago
William Ellis Bixby	Physics	Rockford
Burton Block	Chemistry	DeKalb
Charlotte Ruth Brett	Later Elementary	Rochelle
Elda Gertrude Briggs	Early Elementary	Elkhart, Indiana
Elizabeth G. Brough	English	Rochelle
Betty Jane Brown	Mathematics	Rockford
Eileen Marilyn Carlson	Mathematics	Chicago
Ruth Carolyn Casto	English	Chicago
Warren F. Classon	Zoology	Ottawa
Joyce Cooke	Home Economics	Paw Paw
Louise Court	Later Elementary	Sycamore
Jane Crawford	Early Elementary	Marseilles
Frances Josephine Crowley	Early Elementary	Huntley
Jay Quentin Dailey	Chemistry	Kingston
Eleanor Dannewitz	Home Economics	Somonauk
Mavis Eakle	Home Economics	Waterman
Helen Eck	Physical Education	Aurora
Alice Rose Edson	Home Economics	West Chicago
Mary Jane Elliott	Later Elementary	Matteson
Jean Faircloth	Later Elementary	Aurora
Marguerite Fish	Zoology	Western Springs
Darlene Ruth Fowler	Social Science	Herbert
Seymour Greenspan	Social Science	Chicago
Eugene T. Grembowicz	Botany	Chicago
Charlotte Grochowski	Physical Education	Chicago
Harriet Hay	Home Economics	Oregon
Alice E. Herreid	Early Elementary	Decatur
Maxine Holcomb	Fine Arts	Chicago Heights
Geraldean Holdeman	Physical Education	Freeport
Bernadette Anne Holub	Early Elementary	LaGrange
Betty Jo Hurlbert	Later Elementary	Rockford
Muriel Edith Isaacson	Later Elementary	Chicago
Marcella E. Johnson	Early Elementary	Wheeling
Shirley Willrett Johnson	Home Economics	DeKalb
Louise M. Jordan	Early Elementary	Oak Park
Florence A. Kirchner	Zoology	DeKalb
Julia Kreck	Fine Arts	Berwyn
Wesley H. William Kraude	Social Science	Chicago
Walter J. Kukkonen	Social Science	DeKalb
Evelyn M. LaBond	Later Elementary	Chicago
Doreen Evelyn Landis	Home Economics	Milledgeville
Dorothy Langhammer	Later Elementary	Aurora
Lois Mae Lazansky	Early Elementary	Huntley
Rochelle Hirshman Lee	Later Elementary	Milwaukee, Wis.
Seymour Ralph Levin	Social Science	Chicago
Rose Lundberg	Later Elementary	Rockford
Dorothy Ellen Mercer	Early Elementary	Aurora
Gertrude Campbell Moore	Home Economics	Elgin
Jean Marie Mors	Early Elementary	Arlington Heights
Margaret Lucille Mullen	Early Elementary	DeKalb
Jeanne Kathryn Nelson	Social Science	Rockford
Mary Elizabeth Owens	Home Economics	DeKalb
Betty Irene Parker	Zoology	Chicago
Floise Mae Peters	Early Elementary	Morris
Shirley B. Peterson	Physical Education	Elmhurst
Gladys Pettingill	Later Elementary	Chicago
Martha Louise Racich	Home Economics	Sycamore
Dorothy Hiles Rades	Later Elementary	Chicago
Clara Troope Robinson	Fine Arts	DeKalb
Virginia Ione Rompf	Home Economics	Somonauk
Carol Marie Schroer	Early Elementary	Pearl City
Georgia L. Schwarz	Physical Education	Maywood
Joan Beverly Seaman	English	Chicago
Beth Hamilton Sears	Music	Barrington
Charlene Mary Shear	Early Elementary	Fulton
Robert Thomas Sickel	Industrial Arts	Chicago
Anna Louise Simpson	Physical Education	Kankakee
Charlotte Roseann Smital	Later Elementary	Lombard

Name	Curriculum	Address
Patricia Healey Stone	English	Milledgeville
Ruth Elizabeth Svensen	Speech	Elgin
Grace Mae Thurlby	Social Science	Genoa
June Murphy Walsh	Later Elementary	Aurora
Lucille Waters	Social Science	Antioch
Marjorie Wehrli	Physical Education	Naperville
Eileen Weinert	Early Elementary	Chicago
Doris D. Wheeler	English	Poplar Grove
Shirley H. Wilkinson	Later Elementary	St. Charles
Thelma Jeannette Wright	Music	Algonquin

SENIOR COLLEGE
Degree of Bachelor of Science in Education
August 4, 1944

Name	Curriculum	Address
Mary Irene Ackman	Later Elementary	DeKalb
Edith Amelia Anderson	Early Elementary	Malta
Esther R. Baie	Early Elementary	Hinckley
Betty Barton	Social Science	DeKalb
Elizabeth Baumann	Early Elementary	Bristol
Geraldine Biester	Early Elementary	Waukegan
Helen Joan Breen	Early Elementary	DeKalb
Frances Carter	Early Elementary	Naperville
Loretto M. Condon	English	Rockford
Marjorie Conibear	Early Elementary	Amboy
Esther Garman Davis	Early Elementary	Freeport
Zelma Ewing Duzan	Early Elementary	Granville, Ohio
Ardis Ege	English	Joliet
Dellora Engstrom	Music	Batavia
Gladys Margaret Grieger	Early Elementary	St. Joseph, Michigan
Mary McEleney Gutshall	Later Elementary	Somonauk
Erna M. Hoffman	Early Elementary	Amboy
Edna Marion Johnson	Early Elementary	Rockford
Irene B. A. Brueger	Later Elementary	Geneseo
Marian Lange	Later Elementary	Morrison
Marjorie B. Leinauer	Early Elementary	Sycamore
Roberta Duffield McArthur	Social Science	Arlington
Mary Gurovich McDaniels	Later Elementary	DeKalb
Mary Clarke Mohlman	Later Elementary	Belvidere
Margaret E. Morgan	Music	Chicago
Merle Nagel	English	Chicago
James A. Paulsen	Zoology	Chicago
Edwin Rams	Physics	Chicago
Ruth Mathers Ravatt	Early Elementary	Ottawa
Martha Amelia Scheisher	Later Elementary	Hampshire
Edith L. Stauf	Early Elementary	Rockford
Augusta Sofia Stenquist	Later Elementary	Mt. Carroll
Mary Ellen Sullivan	Early Elementary	Elburn
Marcella Phyllis Uhler	Later Elementary	Chicago
Helen Daly Walsh	Later Elementary	Aurora
Henrietta Wehrli	Early Elementary	Lisle
Dorothy Blanche Winkler	Later Elementary	Prophetstown

5. Attendance, Fall Quarter, 1944.

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graguates-----		1	1	1
Seniors-----	6	67	73	77
Juniors-----	7	61	68	81
Sophomores-----	14	92	106	87
Freshmen-----	63	187	250	195
Total College-----	90	408	498	441
b. DeKalb Township High School-----	291	341	632	591
c. Elementary Grades				
McMurry Training School-----	130	117	247	237
Glidden Training School-----	124	127	251	273
Affiliated Rural Schools-----	16	13	29	27
Total Elementary-----	270	257	527	537

II. FACULTY

1. *Advanced Degrees*

I wish to report for the information of the Board that it is now "Dr." Stuart D. Fink, principal of the McMurry Training School. Dr. Fink passed his final qualifying examination at the University of Minnesota, thereby fulfilling all the requirements for his doctor's degree. The examination was based on his thesis, a study of platoon schools.

Miss E. Ruth Taylor of the English Department on leave this year to study at Northwestern University, has recently passed her preliminary examinations toward her doctor's degree.

2. *Returned from Leaves of Absence*

Mr. Carl H. Appell, member of the Men's Physical Education Department, returned from a leave of absence granted to him during the summer of 1942 to serve with the Army Air Corps. He took up his duties at the college in September and is teaching courses in physical education and biology.

Dr. Durward L. Eaton who had been granted a leave of absence for the college year 1943-1944 to assist in the teaching program at Wabash College in the Navy program, returned to the campus and took up his work in the Department of Physical Sciences in September, 1944.

3. *New Leaves of Absence*

Mr. George Evans, head of the Department of Physical Education for Men, was granted a leave of absence beginning on December 1, 1944, to do research work with the United Duroc Record Association at Peoria, Illinois. This leave is without pay. Members of the department are carrying on the work of the department during his absence. Mr. Evans plans to return to the campus in September, 1945.

Miss Lenore Gordon, librarian, has requested a leave of absence for the fall quarter of 1945 in order to continue advanced study at Columbia University. I should like to recommend that Miss Gordon be granted this leave at one-half pay for that time.

4. *Resignation*

Dr. Doris Twichell resigned as of January 1, 1945 in order to accompany her husband, a captain in the medical division of the Army, to Texas where he accepted a new assignment after serving over-

seas for a year. Dr. Twichell has done quality work in the Speech Department and has been a member of the faculty since 1937.

5. *New Appointments*

I wish to report for approval the appointment of Mrs. Ruth T. Skaggs of Chatham, Illinois, who took up the work in the Home Economics Department in the foods division in September. Mrs. Skaggs is replacing Miss Wilma DeLassus who resigned in June in order to be married. Mrs. Skaggs is receiving a salary of \$2,250 for nine months. She is a graduate of Illinois State Normal University and has had teaching experience in the schools of Amboy and Glenarm, Illinois in foods, clothing, and science.

I wish to report for approval the appointment of Mrs. Charlotte L. Blee to take the position made vacant by the leave of absence granted to Miss Esther Williams in the seventh grade of the McMurry Training School. Mrs. Blee is a graduate of the Northern Illinois State Teachers College and has had teaching experience in the schools of Sycamore and Lake Bluff, Illinois. She began work in September at a salary of \$2,150 for nine months. This is only for the time until Miss Williams returns to the campus.

I wish to report for approval the appointment of Dr. Johnnye Akin to fill the position made vacant by the resignation of Dr. Doris Twichell in the Speech Department. Dr. Akin began work on January 1 at a salary of \$350 a month for five and one-half months. She earned her bachelor degree at Emerson College, Boston and Huntingdon College, Montgomery, Alabama; her master's degree at Louisiana State University and the University of Michigan, and her doctor's degree at Louisiana State University. She has had teaching experience in speech clinics at Monroe, Louisiana, at Maryville College, St. Louis, Missouri, and at Louisiana State University.

6. *Disability Cases*

I wish to report for the information of the board that Mr. Ira J. Jenks, associate professor in the Department of Physical Sciences, was approved as a member of the summer session faculty.

Under the rules of the board covering illness, Mr. Jenks was continued on the July payroll for four weeks and on the August payroll for one week. At the present time his illness has been pronounced incurable and he has been placed on disability through the University Retirement System as of August 8, 1944. Mr. Jenks is still alive. He is completely paralyzed on one side. He will probably not live long. Because of our present student enrollment, no attempt has been made as yet to secure a replacement for him.

Mrs. Bertha Pratt, assistant in the college library, fell on the icy walks, breaking her hip. When Mrs. Pratt, because of her age, did not yield to treatment, she was placed on disability on November 1, 1944. I doubt if Mrs. Pratt will ever be able to return to the employ of the college since her age would make her retirement mandatory this year.

III. OTHER SCHOOL EMPLOYEES

1. *July Rate Changes*

Lillian Bjelk, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.

Tillie Bjelk, Clerk Stenographer II, from \$1,560.00 to \$1,620.00.

Vivian Bjelk, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.

Charles Fohr, Maintenance Plumber, from \$2,250.00 to \$2,400.00.

Leta Groves, Clerk Stenographer I, from \$1,320.00 to \$1,380.00.

Doris Hanson, Clerk Typist I, from \$1,320.00 to \$1,440.00.

Lorraine Kittleson, Clerk Typist I, from \$1,320.00 to \$1,440.00.

Robert Kivell, title changed from Maintenance Laborer to Maintenance Equipment Operator, rate changed from \$1,620.00 to \$1,740.00.
 Beverly Warrick, Clerk Typist I, from \$1,500.00 to \$1,560.00.
 Mary Lou Jorgensen, title changed from Faculty Assistant to Clerk Stenographer I (certified by Civil Service)—no change in rate.
 Shirley Nelson, Faculty Assistant, from \$100.00 to \$110.00 a month.

2. *August Changes*

Alexander Campbell, Maintenance Laborer, final as of August 31, 1944, placed on retirement.
 Josephine Lech, Faculty Assistant, changed from \$50.00 to \$60.00 a month.
 Posey Martz, Faculty Assistant in the office of the registrar, new as of August 1 at \$100.00 a month. Mrs. Martz replaces Florence Jorgensen.

3. *September Changes*

Vina Ackman, domestic, new as of September 1 at \$125.00 a month replacing Mrs. Pantilla who resigned as woman janitor.
 Claude Cheatham, maintenance laborer, rate changed from \$130.00 to \$135.00 a month.
 Anthony Prentice, maintenance laborer, new as of September 1 at \$130.00 a month, replacing Alexander Campbell, maintenance laborer who was placed on retirement.
 Betty Vequist, Faculty Assistant, new as of September 1 in the office of the dean of women at the rate of \$100.00 a month, replacing Ruth Ann Jones who resigned as of October 15, 1944.

4. *October Changes*

Theresa Campbell, reinstated under Civil Service as domestic on September 18 at \$90.00 a month.
 Marguerite Hayhurst, Faculty Assistant, new as of October 1 at \$120.00 a month, replacing Tillie Bjelk, Clerk Stenographer II, on leave of absence on account of health as of October 17.
 Ruth Ann Jones, Faculty Assistant, resigned as of October 15. Rate \$110.00 a month.
 Andrew Seppala, Maintenance Laborer, new as of October 16 at \$125.00 a month replacing Robert Kivell previously promoted from maintenance Laborer to Maintenance Equipment Operator.

5. *November Changes*

Posey Martz, Faculty Assistant, changed from \$100.00 a month to \$110.00 a month effective November 1.
 Betty Vequist, Faculty Assistant, resigned as of November 30, 1944.

6. *December Changes*

Ray F. Paxton, Maintenance Laborer, new as of December 12, 1944, at \$115.00 a month, replacing Ernest L. Boardman, Maintenance Laborer, resigned as of December 31, 1944.
 Catherine Firkins, Faculty Assistant, new as of December 8, 1944 at \$100.00 a month, replacing Betty Vequist, resigned as of December 30, 1944.
 Maude Anderson, domestic, rate changed from \$90.00 to \$110.00 a month.
 Emma Biers, domestic, rate changed from \$90.00 to \$100.00 a month.
 Helen Bjorn, domestic, rate changed from \$90.00 to \$100.00 a month.
 Theresa Campbell, domestic, rate changed from \$90.00 to \$100.00 a month.
 Kathryn Kelly, domestic, rate changed from \$110.00 to \$115.00 a month.
 Alma Pedersen, domestic, rate changed from \$100.00 to \$110.00 a month.
 Charlotte Ward, Cook I, rate changed from \$125.00 to \$130.00 a month.

Marguerite Hayhurst, Faculty Assistant, rate changed from \$120.00 to \$125.00 a month.

Ernest J. Blake, Maintenance Laborer, new as of December 1, 1944, at \$135.00 a month, replacing Taylor Long, placed on retirement as of December 16, 1944.

7. *January, 1945*

Shirley Nelson, previously Faculty Assistant, certified by Civil Service as Clerk Stenographer I as of January 1, 1945 at \$110.00 a month, no change in salary.

Adele Carstedt, Faculty Assistant, new as of January 1, 1945, replacing Bernice Olson Nelson, resigned as of January 6, 1945 at \$110.00 a month.

Anthony Prentice, Maintenance Laborer, resigned as of January 2, 1945.

Tillie B. Mathisen, Clerk Stenographer II, on leave, reinstated as of January 10.

Marguerite Hayhurst, Faculty Assistant, resigned as of January 31, 1945, having replaced Mrs. Mathisen during her leave.

IV. THE ORGANIZATION

I wish to present for approval the college calendar for the year 1945-1946:

FALL QUARTER, 1945

Tuesday, September 11.....	Faculty Meeting.	8:00 P. M.
Wednesday, September 12.....	Freshman Week begins.	8:00 A. M.
Saturday, September 15.....	Registration for other students.	8:00 A. M.
Monday, September 17.....	Class work begins.	8:00 A. M.
Saturday, October 13.....	Homecoming	
Friday, October 19.....	Meeting of State Teachers Association	
Wednesday, November 21.....	Thanksgiving recess begins.	12:00 M.
Monday, November 26.....	Class work resumes.	8:00 A. M.
Wednesday and Thursday, December 5 and 6.....	Examinations	
Friday, December 7.....	Close of Fall Quarter.	4:00 P. M.

WINTER QUARTER, 1945-1946

Monday, December 10.....	Registration for all students.	8:00 A. M.
Tuesday, December 11.....	Class work begins.	8:00 A. M.
Friday, December 21.....	Christmas recess begins.	4:00 P. M.
Monday, January 7.....	Class work resumes.	8:00 A. M.
Friday, February 22.....	Holiday	
Wednesday and Thursday, March 13 and 14.....	Examinations	
Friday, March 15.....	Close of Winter Quarter.	4:00 P. M.

SPRING QUARTER, 1946

Monday, March 18.....	Registration for all students.	8:00 A. M.
Tuesday, March 19.....	Class work begins.	8:00 A. M.
Friday, April 12.....	Easter recess begins.	4:00 P. M.
Monday, April 22.....	Class work resumes.	8:00 A. M.
Thursday, May 30.....	Holiday	
Sunday, June 9.....	Baccalaureate.	3:00 P. M.
Monday and Tuesday, June 10 and 11.....	Examinations	
Wednesday, June 12.....	Commencement.	10:00 A. M.
Wednesday, June 12.....	Close of Spring Quarter.	4:00 P. M.

SUMMER SESSION, 1946

Monday, June 17.....	Registration.	8:00 A. M.
Tuesday, June 18.....	Class work begins.	8:00 A. M.
Thursday and Friday, July 4 and 5.....	Holiday	
Friday, August 9.....	Close of Summer Session.	4:00 P. M.

FALL QUARTER, 1946

Tuesday, September 10.....Faculty Meeting. 8:00 P. M.
 Wednesday, September 11.....Freshman Week begins. 8:00 A. M.
 Saturday, September 14.....Registration for other students

V. THE CURRICULUM. No report.

VI. BUILDINGS AND GROUNDS

The Repair Program

This has been a very difficult winter in handling repairs to our buildings and grounds. The tremendous amount of snow we have had with the accompanying freezing and thawing has caused numerous roof leaks throughout all of our buildings and we have had continuous difficulty with repairs in this area. At the present time we have a large project handling specific repairs of this type to the campus elementary school. We hope to do something of the same type with the Administration Building during the next biennium if we can keep the water out until that time.

Postwar Building Program

We understand, from consultation with the Department of Architecture and Engineering, that the postwar planning priority for the college at DeKalb is now listed in the following order:

(1) B—1—Library Building	\$ 600,000.00
(2) S—1—Site preparation for Area 1.....	8,880.27
(3) L—1—Land Acquisition	60,000.00
This project involves the acquisition of approximately 59 acres of land of which 8½ acres have already been subdivided into lots on which are located 6 medium priced homes. On the chart this is marked as Area 7. Acquisition of this land is essential to the 25-year program for postwar development. On it will be located the men's dormitory, women's gymnasium, a field house, and the entire intramural and recreational playing fields.	
(4) S—2—Site preparation for Areas 7 and 9.....	180,086.10
The site work for Areas 7 and 9 are merged into one project. The buildings concerned are women's dormitory on Area 9 and men's dormitory on Area 7.	
(5) B—2—Men's and Women's Dormitories.....	765,398.50
This project was originally set up to include double the amount specified above as the demand for facilities to handle students is one of the critical situations in DeKalb at the present time. This has always been a difficult situation and it is now made more difficult as a result of the influx of persons connected with the war industries in DeKalb and Sycamore. These dormitories are planned in sections and their structural organization is such that these formal units can still be developed as a complete building.	
(6) B—3—Heating plant addition, incinerator, feeder tunnels and electrical conversion	430,624.00
Total	\$2,014,988.87

Though this building is placed third on the list, it must parallel or precede any major additions to the college plant.
 The chart on the next page may be used for reference to the numbers used on the explanation.

NORTHERN ILLINOIS STATE TEACHERS COLLEGE
DEKALB, ILLINOIS

PRELIMINARY PLOT PLAN SHOWING
PROPOSED COLLEGE LAND ACQUISITION
AND PROPOSED BUILDING LOCATIONS

LEGEND

BUILDINGS

Present that 

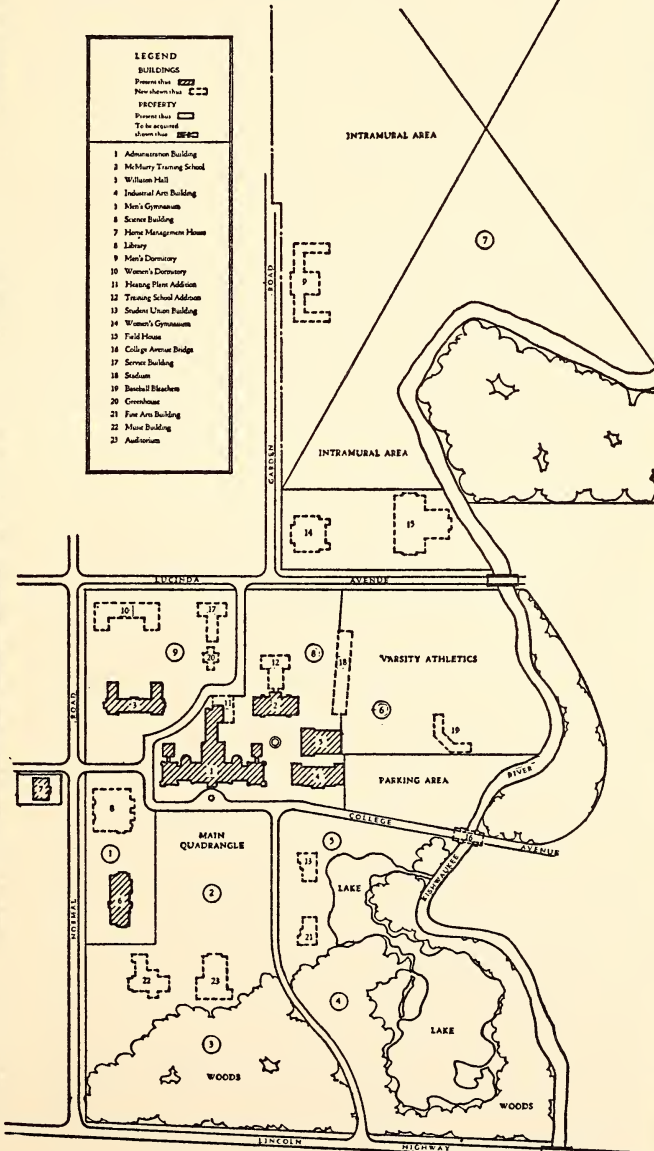
Not shown that 

PROPERTY

Present that 

To be acquired
shown that 

- 1 Administration Building
- 2 McMurtry Training School
- 3 William Hall
- 4 Industrial Art Building
- 5 Men's Gymnasium
- 6 Science Building
- 7 Home Management House
- 8 Library
- 9 Men's Dormitory
- 10 Women's Dormitory
- 11 Housing Plant Addition
- 12 Training School Addition
- 13 Student Union Building
- 14 Women's Gymnasium
- 15 Field House
- 16 College Avenue Bridge
- 17 Service Building
- 18 Stadium
- 19 Baseball Bleachers
- 20 Greenhouse
- 21 Fine Arts Building
- 22 Music Building
- 23 Auditorium



VII. AUXILIARY ENTERPRISES

TEACHERS COLLEGE INCOME FUND

July 1, 1943 to June 30, 1944

RECEIPTS

Surplus, 62nd Biennium.....		\$	2.21
Board and Room, Williston Hall.....	\$41,051.09		
Meals, Williston Hall.....	6,660.95		
Library Fines	169.00		
Miscellaneous Collections	4,076.95		
Registration Fees, College.....	8,966.50		
Registration Fees, Extension.....	4,328.00		
McMurry Book Rental.....	240.01		
Sales and Service.....	305.30		
Transcript Fees	284.00		
Transfer of Funds for Scholarships.....	4,540.00		
			<u>70,621.80</u>
Total Available			\$70,624.01

EXPENDITURES

Personal Services (Salaries).....	\$ 3,893.05		
Food	21,337.06		
Household Supplies	1,265.65		
Miscellaneous Supplies	311.26		
Repairs to Buildings.....	73.84		
Household Equipment	90.13		
Elevator Inspection	342.00		
Subscriptions and Books.....	114.79		
Office Expense	81.38		
Garden Supplies	49.82		
Laundry and Cleaning Supplies.....	1,453.91		
Refunds	81.43		
Retirement	5,612.50		
			<u>34,706.82</u>
Total Expenditures			34,706.82
Balance, June 30, 1944.....			<u>\$35,917.19</u>

VIII. STUDENT LIFE. No report.

IX. MISCELLANEOUS. No report.

X. SUMMARY. Action is requested on the following:

1. Approval of the granting of degrees to the June and August graduates of 1944.
2. Approval of the re-employment of Mr. Carl H. Appell and Dr. Durward L. Eaton who had returned from their leaves of absence.
3. Approval of the granting of a leave of absence without pay to Mr. George G. Evans from December 1, 1944 until September 1, 1945.
4. Approval of the granting of a leave of absence at one-half pay to Miss Lenore Gordon for the fall quarter, 1945.
5. Acceptance of the resignation of Dr. Doris Twichell.
6. Approval of appointments of Mrs. Skaggs, Mrs. Blee, and Dr. Akin under the conditions stated.
7. Approval of the disability cases for Mr. Jenks and Mrs. Pratt.
8. Approval of the rate changes for employees for the period from June through January, 1945.
9. Approval of the new appointments for employees for the period from June through January, 1945.
10. Acceptance of the resignations of employees for the period from June through January, 1945.
11. Approval of the college calendar for the year 1945-1946.
12. Approval as a matter of record of the nursery school project financed by the federal government and housed in the college science building. Action on this project has been taken by the board at a previous meeting this year.

Respectfully submitted,

KARL L. ADAMS, *President.*

REPORT OF
EASTERN STATE TEACHERS COLLEGE, CHARLESTON
FOR THE MEETING IN SPRINGFIELD

February 19, 1945

To the Chairman, Secretary and Members of the State Teachers College Board:

Ladies and Gentlemen: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment for the summer terms of 1944:

	Men	Women	Total	Total one year ago
a. Six-week term.....	2	71	73	265 (6-week)
b. Eight-week term.....	27	181	208	142 (5-week)
	29	252	281	407
c. Refresher course (2 weeks).....	2	46	48	37 (2 weeks)
d. Workshop (3 weeks).....	3	100	103	50 (2 weeks)
	5	146	151	87
Grand total.....	34	398	432	494

2. Graduates:

a. The following students completed the requirements for the degree of Bachelor of Science in Education on June 2, 1944:

Albers, Bette Juanita Sherrick.....Greenup	Donaldson, DorisCharleston
Home Economics: Chemistry, Physical Education	Elementary Education: English
Ashby, Mary MarjorieCharleston	Ellis, Ruth Hope.....St. Jacob
Commerce: Social Science	Mathematics: Latin, English, Social Science
Bainbridge, Sara Louise.....Charleston	Feldman, Wilma Leora.....West Salem
Home Economics: Physical Education	Elementary Education: Zoology
Baker, Leo ClarkCharleston	Ferree, Marie Josephine.....Gays
Geography: Social Science, Zoology	Home Economics: Chemistry, Physical Education
Bell, Constance Yvonne.....Charleston	Finkbiner, Norma Rose.....Palestine
Chemistry: German	Commerce: Physical Education, Social Science
Bidle, Richard Henry.....Robinson	Fleenor, Mary Ruth.....Gays
Chemistry: Physics, Mathematics, German	English: Latin, Social Science
Briggs, George Smith.....Charleston	Gard, Freda Ellen.....Casey
Music: Mathematics	Elementary Education: Art, English
Bullerman, Elnora Matilda.....Shumway	Goldsmith, Jennie Lou.....Newton
Home Economics: Commerce	Commerce: Social Science
Burgener, Elizabeth Suzanne.....Olney	Gordon, Lowell Wilson.....Toledo
Elementary Education: Music	Industrial Arts: Social Science
Buss, Lottie Lucille.....Dundas	Grote, Mary Ellen.....Oconee
Art: English	Home Economics: Art
Carter, Ruby Aileen.....Charleston	Henderson, Rebecca Jean.....Charleston
Home Economics: Art, Chemistry	English: Social Science, French
Cobble, Marjorie Chamberlin.....Gays	Henschen, Leona Mildred.....Rosamond
Elementary Education: Art	Commerce: Social Science
Dickson, Margaret Marie.....Ridgefarm	Higginson, Charlene C.....Crossville
English: Latin, Social Science	Commerce: Social Science
Dively, Kathryn Elizabeth.....Paris	
English: Social Science	

Hill, Nettie Frances.....	Charleston	Pettit, Mary Beth Piersol.....	Kankakee
Commerce: Geography, Social Science		Commerce: Social Science	
Hon, Elizabeth Jane.....	Crossville	Renshaw, Noberta Enmogene Radloff.....	Shelbyville
Home Economics: Physical Education,		English: Commerce	
Chemistry		Robertson, Annabelle Borton.....	Tower Hill
Hudson, Susa Jane.....	Taylorville	Mathematics: Social Science, Physical	
Home Economics: Commerce		Education	
Hyde, Alice Elizabeth.....	Champaign	Rominger, Dorothy Jean.....	Charleston
Elementary Education: English		Home Economics: French	
Jones, Mary Jean.....	Vandalia	Russell, Mildred Geneva.....	Charleston
Home Economics: English		Elementary Education, Music: Social	
King, Norma Jane.....	Charleston	Science	
Botany: Zoology, Geography		Smith, Lena Elizabeth.....	Metcalf
Leedy, Louis Elizabeth.....	Annapolis	Commerce: English, Social Science	
Latin: English, German, Spanish, French		Smithenry, Evelyn Rose.....	Newton
Lewis, Betty Margaret.....	Waggoner	Home Economics: Art	
Speech: English		Stansfield, Anna Ruth.....	Lawrenceville
Manley, Katherine Cecilia.....	Paris	Home Economics: Music	
Elementary Education, English: Home		Stansfield, Elizabeth.....	Lawrenceville
Economics		Elementary Education: Social Science	
McCall, Sarah Disa.....	Charleston	Steinbrecher, Emily Marie.....	Mattoon
Elementary Education, Social Science:		Mathematics: Physical Education,	
Home Economics		Chemistry	
McCord, Charles Luxton.....	East Lynn	Stevens, Helen Lee.....	Centralia
Social Science: Physical Education		Zoology: Latin, Botany	
McGee, Rosemary.....	Edgewood	Stickler, Marjorie Peterson.....	Maywood
Home Economics: Botany		Home Economics: Social Science	
Morse, Mary Ellen Wright.....	Paris	Strader, Joseph Leon.....	Charleston
Elementary Education: Geography		Geography: Social Science	
Moyer, Bona Gene.....	Charleston	Thomas, Margery Beth.....	Charleston
Commerce: Social Science		Zoology: Chemistry, Botany	
Nelson, Florence Emele.....	Granite City	Warford, Lucy Marian.....	Oblong
Home Economics: Social Science		Home Economics: Chemistry, Physical	
Nicoson, Rosemary.....	Brocton	Education	
English: Latin		Weidner, Geneva Margaret.....	Edwardsville
Nicoson, Wanda Eileen.....	Kansas	Commerce: English, Social Science	
Commerce: Social Science		Wente, Margaret Mary.....	Neoga
Petersen, Pollyanna.....	Ramsey	Home Economics: Physical Education,	
Music: Social Science		Chemistry	

b. The following students completed the requirements for the degree of Bachelor of Science in Education on August 4, 1944:

Bails, Jene Louise.....	Charleston	Miller, Melvin Linder.....	Mt. Carmel
Speech: English, Social Science		Social Science: Commerce	
Conley, Shirley E. Baughman.....	Edwardsville	Morse, Elizabeth Clare.....	Woodstock
Home Economics: Art, Chemistry		Elementary Education: Geography	
Fagen, Lillian Miriam.....	Danville	Smith, Edith Rosalie.....	Danville
Mathematics: English, Chemistry, Latin		Elementary Education: Geography	
Gibson, Ruth Mary Leitch.....	Chicago	Stanhope, Jessie Pearl.....	West Salem
Home Economics: Chemistry, English		Elementary Education: Geography	
Grote, Donald Victor.....	Oconee	Walters, John Abner.....	Hindsboro
Zoology: Social Science, Botany, Geography		Music: French	
Johnson, Anna Louise.....	Lawrenceville	Wright, Cathryne A.....	Decatur
Elementary Education: Social Science		Elementary Education: English	
Kelley, Zelma Waneta.....	Danville	Young, Mary Elizabeth.....	Donnellson
Elementary Education: Geography		Elementary Education: Geography	
Logue, Jay Lawrence.....	Beecher City		
Industrial Arts: Geography			

RECAPITULATION, CLASS OF 1944

Bachelor of Science in Education

Date	Men	Women	Total
June 2.....	6	56	62
August 4.....	4	11	15
Total.....	10	67	77

3. Per capita cost, 1943-44:

STUDENT AND COURSE ENROLLMENT

	Students	Courses	Quarter hours
Summer term, 1943 (1st 6 weeks)	265	560	2,240
Summer term, 1943 (2nd 5 weeks)	142	314	1,256
Refresher course, 1943	37	37	148
Workshop course, 1943	50	50	200
Fall Quarter, 1943	282	1,138	4,552
Winter Quarter, 1943-44	268	1,092	4,368
Spring Quarter, 1944	246	998	3,992
Extension, 1943-44 (1st half)	494	494	1,976
Extension, 1943-44 (2nd half)	320	320	1,280
	2,104	5,003	20,012

Equivalent factor: 20,012 quarter hours divided by 48 quarter hours equals 416.9.

EXPENDITURES

From Appropriations	\$391,750.26
From Income Fund	0.00
Total	\$391,750.26

Per Capita Cost for 1943-44 equals \$391,750.26 divided by 416.9 (number of equivalent students for 36 weeks), a quotient of \$939.67.

4. Enrollment, Fall Quarter, 1944:

a. COLLEGE

Class	Men	Women	Total	Total one year ago	Per cent change
Seniors	7	36	43	62	30.6% loss
Juniors	8	44	52	42	23.8% gain
Sophomores	12	58	70	66	6.0% gain
Freshmen	48	114	162	112	44.6% gain
Special Students	1	3	4	0	-----
Total	76	255	331	282	17.3% gain

b. HIGH SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. High School	74	90	164	166
Humboldt C. H. S.	44	60	104	112
Kansas C. H. S.	35	58	93	74
Charleston C. H. S.	120	188	308	391
Total	273	396	669	743

c. ELEMENTARY SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. Elementary.....	109	124	233	244
Humboldt Elementary.....	25	37	62	48
Clear Springs Rural.....	4	6	10	18
Oak Grove Rural.....	6	2	8	8
Muddy Point Rural.....	8	3	11	11
Total.....	152	172	324	329

d. EXTENSION, First half-year, 1944-45

Center	Course	Enrollment	Instructor
Danville.....	Anatomy E170.....	27	Dr. Cavins
	Botany E170.....	27	Dr. Marcy
	Chemistry E170.....	27	Dr. Marcy
	Education E170.....	27	Dr. Lawson
	Social Science E170.....	16	Dr. Wood
Effingham.....	Education E447.....	29	Dr. Zeigel
Hillsboro.....	Education E326.....	46	Dr. Heise
Mt. Carmel.....	Education E326.....	27	Dr. Heise
Mattoon.....	Geography E231.....	22	Miss Harris
Newton.....	Physical Education E345.....	45	Dr. Haight
Oakwood.....	Physical Education E345.....	31	Dr. Haight
Olney.....	Industrial Arts E224, E225.....	21	Dr. Klehm
Paris.....	English E234.....	24	Dr. Widger
Robinson.....	Education E325.....	19	Dr. Heise
Shelbyville.....	Social Science E235, E368.....	19	Dr. Alter
Taylorville.....	Speech E345.....	24	Dr. Ross
Toledo.....	Geography E231.....	30	Miss Harris
Total.....		461	

Extension enrollment, first half-year, 1942-43.....	290	
Extension enrollment, first half-year, 1943-44.....	494	70 % gain
Extension enrollment, first half-year, 1944-45.....	461	6.8% loss

The college enrollment is again markedly local. Two hundred and twenty-four students, 67.6 per cent of the number enrolled, live within approximately 50 miles of the campus. Three hundred and twelve students, or 94.2 per cent of the total enrollment, live within approximately 100 miles of the campus. Coles County furnishes 129 students, or 39 per cent of the total enrollment.

The distribution of college enrollment in the freshman and senior classes for the ten years 1935-44 inclusive, gives some bearing upon the drain of outside influences upon chances for graduation. The freshman class in these ten years averaged 41.48 per cent of the college enrollment, with 34.78 per cent a minimum in 1941, and 49.28 per cent a maximum in 1938. The senior class averaged 12.33 per cent of the enrollment in these ten years, with 9.35 per cent the minimum in 1938 and 22.0 per cent the maximum in 1943. The seniors have averaged 30.7 per cent of the freshmen enrolled for this period.

Year	Total (Fall) Enrollment	Freshmen	Seniors
1935.....	809	307 37.95%	108 13.35%
1936.....	820	376 45.85%	85 10.36%
1937.....	741	264 35.63%	83 11%
1938.....	1,037	511 49.28%	97 9.35%
1939.....	1,151	472 41%	132 11.46%
1940.....	1,152	485 42.1%	113 9.81%
1941.....	917	319 34.78%	138 15%
1942.....	615	243 39.51%	80 13%
1943.....	282	112 39.72%	62 22%
1944.....	331	162 48.94%	43 13%

II. FACULTY

1. Summer school changes:
 - a. Dr. Mildred Whiting, Head of the Department of Art, released from teaching duties because she desired to rest.
 - b. Employment of Mary McMullan, a former faculty member, to take over Dr. Whiting's teaching assignment, at a salary of \$225 per month.
 - c. Glenna S. Albers, affiliated Rural Teacher, employed for an additional two weeks to assist Dr. Olsen in the Refresher Course, at a salary of \$92.50.
 - d. Buren C. Robbins, Substitute Assistant Professor in Speech-English, released from teaching duties.
 - e. Dr. Hans C. Olsen, Associate Professor of Education and Director of Off-Campus Teaching, employed for an additional three weeks for the Vandalia workshop.
2. Leaves of absence:
 - a. Sabbatical leave on half salary for Dr. Hans C. Olsen, Associate Professor of Education and Director of Off-Campus Teaching, beginning October 1, 1944, for the remainder of 1944-45, to accept a fellowship as half-time Instructor and half-time research participant at the University of Chicago.
 - b. Dr. Charles H. Coleman, Professor and Head of the Department of Social Science, for one year, beginning September 1, 1944, without salary, to accept a position with the Federal Government as Policy Analyst.
 - c. Dr. Hiram F. Thut, Associate Professor of Botany, for one year, beginning September 1, 1944, without salary, to teach at the University of Illinois.
 - d. Esther Duggleby, Assistant Librarian, for one year, beginning September 1, 1944, without salary, for part-time study and part-time work in Columbia University Library.
 - e. Alice McKinney, Instructor in Art, because of illness, leave of absence as of June 1, 1944, and continuing to September 1, 1945, with permission to apply for disability status with the University Retirement System as of June 1, 1944.
 - f. Extension of leave of absence for Dr. Wayne P. Hughes, for one year, beginning January 1, 1945, without salary, to continue his work as Educational Director for the National Council of Safety Education.
 - g. Dr. Harold M. Cavins, Associate Professor of Hygiene, for one year, beginning December 1, 1944, without salary, for employment with the Division of Health and Sanitation of the United States Department of Public Health.
3. Resignations:
 - a. Dr. Louis Hoover, Assistant Professor and Supervisor of Art, Grades 1-12, effective September 1, 1944, to accept position as Professor and Head of the Department of Art at Illinois State Normal University.
 - b. May Smith, Instructor and Cataloger in the college library, effective September 1, 1944, to join the library staff at the University of Illinois.
 - c. Buren C. Robbins, Substitute Assistant Professor of Speech-English, effective September 1, 1944, in order to accept a position in commercial radio work.
4. Deceased:
 - a. Franklyn L. Andrews, A.M., Associate Professor of English and Faculty Sponsor of the Teachers College News and the Warbler,

on August 31, 1944, due to complications arising from an emergency appendectomy.

5. New Faculty:

- a. Veronica Becker, B.S., State Teachers College, California, Pennsylvania, 1941; M.A., University of Iowa, 1942, as Instructor and Second Grade Critic, vice Pauline Smeed resigned at a salary of \$2250 for nine months.
- b. Alice Elizabeth Braheny, B.A., St. Mary-of-the-Woods College, 1933; B.S. in L.S., University of Illinois, 1941, as Instructor and Assistant Librarian (cataloger), vice May Smith resigned, at a salary of \$1800 for nine months.
- c. Aline Ruth Elliott, B.S., Emporia Teachers College, 1928; M.A., University of Iowa, 1940, as Instructor in Physical Education in the Elementary School (new position), at a salary of \$2250 for nine months.
- d. Marian Gallaway, A.B., 1925; A.M., University of Michigan, 1930; Ph.D., University of Iowa, 1941, as Substitute Assistant Professor in English-Speech, vice Dr. Robert A. Shiley on leave for military service, at a salary of \$2700 for nine months.
- e. James F. Goff, B.Ed., Illinois State Normal University, 1935, as Substitute Instructor in Physical Education for Men, (for Gilbert Carson, on military leave), at a salary of \$260 per month, beginning September 16, 1944.
- f. Andrew J. Green, A.B., University of Michigan, 1923; M.A., State College of Washington, 1928; Ph.D., University of Michigan, 1940, as Substitute Associate Professor of English, vice Franklin L. Andrews deceased, for the winter and spring quarters, 1944-45, at a salary of \$330 per month, beginning December 1, 1944.
- g. Gladys Marie Lux, B.F.A., 1925; A.B., 1933; M.A., University of Nebraska, 1935; additional study at the Art Institute in Chicago, as Substitute Instructor in Art for Alice McKinney on leave, at a salary of \$2,250 for nine months.
- h. Lawson F. Marcy, A.B., Evansville College, 1924; M.A., Columbia University, 1926; Ph.D., Ohio State University, 1943, as Assistant Professor in Chemistry, a position held vacant last year, at a salary of \$2,700 for nine months.
- i. Elbert I. Masten, A.B., 1932; A.M., Indiana University, 1934, as Substitute Instructor in Music for Dr. Rudolph Anfinson during the war emergency, at a salary of \$2,250 for nine months.
- j. Ellen Maxine Nudd, B.Ed., Northern Illinois State Teachers College, 1940; M. S., University of Illinois, 1941, as Instructor and First Grade Critic, vice Margaret Donley resigned, at a salary of \$2,250 for nine months.
- k. Lee Anna Jewell Smock, Diploma, Kansas State Teachers College, Pittsburg, 1920; A.B., Bethany College, 1925; M.A., University of Kansas, 1931; B.S. in L.S., University of Illinois, 1942, as Substitute Instructor and Reference Librarian, vice Esther Duggleby on leave, at a salary of \$2,025 for nine months.
- l. Virginia O. Wheeler, B.S. in Ed., 1929; A.M., University of Missouri, 1931; further graduate study at the same institution, as Assistant Professor and Supervisor of Art, vice Louise Hoover, resigned, at a salary of \$2,430 for nine months.
- m. Richard T. Hartley, A.B., Nebraska State Teachers College (Peru), 1927; M.S., 1930; Ph. D., State University of Iowa, 1943, as Substitute Associate Professor of Hygiene, vice Dr.

Harold M. Cavins on leave, for the fall and winter quarters, 1944-45, summer of 1945 and fall quarter, 1945, at a salary of \$330 per month.

6. Change of status:

- a. Ruth Schmalhausen, Ed.D., Pennsylvania State, 1944, from Assistant Professor to Associate Professor of Home Economics, and change of salary from \$2,340 to \$2,700 for nine months.
- b. Marvin Smith, M.S., Indiana State Teachers College, 1935, from Instructor to Assistant Professor and Critic Teacher in Teachers College High School, and change of salary from \$2,250 to \$2,340 for nine months.
- c. J. Glenn Ross, Ph.D., Associate Professor of Speech, to Associate Professor of Speech and Acting Dean of Men, until September 1, 1945.

7. Change of salary:

- a. Lois Johnson, A.M., Instructor and Sixth Grade Critic, from \$2,250 to \$2,340 for nine months.
- b. Margaret Ekstrand, B.Ed., B.S. in L.S., Instructor and Assistant Librarian, from \$1,800 to \$1,935 for nine months.

8. Clerical errors:

- a. Winnie D. Neely, A.M., Assistant Professor of English, in the June 6, 1944 report was listed erroneously at \$2,340, whereas her regular (1943-44) salary was \$2,385, and was planned at this figure for 1944-45.
- b. Robert A. Warner, M.A., (on leave for military service), was listed in the June 6, 1944 report as Instructor, but should be Assistant Professor.

9. Affiliated teachers:

The complete list of affiliated teachers for 1944-45 is as follows:

a. Rural Schools	
(1) Glenna S. Albers: Oak Grove.....	\$575
(2) Mary L. Hinman: Muddy Point.....	535
(3) Rosalie Smith: Clear Springs.....	575
b. Elementary Schools	
Humboldt	
(1) Kenneth J. Frasure: Superintendent.....	405
(2) E. Elizabeth Frasure: Grades 5-8.....	405
(3) Jessie P. Stanhope: Grades 1-4.....	450
c. High Schools	
Humboldt Community High School	
(1) Kenneth J. Frasure: Principal.....	450
(2) William R. Maguire: Science-Math.....	405
(3) Anna Mae Marble: Home Economics.....	405
(4) Mary E. Poorman: English and Phys. Ed.....	360
(5) Ruth A. Brookhart: Commerce.....	360
Kansas Community High School	
(1) John C. Roberts: Principal.....	225
(2) Kathleen Schoettle: Commerce.....	225
(3) Juanee S. Boll: Home Economics.....	225
Charleston Community High School	
(1) Urban B. Jeffries: Superintendent.....	180
(2) June W. Price: Principal.....	180
(3) Doris M. Nickel: Commerce.....	180
(4) Mary E. Roach: Commerce.....	180
(5) Walter R. Dent: Science.....	180
Total	\$6,500

This is the same amount, \$6,500, as was expended in the past college year, 1943-44:

III. OTHER EMPLOYEES

1. Resignations:

- a. Mrs. Margaret Brown, Cook I, as of August 31, 1944.
- b. Earl Cutler, Janitor I, as of November 30, 1944.
- c. Hazel Stirewalt, Domestic, as of January 23, 1945.

2. Employment:

- a. Esta E. Taylor, Provisional Pastry Cook I, vice Auda Bell, resigned, beginning August 1, 1944, at a salary of \$75 per month and maintenance.
- b. Mrs. Elizabeth Reami, Provisional Cook I, vice Mrs. Margaret Brown, resigned, as of November 16, 1944, at a salary of \$110 per month and maintenance.
- c. Mitchell C. Moffett, Provisional Janitor I, vice Earl Cutler, resigned, as of December 1, 1944, at a salary of \$125 per month.
- d. Hazel Stirewalt, Provisional Domestic, filling a position kept vacant through 1943-44, as of December 2, 1944, at a salary of \$75 per month and maintenance.
- e. Mrs. Ruth Wright, Provisional Domestic, vice Hazel Stirewalt, as of January 30, 1945, at a salary of \$75 per month and maintenance.

3. Leave of absence:

- a. Mrs. Rilla Lanman, Laborer, continued leave of absence due to physical disability, for one year beginning September 1, 1944.

4. Changes in salary as listed in June 6, 1944 Report due to conflict with maximum set by Position Classification Survey:

Henry J. Arnold, Clerk III.....	\$2,400 to \$2,280
Alice Cotter, Coll. Dormitory Mgr.....	2,256 to 2,136
(including maintenance)	
Camille F. Monier, General Farmer.....	2,400 to 2,280
Frank J. Wood, Watchman II.....	1,680 to 1,620

IV. ORGANIZATION

1. The following calendar is presented for the college year 1945-46:

FALL QUARTER, 1945 (Twelve Weeks)

Saturday	September 8	Faculty meeting day.....	8:00 A. M.
Monday	September 10	Registration	8:00 A. M.
Tuesday	September 11	Classes begin	8:00 A. M.
Friday	October 12	Eastern Division Meeting	
Thursday	November 22	Thanksgiving holiday	
Friday	November 23	College dismissed	
Wednesday	November 28	Exams begin	1:00 P. M.
Friday	November 30	Fall Quarter ends	3:00 P. M.
60 session days:		53½ class days	
		2½ examination days	
		2 holidays	
		1 registration day	
		1 faculty meeting day	

WINTER QUARTER, 1945-46 (Twelve Weeks)

Monday	December 3	Registration	8-12:00 M.
Monday	December 3	Classes begin	1:00 P. M.
Friday	December 21	Holiday begins.....	3:00 P. M.
(16 days vacation)			
Monday	January 7	Classes resume.....	8:00 A. M.
Wednesday	March 6	Exams begin	1:00 P. M.
Friday	March 8	Winter Quarter ends	3:00 P. M.
60 session days:		57 class days	
		2½ examination days	
		½ registration day	

SPRING QUARTER, 1946 (Twelve Weeks)

Monday	March	11	Registration	8-12:00 M.
Monday	March	11	Classes begin	1:00 P. M.
Wednesday	April	17	Easter recess begins.....	3:00 P. M.
	(5 days vacation)			
Tuesday	April	23	Classes resume.....	8:00 A. M.
Sunday	June	2	Baccalaureate	3:00 P. M.
Monday	June	3	Exams begin	8:00 A. M.
Wednesday	June	5	Commencement	3:00 P. M.
	60 session days:		56 class days	
			2½ examination days	
			½ registration day	
			1 holiday (Good Friday)	

SUMMER TERM, 1946 (Eight Weeks)

Monday	June	10	Registration	8-12:00 M.
Friday	August	2	Term ends	4:00 P. M.

2. Suggestion is made that among the items for consideration by the Board as post-war plans are made, is the adoption of a uniformly divided college year. The University of Illinois and the Illinois State Normal University use the semester system, while Northern, Western, Eastern and Southern use the quarter system.

V. CURRICULUM

1. Eastern is working to set up suggested two-year General College Curriculums, which may be used as basis for (a) teacher-training, (b) terminal education or (c) professional work. A special bulletin covering such offerings is planned for publication in the near future.

VI. BUILDINGS AND GROUNDS

1. Considerable repairs to the heating plant, the Health Education Building, the Dormitory and the Main Building were accomplished during the summer and early autumn.

2. Consultation with the Division of Architecture and Engineering and the Department of Registration and Education, concerning the Post-War Construction Program proposed for Eastern, listed the following items as "PRIORITIES" as of September 24, 1944. This listing is planned by steps; each step as listed being necessary before the one following it can be started.

(1) S-1	(Areas 1-2-6) Main Campus preparation and Men's Athletic area	\$ 245,282.46	
(2)	Land acquired for S-2.....	27,300.00	
(3) S-2	(Areas 3-4) Women's Athletic area.....	68,972.17	
(4)	Land acquired for S-4.....	6,800.00	
(5) S-4	(Area 7)	24,360.00	
(6)	Extending mechanical services to new Library tunnels, heating lines, water, sewers and electrical services	112,600.00	
		\$ 485,314.63	\$ 485,314.63
(7) B-1	Library Building	615,646.00	615,646.00
	Sub-total, Library and necessary items.....	\$1,100,960.63	\$1,100,960.63
(8)	Power Plant addition—one new boiler in present plant; new pump room and new pumps.....	231,400.00	
(9) B-2	Laboratory School Building.....	1,637,188.00	\$2,969,648.63
	Sub-total preceding work and new Laboratory School	\$2,969,648.63	
(10)	Power House addition: one new boiler in new addition, new stack, etc.....	285,286.88	
(11) B-3	Vocational Education Building.....	870,814.00	
	Total of preceding work and Vocational Education Building		\$4,125,749.51

3. The Report of the Illinois Post-War Planning Commission to Governor Green and to the 64th General Assembly recommends the allotment of \$2,995,748 for post-war construction at Eastern, and covers Items (1) to (9) inclusive in the "PRIORITIES" listing of September 24, 1944, as given above.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS: No report.

A D D E N D A

The following item should be added to this report in the section indicated:

II. FACULTY

2. Leave of absence:

h. Ica Marks, A.M., Instructor and Science Critic Teacher, Teachers College High School, had a recurrence of illness on November 1, 1944, and is unable to resume her teaching duties. Miss Marks has applied for disability status under the University Retirement System, and requests leave of absence without salary for the remainder of the college year.

X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Graduation of persons listed as completing curriculum requirements on June 2 and August 4, 1944, and granting of the Bachelor of Science in Education degree for such achievement.

2. Authorization of necessary changes in personnel of the summer term of 1944.

3. Granting leaves of absence to Hans C. Olsen, Charles H. Coleman, Hiram F. Thut, Esther Duggleby, Alice McKinney, Wayne P. Hughes, Harold M. Cavins and Ica Marks, under conditions presented in this report.

4. Acceptance of the resignations of Louis Hoover, May Smith and Buren C. Robbins.

5. Authorization to fill the vacancy created by the death of Franklyn L. Andrews when necessary.

6. Employment as faculty members, of Veronica Becker, Alice Elizabeth Braheny, Aline Ruth Elliott, Marian Gallaway, James F. Goff, Andrew J. Green, Gladys Marie Lux, Lawson F. Marcy, Elbert I. Masten, Ellen Maxine Nudd, Lee Anna Jewell Smock, Virginia O. Wheeler and Richard T. Hartley in the positions and under the conditions stated in this report.

7. Change of status for Ruth Schmalhausen, Marvin Smith and J. Glenn Ross as noted.

8. Change of salary for Lois Johnson and Margaret Ekstrand as listed.

9. Correction of clerical errors in June 4, 1944, report concerning Winnie D. Neely and Robert A. Warner.

10. Acceptance of personnel of corps of affiliated teachers, authorized for employment on June 4, 1944.

11. Resignations as employees of Mrs. Margaret Brown, Cook I; Earl Cutler, Janitor I; and Hazel Stirewalt, Domestic, on dates indicated.

12. Employment of Esta E. Taylor, Provisional Pastry Cook; Mrs. Elizabeth Reami, Provisional Cook I; Mitchell C. Moffett, Provisional Janitor I; Hazel Stirewalt, Provisional Domestic; and Mrs. Ruth Wright, Provisional Domestic, on the dates and at the salaries listed.

13. Continuance of leave of absence for Mrs. Rilla Lanman, Laborer, because of disability.

14. Recognition of the problem of fitting the classification survey positions in the current appropriation bill to the employees needed in a Teachers College, and inability to give cost of living wage authorized by the Board to the four persons listed under Item III, 4, page 15 of this report.

15. Proposed calendar for the college year 1945-46.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**REPORT OF THE
ILLINOIS STATE NORMAL UNIVERSITY
FOR THE MEETING IN SPRINGFIELD**

February 19, 1945

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Year 1943-1944, Including the Summer Session of 1943

There has not been a meeting of the Teachers College Board since June 6, 1944 at which reports from the presidents were made and therefore included in this report of February 19, 1945, are the annual enrollment figures covering the school year 1943-1944 and the summer session of 1943.

	Men and boys	Women and girls	Total
a. University.....	535	1,175	1,710
b. Extension.....	19	444	463
c. High School.....	172	215	387
d. Elementary Grades.....	411	338	749
Total.....	1,137	2,172	3,309

2. Per Capita Cost for University Year, 1943-1944

- a. Following the plan of computation agreed upon by the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	Semester Hours Earned
First semester, 1943-1944.....	11,299.5
Second semester, 1943-1944.....	10,150.0
First semester extension.....	715.0
Second semester extension.....	627.5
Summer session, 1943.....	4,968.0
Three weeks session, 1943.....	327.0
	<u>28,087.0</u>

28087 semester hours divided by 32 semester hours (average annual student load) gives 877.7 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1943, and ending June 30, 1944, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, and University Farm.

PER CAPITA COST (Civilian Enrollment Only)

Expenditures—July 1, 1943-June 30, 1944—63rd G. A.	
General Administration and General Office.....	\$109,451.91
Instruction	431,817.91
Extension	2,668.39
Library	42,054.60
Physical Plant	115,610.32
Postage, Printing and Stationery.....	6,388.01
	<hr/>
July 1, 1943—September 30, 1943—62nd G.A.....	\$707,991.14
	17,579.57
	<hr/>
Total Expenditures	\$725,570.71

c. Computation of Per Capita Cost

Total Expenditures	\$725,570.71 ÷ 877.7 = \$826.67
PER CAPITA COST (Including Navy)	
State Expenditures	\$725,570.71
Navy Expenditures	187,957.18
	<hr/>
Civilian Enrollment	877.7
Navy Enrollment.....	437
	<hr/>
Per Capita Cost.....	\$ 694.86

The per capita cost of \$826.67 represents a pronounced increase over the preceding year, but this might be expected with the much smaller civilian enrollment. It is probably more accurate to think of the per capita cost as \$694.86, which is figured upon the basis of the civilian and Navy enrollments, since the seamen in the United States Navy located on our campus took regular University courses and were considered part of our regular enrollment. Either figure is a marked increase as compared with \$490.92 for the fiscal year ending June 30, 1943. The per capita cost figures for the year ending June 30, 1944 will probably represent the highest in the history of the University since there is now an upward trend in enrollment and it is believed that the low mark was reached during the school year 1943-1944.

3. Attendance for the Summer Sessions, 1944

The program offered during the summer of 1944 was unique in that it was the first attempt to have an intersession between the close of the regular school year and the opening of the regular or eight-weeks summer session. This new plan proved to be highly successful, since it seemed to meet the needs of a larger group of teachers than the postsession plan of the previous summers. In either instance a three-weeks period was used and the enrollment for the intersession of 1944 was 294 as compared with 111 of the postsession in the summer of 1943.

Attendance for the Summer Sessions, 1944

	Men	Women	Total	Total one year ago
a. University				
Interession (3 weeks)				
Graduates	1	5	6	-----
Seniors	9	85	94	46
Juniors	7	69	76	27
Sophomores	3	35	38	12
Freshmen	1	17	18	4
Unclassified	8	38	46	5
Special	0	1	1	0
Post Graduates	3	12	15	17
Total College Students on Campus for Interession	32	262	294	111
Regular Summer Session (8 weeks)				
Graduates	7	9	16	-----
Seniors	20	204	224	225
Juniors	7	141	148	170
Sophomores	5	83	88	82
Freshmen	5	58	63	62
Unclassified	9	99	108	68
Special	2	5	7	13
Post Graduates	12	33	45	46
Navy V-12	257	-----	257	252
Total College Students on Campus for Regular Session	324	632	956	918
Total College Students on Campus for Interession and Regular Summer Session	356	894	1,250	1,029
b. University High School	69	118	187	165
c. University Elementary School	94	52	146	182
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors Childrens School	170	118	288	326
Total Pupils, Elementary and Secondary	333	288	621	673
Total	689	1,182	1,871	1,702
Extension (Interession)	2	73	75	-----
Grand total	691	1,255	1,946	1,702

4. Attendance for the First Semester, 1944-1945

	Men	Women	Total	Total one year ago
a. University				
Graduates	17	16	33	-----
Seniors	13	144	157	156
Juniors	17	168	185	153
Sophomores	10	158	168	163
Freshmen	40	324	364	277
Unclassified	1	21	22	30
Post Graduates	-----	6	6	-----
Navy V-12	333	-----	333	299
Total College Students on Campus	431	837	1,268	1,078
b. University High School	160	155	315	286
c. University Elementary School	131	153	284	266
d. Auxiliary Training Schools:				
Illinois Soldiers' and Sailors' Children's School	149	104	253	283
Walker School	11	13	24	24
Total Pupils, Elementary and Secondary	451	425	876	859
Total	882	1,262	2,144	1,937
Extension	28	286	314	288
Grand total	910	1,548	2,458	2,255

5. Attendance for Second Semester, 1944-1945

Although a final report of attendance for the second semester of the present school year cannot be made until after March 1 when the registration of the Navy V-12 men has been completed, it is gratifying to report that there has been very little decrease in attendance this semester over the first semester of the present school year, and the present figure of 806 civilian students represents an increase of 85 over the corresponding period one year ago.

6. Extension

- a. For probably the first time in the history of Illinois State Normal University extension work was offered during the summer, this work being given in two off campus centers during the intersession June 12 to June 30, 1944. The enrollment in the Iroquois County center at Watseka was 49 while at Petersburg in Menard County 26 persons took this intensive program. It is expected that some such plan, probably in different centers, will be used again for the 1945 intersession.
- b. Enrollment in extension courses, the departmental courses offered, the centers, and the instructor, are here presented for the first semester of the 1944-1945 school year.

Center	Course	Instructor	Enrollment
Clinton.....	Geography of Middle America E211.....	Edna Gueffroy.....	29
Danville.....	Survey of Special Education E262.....	Rose Parker.....	29
Decatur.....	Character Education E202.....	V. M. Houston.....	30
Delavan.....	History of Illinois E119.....	Nell Waldron.....	14
Gilman.....	History of the U. S. E117.....	Clarence Orr.....	29
Girard.....	History of the U. S. E117.....	Clarence Orr.....	25
Lincoln.....	Recr. Act. for Elementary Schools E229.....	Bernice Frey.....	17
Lincoln.....	Speech Re-education E212.....	F. L. D. Holmes.....	19
Minonk.....	American Public Education E211.....	F. T. Goodier.....	16
Paxton.....	Survey of English Literature E121.....	H. I. Fielding.....	10
Pekin.....	School Health E238.....	Karl Bleyl.....	12
Pontiac.....	History of the U. S. E117.....	C. W. Moore.....	27
Rantoul.....	English Literature 1830-1900 E214.....	Esther Vinson.....	15
Springfield.....	Contemporary Civilization E111.....	R. G. Browne.....	28
Weldon.....	Elementary Agriculture E101.....	O. L. Young.....	14
Total Enrollment in Extension Classes First Semester 1944-1945.....			314

- c. Extension classes have recently been organized for the second semester of the 1944-1945 school year and, although a complete report is not available at this time, there are eight classes in eight centers with an approximate enrollment of 170.

In any comparison of extension enrollments of the present school year with those of previous years, it must be understood that the new policy of the University in counting all late afternoon, evening, and Saturday classes on the campus as residence courses rather than extension will be responsible for a considerable decrease in enrollment over the corresponding period a year ago. At the present time only courses away from the campus are counted as extension since those late afternoon, evening, and Saturday classes on the campus are attended by students of the regular school year and the nature of the work, facilities available, and general requirements are those of the regular campus classes. It was therefore logical to take these classes, formerly listed as extension, and count them as residence classes.

7. 1944 Graduates (Regular Year and Summer Session)

- a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 5, 1944. I recommend that these students be approved as graduates.

GRADUATES

Bachelor of Science in Education Degree

SPEECH EDUCATION

Gillespie, Marion Iverna.....Chicago

AGRICULTURE EDUCATION

Bowman, Searle Frederick.....Egan Parrill, Kenneth L.....Farina

INDUSTRIAL ARTS EDUCATION

Davidson, Cleo Dale.....Normal Schuetz, Reverend Marion Bonifac, C.S.V...
.....Chicago

ART EDUCATION

Schroeder, OraleenMilford Wilson, Phyllis Louis....Santa Ana, California

HEALTH AND PHYSICAL EDUCATION

Novaria, Marjorie Ann.....Catlin Trenary, Betty Lenore.....Danville
Scheffel, Mildred D.....Litchfield Von Allmon, Betty Earlene.....Bloomington
Swanson, Sylvia Antonette.....Lake Forest

MUSIC EDUCATION

Amdor, Mary Virginia Woods.....Waverly Reeves, Margaret Elma.....Weldon
Cope, Norma Alice.....Jerseyville Richardson, Thomas S.....Elgin
Goodier, Mary Carolyn.....Normal Ruick, Violet Vivian.....Chicago
McGuire, Norma Jean.....Decatur Selk, Mary Ellen.....El Paso
Orr, Mary Ellen.....Normal Sullivan, Mary Marjorie.....New Berlin

ELEMENTARY EDUCATION

Allenby, Eleanore JunePeoria Oppermann, Anna Marie.....Trenton
Buchholz, Dorothy Frances.....Chicago Price, Virginia Louise.....Macon
DeBois, Winnie Pearl Williamson.....Chicago Shelby, Pauline Louise.....Forrest
Ewing, Martha Grace.....Villa Grove Snapp, Sonia Tilton.....Danville
Frederickson, Janet Lee.....Elgin Strukel, Helen Louise.....Springfield
Gerth, Eleanor Louise.....Bloomington Voigt, Marjorie Elizabeth.....Mt. Olive
Goodell, Helen Patricia.....Loda Von Qualen, Vivian Dorothea.....Gardner
Mott, Emogene.....Middletown, Pennsylvania Warne, Margaret Thatcher.....Normal

HOME ECONOMICS EDUCATION

Bost, Freida Mae.....Dana Gunsten, Doris Jane.....Pekin
Catlin, Dorothy Pearl.....Springfield Irvin, Betty Belle.....Normal
Clauson, Evelyn June.....Fairview Johannes, Marie Edith.....Marengo
Cline, Julia Bess.....Vandalia Johnson, Helen Elizabeth.....Galva
Cooke, Bette Belle.....Chicago Krug, Doris Rose.....Morton
Elliott, Dorothy Adele.....Cropsey Krug, Dorothy Rose.....Morton
Enns, Marjorie Jane.....Minier Miller, Mae Josephine.....Kewanee
Farnham, Betty Louise.....Normal Miller, Marion Christine.....Mt. Pulaski
Forcht, Lillian Marie.....Hennepin Thomas, Phyllis Ruth Burnett....Bloomington
Froelich, Lois Elaine.....Bloomington

BUSINESS EDUCATION

Aebischer, Eunice Louise.....St. Jacob Kendrick, AnnabelNew Canton
Anderson, Lois June.....Alpha Koltveit, Ruth Agnes.....Pontiac
Backlund, Nadiene Wenderoth.....Minier Lowe, Ena Margaret.....Emington
Brigham, Elizabeth Jane.....Normal Masten, Iona Mae.....Tallula
Chase, Beverly Evelyn.....Laura Moore, Maureen Margaret.....Downs
Clem, Ruth Voorhees.....Normal Morisy, Rose Marie.....Paulding, Ohio
Croft, Lena Marie.....Pontiac Oko, Phyllis Anastasia.....Chicago
Dickey, Joybelle Daphane.....Parnell Pumphrey, Helen Melba.....McLean
Dugger, Ruth Evelyn.....Hammond, Indiana Punneo, Myrtle Eva.....Wood River
Ely, Mary Catherine.....Bloomington Sage, Betty Carolyn.....Normal
Erio, Margaret Ann.....Wilsonville Schaitz, Margaret Thierry.....Spring Grove
Francis, Berniece Fern.....San Bernardino, California Shelton, Beatrice Janice.....Greenville
.....Emden
Grichnik, Margaret Lucia.....Carlinville Smallwood, Eunice Pearl.....Atlanta
Irwin, Marjorie Elizabeth.....Kewanee Taylor, Dorothy Virginia.....Atlanta
Tiffany, Margie Ann.....Cornell

SECONDARY EDUCATION

Adair, Caryl Mae.....Homewood Haney, Kenneth William.....Bloomington
Baker, Esther Marie.....LaMoille Healey, Cherrie Jane.....Loda
Bowden, Dorothy Louise.....Maroa Henderson, Gloria Imogene.....St. Charles
Carlson, Elsie Violet.....Chillicothe Hood, LaNoraUrbana
Clayton, Ethel Gertrude.....Morris Jones, Florence Amelia.....Normal
Cole, Pauline Esther.....Henning Kiester, Kitty Blanche.....Lansing
Cyrier, Frances Marie.....St. Anne Kirchner, Eileen Fern.....LeRoy
Davenport, Nettie Belle.....Clinton Lemons, Mary Ruth.....Springfield
Dutczak, Emilie.....Calumet City McVicar, Betty May.....Chicago
Elder, Barbara Louise.....Humboldt Orr, Ruth Ann.....Belleville
Fulton, Elsie Berdena.....Heyworth Prescott, Ann Elizabeth.....Tallula
Grauer, Amber Marilee.....Nokomis Rest, Louise Martha.....Elgin

Rieger, Evelyn Luceil.....Manteno
 Riggs, Helen Virginia.....Elmwood
 Roberts, Lorraine Janda.....Chicago
 Salisbury, Bette Jane.....Beardstown
 Sancken, Stella Mae.....Emington

Seils, Clemens Arthur.....Danville
 Seltzer, Harriett Annette.....Bloomington
 Shields, Hilda Jane.....Chicago
 Wunderlich, Mildred Bauer.....Nokomis

SUMMARY OF DIVISION GROUPS

June, 1944

Speech	1	Music Education	10
Agriculture	2	Elementary Education	16
Industrial Arts	2	Home Economics	19
Art	2	Business Education	29
Health and Physical Education.....	5	Secondary Education.....	33

Total June Graduates 119

- b. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the 1944 summer session, August 25, 1944. I recommend that these students be approved as graduates.

GRADUATES

Bachelor of Science in Education Degree

INDUSTRIAL ARTS EDUCATION

Bartz, Walter John.....Bloomington

SPEECH EDUCATION

Munns, Marjorie Alice.....Peoria Myers, Ethel Eva.....Geneseo

HOME ECONOMICS EDUCATION

DeBolt, Helen Margaret.....Sheffield Jaeger, June Lorraine.....Lansing

MUSIC EDUCATION

Overstreet, Evelyn Sauer.....Collinsville Shears, Helen Schaad.....Princeville
 Procasky, Charles William.....Belleville

ART EDUCATION

Elliott, Ruth Ellen.....Cropsey Hilt, Dorothy Evelyn.....Madison
 Hileman, Esther Mae.....Bloomington Kanning, Edward RobertWheaton

HEALTH AND PHYSICAL EDUCATION

Cox, Eva Katherine.....Lawrenceville McDonald, Bruce Emmett.....Mendota
 Escorcias, Jack Francis.....Bensenville Whited, Marilyn Jean.....Neponset

BUSINESS EDUCATION

Bug, Jane Lee.....Belleville Holtman, LaVerne Hanks.....East Alton
 Davis, Lois Lee.....Jerseyville Koch, Lydia Ellen.....Tremont
 Downs, Jessie Belle.....Bonaparte, Iowa Lower, Eleanor Rae.....Dwight
 Farner, Jeanette Lucille.....Villa Grove Morgan, LoreneDowns
 Greenan, Rose Elizabeth.....Kincaid Piazza, Gloria Louise.....Glen Carbon
 Hackley, Margery Leona.....Bradley Sorensen, Marie Lillian.....Dwight

SECONDARY EDUCATION

Crabtree, Jean Mitchell.....Streator Marchesan, Ida Dolores.....Oglesby
 Decker, Mavis Maureen.....Washington Morris, EthelWashington
 Eisenhower, Mona Lucy.....Onarga Nathan, ChristyneBloomington
 Grimes, Elnora Margaret.....Grant Park Sanner, Bertha Jewel.....Mt. Zion
 Hunsaker, Helen Virginia Fanelli.....Amboy Shears, Irving.....Princeville
 Jahnke, Lois Kathleen.....Gurnee Simpson, Lois Irene.....Pekin
 Johnson, Gerneda Mae.....Pana Slovisky, Minnie.....Chicago
 Klamen, Marjorie Ann.....Danville Stokes, Grace Irene.....Chicago
 Leeds, Ruby Pauline.....Rockport Tellaro, Frances Mary.....Farmington
 Lincoln, Beverly Mae.....Chicago Trembacki, Stanley Francis.....Chicago
 Westwood, Dorothy.....Belleville Zadronzny, John Thomas.....Chicago

ELEMENTARY EDUCATION

Alverson, Ruth E.....Moweaqua Hancock, Eva C. M.....St. Louis, Missouri
 Beard, Kathryn Revelor.....Pana Gant, Ruth Gertrude.....Springfield
 Beardsley, Blanche Winifred.....Stronghurst Hribal, Nellie Barbara.....Springfield
 Brennen, Donna.....Danville Irish, Mary Nordine.....Arrowsmith
 Burkard, Berclie Marie.....Paxton Merchant, Cora Adella.....Normal
 Calimese, Betty Louise.....Bloomington Minton, Frances Elender.....Heyworth
 Coffman, Shiela Dorr.....Cerro Gordo Orendorff, Lillia Ferne.....Weston
 Crisp, Iva Jeanette.....Oak Park Parker, Dolores Constance.....Normal
 Crum, Joseph Enoch.....Normal Phillips, R. Bernice.....Cerro Gordo
 Hall, Maude Thornton.....Carlyle Rhoades, Winnifred Loneragan.....Clinton

Sauls, Vernice Viola.....East St. Louis
 Sechrest, Lavina June.....Hammond, Indiana
 Shepard, Frances Lavane.....Metropolis
 Sister M. Virginie Borre, O.P.....River Forest
 Sister Marie Richard Conlon.....Oak Park
 Sister Marie Martin Goley.....Chicago

Swanson, Myrtle Elizabeth.....Paxton
 Tomlin, Hazel Alberta.....Mason City
 Vincent, Carol Cathryn.....Lexington
 West, Marion Bedford.....Normal
 Wolff, Romilda Eva.....Peru
 Zang, Catharine June.....Kewanee

SUMMARY OF DIVISION GROUPS

August, 1944

Industrial Arts.....	1	Health and Physical Education.....	4
Speech	2	Business Education.....	12
Home Economics.....	2	Secondary Education.....	22
Music	3	Elementary Education.....	32
Art	4		

Total August Graduates..... 82

II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

1. Resignations

- a. Willard E. Fowler, Instructor in Printing, effective September 1, 1944, in order to accept a position in the public schools of Hammond, Indiana.
- b. Sherman G. Waggoner, Professor of Education and Principal of the University High School, effective January 1, 1945, in order to accept a position as Director of Student Teaching in the State Teachers College at New Britain, Connecticut.
- c. Opal C. Hartline, Assistant Professor of Biological Science, effective February 9, 1945, in order to accept a position in health education taking charge of the program in the city of El Paso, Texas, and in the county in which El Paso is located.
- d. Robert M. Peterson, Instructor in Instrumental Music, Illinois Soldiers and Sailors Childrens School, effective February 2, 1945, in order to accept a position on the staff of Culver-Stockton College in Missouri.
- e. Ellen Sorensen, Alumni Secretary, effective August 15, 1944, in order to accept a position as teacher and secretary in the De Kalb Township High School.
- f. Misao, Shiratsuki, Secretary to the Dean of Men, effective August 31, 1944, in order to accept a position in Chicago.
- g. Doris Kron, Faculty Assistant in Milner Library, effective October 31, 1944, in order to accept another position.

2. Deceased

- a. Erma F. Imboden, Assistant Professor of Education and Critic Teacher in the Eighth Grade of the Metcalf Elementary School, September 9, 1944. The death of Miss Imboden came very suddenly just two days before the opening of the fall semester following an operation while on a vacation trip. The sudden death of this teacher, who had rendered such efficient service since coming to the staff in 1919, came to her many friends as a decided shock. The high regard in which Miss Imboden was held by faculty and school patrons is probably best indicated by the recent decision to establish an Imboden Scholarship Fund in the University and it is expected that contributions totaling \$2,000.00 or more will be received in a very short time. Much of this amount has already been contributed by her many friends.
- b. Adnah C. Newell, Professor Emeritus of Industrial Arts, passed away at his home in Pasadena, California, on November 2, 1944. Professor Newell was one of two former heads of the Department of Industrial Arts and served in such a capacity from 1910 to 1935 when he was granted emeritus status, and moved to California. Mr. Newell was very active as a leader and writer in the field of industrial education.

3. Leaves of Absence

a. Sabbatical

Sabbatical leaves are requested for and recommended to be granted for the following faculty members who meet the requirements covered in the portion of the Salary Schedule dealing with such leaves.

- (1) Mabel Clare Allen, Assistant Professor of Speech, for the school year 1945-1946 effective September 1945, in order to do further graduate work toward her doctor's degree.
- (2) Mary Arnold, Instructor and Supervising Teacher in the Third Grade, for the school year 1945-1946 effective September 1945, in order to do advanced graduate work.
- (3) Thelma Force, Assistant Professor of Education, for the school year 1945-1946 effective September 1945, in order to do work toward her doctor's degree.
- (4) Bernice Frey, Assistant Professor of Health and Physical Education, for the school year 1945-1946 effective September 1945, in order to do graduate work leading to the doctor's degree.
- (5) Leslie M. Isted, Assistant Professor of Music, for the school year 1945-1946 effective September 1945, in order to further his work in the completion of requirements for the doctor's degree.
- (6) Margaret Peters, Assistant Professor of Business Education, for the school year 1945-1946 effective September 1945, to take further graduate work of an advanced nature.
- (7) Katherine Thielen, Assistant Professor of Health and Physical Education, for the school year 1945-1946 effective September 1945, in order to do further graduate work.

b. Other Than Sabbatical (Without Pay Except Where Noted)

- (1) W. I. DeWees, Assistant Professor of Agriculture, effective July 1, 1944 until January 15, 1945, in order to work with the United States Department of Agriculture in connection with the war program.
- (2) Richard G. Browne, Associate Professor of Social Science, in order to continue his work with The Illinois Legislative Council in Springfield. By agreement, Dr. Browne is to give one-half of each week to his work at Illinois State Normal University and the other half to his duties in Springfield. This leave, effective September 1944, is on half pay with his salary being paid for the first half of the school year by the office in Springfield and the second half of the year through the payroll of Illinois State Normal University.
- (3) L. W. Hacker, Associate Professor of Education, for the school year 1944-1945, effective from September 1944, because of health.
- (4) Katherine Thielen, Assistant Professor of Health and Physical Education, effective November 16, 1944 for the remainder of the 1944-1945 school year, because of illness in the immediate family which demands her personal attention.
- (5) Dale B. Vetter, Assistant Professor of the Teaching of English, effective from March 1, 1945 to June 4, 1945, in order to complete work for his doctor's degree at Northwestern University.
- (6) Elsie Bergland, Assistant Professor of Health and Physical Education, for the first semester of the 1945-1946 school year, effective from September 1945, in order to do further graduate work.

- (7) C. M. Hammerlund, Assistant Professor of Industrial Arts, for the first semester of the 1945-1946 school year, effective from September 1945, in order to complete work for his doctor's degree. This is a continuation of the leave of absence granted Mr. Hammerlund for the 1944-1945 school year, except that this is not a sabbatical.
- (8) Ruth Henline, Assistant Professor of English, effective September 1945 for the entire 1945-1946 school year, in order to complete work for the doctor's degree. This is a continuation of a leave of absence under which Miss Henline is now operating, which is not a sabbatical.

4. Return from Leaves

a. Sabbatical, September, 1944

- (1) Huberta Clemans, Assistant Professor of Education and Supervising Teacher in the Sixth Grade, from Teachers College, Columbia University, where she completed requirements for a doctor's degree, which will be awarded within the next few months.
- (2) Elizabeth Dean, Assistant Professor of Biological Science, from the University of Minnesota, where all course requirements were completed for the doctor's degree.
- (3) Edna M. Gueffroy, Assistant Professor of Geography, from the University of Washington, where practically all work was completed for meeting the requirements for the doctor's degree.
- (4) Gertrude M. Hall, Director of Publicity and Alumni Relations, from Teachers College, Columbia University, where she did an additional year of work on her doctor's degree.
- (5) Emma R. Knudson, Associate Professor of Music and Acting Director of the Division of Music Education, from Northwestern University, where requirements were completed for the doctor's degree which it is expected will be awarded in the summer of 1945.
- (6) Harold F. Koepke, Assistant Professor of Business Education, from the University of Iowa, where he completed work for the doctor's degree, this degree (Ph. D.) being granted in August 1944.
- (7) H. W. Peithman, Assistant Professor of Music, from Teachers College, Columbia University, where he completed requirements for the doctor's degree, which degree (Ed. D.) was granted in November 1944.

b. Other Than Sabbatical

- (1) W. R. Lueck, Assistant Professor of the Teaching of Mathematics, from service as an instructor in the Army Air Forces at Madison, Wisconsin, September 1944.
- (2) W. I. De Wees, Assistant Professor of Agriculture, from the work with the United States Department of Agriculture, January 15, 1945.

5. Change in Status

- a. Max Honn, Instructor in Printing at the affiliated Soldiers and Sailors' Childrens School, transferred to the campus as Assistant in Printing in the Industrial Arts Department, effective September 1944, at an annual (twelve months) salary rate of \$2,400.00.
- b. V. M. Houston, Professor of Education and Head of the Department of Education and Psychology, transferred to the principalship of the University High School, effective January 1, 1945, without change in salary, in order to fill the vacancy created by the resignation of Dr. Sherman G. Waggoner.

- c. Arthur H. Larsen, Associate Professor of Education and Assistant Dean of the University, to serve as Acting Head of the Department of Education and Psychology, effective January 1, 1945, to take the place of Dr. V. M. Houston, transferred to the principalship of the University High School.
- d. Laura Schroeder, Instructor and Supervising Teacher in the affiliated Soldiers and Sailors Childrens School, transferred to work as supervisor of special education work in the affiliated program of special education in the Bloomington Public Schools, effective January 29, 1945.

6. New Positions

- a. Health and Physical Education in the Metcalf Elementary School. Work in health and physical education for girls in the elementary school has received special attention for a number of years. During this period nothing has been done for the boys except as extra time might permit from college instructors or by the use of student teachers. This unorganized procedure has resulted in a decided handicap in an important part of the program and it is therefore recommended that this position be created and that a person with special qualifications for handling boys of elementary school age be employed.
- b. Faculty Assistant in Milner Library. Since the opening of Milner Library in September 1940, there has been need for an assistant who was qualified to serve as a secretary to the Head Librarian. Quarters were provided in the library for such a person, but it has been impossible to locate the type of young lady that could adequately fill this position. The work of the library has increased despite the decrease in general enrollment in the school and it is therefore now recommended that such a position be created.
- c. Curator in the University Museums. When Milner Library was built, provision was made for an art gallery and various museum rooms to house an historical exhibit with materials pertaining to Illinois State Normal University, a general cultural museum, and a natural history museum. Many materials are available on the campus, including valuable collections such as the Powell collection and others that have been given to the University. There is a decided need for a person to give full time to preparing, locating, changing, and discussing materials if the museums are to be of any great value. It is now possible to get a person to take over this responsibility and therefore it is recommended that this position be created and someone be employed to fill the position, effective April 1, 1945.
- d. Home Economics Supervisor. Since the death of Miss Bernice Tucker, November 9, 1943, we have been without an adequately trained supervisor of student teaching in the Home Economics Department. Our need last fall to get someone to head the department resulted in temporary approval of Dr. Henrietta Fleck by the United States Office of Education and the Director of Home Economics for the State Board for Vocational Education in Illinois, as supervisor until we could locate a proper person as a teacher trainer. The position left open by the death of Miss Tucker was used in the employment of Dr. Fleck and now the request is made for the approval of an additional position in home economics in order to employ a qualified supervisor that could not be found in the list of candidates when filling the headship of the department. Despite the decrease of the enrollment of the University in general, the enrollment in home economics has continued to maximum capacity, and represents in the freshman classes as many persons as we have been able to take at any time. With the departure of the Navy V-12 Unit

from the campus this summer, Fell Hall will again be given over to civilian use and Mrs. Mae Clark Warren, Director of the Hall, who has been devoting full time to teaching home economics, will again need to assume her duties as director of the women's residence. Some one will be needed to take part of the program Mrs. Warren has now been handling and that of a substitute who has handled about half a load. It is therefore recommended that, effective September 1945, the additional position in the Department of Home Economics be created.

7. New Appointments

a. Faculty

- (1) G. B. Barber, Assistant Professor of Speech, to take the place of Miss Ruth Yates on leave, effective from September 1, 1944, at an annual salary of \$2,475.00. Mr. Barber has a B. Ed. from Western State Teachers College at Macomb and two master's degrees from the University of Iowa. His teaching experience has been in Illinois and Iowa high schools.
- (2) Douglas R. Bey, Assistant Professor of Mathematics, to take the place of Henry Poppen resigned, effective from September 1, 1944, at an annual salary of \$2,475.00. Mr. Bey a B. A. degree from Cornell College and A. M. from the University of Illinois, with teaching experience in Iowa and Illinois.
- (3) Ruth L. Cole, Instructor and Supervising Teacher in the Second Grade in the Metcalf Elementary School, to take the place of Mrs. Rose Buehler on leave, effective from September 1, 1944, at an annual salary of \$2,340.00. Miss Cole has a bachelor's degree from the National College of Education and her master's from Northwestern University, with teaching experience in the public schools of Illinois and the State Teachers College at St. Cloud, Minnesota, coming to us from the staff of Smith College in Northampton, Massachusetts.
- (4) Bernice Cooper, Assistant Professor of Health and Physical Education, to take the place of Miss Winifred Bally resigned, effective from September 1, 1944, at an annual salary of \$2610.00. Miss Cooper has her bachelor's and master's degrees from the University of Iowa and has completed all work for her doctor's degree, which will be granted during the summer of 1945, from the University of Iowa. She has had teaching experience in Illinois, Iowa, Wisconsin, Louisiana, and Minnesota, coming to us from the staff of the State Teachers College at Mankato, Minnesota.
- (5) Claude M. Dillinger, Assistant Professor of Psychology, to take the place of Dr. F. W. Hibler resigned, effective from September 1, 1944, at an annual salary of \$2,700.00. Dr. Dillinger has a bachelor's degree from Northeast Missouri State Teachers College and his master's and doctor's degrees from the University of Missouri, with teaching experience in public schools in Missouri and Texas, coming to us from the staff of the State Teachers College at Springfield, Missouri.
- (6) Howard I. Fielding, Associate Professor of English, to take the place of Mr. G. M. Palmer deceased, effective from September 1, 1944, at an annual salary of \$3,015.00. Dr. Fielding has his bachelor's degree from Union College and his master's and doctor's degrees from the University of Wisconsin, with teaching experience in Ohio and Wisconsin, coming to us from the staff of the State Teachers College at Milwaukee, Wisconsin.
- (7) Henrietta C. Fleck, Professor of Home Economics and Director of the Division of Home Economics, to take the place

of Miss Bernice Tucker deceased, effective September 1, 1944, at an annual salary of \$3,645.00. Dr. Fleck has a bachelor's degree from the University of Wisconsin, a master's degree from Teachers College, Columbia University, and a doctor's degree from Ohio State University. She has had teaching experience in the public schools of Nebraska, Delaware, and Ohio, coming to us from the staff of Ohio State University.

- (8) Esther L. French, Professor of Health and Physical Education and Head of the Department of Health and Physical Education for Women, to take the place of Miss Irene Clayton resigned, effective from September 1, 1944, at an annual salary of \$3,645.00. Dr. French has her bachelor's, master's and doctor's degrees from the University of Iowa, with teaching experience in Illinois, Iowa, and Minnesota, coming to us from the staff of the University of Minnesota.
- (9) Lenore Geweke, Assistant Professor of Foreign Languages, to take the place of Katherine Carver retired, effective from September 1, 1944, at an annual salary of \$2,475.00. Dr. Geweke has a bachelor's degree from Northwestern College in Wisconsin and a master's and a doctor's degree from the University of Wisconsin, with teaching experience in Wisconsin and Illinois, coming to us from the high school at Wauwatosa, Wisconsin.
- (10) Arley F. Gillett, Instructor in Health and Physical Education, to fill a newly created position, effective from September 1, 1944, at an annual salary of \$2,340.00. Mr. Gillett has a bachelor's degree from Illinois State Normal University and a master's degree from New York University, with teaching experience in Illinois and coming to us from serving as District Supervisor in the Division for Delinquency Prevention for the State of Illinois.
- (11) Louis Hoover, Professor of Art and Director of the Division of Art Education, to take the place of Julius Miller resigned, effective September 1, 1944, at an annual salary of \$3,645.00. Dr. Hoover has a B. S. degree from North Texas State Teachers College, a master's degree from Teachers College, Columbia University, and an Ed. D. degree from New York University, with teaching experience in New York, Texas, and Illinois, coming to us from the staff of the Eastern Illinois State Teachers College at Charleston.
- (12) Ruth Lambertus, Instructor in Music, to take the place of Gladys Tipton on leave, effective from September 1, 1944, at an annual salary of \$2,250.00. Miss Lambertus has B. M. and B. S. in Ed. degrees from Wittenberg College in Ohio and an M. A. degree from Teachers College, Columbia University, with teaching experience in public schools of Ohio, Iowa, and Texas, and a state teachers college in Oregon, coming to us from the Junior College at Edinberg, Texas.
- (13) W. C. McDaniel, Associate Professor of Mathematics, loaned to us for one year by Southern Illinois Normal University at Carbondale, to provide needed additional instruction in mathematics for the Navy V-12 program. Dr. McDaniel has done excellent work with us but is scheduled to return to Carbondale July 1, 1945.
- (14) Lloyd O. Poland, Assistant Professor of Chemistry, to take the place of R. W. Fogler resigned, at an annual salary of \$2,925.00, effective September 1, 1944. Dr. Poland has an A. B. degree from Butler University, M. A. from Syracuse University, and Ph.D. from Cornell University, with teach-

ing experience in Indiana and New York, coming to us from Syracuse, New York.

- (15) Ethel G. Stein, Instructor and Supervising Teacher in the Seventh Grade of the Metcalf Elementary School, to take the place of Dr. Marie Finger resigned, effective September 1, 1944, at an annual salary of \$2,340.00. Miss Stein has a B. Ed. degree from Northern Illinois State Teachers College at DeKalb and an M. A. degree from Northwestern University. She has had public school teaching experience in Illinois, coming to us from the public schools of Rochelle.
- (16) Bernalillo Williams, Instructor in the Training of English, to take the place of Miss Ruth Huggins on leave, effective September 1, 1944, at an annual salary of \$2,250. Miss Williams has a B. Ed. degree from Illinois State Normal University and an M. A. degree from the University of Colorado, with teaching experience in several high schools in Illinois, the last of which was Bloomington High School.
- (17) Gladys Baird, Instructor in Home Economics in the affiliated Soldiers and Sailors Children's School, to take the place of Miss Margaret Falstad resigned, effective November 1, 1944, at an annual salary of \$1,800, to be paid by the Department of Public Welfare. Miss Baird has a B. S. degree from Tarkio College in Missouri and an M. S. from Teachers College, Columbia University, with teaching experience in Illinois, Iowa, and Michigan, coming to us from California.
- (18) Robert M. Peterson, Instructor in Instrumental Music at the affiliated Soldiers and Sailors Children's School, to fill a newly created position as authorized by the Department of Public Welfare, effective September 1, 1944, at an annual salary of \$2,400.00 on a twelve months basis, to be paid by the Department of Public Welfare. Mr. Peterson has a B. S. degree from the University of Minnesota and an M. A. from Teachers College, Columbia University, with teaching experience in public schools in Minnesota.
- (19) Dorothy H. Ross, Instructor in Health and Physical Education, to take the place of Katherine Thielen on leave, effective February 5, 1945, at an annual salary of \$2,340.00. Miss Ross has a B. S. degree from Central Missouri State Teachers College at Warrensburg, and an M. A. degree from the Colorado State College of Education at Greeley, with teaching experience in Missouri schools, coming to us from the Wellston High School of St. Louis.

b. Clerical and Similar Positions

- (1) Gyneth Weber, School Nurse and Assistant in the Office of the Director of the University Health Service, at an annual (twelve months) salary of \$1,500.00, effective June 1, 1944, to take the place of Helen Hayner resigned.
- (2) Eleanor Crone, Clerk in the Business Office, at an annual (twelve months) salary of \$1,440.00, effective July 1, 1944, to fill a new position previously authorized.
- (3) Janet Dohmann, Alumni Secretary, at an annual (twelve months) salary of \$2,100.00, effective from September 1, 1944, to take the place of Miss Ellen Sorensen resigned.
- (4) Gloria Piazza, Clerk in the Business Office, at an annual (twelve months) salary of \$1,620.00, effective from September 1, 1944, to take the place of Mrs. Mildred Wunderlich, transferred to another position in the University.
- (5) Helen T. McClernon, Secretary to the Dean of Men, at an annual (twelve months) salary of \$1,560.00, effective from

September 11, 1944, to take the place of Miss Misao Shiratsuki resigned.

- (6) Doris L. Kron, Secretary to the Head Librarian, at an annual (twelve months) salary of \$1,500.00, effective from October 1, 1944, to fill a recently created position.
- (7) Mary Frances Ford, Secretary to the Head Librarian, at an annual (twelve months) salary of \$1,500.00, effective from November 15, 1944, to take the place of Miss Doris Kron resigned.
- (8) Milder Wunderlich, Secretary to the High School, Principal, at an annual (twelve months) salary of \$1,620.00, effective from September 1, 1944. Mrs. Wunderlich was transferred from the Business Office to the Office of the High School Principal to take the place of student help formerly used in this position.

8. Summer Session Faculty

The faculty here listed covers both intersession of three weeks, June 11-June 29, and the regular summer session of eight weeks, July 2-August 24, with the understanding that only those teachers who are needed on the basis of class enrollments will be paid for the intersession.

	Inter-session	July	August	Total Summer Session	Total Including Inter-session
				Summer	
Adams, Howard W., Chemistry		\$405.00	\$405.00	\$810.00	\$810.00
Admire, Harry F., Bus. Ed., $\frac{1}{2}$ salary		140.00	140.00	280.00	280.00
Allen, Mabel Clare, Speech	\$206.25				206.25
Arnold, Mary S., Critic 3rd Grade	195.00	260.00	260.00	520.00	715.00
Bey, Douglas R., Mathematics	206.25	275.00	275.00	550.00	756.25
Beyer, W. A. L., Social Science		420.00	420.00	840.00	840.00
Bleyle, Karl, Biological Science	206.25				206.25
Boicourt, Blaine, Music		280.00	280.00	560.00	560.00
Brunk, Dorothy G., Social Science		285.00	285.00	570.00	570.00
Buehler, Rose B., Critic, 1st Grade		275.00	275.00	550.00	550.00
Buell, Mary E., Home Economics	217.50	290.00	290.00	580.00	797.50
Burris, Ethel M., Education	206.25				206.25
Clemans, Huberta, Critic 6th Grade		280.00	280.00	560.00	560.00
Cogdal, Joseph T., H. & P. E., $\frac{1}{2}$ salary	83.75				83.75
Cole, Ruth L., Critic, 2nd Grade		260.00	260.00	520.00	520.00
Connell, M. Regina, For. Lang.		280.00	280.00	560.00	560.00
Cooper, Bernice, H. and P. E.		290.00	290.00	580.00	580.00
Cooper, Margaret, Education		405.00	405.00	810.00	810.00
Cooper, Rachel M., Health Service		335.00	335.00	670.00	670.00
Crompton, Mabel P., Geography		275.00	275.00	550.00	550.00
Cross, C. L., Physical Science		370.00	370.00	740.00	740.00
Day, Alta, Business Education		275.00	275.00	550.00	550.00
Dean, Elizabeth, Biological Science		280.00	280.00	560.00	560.00
Decker, Charles E., Education	303.75	405.00	405.00	810.00	1,113.75
DeWees, William I., Agriculture	217.50	290.00	290.00	580.00	797.50
Dillinger, Claude M., Psychology	225.00	300.00	300.00	600.00	825.00
Ellis, Margery, For. Lang.		275.00	275.00	550.00	550.00
Ellwood, Robert S., Social Science	210.00	280.00	280.00	560.00	770.00
Fieiding, Howard I., English		335.00	335.00	670.00	670.00
Flagg, Elinor B., Mathematics	206.25	275.00	275.00	550.00	756.25
Fleck, Henrietta, Home Economics		405.00	405.00	810.00	810.00
Force, Thelma, Education		295.00	295.00	590.00	590.00
Frey, Bernice G., H. and P. E.	206.25	275.00	275.00	550.00	756.25
Gillett, Arley F., H. and P. E.	195.00				195.00
Glaser, F. Russell, Social Science		335.00	335.00	670.00	670.00
Gooding, R. U., Physical Science		355.00	355.00	710.00	710.00
Green, J. W., Agriculture	206.25	275.00	275.00	550.00	756.25
Hacker, L. W., Education		350.00	350.00	700.00	700.00
Hammerlund, C. M., Industrial Arts	232.50	310.00	310.00	620.00	852.50
Hancock, H. J., H. and P. E.	*96.25	385.00	385.00	770.00	866.25
Harper, Chas. A., Social Science	281.25	375.00	375.00	750.00	1,031.25
Henderson, Stella, Education		335.00	335.00	670.00	670.00
Henline, Ruth, English		275.00	275.00	550.00	550.00
Hinman, Dorothy, English	206.25				206.25
Holmes, F. Lincoln D., Speech	303.75	405.00	405.00	810.00	1,113.75
Honn, Max, Industrial Arts			200.00	200.00	200.00
Hoover, Louis, Art	303.75	405.00	405.00	810.00	1,113.75

	Inter-session	July	August	Total Summer Session	Total Including Inter-session
Horton, C. E., H. and P. E.		405.00	405.00	810.00	810.00
*Houston, V. M., Education	303.75				303.75
Isted, Leslie M., Music		285.00	285.00	570.00	570.00
Ivens, Howard J., Physical Science	210.00				210.00
Kinneman, John A., Social Science	277.50	370.00	370.00	740.00	1,017.50
Knudson, Emma R., Music	277.50				277.50
Koepke, Harold F., Business Education		280.00	280.00	560.00	560.00
Lamkey, E. M. R., Biological Science	303.75	405.00	405.00	810.00	1,113.75
Lancaster, Thos. J., Education	251.25	335.00	335.00	670.00	921.25
Lathrop, H. O., Geography	303.75	405.00	405.00	810.00	1,113.75
Laubach, L. E., Agriculture		280.00	280.00	560.00	560.00
Lueck, W. R., Mathematics		275.00	275.00	550.00	550.00
McAvoy, Blanche, Biological Science		335.00	335.00	670.00	670.00
**McCain, Elizabeth, Education		375.00		375.00	375.00
McCormick, Clyde T., Mathematics		335.00	335.00	670.00	670.00
McDavitt, Neva, Geography		275.00	275.00	550.00	550.00
Malmberg, C. F., Psychology		340.00	340.00	680.00	680.00
Marshall, Helen E., Social Science		335.00	335.00	670.00	670.00
Marzolf, Stanley S., Psychology	251.25	335.00	335.00	670.00	921.25
Miller, L. Wallace, Biol. Science	258.75	345.00	345.00	690.00	948.75
Moore, Clifford W., Social Science	232.50				232.50
Nelson, Thelma, English		275.00	275.00	550.00	550.00
O'Connor, Burton L., H. and P. E.	206.25				206.25
Ogle, Alice R., Art	206.25				206.25
Okerlund, Gerda, English, $\frac{2}{3}$ salary		223.33	223.33	446.66	446.66
Parker, Mary R., Art		250.00	250.00	500.00	500.00
Parker, Rose E., Education		405.00	405.00	810.00	810.00
Pelthman, Harlan, Music		290.00	290.00	580.00	580.00
Peters, Margaret, Business Education		275.00	275.00	550.00	550.00
***Poland, Lloyd O., Physical Science	243.75	108.33	108.33	216.66	460.41
Pricer, Laura H., English		335.00	335.00	670.00	670.00
Rice, Agnes F., Education		335.00	335.00	670.00	670.00
Rine, R. E., Mathematics		275.00	275.00	550.00	550.00
Ross, Dorothy, H. and P. E., 1 week	65.00				65.00
Ross, Josephine, Home Economics		280.00	280.00	560.00	560.00
Royce, Bertha, Biological Science		335.00	335.00	670.00	670.00
Russell, Elizabeth, Critic 4th Grade		275.00	275.00	550.00	550.00
Schroeder, Laura, Education		225.00	225.00	450.00	450.00
Shea, Grace R., University Nurse		245.00	245.00	490.00	490.00
Sherrard, Wayne F., Music	213.75				213.75
Sheveland, Alice, Education		225.00	225.00	450.00	450.00
Smith, Leon S., Physical Science		285.00	285.00	570.00	570.00
Sorrenson, Fred S., Speech		360.00	360.00	720.00	720.00
Speer, Eunice H., Assistant Librarian	206.25	275.00	275.00	550.00	756.25
Stein, Ethel G., Critic, 7th Grade		260.00	260.00	520.00	520.00
Stephens, Gertrude, Social Science		275.00	275.00	550.00	550.00
Stombaugh, Ray M., Industrial Arts	303.75	405.00	405.00	810.00	1,113.75
Stroud, Ruth, English		275.00	275.00	550.00	550.00
Tasher, Lucy Lucile, Social Science		335.00	335.00	670.00	670.00
Teager, Florence E., English		335.00	335.00	670.00	670.00
Thoeue, Christine A., Critic, 5th Gr.		275.00	275.00	550.00	550.00
Vetter, Dale B., English	210.00	280.00	280.00	560.00	770.00
*Vinson, Esther, English	251.25	223.33	223.33	446.66	697.91
Waldron, Nell Blythe, Social Science	251.25	335.00	335.00	670.00	921.25
Webb, Mary D., Business Education	206.25				206.25
Westhoff, Margaret, Music		255.00	255.00	510.00	510.00
Whitten, Jennie A., For. Lang.		405.00	405.00	810.00	810.00
Williams, Arthur R., Bus. Ed.		400.00	400.00	800.00	800.00
Williams, Bernalillo, English		250.00	250.00	500.00	500.00
Winegarner, Lela, English		260.00	260.00	520.00	520.00
Yates, Ruth, Speech		275.00	275.00	550.00	550.00
Young, J. E., Biological Science	206.25	275.00	275.00	550.00	756.25
Young, Orville L., Agriculture		275.00	275.00	550.00	550.00
H. and P. E.		260.00	260.00	520.00	520.00
Welch, Eleanor Weir, Head Librarian		345.00	345.00	690.00	690.00
Crosby, Lucile Z., Assistant Librarian	110.00	220.00	220.00	440.00	550.00
Guthrie, Clara L., Asst. Librarian	130.00	260.00	260.00	520.00	650.00
Kelley, Edna I., Asst. Librarian		200.00	200.00	400.00	400.00
Lawrence, Margaret, Asst. Librarian	122.50	245.00	245.00	490.00	612.50
Plotnicky, Gertrude A., Asst. Librarian	110.00	220.00	220.00	440.00	550.00
Pohle, Genevieve, Asst. Librarian		220.00	220.00	440.00	440.00
Zimmerman, Ruth E., Asst. Librarian		275.00	275.00	550.00	550.00
Asst. Librarian	150.00	200.00	200.00	400.00	550.00
	\$10,377.50	\$31,449.99	\$31,274.99	\$62,724.98	\$73,102.48

* One-third load and salary for intersession.

** To be placed on twelve months basis beginning July 1, 1945.

*** Visiting Director of Reading Clinics.

*** One-third load and salary for regular summer session.

* Two-thirds load and salary for regular summer session.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. C. A. Graves, Janitor I, effective August 16, 1944, in order to accept another position.
- b. Earl D. Fillmore, laborer on the grounds staff, effective July 15, 1944, because he did not feel the salary was adequate.
- c. Delmar Moss, farm hand, effective August 31, 1944, in order to accept a more remunerative position.
- d. Ernest H. Sanders, farm hand, effective October 31, 1944, in order to accept a more remunerative position.
- e. Louis M. White, Janitor I, November 15, 1944, due to a feeling that his salary was not large enough.
- f. William C. Wilder, farm hand, effective January 31, 1945, because of being called into military service.

2. Deceased

- a. Mary Harvey, domestic in Fell Hall, October 6, 1944.

3. Leaves of Absence

- a. Frances Grimes, Cook II in Fell Hall, continued from September 1, 1944, because of illness.
- b. Nellie Bedinger, Janitor I, continued from January 1, 1945, because of illness.
- c. Etta Moberly, domestic in Fell Hall, effective January 15, 1945, because of illness.

4. New Appointments

- a. C. A. Graves, Janitor I, at an annual salary of \$1,380.00, effective July 1, 1944, to take the place of Roscoe Nice, transferred from janitor to night watchman some time ago and previously reported.
- b. Robert Mattingly, Janitor I, at an annual salary of \$1,440.00, effective October 1, 1944, to take the place of C. A. Graves resigned.
- c. Henry C. Short, farm hand, at an annual salary of \$1,620.00, effective December 15, 1944, to take the place of Ernest H. Sanders resigned.
- d. William C. Wilder, farm hand, at an annual salary of \$1,620.00, effective January 1, 1945, to take the place of Delmar Moss resigned.
- e. Remus Pickering, Janitor I, at an annual salary of \$1,500.00, effective February 4, 1945, to take the place of Louis White resigned.
- f. Lincoln West, trades helper, at an annual salary of \$1,500.00, effective February 1, 1945, to take the place of Commodore Wendleton resigned and reported at a previous Board meeting.

5. Changes in Salary

The following changes in salary, effective September 1, 1944, were authorized by the Advisory Committee and approved by the Coordinator and Position Classification Service.

		From	To
Mamie Barclay.....	Janitor I.....	\$1,320.00	\$1,440.00
Catherine Bonny.....	Janitor I.....	1,320.00	1,440.00
Alvin O. Calhoun.....	Janitor II.....	1,620.00	1,740.00
Harve E. Dawson.....	Trades Helper.....	1,620.00	1,680.00
Ollie Dunn.....	Janitor II.....	1,620.00	1,740.00
Eugene F. Hunter.....	Janitor II.....	1,620.00	1,740.00
James Marion Johnson.....	Trades Helper.....	1,560.00	1,680.00
Edgar King.....	Janitor II.....	1,620.00	1,740.00
Richard T. Mays.....	Janitor II.....	1,500.00	1,620.00
Henry Miller.....	Janitor II.....	1,620.00	1,740.00
Albert Ramseyer.....	Janitor II.....	1,620.00	1,740.00
W. A. Rice.....	Janitor II.....	1,620.00	1,740.00
Emmett Thompson.....	Janitor II.....	1,620.00	1,740.00
Elzy Upperman.....	Janitor II.....	1,620.00	1,740.00
William G. White.....	Trades Helper.....	1,620.00	1,680.00

IV. THE ORGANIZATION

1. Teacher College Status

With the legislature now in session, the attempt is being made to indicate to all persons concerned that Illinois State Normal University does not wish to have its status changed in any manner from that of a strictly professional school devoted exclusively to the education of teachers. Obviously, this University is not concerned with any plans or proposed changes in status or emphasis upon the part of the other four teachers colleges, but for many and obvious reasons, Illinois State Normal University does not wish to be legislated into a type of work other than that for which the institution was founded and for which adequate financial support should be available.

2. Affiliations

a. Hospital Affiliations

As that part of the program in special education that is concerned with the training of school nurses, recent expressed interest upon the part of local hospitals to have some of their nurses in training take courses that are already now offered is of interest to Illinois State Normal University. Without alteration of courses and without excluding persons who are preparing for teaching, it is possible to admit some students preparing for the nursing profession, as well as to offer work for those who wish to educate themselves for school nurses. Such courses would be those in chemistry, bacteriology, anatomy, nutrition, psychology, sociology, and physical education.

Interest has been expressed in such affiliation by Mennonite and St. Joseph's Hospitals in Bloomington and it is understood that there is a possible interest that will be expressed on the part of Brokaw Hospital in Normal. It is recommended that this interrelationship program of nursing and teacher education be carried out so long as it does not involve adding courses other than those used in teacher education, or, because of possible larger enrollment at a later date, does not exclude those who are exclusively interested in teacher education.

b. Bloomington Public Schools

Plans have been worked out with the Superintendent of Schools and the Board of Education of Bloomington whereby student teaching in the various areas of special education may be car-

ried on in special rooms in the Bloomington school system. For this service in several rooms, under the direction of a staff employed by the Bloomington Board of Education, Illinois State Normal University has agreed to transfer a person, on the payroll of the University now serving at the Illinois Soldiers and Sailors Children's School, to serve as supervisor of this program.

Provision is also being made for the use of from two to four rooms of the Bloomington public schools during the intersession this summer when such student teaching facilities would not be available on our own campus. The Bloomington Board of Education will provide rooms, equipment, and supplies, and the University will provide the salaries of the needed two, three, or four teachers, for this three weeks period.

It is expected that the foregoing steps, constituting the beginning of an affiliated relationship, will lead to a larger and more general use of the Bloomington public schools for student teaching at a later date when there will be a greater demand for such facilities than our program has provided at any time in the past when enrollments were much larger than the present.

c. Other Affiliations

The single largest affiliation for student teaching purposes continues to be the Illinois Soldiers and Sailors Children's School. During the past few years the enrollment in this school has decreased from approximately 700 to about 300. It is expected, as a result of the present World War, that the population will rapidly increase, which will provide more student teaching facilities than we have had in this school. The organization of the school is a kindergarten, grades one to six, and a junior high school of grades seven and eight. Boys and girls of high school age from the Children's School attend the University High School on our campus proper.

The rural school affiliations have been reduced from a high point of five schools, to one at the present time, partially due to the war situation and partially to the lack of interest of young people in educating themselves to teach in rural schools, or in elementary schools of any type. It will probably be necessary to add one or two schools to the present Walker School when the University enrollment increases and more student teaching facilities are needed.

We have maintained certain teaching relations with the Normal public schools in certain special fields such as health and physical education, art, music, home economics, and agriculture. In Bloomington, we have continued the affiliation with Trinity High School in the field of business education. With a supervisor devoting one-half day to that program and students teaching practically all the classes, this has been a rather important part of our affiliated program, especially for the Department of Business Education.

The affiliation with Towanda was suspended during the present emergency but it is probable that when the enrollment increases we will need to again work out some plan with a small community that will afford relations on both elementary and high school levels.

We are continuing the off-campus affiliations for student teaching in home economics at Farmington, Morton, Metamora, and Lexington.

3. The Calendar

The calendar for the period beginning September 1945, and continuing through the summer of 1946 is herewith submitted for the reaction of the Teachers College Board.

PROPOSED UNIVERSITY CALENDAR
1945-1946

First Semester, 1945

Monday, September 10—Opening of University Elementary School, the University High School, and Off-Campus Affiliated Schools, at which time University student teachers report for duty.

Monday, September 10—Faculty Meeting, 3:00 p. m.

Monday, September 10—Meeting of Faculty Counselors, 4:30 p. m.

Tuesday, September 11—Freshmen report as directed, 9:30 a. m. Every entering Freshman must be present from September 11 through 14 to complete registration and meet other requirements.

Friday, September 14—Registration for former Freshmen and Upper-classmen.

Monday, September 17—All University classwork begins. (Registration for late afternoon, evening, and Saturday classes at 7:00 p. m.)

Friday and Saturday, October 26 and 27—Annual Homecoming.

Wednesday, November 21—Thanksgiving Vacation begins, 12:00 noon.

Monday, November 26—Thanksgiving Vacation ends, 8:00 a. m.

Friday, December 21—Christmas Vacation begins after scheduled classes.

1946

Monday, January 7—Christmas Vacation ends, 8:00 a. m.

Monday through Thursday, January 21 through 24—Semester Examinations.

Friday, January 25—First Semester ends.

Second Semester, 1946

Monday, January 28—Registration. (Registration for late afternoon, evening, and Saturday classes at 7:00 p. m.)

Tuesday, January 29—Classwork begins.

Monday, March 4—Central Division of Illinois Education Association. School not in session.

Tuesday, April 16—Spring Vacation begins after scheduled classes.

Tuesday, April 23—Spring Vacation ends, 8:00 a. m.

Monday through Thursday, May 27 through 30—Semester Examinations.

Friday, May 31—Second Semester ends.

Sunday, June 2—Baccalaureate Exercises.

Monday, June 3—Alumni Reunion and Luncheon.

Monday, June 3—University Commencement, 3:00 p. m.

Intersession, 1946

Saturday, June 8—Registration, 8:00—12:00 a. m.

Monday, June 10—Classwork begins.

Friday, June 28—Intersession ends.

Summer Session, 1946

Monday, July 1—Registration for University, University High School, Metcalf Elementary School, and Off-Campus Affiliated Schools.

Tuesday, July 2—Classwork begins.

Thursday, July 4—Independence Day Holiday.

Tuesday, Wednesday, Thursday, July 16, 17, 18—Educational Conference and Exhibit.

Friday, August 23—Summer Session ends. Summer Commencement, 3:30 p. m.

V. THE CURRICULUM

1. Graduate School

a. General Report

Since graduate work was inaugurated in the intersession and regular summer session of 1944, the response has been excellent both as to quality of students admitted and the number who have expressed an interest in this new program. There have been thus far thirty-eight graduate students doing work in five of the departments that were approved to offer such a program. It may be of interest to the Board to know that we have not only complied with the regulations established by the Graduate Committee of the Teachers College Board, but have added other restrictions that represent higher standards than may be found in any graduate school in the country. Among the standards under which we operate are:

- (1) No department offering work that does not have at least fifty per cent of the members of the department holding doctor's degrees.
- (2) No courses to be taught by persons other than those with doctor's degrees. In many excellent graduate schools courses are some times offered by persons who do not possess a doctor's degree.
- (3) No extension courses to be offered, although many graduate schools, including the University of Illinois, do offer such work by extension.
- (4) No courses to be open to both seniors and graduates, but graduate work restricted entirely to graduate students, except by special permission granted to outstanding seniors who are within seven semester hours of completing the work for their bachelor's degree.

A recent report by the Board of Review of the North Central Association indicates that Illinois State Normal University, as was also true with Southern at Carbondale and Western at Macomb, far surpasses the minimum standards for schools offering graduate work, in faculty competence, library facilities, and financial support. The ranking given to Illinois State Normal University is very gratifying and encouraging in the furtherance of this graduate program. Such reactions and measurement of ability would seem to indicate that no mistake was made by the Teachers College Board in authorizing the teachers colleges of Illinois to undertake graduate work, if a comparison with graduate schools in all types of institutions of higher education in the North Central Association can be used as a criterion.

b. New Courses

A few additional courses in departments already approved have been submitted to the Graduate Committee of the Teachers College Board for their approval. It is hoped that action may be taken upon these few additional courses that are needed at the present time.

c. Postponement of Work in Speech Education

When seven departments of Illinois State Normal University were approved to offer graduate work, it was believed that the Department of Speech Education would be ready and would find demand for certain courses. Conditions have indicated that it will be unwise to offer work in speech education for the period of a few years and therefore it is recommended that graduate work in this department be postponed at least until the summer of 1947.

d. Approval of Additional Department

When the request was made for the approval of certain departments in the University, the Department of Mathematics could not qualify on the one basis of having at least fifty per cent of the members of the staff with doctor's degrees. Material has now been presented to the Graduate Committee of the Teachers College Board indicating that the Mathematics Department can readily qualify on this and other standards. It is therefore hoped that this department will be approved, since there is considerable demand for work in mathematics and the mathematics departments of the other two teachers colleges offering graduate work have already been approved. In a way, the addition of the Mathematics Department would be a matter of exchange for the postponement of work in the Department of Speech Education.

2. Special Education

a. Program

When at the meeting of the Teachers College Board on September 27, 1943, authorization was given to Illinois State Normal University to offer work for the education of teachers in seven areas of special education, the magnitude of the program being undertaken was not fully realized. It was true that Illinois State Normal University was centrally located and accessible to certain areas that would serve as laboratory centers for this program and it was likewise true that the University offering work in all phases of elementary and secondary education and drawing students from the entire State of Illinois, was a strategic position to undertake such a program, but the great amount of interest and the lack of teacher-training programs throughout the country has placed some problems squarely before the University.

b. Interest in the Exceptional Child

Growing interest upon the part of many organizations has focused attention upon ways and means of educating boys and girls who are handicapped in various ways. This has become a matter of special interest to the Department of Public Health, the Department of Public Welfare, the Office of the Superintendent of Public Instruction, the Illinois Commission on Handicapped Children, the Illinois Congress of Parents and Teachers, as well as several special groups such as the Illinois Society for the Prevention of Blindness, the Illinois Association for the Crippled, and the Association for the Hard of Hearing. This interest has spread to communities, both large and small, where there is a demand for the education locally of these handicapped children.

c. Need for Teachers

With several laws already enacted by the legislature providing funds to boards of education for payment of higher salaries to teachers qualified to handle this special work, the demand for teachers has suddenly and forcefully descended upon Illinois State Normal University. Many requests for teachers have come from city and county superintendents, principals of schools, and other groups charged with the responsibility of employing teachers. The Director of the Division of Special Education recently stated that if one hundred teachers were available at the present time for such work, they could all be placed.

d. Organization of Division of Special Education

It has been the plan at Illinois State Normal University not to undertake the seven areas of education for the mentally re-

tarded, the socially maladjusted, the unusually gifted, crippled, and those having vision, hearing, and speech defects, all at the same time. It is necessary to work into this program gradually and at the present time the program is actively under way dealing with the mentally retarded, those needing speech correction, the socially maladjusted, and with some courses in some of the other areas, in order to meet special needs of teachers who are partially trained. In September 1944 the first student registered as a freshman, who is taking the entire program through four years, with a possibility of a year of graduate work. Most of the teachers for the next few years will be those already in service who will be sent here to add to their training in this special type of work. Thus far, the greatest interest has been upon the part of graduate students who wished to take this special work beyond their background of general education, which they have completed receiving a bachelor' degree.

e. Needs for Furtherance of Work

Although the University was able to offer most of the work in the first two years, which was of a general nature in the fields of psychology, education, and other general subject matter areas, we are rapidly approaching the point where specialists in working with deaf, blind, crippled, and other groups will be needed. Aside from teaching, is the housing situation and it is hoped that the proposed special education building may be included in the post-war building program now being planned in Illinois. Additional information concerning the need for this building will be covered in the next portion of this report.

VI. BUILDINGS AND GROUNDS

1. Building Program

a. Total Proposed Post-War Planning Program

In common with the other teachers colleges, Illinois State Normal University presented a program designed to meet the needs of the University for the next twenty-five years. This program designated in projects (L—Land, S—Site Preparation, B—Buildings) is here listed in the order of preference of buildings. In compliance with a request for listing three of the most urgent building projects, the request was made to have these included in the appropriations to be made by the 64th General Assembly. However, listed at the conclusion of the general and complete program are the projects that it is understood have been recommended for favorable consideration at the present time.

TWENTY-FIVE YEAR PROGRAM

L- 1	\$ 260,000.00
S- 1	11,402.05
S- 2	8,717.10
S- 3	34,333.20
S- 4	250,533.28
B- 1	Auditorium—Music—Speech—Administration—Rehabilitation of Present Capen Auditorium.....	1,697,268.00
B- 2	University High School—University Elementary School— Metcalf Rehabilitation.....	2,340,160.00
B- 3	Special Education Building.....	976,903.00
B- 4	Heating Plant Enlargement.....	675,000.00
B- 5	Fell Hall Addition.....	414,879.00
B- 6	Addition to Smith Hall (two units).....	595,164.00
B- 7	Student Union.....	500,214.00
B- 8	Women's Residence Hall.....	793,553.00
B- 9	McCormick Gynnasium Addition.....	233,398.00
B-10	Industrial Arts Addition.....	67,114.00
B-11	Rehabilitation of Old Main, Cook Hall, and Residence Halls.....	233,398.00
B-12	Library Stacks and Air Conditioning Unit.....	96,943.00
B-13	Men's Gymnasium.....	957,902.00

B-14	Arts Building	573,484.00
B-15	Business Education Building	573,424.00
B-16	Classroom Building (English, Foreign Languages, Social Science)	573,424.00
B-17	Stadium	194,052.00
B-18	Field House and Armory	369,272.00
B-19	Storage Building	30,648.00
B-20	Green House Addition	23,338.00
B-21	Smith Hall Completion	297,582.00
B-22	Women's Residence (second)	793,553.00
		<hr/> \$13,575,658.63

RECOMMENDED FOR PRESENT FAVORABLE CONSIDERATION

L- 1	\$ 260,000.00
S- 1	11,402.05
B- 1	Auditorium—Music—Speech—Administration—Rehabilitation of Present Capen Auditorium	1,697,268.00
B- 4	Heating Plant Enlargement	181,000.00
		<hr/> \$ 2,149,670.05

It has been felt that the immediate demands for the enlargement of the heating plant can be covered by the expenditure of \$181,000.00 with the rest of that project to be completed when more buildings are constructed.

A plan of the campus with the location of the proposed new buildings has just been completed by Chance S. Hill, landscape architect. It is expected that copies of this campus plan will be available for distribution to the Board members at the February 19 meeting.

It will be noted that the special education building is not included in the preliminary recommendations. Due to a misunderstanding and an oversight in which it has been explained that consideration may be given to taking Project B-3 and giving it early consideration, there is a possibility that an additional building may be included in the final allotment of funds to this University. The reason for this possible consideration is that this building is not considered as an Illinois State Normal University building in one respect any more than the Natural Resources building is a building of the University of Illinois. This buildings will serve a statewide purpose and is not needed by the University nearly as much as it is by the citizens in general and the public schools in particular throughout the State of Illinois for the purpose of educating teachers under existing laws. It is in terms of such general interest that some of the officials of the Illinois Post-War Planning Commission have suggested consideration of this building in the final determination of the contents of the complete program for the State of Illinois.

2. Rehabilitation of Residence Halls

a. Smith Hall

The Division of Architecture and Engineering is now completing plans and specifications for the rehabilitation of Smith Hall, which was vacated by the Navy V-12 Unit November 1, 1944. These plans call for complete rewiring, new light fixtures, new plumbing and fixtures, entire interior redecoration and refinishing of floors and woodwork. There will also be removal of one partition to enlarge the dining room and some remodeling in the kitchen. When it was found that materials would be available for this work, it was believed advisable not to open the hall until either next summer or in September, thus giving opportunity to do some work that was planned and for which appropriations had been made prior to our entrance into the war. Funds for the payment of this rehabilitation work will

come from the Navy program. This should place Smith Hall in excellent condition, much better than it has been at any previous time, and make it available for forty-two students as compared with the maximum of thirty-two in the past.

b. Fell Hall

If Fell Hall is returned to the University July 1, there will be ample time to place it in readiness for occupancy by women students when school opens in September 1945. The repair program in this hall has been one of a rather continuous nature with asphalt tile floors being placed in all corridors, offices, reception rooms, washrooms, kitchen, etc. The drawing and dining rooms were completely redecorated within the last two months and many other alterations and repairs have been made recently, all of which has been paid for from Navy funds, as a portion of the use and maintenance charge for the property. When the Navy V-12 Unit leaves, the hall will probably be in the best condition since it was constructed in 1918, due to some replacements of faulty materials that were accepted at that time because the contractor became bankrupt.

3. Easement

The City of Normal has indicated that they would be willing to widen the streets on the west and north sides of the University Farm if we would consent to having the telephone and electric light poles moved over to the fence line. This would mean that the cross arms on these poles would extend over the property line of the University Farm and, since this is not considered either disadvantageous or dangerous and would give a wider street, it is hoped that the Teachers College Board will approved this easement.

4. Campus Plans

A survey of the campus proper and the University Farm was recently completed by Harold Steinbrecher, Engineer, of Wheaton, Illinois. It is from this survey that Mr. Hill has prepared plans for the future development of the campus proper and a certain portion of the south end of the University Farm.

VII. AUXILIARY ENTERPRISES

1. Residence Halls

a. Smith Hall

This hall was in use by the United States Navy for the V-12 program from July 1, 1943 to November 1, 1944. Hence there is no financial report to be made on its use by civilian students. Smith Hall will be reopened for use of men students either during the 1945 summer session or beginning in September 1945. At the present time it is undergoing needed repairs and alterations.

b. Fell Hall

This hall has been occupied by the Navy V-12 trainees since July 1, 1943 and will be in use until July 1, 1945. At that time it is presumed that the Navy V-12 program will be discontinued and hence no financial report can be made on the hall for the two-year period. Rehabilitation will be undertaken during the months of July and August in order to place the hall in readiness for women students in September 1945.

3. University Farm, Report for Year Ending June 30, 1944

RECEIPTS

Sales, livestock	\$4,958.85	
Sales, produce	1,882.03	
Miscellaneous	498.02	
Total Receipts		\$ 7,338.90

EXPENDITURES

Personal Services—Regular	7,273.17	
Office Expense—telephone	87.72	
Operation		
Livestock, veterinary expense, etc.....	152.45	
Motor Expense.....	168.24	
Power and Light.....	215.23	
Stock Food.....	8,575.72	
Farm and Garden Supplies.....	534.13	
Water	85.94	
Repairs and replacements.....	173.34	
Equipment	2,000.00	
Total Expenditures.....		19,265.99
Excess of Expenditures over income.....		\$11,927.09

VIII. STUDENT LIFE

1. Inter-Cultural Club

For some time there has been a desire upon the part of a number of students in the University to form an Inter-Cultural Club, which would bring together for discussion and information of mutual value various races represented by students on the campus. A constitution for this organization was recently approved by the Organizations Board of the University, and sanctioned by the Administrative Council, and it is expected that the organization will become a definite part of the campus life in the very near future. This is significant in view of present trends looking toward a better understanding of minority groups.

2. Navy V-12 Unit

Since July 1, 1943, Illinois State Normal University has had a Navy V-12 Unit varying in size from 260 to approximately 130 that will make up the quota beginning March 1, 1945. During this period of time 601 different seamen have been located on this campus. They have come from fifty-eight colleges and universities, as well as directly from high school, and many of them have come from the fleet after seeing action in different parts of the world. After they have graduated from the Navy V-12 program here and have gone on to Midshipmen's School, many of them have made outstanding records and have later given a good account of themselves in actual combat.

It now seems probable that Illinois State Normal University will exercise the option now available to discontinue the Navy V-12 program after July 1, 1945. It may be that the United States Navy will also wish to discontinue the program at that time because of their policy of not admitting more men for officer training. There will be relatively few V-12 Units in the near future and rather than find that Fell Hall comes back to us in November 1945 or March 1946 with little opportunity to make use of it, it is believed that the best policy will be to terminate the program with the United States Navy, with their approval, July 1, 1945.

In many ways the experience with the Navy V-12 group has been highly satisfactory. The University has been fortunate in the officer personnel, especially the Commanding Officer, who, together with the Executive Officer, has been with us since the Unit was first located on the campus. The men have taken regu-

lar college courses which have been handled by the regular faculty of the University. A number of adjustments have, of necessity, been made to accommodate this Unit, and, although the contract under which we operated has not been one that would permit any marked profits, the University will not have lost any money and will probably gain enough to rehabilitate the quarters used by the Navy. Aside from making a contribution to the war effort, the experience has been a valuable one both from the standpoint of the educational program and a morale builder during the past two years.

IX. MISCELLANEOUS

1. Bulletins and Catalogs

It has been possible to plan certain bulletins of the University and the general catalog so that they will be issued earlier this year than at any previous period, at least during the last fifteen years. The summer session bulletin, now on the press, should be available before the end of February. A preliminary summer session folder should be in the mail before end of March. By April 1, or shortly thereafter, the general catalog of the University should be available. This will again be printed by the Pantagraph Printing and Stationery Company and it is a matter of interest to note that the paper for this catalog was received rather early in January. Other bulletins, including a pictorial bulletin, will probably be available before May 1.

2. Cooperation with the Federal Government

a. Testing Program

Illinois State Normal University has been designated as one of the state centers for testing veterans and, as the number of men discharged from service increases, this program will be one of significance not only for students on this campus but for any veterans, regardless of their future plans. The contract for this work was approved by Director Thompson.

b. Scholarship and GI Bill of Rights Programs

At the present time there are a number of men and women discharged from military service who are in school either under state military scholarships, the governor's program, or the federal GI program. This number will increase but its size has already necessitated some careful planning under the direction of a committee of faculty men.

c. Rehabilitation

The University is cooperating with the Veterans Administration in connection with a rehabilitation program which clears through regular and proper federal channels. Some students now on the campus are operating under this program, known as Public Law 16. Contract for this cooperative program was likewise approved by Director Thompson.

3. Honors Come to the Faculty

It is a pleasure to report recent recognitions that have come to some members of the University faculty through their selection to prominent state and national offices. A number of others, too numerous to list, are serving on committees and in some official capacity with other state and national groups.

- a. J. W. Carrington, President, National Institutional Teacher Placement Association; President, Illinois Schoolmasters' Club.
- b. H. O. Lathrop, National President, Gamma Theta Upsilon (Honorary Geography Fraternity).

- c. Mary D. Webb, Second Vice-President, Department of Business Education, National Education Association; National Secretary, Kappa Delta Epsilon.
- d. C. F. Malmberg, National Treasurer, Teachers College Personnel Association.
- e. Anna L. Keaton, President, Illinois Association of Deans of Women.
- f. F. Lincoln D. Holmes, President, Illinois Association of Teachers of Speech.
- g. Robert S. Ellwood, President, Illinois Council for the Social Studies.
- h. R. U. Gooding, Second Vice-President, Illinois Academy of Science.
- i. Stanley S. Marzolf, Treasurer, Illinois Association of Applied Psychology.
Dean C. A. De Young has been serving as Educational Consultant for the Committee on Service for the Illinois Post-War Planning Commission.

4. Position Classification Service

It is hoped that before any final bills are drawn affecting the teachers colleges that opportunity may be given to presidents and others concerned to make sure that all existing positions are included for the next biennium. Failure to include some of the positions that have existed for a number of years was a decided handicap in operating during the present biennium. There is a probability that consideration will need to be given to the adjustment of salary ranges if we are to employ and retain good persons in certain types of work operating through Civil Service.

5. Educational Program

It is hoped that there may be a possibility of a Board meeting or several Board meetings where an opportunity may be given for the discussion of the educational programs of the teachers colleges. It is presumed that this opportunity would be of interest to the other presidents, but speaking for Illinois State Normal University, such an opportunity would be most welcome to bring to the attention of the Board the teacher education program of this University, now eighty-eight years old.

X. SUMMARY

The approval of the Teachers College Board of the following recommendations is requested:

- 1. The awarding of degrees to the graduates listed as completing their work on June 5 and August 25, 1944.
- 2. The acceptance of the resignations of Willard E. Fowler, Sherman G. Waggoner, Opal C. Hartline, Robert M. Peterson, Ellen Sorensen, Misao Shiratsuki, Doris Kron.
- 3. The granting of sabbatical leaves to Mabel Clare Allen, Mary Arnold, Thelma Force, Bernice Frey, Leslie M. Isted, Margaret Peters, Katherine Thielen.
- 4. The continuation of the leave of absence of Richard G. Browne on a half-time basis with half pay for the current school year.
- 5. The granting of leaves of absence without pay to W. I. De Wees, L. W. Hacker, Katherine Thielen, Dale B. Vetter, Elsie Bergland, C. M. Hammerlund, Ruth Henline.
- 6. The change in status of Max Honn, V. M. Houston, Arthur H. Larsen, Laura Schroeder.
- 7. The creation of the following new positions: Health and Physical Education for Boys in the Metcalf Elementary School, Faculty

Assistant in Milner Library, Curator in the University Museums, Home Economics Supervisor.

8. The appointments to the faculty of G. B. Barber, Douglas R. Bey, Ruth L. Cole, Bernice Cooper, Claude M. Dillinger, Howard I. Fielding, Henrietta C. Fleck, Esther L. French, Lenore Geweke, Arley F. Gillett, Louis Hoover, Ruth Lambertus, W. C. McDaniel, Lloyd O. Poland, Ethel G. Stein, Bernalillo Williams, Gladys Baird, Robert M. Peterson, Dorothy H. Ross.
9. The appointments to the clerical and similar positions of Gyneth Weber, Eleanor Crone, Janet Dohmann, Gloria Piazzzi, Helen T. McClernon, Doris L. Kron, Mary Frances Ford, Mildred Wunderlich.
10. The summer session faculty as listed.
11. The acceptance of resignations of the following employees of the University: C. A. Graves, Earl D. Fillmore, Delmar Moss, Ernest H. Sanders, Louis M. White, William C. Wilder.
12. Granting of leaves of absence to the following employees: Frances Grimes, Nellie Bedinger, Etta Moberly.
13. The appointments of the following employees: C. A. Graves, Robert Mattingly, Henry C. Short, William C. Wilder, Remus Pickering, Lincoln West.
14. The changes in salary of the following employees: Mamie Barclay, Catherine Bonny, Alvin O. Calhoun, Harve E. Dawson, Ollie Dunn, Eugene F. Hunter, James Marion Johnson, Edgar King, Richard T. Mays, Henry Miller, Albert Ramseyer, W. A. Rice, Emmett Thompson, Elzy Upperman, William G. White.
15. The affiliated relationships with Mennonite, St. Josephs, and Brokaw Hospitals of Bloomington and Normal.
16. The initial affiliation with the Bloomington schools as outlined.
17. The University Calendar beginning September 1945 and continuing through the summer of 1946.
18. Additional graduate courses to be offered in the departments of education and psychology, foreign language, and geography.
19. The postponement of graduate work in speech education until the summer of 1947.
20. The acceptance of the Department of Mathematics as an additional department authorized to offer graduate work.
21. The granting of an easement to the City of Normal in the relocation of electric light and telephone poles.

Respectfully submitted,

R. W. FAIRCHILD.

**REPORT OF THE
WESTERN ILLINOIS STATE TEACHERS COLLEGE
FOR THE MEETING AT SPRINGFIELD**

FEBRUARY 19, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS:

A. Attendance, College Year, 1943-1944 (excluding duplicates)

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Postgraduates.....	3	12	15	8
Seniors.....	18	55	73	125
Juniors.....	9	85	94	141
Sophomores.....	21	93	114	216
Freshmen.....	55	158	213	323
Extension.....	66	697	763	465
Total.....	172	1,100	1,272	1,278
2. Secondary Schools				
Western High School.....	66	56	122	139
Bardolph.....	27	32	59	69
Total.....	93	88	181	208
3. Elementary Schools				
Western Training School.....	129	122	251	240
Rural.....	28	21	49	41
Adair.....	24	23	47	37
Bardolph.....	25	36	61	63
Total.....	206	202	408	381
Grand total.....	471	1,390	1,861	1,867
B. Attendance, First and Second Summer Terms, 1944				
1. College.....	101	530	631	636
2. Secondary.....	23	17	40	40
3. Elementary.....	129	122	251	*309
Total.....	253	669	922	985
C. Attendance, Refresher Course				
1. College.....	2	23	25	

* 69 attended the City Ward School.

D. Enrollment

As indicated by the foregoing figures, we were very fortunate at Western in having as large an enrollment as we did throughout the year. It will be noted that we had only 6 students less on the college level in 1943-44 (1,272) than in 1942-43 (1,278). The same thing is true for the institution as a whole, having 1,861 in 1943-44

and 1,867 in 1942-43. Enrollments for Western as compared with the previous year, 1942-43, are as follows:

Fall Quarter, 1943.....	Decrease 41.7 %
Winter Quarter, 1943-1944.....	Decrease 41.5 %
Spring Quarter, 1944.....	Decrease 30.2 %
Summer Quarter, 1944.....	Decrease 6.15 %

This is a very good showing as the teachers colleges for the nation as a whole decreased 51% in enrollment in 1943-1944 as compared with 1942-1943.* We at Western attribute this above average enrollment to the splendid work of the faculty at Western in contacting prospective students who were seniors in the high schools served by the college, to the personal guidance program inaugurated two years ago, to the revision of the curriculum, to the addition of fraternities and sororities, and to the pre-induction and general college curricula.

Frequently, we have inquiries in regard to what our faculty is doing now that we have a decreased enrollment. To illustrate that we are serving a decided education need in the western part of the state, we are herewith submitting the number of classes, the average enrollment in these classes, and the number of people served during the winter quarter of 1943-1944:

College Students	382
Western High School Students.....	122
Elementary Students.....	251
Extension Students	763
<hr/>	
**Total Number of People Served.....	1,518
Number of Classes.....	287
Average Enrollment in Each Class.....	17

In 1942-1943 the comparable figures at the Western Illinois State Teachers College for the winter quarter were:

College Students.....	653
Western High School Students.....	139
Elementary Students.....	240
Extension Students	465
<hr/>	
Total Number of People Served.....	1,497

This indicates that we served 21 more persons in 1943-1944 than we did the previous year. It can readily be seen from these figures that our big increase was in Extension, from 465 students to 763 students. Our high school dropped slightly due to the boys of service age being called away from their studies and a few girls, who were beyond sixteen years of age, working at Camp Ellis rather than going to school. The elementary school gained 11 pupils and is serving to capacity in each room. These figures are given in order that the members of the Teachers College Board may have a better idea of the services which the faculty at the Western Illinois State Teachers College are giving during this period of decreased enrollments.

The expansion in Extension service is a justified service during the emergency as at the present time we have a shortage of 3,064 teachers in the State of Illinois. Out of this number 1,500 have had less than two years of college, and approximately 750 have had no college training at all but are entering the teaching profession directly from high school.

* National Education Assn. Research Bulletin, Vol. XXII, No. 1, Feb., 1944, page 7.

** These figures do not include 216 pupils served off campus in affiliated schools.

E. Attendance, Fall Quarter, 1944

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Sat. and evening classes)	12	13	25	-----
Postgraduates				7
Seniors	3	57	60	62
Juniors	14	58	72	61
Sophomores	13	84	97	94
Freshmen	47	152	199	195
Extension	40	432	472	583
Total	129	796	925	1,002
2. Secondary Schools				
Western High School	66	64	130	122
Bardolph	21	32	53	59
Galva	120	109	229	-----
Total	207	205	412	181
3. Elementary Schools				
Western Training School	115	124	239	251
Rural	34	25	59	49
Adair	20	20	40	47
Bardolph	32	33	65	61
Macomb Jr. High School	92	93	185	-----
Total	293	295	588	408
Grand total	629	1,296	1,925	1,591

- F. We have been very much encouraged by the graduate program as we have more students than we anticipated. We had 51 students who were graduates, or as they are commonly called postgraduates, in the summer of 1944. We had 25 students the first semester of 1944 in three classes as follows:

Educational Sociology, taught by Dr. Julian Archer—7 students.
Public School Administration, taught by Dr. Louis M. Schleier—12 students.
World Literature, taught by Dr. Irving Garwood—6 students.

- G. A Veterans Bureau for the returning G.I.'s has been provided at Western. It is composed of: Dr. M. N. Thisted, Dean of Men, Dr. Louis M. Schleier, Director of Research, Dr. Clifford Pearce, Assistant Professor of Education, Dr. Minna Hansen, Dean of Women, and Dr. Arthur TerKeurst, Director of the General College. At the present time we have seven veterans of World War II who are receiving assistance from the federal government to attend college.
- H. Western has a contract with the Veterans Administration, Hines, Illinois, to provide testing service for the returning veterans for all types of work (educational, vocational, agriculture, etc.) in which they might wish to engage. This does not mean that Western will offer the type of work which the veteran is qualified for, but we are merely providing the testing service for these boys. The results of the tests are reported to the Director of the Veterans Bureau at Hines, and he in turn assigns these men to an approved college, technical school, or trade school.
- I. Cost of operating the college for the year beginning July 1, 1943, and ending June 30, 1944, not counting permanent improvements or Monroe Hall (women's dormitory):

1. Spent from State Funds	\$405,127.64
Spent from Income Fund	5,961.45
	<u>\$411,089.09</u>

2. Per Capita Cost

	Quarter Hour Enrollments	Equivalent in 48 Quarter Hour Enrollments
First Summer Term, 1943.....	3,208	66.83
Second Summer Term, 1943.....	1,804	37.58
Fall Quarter, 1943.....	6,640	138.33
Winter Quarter, 1943-1944.....	6,012	125.25
Spring Quarter, 1944.....	5,688	118.50
Mid-Spring Term, 1944.....	384	8.00
Extension, 1943-1944.....	3,560	74.16
Total	27,296	568.65
To State.....	\$405,127.64 ÷ 568.65 =	\$712.44
To Income Fund.....	5,961.45 ÷ 568.65 =	10.48
Total	\$411,089.09 ÷ 568.65 =	722.92

This is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

J. Degree Graduates, June 1944

Alfs, Johana
Anderson, Darlene Louise
Barber, Betty Jane
Beer, Barbara Helen
Bonham, Eleanor Jane
Bradley, Delvina
Brooks, Marilyn Ruth
Carmack, Mary Kathryn
Cox, Lucille M.
Cozine, Mildred Marilyn
DeMoss, Corrine Louise
DeWitt, Kathryn Virginia
Ernst, Jennie Rose
Fravil, Martha E.
Hamm, Dale W.
Hardisty, John Robert
Hazelleaf, Marian
Henderson, Mae Louise

Hieronymus, Anne K.
Johnson, Ruth Hanson
Jones, Mary Margaret
Lane, Marjorie E.
Miner, Margie Jeanne
Mullen, Verna Fluegel
Ormiston, Dorothy Reiley
Raglin, Marjorie Belle
Rasmussen, Lily Anise
Reische, Imogene
Rodgers, Dorothy Fern
Rose, Marian
Stevens, Harriet Louise
Swain, Robert S.
Van Winkle, Martha
Whitemore, Margaret
Zumwalt, Wayne Sidwell

IN ABSENTIA

Adams, Jewell
Brooks, Rolland
Cordell, Howard William
Dunbar, Howard Pillsbury
Holliday, Besse M.
Hoover, William Gordon

Hudson, James L.
Kiddoo, Marna Deane
Netherton, Lowell E.
Turnbull, Glenn E.
Young, Herschel Ray

K. Degree Graduates, July 1944

Bruner, Charlotte
Forsythe, Mary Laura
Gorman, H. Ellen
Hoelt, Helen Godfrey
Holden, Catherine M.
Imler, Elsie S.
Jennings, Harry Lee, Jr.
Long, Dorothea Lucille
Mullan, Genevieve E.
Nordhus, Evelyn
Paine, Lucille Alice

Pletkovich, Ruth E.
Ringquist, Anna V.
Robinson, Florence Louise
Sawyer, Martha
Smith, Leila Mae
Speckhart, Velma
Tilton, Mary Alberta
Walker, Joan
Weinberg, Mary Elizabeth
Zendt, Dorothy Wagner

IN ABSENTIA

Clary, Phillip Scott
Flick, Lorita Elsie

Lynch, Roberta M.

L. Degree Graduates, August 1944

Douglas, Thelma Louise
Duvendack, Velma M.
Hedberg, Ruth L.
Johnson, Merna Painter
Jones, Betty Ann
Kinman, N. George
Lukens, Dorothy Eileen
Mautino, Mamie Margaret
Maxey, Effie Grace

Morrison, Carolyn
Plain, Nell A.
Pool, Virginia
Postlewait, Grace Elizabeth
Ryan, Thomas
Scheuring, Minnie M.
Stagg, Elynor
Varnes, Ruth
Wise, Doris Katherine

IN ABSENTIA

Converse, Cleve Boden

II. FACULTY

A. Leave of Absence

1. Miss Esther L. Stroup of the Home Economics Department requested a leave of absence without pay for the college year 1944-1945 to study at the University of Chicago.
2. Dr. DeForest O'Dell requested a leave of absence without pay from October 1, 1944, to September 1, 1945. No substitute was employed for Dr. O'Dell. Part of his work was assigned to two other faculty members as will be shown later in the report.

B. Changes in Faculty for the Summer of 1944

1. Dr. Arthur G. Tillman, Geography Department, did not teach the second summer term.
2. Dr. Glenn Ayre of the Mathematics Department was employed one-half time for the second summer term of 1944 at a salary of \$232.50.

C. New Appointments

1. Mr. C. Adam Turner started work on September 1, 1944, as Rural School Supervisor in the Department of Education. He has a B. Ed. degree from Southern Illinois Normal University and M.A. degree from Northwestern University. He also has all of the work for his doctorate completed with the exception of his thesis. Mr. Turner will receive a salary of \$300 per month. He is replacing Miss Helen Elaine Stenson who resigned in April 1944.
2. Miss Ritta Whitesel, instructor in the Department of Home Economics, will substitute for Miss Esther Stroup at a salary of \$250 per month plus maintenance. Miss Whitesel has a B. Ed. degree from Eastern Illinois State Teachers College and M.A. degree from Columbia University.

D. Changes in Salary

1. Mr. Allan Laffin, commercial teacher, was given an additional \$50 per month as Director of Public Relations in addition to his regular work. This made it necessary to change his rank for the time being from Instructor to Assistant Professor.
2. Dr. Kent Pease was given an additional \$35 per month to supervise the publication of The Courier in addition to his regular work.

III. OTHER COLLEGE EMPLOYEES

A. Changes in Salaries

1. Mr. Walter Waller, laborer (maintenance), was increased from \$115 to \$120 per month effective July 1, 1944.
2. Mr. Glen Wells, laborer (maintenance), was increased from \$115 to \$120 per month effective July 1, 1944.
3. Mr. Guy Moore, laborer (maintenance), was increased from \$125 to \$135 per month effective July 1, 1944.

B. Resignation

1. Miss Betty Weaver, Clerk Stenographer I, resigned on August 31, 1944, to join the WAVES.

C. New Appointments

1. Mrs. Kathryn Curtis, Clerk Stenographer I, replaced Miss Betty Weaver at a salary of \$125 per month.
2. Miss Irene Wear replaced Margaret Henry as laundry worker at a salary of \$65 per month plus maintenance. Miss Henry retired on September 1, 1944.

3. Mr. Carl Smith replaced Mr. Thomas Mason as Watchman I from December 1 to December 31, 1944, at a salary of \$115 per month.

D. Leave of Absence

1. Mr. Thomas Mason, Watchman I, requested a leave of absence without pay from November 1 to December 31, 1944, due to illness.

IV. ORGANIZATION. No report.

V. CURRICULUM

- A. The fifth year plan for teacher-education was inaugurated at the Western Illinois State Teachers College commencing with the first six-weeks summer term, 1944. Work toward a Master of Science in Education degree was offered in three fields: Administration, Elementary School, and Secondary School. Work was offered in the fields of Biology, Chemistry, Education and Psychology, English, Geography, Mathematics, and Social Science. Graduate courses are being offered on campus during the 1944-1945 college year from 4:00 to 6:00 o'clock and from 7:00 to 9:00 o'clock in the evenings and between 10:00 and 12:00 o'clock on Saturday mornings according to the needs and demands of the teachers in the vicinity of Western.

Permission was granted by the Graduate Committee of the Teachers College Board to offer such work in three fields in the following subjects:

Education 506—Educational Sociology
 Education 508—Personnel and Guidance
 Education 509—School Law, Principles and Practices
 Education 511—Public School Administration
 English 563—World Literature
 English 565—Literary Criticism
 Social Science 538—Social and Cultural History of the United States
 Social Science 557—International Law
 Social Science 559—Propaganda in the Modern World

At this time we are asking for permission to offer the following graduate classes if needed during the summer of 1945:

Botany 550—Botany of Water Plants
 Botany 551—Problems in Plant Pathology
 Zoology 550—Advanced Ornithology
 Zoology 551—Animal Geography
 Chemistry 505—Chemical Technology
 Chemistry 515—History and Literature of Chemistry
 Chemistry 534—Sanitary Water Analysis
 Chemistry 535—Mineral Water Analysis
 Education 513—Laboratory Course in Student's Teaching Field
 Education 536—Public School Administration
 Graduate Seminar 600—Problems of Teaching and Research
 English 571—Elements of Anglo-Saxon and Middle English
 English 572—The Development of the English Language
 English 573—Development of the Drama
 Geography 502—Special Problems in Geography
 Geography 503—Field Work in Geography
 Mathematics 502—The Teaching and Supervision of Arithmetic
 Mathematics 550—Solid Analytic Geometry
 Mathematics 555—Probability
 History 566—American Colonial History
 Political Science 548—American Political Theories
 Political Science 552—Problems of International Organizations
 Political Science 564—Contemporary Governmental Problems
 Physical Science 500—Household Chemistry
 Physical Science 501—Household Physics
 Physical Science 502—Earth Science

We are not giving the content or nature of these courses in detail as they were submitted to the chairman of the Graduate Committee on December 1, 1944; therefore, we assume that he and his committee will be prepared to give their recommendations to the Board as a whole concerning these courses.

- B. On December 19, 1944, Dr. John Dale Russell, Secretary of the North Central Association of Secondary Schools and Colleges, notified the Western Illinois State Teachers College that they had no ob-

jections for the giving of graduate work leading to the Master of Science in Education degree. In fact, they seemed to be quite well pleased.

- C. We also received a letter from the Secretary of the American Association of Teachers Colleges, Charles W. Hunt, stating that the Association was well satisfied with the excellent faculty preparation, leadership, curricula, and facilities for giving graduate work at Western. He stated that, if all institutions who applied to accrediting associations were as well qualified as Western, the teachers colleges would be a credit to the profession.

VI. BUILDINGS AND GROUNDS

- A. Further progress in the preparation of blue prints and plans for the Western Illinois State Teachers College seems to be stopped due to the fact that no action has been taken by the Teachers College Board approving the recommendations of the Illinois Post-War Planning Commission relative to new buildings. The impression obtained from the men in the Department of Architecture and Engineering is that we need the approval of the State Teachers College Board before any further expenditure of time and energy will be made for plans concerning new buildings or additions to old buildings at Western. We urge the members of the State Teachers College Board to devote some time as soon as convenient to the consideration of post-war buildings for Western. We believe that institutions which have blueprints prepared for post-war buildings and approval for the same will have a better opportunity to obtain the buildings than those who do not have such plans; therefore, we again submit the material which was listed in the June 6, 1944, board report from Western as no action was taken in regard to the building needs of Western at said meeting as the other teachers colleges and universities did not make such a request at that time:

PROJECT B-1

Power Plant Addition (to care for one new boiler).....	\$ 359,000.00
Site Development for Women's Dormitory Area (S-1)....	3,291.06
This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the additions to the gymnasiums and women's dormitory.	
Addition to the Women's Dormitory and Additions to the Gymnasiums	685,876.00
Addition to dormitory to provide seventy-eight additional rooms; superstructure for swimming pool; addition to training school gymnasium.	
Land Acquisition (L-1).....	76,200.00
Approximately forty acres of farm land directly north of the present college campus and connecting with the golf course at the northwest corner. About ten acres are rolling farm land; the other thirty acres are level and usable for athletics and agricultural purposes. The Western Illinois State Teachers College has never had land to carry on the farm projects for its agriculture students in high school and college. This farm would be ideal for this purpose in part, and the remainder or all, if necessary, can be used for the expansion of the campus. Estimated value, \$10,000.	
Other property needed to round out the college property is the half-block between Pierce and Charles Streets adjacent to the present college campus and block bounded by Murray, Pierce and Charles Streets and the campus. The estimated value of the half-block is \$9,800; the estimated value of the block is \$56,400.	
Site Development for new Athletic and Intramural Area..	103,740.00
This includes all work complete for the creation of a new athletic and intramural area.	

Total	\$ 1,228,107.06
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PROJECT B-2

Science Building and Greenhouse.....	\$ 1,086,581.00
Science building to house the equipment, classrooms, and facilities for teaching botany, zoology, chemistry, physics, visual education, and radio broadcasting and demonstration. Included in this project will be a greenhouse, 25' x 75', three compartment arrangement.	
Site Preparation for Science Building.....	65,934.18
This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the science building.	
Mechanical and Electrical Service for Science Building and Library	161,150.00
Total	\$ 1,313,665.18

PROJECT B-3

Library	\$ 628,830.00
Library building to meet the needs of a student body of 1,600 persons. The library should be of such a nature as to provide facilities for graduate work as well as undergraduate work. Fire-proof construction, reinforced concrete and machinery.	
S-3. This includes the removal of all present drives, walks, cement areas; the excavation and grading; drainage; the construction of new walks, cement areas, drives, parking areas, steps, seeding, sodding, and planting in connection with the construction of the library building.	

These are the three projects which we believe need the consideration of the State Teachers College Board in the near future if not at the present time. The first two projects have been approved by the Illinois Post-War Planning Commission and are being recommended for approval to the members of the Sixty-Fourth General Assembly according to Associated Press news reports. The second reason we would like consideration of these three projects in the near future, if not at the present time, is we believe that Western will be in a better position to take advantage of any federal post-war building projects if the projects have been approved when the time for such action comes.

Additional buildings and projects proposed for Western Illinois State Teachers College for the next twenty-five years as requested by the State Educational Planning Commission are as follows:

PROJECT B-4

Additions to Heating Plant and Tunnel System.....	\$ 162,150.00
To complete the work of the additions to the heating plant and tunnel system.	
Development of Front Campus and Ravine.....	61,242.51

The city of Macomb empties water from storm sewers near the Western Illinois State Teachers College campus into a ravine which traverses the campus. For some unknown reason, residents of Macomb have connected waste materials from their homes to the storm sewer which should be connected to the sanitary sewer. This causes a pollution of the water running in the ravine. The odor from this polluted water is very offensive to the students, living in the dormitory, and to the people living in the vicinity of the ravine. We believe the only solution is placing a three-foot cement tile (or the size which is adequate) across the campus to carry off the water and covering the same in order to do away with the offensive odor. This would require in the main labor and a minimum amount of materials. We hope to obtain the labor from federal works project sources if available.

Total	\$ 223,392.51
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PROJECT B-5

President's House	\$ 31,147.00
An eight to ten-room house to provide facilities for the president and his family and visiting guests on the campus.	
Women's Intramural Athletic Area and Site Development for President's House.....	44,865.03
This consists of the provision of game areas for women's intramural activities and for the site development for the president's residence.	
Total	\$ 76,012.03

PROJECT B-6

Golf Building	\$ 20,950.00
A small building containing showers, lockers, and dressing room facilities.	
Golf Course	38,929.80
The building of greens, the construction of a roadway, parking areas, general and tree planting.	
Total	\$ 59,879.80

PROJECT B-7

Agricultural Implement House.....	\$ 29,231.00
A house for the storing of agriculture machinery and the teaching of agriculture.	

PROJECT B-8

Men's Dormitory	396,756.00
Dormitory space for 100 men, building to be located on campus with facilities for a complete unit such as kitchen, cafeteria, dining room, living quarters for faculty members, etc. Fire-proof construction, reinforced concrete and masonry.	

PROJECT B-9

Field House	\$ 269,713.00
Building to provide for men's intramural athletics, military drill, varsity track, baseball, and girls' varsity and intramural athletics.	

PROJECT B-10

Auditorium and Music Building.....	\$ 363,423.00
There is a need on the campus at Western for an auditorium and music building with seating capacity for 2,000 people. At the present time the Music Department is scattered over the campus wherever we can find a vacant room in four different buildings.	

PROJECT B-11

Industrial Arts and Physical Plant Shop Building.....	649,013.00
If the present trends and indications can be taken as a guide, there will be a great increase in vocational and industrial education at the close of World War II. If that trend and demand continues, we shall need an Industrial Arts building to provide facilities to train 400 students in that type of work. This building will be combined with what is known as a Service Building.	

PROJECT B-12

Home Economics Addition to Arts Building.....	504,988.00
This unit should be expanded to properly provide for 250 students of Home Economics.	

PROJECT B-13

Concrete Stadium	323,520.00
Stadium with shower rooms and dressing facilities for the teams underneath the stadium. Facilities for 10,000 spectators.	

PROJECT B-14

Student Union Building.....	237,906.00
Building to contain lounge, cafeteria in basement, ball room, game room, group rooms, dining room, etc. At the present time there is no place on the campus or in the city except the gymnasium, which is in use practically all the time, where the students can have social gatherings, etc.	

PROJECT B-15

Classroom Building	573,424.00
A two-story building containing classrooms for English, Foreign Language, and Social Science.	
Grand Total	<u>\$6,877,860.58</u>

- B. You will note in the list of projects as they are given that Project No. 5 is a president's house, but when these projects were made out and listed in the order in which they are given in this report and as they were sent to the Department of Architecture and Engineering and the Illinois Post-War Planning Commission, conditions were very different from what they are today. At that time it was reported that Camp Ellis would be discontinued in the fall of 1944 and that the housing situation in Macomb would be definitely improved. At the time of this report Camp Ellis, instead of being discontinued as reported, is now going to be a rehabilitation center, a mental hygiene center, a hospital center, or a discharge center which makes housing a very definite problem in Macomb. Within the last month 18,000 troops of various kinds have been sent to Camp Ellis. As a result of this, the housing situation in Macomb is the worst it has been since the war started. Any information that we are able to obtain is that it is likely to remain that way sometime after the war has been completed both in the European and Pacific areas.

At the present time the situation is that the lease of the president expires on July 1, without any possibility of renting or buying a house in Macomb; therefore, it looks likely that it will be necessary for us to store our furniture and live in a hotel unless there is some change in the housing condition between now and July 1, 1945. It is with the foregoing conditions in mind that the Board is asked at this time to consider the possibility of providing a house for the president at Western by either building one or buying one as one of the first post-war projects, to be included as part of Project No. 1 or part of Project No. 2. The cost of the house as estimated by the Department of Architecture and Engineering would be \$31,147. This is such a small item in the total cost of either Project No. 1 or No. 2 that it is hoped, if the Board finds it at all feasible to provide a house for the president at the Western Illinois State Teachers College or the other colleges and universities, that this might be included in Project No. 1 or No. 2. In order to provide some evidence that this is in harmony with the trend of other states, I have collected the following data for the Board and shall be glad to collect still more data if the Board desires additional facts concerning what the trend is in educational institutions relative to providing a home for the president. Houses are provided in the following states for the college presidents:

Name of Institution	Value of House	To be included in Post-War Plans
Indiana		
Ball State Teachers College.....		Yes
Kansas		
Kansas State Teachers College.....		Yes
University of Wichita.....	\$30, 000	
Fort Hays Kansas State College.....		Yes
Kentucky		
Western Kentucky State Teachers College.....	35, 000	
Eastern Kentucky State Teachers College.....	20, 000	
Murray State Teachers College.....	25, 000	
Morehead State Teachers College.....	30, 000	
Michigan		
Central Michigan College of Education.....	30, 000	
Western Michigan College of Education.....	40, 000	
Missouri		
Central Missouri State Teachers College.....	20, 000	
Southeast Missouri State Teachers College.....	18, 000	
Nebraska		
State Teachers College, Kearney.....		Yes
State Teachers College, Chadron.....		Yes
State Teachers College, Peru.....	10, 000	
State Teachers College, Wayne.....	18, 000	
New York		
State Teachers College, Buffalo.....	32, 000	
State Teachers College, Potsdam.....	10, 000	
State Teachers College, Brockport.....	14, 000	
Ohio		
College of Education, Ohio University.....	25, 000	
Bowling Green State University.....	10, 000	
Miami University.....	50, 000	
Kent State University.....	25, 000	
Ohio State University.....	50, 000	
University of Akron.....	40, 000	
Pennsylvania		
State Teachers College, Slippery Rock.....	46, 000	
State Teachers College, East Stroudsburg.....	50, 000	
State Teachers College, Kutztown.....	35, 000	
State Teachers College, Indiana.....	35, 000	
State Teachers College, Bloomsburg.....	10, 000	
State Teachers College, Edinboro.....	25, 000	
State Teachers College, Clarion.....	Apt. in Dormitory	
State Teachers College, Millersville.....	35, 000	
State Teachers College, California.....	Apt. in Dormitory	
State Teachers College, Mansfield.....	25, 000	
State Teachers College, Lock Haven.....	12, 000	
Virginia		
Madison College.....	25, 000	
West Virginia		
Fairmont State College.....		Yes
Marshall College.....	28, 000	
Concord College.....	20, 000	
Shepherd College.....	10, 000	
Glenville State College.....	20, 000	
West Liberty State College.....	20, 000	
Wisconsin		
State Teachers College, Eau Claire.....		Yes
State Teachers College, Oshkosh.....	20, 000	
State Teachers College, Platteville.....	20, 000	
State Teachers College, Stevens Point.....		Yes
Stout Institute.....	25, 000	

VII. AUXILIARY ENTERPRISES

A. Report of Monroe Hall for the year ending June 30, 1944

RECEIPTS

Balance on hand July 1, 1943.....		\$ 11,807.06
Receipts from July 1, 1943 to June 30, 1944.....	\$ 31,822.40	31,822.40
		<u>\$ 43,629.46</u>

EXPENDITURES

Groceries, meats, fruits, and vegetables.....	\$ 8,130.87	
Bread and bakery goods.....	683.61	
Milk, cream, butter, and ice cream.....	1,805.08	
Household supplies.....	1,264.36	
Telephone.....	114.00	
Gas.....	176.64	
Repairs.....	104.00	
Services.....	7,709.14	
Estimated amount for heat, water, and light.....	4,000.00	23,987.70
Balance on hand June 30, 1944.....		\$ 19,641.76

SUMMARY

Cash balance July 1, 1943.....	\$ 11,807.06
Inventory of goods July 1, 1943.....	2,876.99
	14,684.05
Bills outstanding.....	8.54
Unencumbered balance.....	\$ 14,675.51
Cash balance June 30, 1944.....	\$ 19,641.76
Inventory of goods June 30, 1944.....	1,915.90
	21,557.66
Bills outstanding.....	995.41
Unencumbered balance.....	\$ 20,562.25
Gain for the Year: \$20,562.25 — \$14,675.51 = \$5,886.74	

B. Report of Cafeteria for the year ending June 30, 1944

RECEIPTS

Balance on hand July 1, 1943.....	\$.00
Receipts from July 1, 1943 to June 30, 1944.....	\$ 5,984.34
	\$ 5,984.34

EXPENDITURES

Groceries, meats, fruits, and vegetables.....	\$ 2,559.73	
Bread and bakery goods.....	80.24	
Milk, cream, butter, and ice cream.....	1,055.88	
Household supplies.....	195.24	
Services.....	1,315.67	\$ 5,206.76
Balance on hand June 30, 1944.....		\$ 777.58

SUMMARY

Balance July 1, 1943.....	\$.00
Inventory of goods July 1, 1943.....	\$ 1,326.30
	1,326.30
Bills outstanding.....	.28
Unencumbered balance.....	\$ 1,326.02
Balance June 30, 1944.....	\$ 777.58
Inventory of goods June 30, 1944.....	811.78
	1,589.36
Bills outstanding.....	240.21
Unencumbered balance.....	\$ 1,349.15
Gain for the Year: \$1,349.15 — \$1,326.02 = \$23.13	

C. Report of Home Management House for the year ending June 30, 1944

RECEIPTS

Balance on hand July 1, 1943.....	\$.00
Cash receipts for room rent.....	\$ 294.00
	\$ 294.00

EXPENDITURES

Fuel for heating.....	\$ 322.03	
Fuel for cooking (gas).....	91.00	
Household supplies.....	37.00	
Light.....	100.77	
Telephone.....	33.00	\$ 583.80
Deficit June 30, 1944.....		\$ 289.80

The enrollment for the fall quarter, 1944, is slightly larger than the enrollment for 1943, but we are still handicapped at Western in regard to housing facilities for students. Camp Ellis has been reactivated and caused a serious shortage of rooms for students. To give the members of the State Teachers College Board a picture of our housing situation, we wish to point out that in 1940 Western had 153 householders who were willing to keep students; at the present time we have 23 householders who are willing to keep students. Our problem is to find householders who formerly kept students who are willing to keep students now. During the past month the O.P.A. officials in the camp area for the first time made a survey of excessive rents and warned several of the people that they were exceeding the rent ceiling.

IX. MISCELLANEOUS

A. College Calendar, 1944-1945

Fall Quarter opens.....	September 11, 1944
Fall Quarter closes.....	November 29, 1944
Winter Quarter opens.....	December 4, 1944
Winter Quarter closes.....	March 9, 1945
Spring Quarter opens.....	March 12, 1945
Spring Quarter closes.....	June 7, 1945
Mid-Spring Term opens.....	April 30, 1945
Mid-Spring Term closes.....	June 7, 1945
First Summer Term opens.....	June 11, 1945
First Summer Term closes.....	July 20, 1945
Second Summer Term opens.....	July 20, 1945
Second Summer Term closes.....	August 24, 1945
Forty-third Annual Commencement.....	June 7, 1945
Homecoming.....	October 20 and 21, 1944
Thanksgiving Recess.....	November 30 to December 3, 1944, Incl.
Christmas Holiday.....	December 20, 1944 to January 3, 1945, Incl.
Spring Recess.....	April 21 to April 29, 1945, Incl.
Fall Quarter opens.....	September 10, 1945
Fall Quarter closes.....	November 30, 1945

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June, 1944.
- B. The list of graduates for July, 1944.
- C. The list of graduates for August, 1944.
- D. The leave of absence without pay for Miss Esther L. Stroup during the college year 1944-45 to study at the University of Chicago.
- E. The leave of absence without pay for Dr. DeForest O'Dell from October 1, 1944, to September 1, 1945.
- F. The employment of Dr. Glenn Ayre for one-half time for the second summer term, 1944.
- G. The appointment of Mr. C. Adam Turner as Rural School Supervisor at a salary of \$300 per month.
- H. The appointment of Miss Ritta Whitesel as substitute in the Home Economics Department at a salary of \$250 per month plus maintenance.
- I. The increase in salary of \$50 per month for Mr. Allan Laffin as Director of Public Relations in addition to his regular work.
- J. The increase in salary of \$35 per month for Dr. Kent Pease for supervision of publication of The Courier in addition to his regular work.
- K. The increase in salary from \$115 to \$120 per month for Mr. Walter Waller.
- L. The increase in salary from \$115 to \$120 per month for Mr. Glen Wells.
- M. The increase in salary from \$125 to \$135 per month for Mr. Guy Moore.

- N. The resignation of Miss Betty Weaver, Clerk Stenographer I, effective August 31, 1944.
- O. The appointment of Mrs. Kathryn Curtis, Clerk Stenographer I, effective September 1, 1944, at a salary of \$125 per month.
- P. The appointment of Miss Irene Wear as laundry worker at a salary of \$65 per month plus maintenance.
- Q. The appointment of Mr. Carl Smith as Watchman I from December 1, to December 31, 1944, at a salary of \$115 per month to replace Thomas Mason.
- R. The leave of absence without pay for Mr. Thomas Mason from November 1, to December 31, 1944.
- S. The graduate courses to be offered in the evenings and on Saturdays during the college year 1944-45.
- T. The graduate courses to be offered during the summer terms, 1945.
- U. List of building projects for Western for the immediate post-war period.

Respectfully submitted,

F. A. BEU, *President*.

REPORT OF THE
SOUTHERN ILLINOIS NORMAL UNIVERSITY
FOR THE MEETING AT SPRINGFIELD
FEBRUARY 19, 1945

To be presented at the meeting of the Teachers College Board to be held at the Abraham Lincoln Hotel in Springfield, Illinois, on Monday, February 19, 1945.

I. STUDENTS

1. Attendance, First Summer Session, 1944 (6 weeks)

	Men	Women	Total	Total one year ago
a. University				
Graduates.....	6	15	21	35
Post-Graduates.....	7	9	16	168
Seniors.....	18	114	132	196
Juniors.....	20	164	184	152
Sophomores.....	21	109	130	128
Freshmen.....	34	121	155	33
Unclassified.....	9	25	34	
Totals.....	115	557	672	712
b. Training Schools				
University High School.....			135	109
Allyn Training School.....			75	92
Rural Training School.....			22	24
Total.....			232	225
Grand total.....			904	937

2. Attendance, Second Summer Session, 1944 (6 weeks)

	Men	Women	Total	Total one year one
a. University				
Graduates.....	6	7	13	13
Post-Graduates.....	5	9	14	124
Seniors.....	14	74	88	96
Juniors.....	16	74	90	79
Sophomores.....	19	56	75	76
Freshmen.....	24	44	68	7
Unclassified.....	4	2	6	
Totals.....	88	266	354	395
b. Training Schools				
University High School.....			75	43
Grand total.....			429	438

3. Attendance, Fall Term, 1944

	Men	Women	Total	Total one year ago
a. University				
Graduates.....	7	15	22	-----
Post-Graduates.....	2	6	8	5
Seniors.....	19	58	77	89
Juniors.....	20	91	111	104
Sophomores.....	28	134	162	149
Freshmen.....	170	341	511	423
Unclassified.....	13	4	17	15
Extension.....	158	502	660	475
Total.....	417	1, 151	1, 568	1, 260
b. Training Schools				
University High School.....			185	206
Allyn Training School.....			190	123
Brush Training School.....			168	205
Rural Training Schools.....			68	170
Total.....			611	704
Grand total.....			2, 179	1, 964

4. Attendance, Winter Term, 1944-45

	Men	Women	Total	Total one year ago
a. University				
Graduates.....	5	3	8	-----
Post-Graduates.....		4	4	9
Seniors.....	20	58	78	80
Juniors.....	21	98	119	86
Sophomores.....	30	136	166	181
Freshmen.....	120	291	411	332
Unclassified.....	10	6	16	13
Extension.....	41	104	145	173
Total.....	247	700	947	874
b. Training Schools				
University High School.....			149	201
Allyn Training School.....			188	120
Brush Training School.....			169	211
Rural Training Schools.....			63	159
Total.....			569	691
Grand total.....			1, 516	1, 565

5. Graduates

The following students have completed their work and I recommend that their graduation be approved:

JUNE 9, 1944

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Students	Town	County
Harriett G. Barkley (H. Ec.-Soc.)	Carbondale	Jackson
Helen Edith Berry (El. Ed.)	Equality	Gallatin
Helen W. Boatman (Com.-Ec.)	Alton	Madison
Betty A. Boatright (El. Ed.)	Marion	Williamson
Edward M. Bright (Math.-French, Eng.)	Fairfield	Wayne
Merle D. Broyles (Hist.-Eng.)	DeSoto	Jackson
Kenneth D. Carroll (French-Hist.)	West Frankfort	Franklin
Samuel E. Carruthers (Physics-Math., S. Sc.)	Chester	Randolph
Druie E. Cavender, Jr. (Hist.-Eng., S. Sc.)	Harrisburg	Saline
Norman O. Clarke (Music-Eng.)	Farina	Fayette
Lois E. Coulson (Hist.-Geog., Eng.)	Christopher	Franklin
Dorothy J. Cox (Eng.-Hist.)	Marion	Williamson
Carroll E. Craig (Chem.-Math.)	Herrin	Williamson
Dorothy A. Crim (Com.-Music)	West Frankfort	Franklin
Mary E. Daniel (Eng.-Soc.)	Chicago	Cook
Alma C. Darsnek (El. Ed.)	Two Harbors, Minn.	Lake
Lillian Eloise H. Davis (Govt.-Eng.)	East St. Louis	St. Clair
Mary L. Davison (H. Ec.-Hist.)	Benton	Franklin
Ethel J. Eveland (El. Ed.)	Cartersville	Williamson
Kenneth E. Finn (Geog.-Hist.)	Iuka	Marion
Charles E. Fochner, Jr. (Hist.-Govt., Com.)	Pocahontas	Clinton
Nancy L. Freeman (Eng.-Com.)	Benton	Franklin
Carl R. Gasaway (Ag.-Hist., S. Sci.)	Galatia	Saline
James Homer George (I. Ed.-Math.)	Tamaroa	Perry
Mary E. Gibbs (El. Ed.)	Sparta	Randolph
Everett E. Goddard (Ec.-Com.)	Carbondale	Jackson
Floyd E. Harris (El. Ed.)	Johnston City	Williamson
Phyllis C. Harris (P. Ed.-H. Ec., P. & H.)	Wichita, Kansas	Sedgwick
H. David Hartstein (Chem.-Math., S. Sc.)	East St. Louis	St. Clair
Bonnie M. Heller (Eng.-Soc.)	East St. Louis	St. Clair
Bettye M. Jack (Hist.-Eng.)	Chicago	Cook
William K. Jackson (El. Ed.)	Johnston City	Williamson
Ruth E. Knop (H. Ec.-S. Sc.)	Campbell Hill	Jackson
Helen Darszkiewicz Koonce (El. Ed.)	Herrin	Illinois
Charlotte M. Koons (Hist.-Eng., Govt.)	West Frankfort	Franklin
Marian A. Kyles (Govt.-Hist., Eng.)	St. Louis, Mo.	St. Louis
Marjorie H. Lingle (Hist.-Mus., S. Sc.)	Jonesboro	Union
Lolabel Lord (Soc.-Eng.)	Jonesboro	Union
Ralph H. Mallory (Com.-Math.)	Sesser	Franklin
Dolores M. Manfredini (Hist.-Eng., Govt.)	Herrin	Williamson
Analee Mawdsley (P. Ed.-Eng.)	Granite City	Madison
Mary Lou McNeill (Eng.-Hist.)	Cartersville	Williamson
Juanita A. McRaven (Hist.-Com., Soc.)	McClure	Alexander
Mary E. Mescher (Home Ec.-Eng.)	Grantsburg	Massac
Alice Mount (El. Ed.)	Karnak	Pulaski
M. Frances Nash (Eng.-P. & H.)	East St. Louis	St. Clair
Charles Pigg (Com.-Hist., S. Sc.)	Mt. Vernon	Jefferson
Anne L. Placko (Kindergarten-Prim.)	Cicero	Cook
Viola L. Poirot (El. Ed.)	Belleville	St. Clair
Joseph Prelec, Jr. (Geog.-Math., Physics)	Staunton	Madison
Marjorie J. Ratz (P. Ed.-Soc.)	Red Bud	Randolph
Frieda M. Reichert (El. Ed.)	Cobden	Union
Wava Virginia Roberson (Eng.-Soc., Hist.)	Mt. Vernon	Jefferson
Viola M. Rodenmayer (Zoo.-Math., Eng.)	Belleville	St. Clair
Virginia Sanders (Hist.-Eng., Govt.)	Marion	Williamson
Olinda Esther Schenke (Hist.-Eng.)	Lenzburg	St. Clair
Irene L. Scott (Soc.-Eng., Span.)	Alton	Madison
Margaret Shaw (P. Ed.-Eng.)	Belleville	St. Clair
H. Thomas Smith, Jr. (Hist.-P. Ed., S. Sc.)	Collinsville	Madison
Zellah E. Smith (H. Ec.-Eng.)	Benton	Franklin
Milton E. Spence (Ag.-I. Ed.)	Norris City	White
Elizabeth A. Stille (Com.-Hist.)	Benton	Franklin
Theodore E. Taylor (Physics-Hist., Math., Ec.)	Centralia	Marion
Marilyn Thomas (H. Ec.-Chem.)	O'Fallon	St. Clair
Mary Tonini (Zool.-Eng., P. Sci.)	Carbondale	Jackson
Clyde O. Travelstead (El. Ed.)	Marion	Williamson
Edna Spires Travis (Eng.-Hist.)	Herrin	Williamson
Mary E. Vaught (Com.-Eng., Govt.)	Burnt Prairie	White
Phyllis Wright Wham (P. Ed.-Eng.)	Centralia	Marion
Bernard M. Williams (Hist.-Math.)	Salem	Marion
James F. Wilson (Phys.-Zool., Soc. Sci.)	Christopher	Franklin
James F. Yates (Com.-Eng., Soc. Sci.)	Cobden	Union
E. Janet Zimmerman (Com.-Hist.)	Murphysboro	Jackson

BACHELOR OF ARTS DEGREE

Students	Town	County
Winona Winters Ash (Art-Eng.).....	Marion	Williamson
Patricia M. Barfield (Eng.-Hist.).....	Metropolis	Massac
Robert B. Campbell (Ec.-Math.).....	Herrin	Williamson
Jean K. Dorries (Hist.-Eng., Soc.).....	Elkville	Jackson
Ruth F. Foley (Hist.-Eng., Govt., Geog.).....	Carbondale	Jackson
Lory Hildreth (Hist.-Eng.).....	Grand Tower	Jackson
Virginia M. McCollum (Eng.-French).....	Louisville	Clay
Annabel Scott (Music-Hist.).....	Carbondale	Jackson
Monita Townley (Gov.-Hist.).....	Harrisburg	Saline
Thomas F. Williams (Span.-Speech).....	Collinsville	Madison
U. Glenn Yarbrough (Eng.-Math.).....	Harrisburg	Saline

BACHELOR OF SCIENCE DEGREE

John K. Ellis (Art-Eng., Zool.).....	Carbondale	Jackson
Hayward Z. Hays (Chem.-Math.).....	Centralia	Marion

BACHELOR OF SCIENCE DEGREE (VOCATIONS)

John L. Adams (Com.-Ec.).....	Centralia	Marion
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JULY 21, 1944

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Virginia M. Belt (Hist.-Eng., Math.).....	Benton	Franklin
Wiltz A. Book (Gov.-Eng.).....	Bonnie	Jefferson
Clyde E. Croslin (Art-Geog.).....	Carbondale	Jackson
Elizabeth R. Cunningham (El. Ed.).....	Pinckneyville	Perry
Helen M. Nelson Davis (El. Ed.).....	Tamms	Alexander
Nellie Doty (Kind.-Prim.).....	Ewing	Franklin
Ida Mae Jones (P. Ed.-Eng.).....	Sesser	Franklin
Irma M. Keough (Eng.-Hist.).....	Murphysboro	Jackson
Marie L. Kolmer (El. Ed.).....	Waterloo	Monroe
Dora Hindman Lence (El. Ed.).....	Anna	Union
Mabel McIntire (El. Ed.).....	Grand Chain	Pulaski
Berthal D. Middleton (El. Ed.).....	Iuka	Marion
Lois H. Nelson (Com.-Eng.).....	Carbondale	Jackson
Sophia Ninos (El. Ed.).....	Zeigler	Franklin
Mary E. Owen (El. Ed.).....	Marion	Williamson
Edgar B. Purdy (Soc.-Hist., Ec.).....	Blairsville	Williamson
Nellie Jo Sager (Eng.-Hist., Govt.).....	Kell	Jefferson
Helen Schafer (El. Ed.).....	Murphysboro	Jackson
Arthur M. Smith (Soc.-Speech).....	Carbondale	Jackson
John W. Stallons (Hist.-Eng., Govt.).....	Wayne City	Wayne
Florence Sweitzer (H. Ec.-Hist., Govt.).....	Murphysboro	Jackson
M. Elizabeth Yarber (Eng.-Latin).....	Mt. Vernon	Jefferson

BACHELOR OF ARTS DEGREE

Mary Collard Burgess (Art-Soc.).....	Carbondale	Jackson
Evelyn M. Patterson (Latin-French, Hist.).....	Marion	Williamson

BACHELOR OF SCIENCE DEGREE

Roy C. West, Jr. (Math.-Physics, Eng.).....	Thompsonville	Williamson
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SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

AUGUST 26, 1944
BACHELOR OF SCIENCE IN EDUCATION DEGREE

Students	Town	County
Bessie M. Allen (El. Ed.)	Carbondale	Jackson
Mary C. Barnett (H. Ec.-Gen. Sci.)	Eldorado	Saline
Mildred M. Brown (Com.-Math.)	E. St. Louis	St. Clair
Clyde B. Crain (El. Ed.)	Hurst	Williamson
Mary Ellen Davison (Com.-Eng.)	Benton	Franklin
Alice C. Doley (Latin-Eng., Hist.)	Benton	Franklin
Constance E. Duck (Eng.-Art)	Anna	Union
Mildred M. Eason (El. Ed.)	Carbondale	Jackson
Olinda Feurer (El. Ed.)	Marion	Williamson
Reginald E. Frailey (El. Ed.)	Elizabethtown	Hardin
Weston R. Hansen (Hist.-Soc.)	Carterville	Williamson
Charles M. Kile (El. Ed.)	Odin	Marion
Ethel Kirby (H. Ec.-Eng., Soc. Sci.)	Belleville	St. Clair
Grace M. Krappe (French-Hist., Eng.)	Carbondale	Jackson
Dorothy D. Lingle (Govt.-Eng., Span.)	Cobden	Union
Dorothy Rue Mallory (El. Ed.)	Benton	Franklin
Warren M. McCartan (El. Ed.)	Salem	Marion
Margaret I. McConachie (Kind.-Prim.)	Sparta	Randolph
Bette Eckert Meyer (Com.-Eng.)	Herrin	Williamson
Anne O'Rourke (Music-Eng.)	Zeigler	Franklin
Frances L. Plate (Math.-Geog., Gen. Sci.)	Red Bud	Randolph
Amy Kathryn Rollo (El. Ed.)	Herrin	Williamson
Mary Romano (H. Ec.-Art)	Hurst-Bush	Williamson
Maxine Rushing (Com.-Eng.)	Carbondale	Jackson
Mildred G. Saltzman (El. Ed.)	Evansville, Ind.	Vanderburgh
Elsa Edna Schuetze (El. Ed.)	E. St. Louis	St. Clair
Virginia Schulte (Hist.-Eng., Geog.)	Trenton	Clinton
Bernice Lafoon Sickman (El. Ed.)	Carbondale	Jackson
Jewell E. Story (Math.-Eng.)	West Frankfort	Franklin
Mary Jean Vaupel (Math.-Com., Eng.)	Carbondale	Jackson
Frances E. Wheeler (Soc.-Eng.)	Carlinville	Macoupin
Maurice L. Winn (Soc.-Eng.)	Jonesboro	Union

II. FACULTY

1. Deaths and Resignations

(a) With regret we report officially the death of Mr. Frank H. Colyer on December 1, 1944. Mr. Colyer became a member of our faculty in 1897. He was retired in 1935, and at that time, was the Head of the Geography Department. Professor Colyer maintained a great interest in the College and supported all of its activities even after retirement. Generations of students had studied under him and respected him for his wide knowledge of geography.

(b) Miss Elizabeth Bruce resigned her position as an Executive Assistant in Administration in the President's Office, effective January 31, 1945, to return to St. Louis to work as assistant to the director of personnel service, American National Red Cross.

(c) Mrs. Josephine A. Cagle resigned her position as faculty assistant in the University Museum, effective October 1, 1944.

(d) Miss Virginia Congreve resigned from the faculty of the Campus Training Schools effective September 1, 1944. Miss Congreve was an instructor in girls' physical education.

(e) Mrs. Ruby Price Henderson resigned her position from the faculty of the rural training schools, effective September 1, 1944.

(f) Miss Louise Pain's services to the University were terminated at the end of the summer session, 1944. Miss Pain had been a member of the staff of the Art Department.

(g) Miss Dorothy Rolens resigned her position as instructor in the Commerce Department to be married. The resignation took effect at the end of the 1944 summer session.

(h) Mr. Burnett H. Shryock resigned his position as Head of the Art Department to accept the headship of the Art Department at the University of Kansas City, Missouri, effective September 1, 1944.

(i) Miss Jean Vaupel resigned her position as faculty assistant at the end of the summer session, 1944, to continue her teaching position at the Ullin, Illinois, High School.

2. Leaves of Absence

(a) The services of Mrs. Dorothy Kellar Carty, a temporary instructor in the Department of Home Economics, were temporarily discontinued October 31, 1944. Mrs. Carty had been teaching under the State Program for Vocational Education, and most of her salary had been reimbursed by the State Board for Vocational Education. She may resume teaching the spring term.

(b) Mr. W. C. McDaniel is teaching mathematics at Illinois State Normal University for the year 1944-45. He was loaned to them at the same salary rate as he received here.

(c) Miss Martha Hughes Scott, assistant professor in the Department of Zoology, has joined the Women's Army Corps. She left the University at the beginning of the Christmas vacation, 1944.

(d) Mr. Melvin J. Segal, whose request for leave of absence for the summer session, 1944, and also for the school year 1944-45, had been approved at the June 6, 1944, meeting of the Teachers College Board, returned to the campus at the beginning of the winter quarter. Mr. Segal's name has been added to the payroll with the rank of assistant professor and a monthly salary of \$280.

3. Sabbatical Leaves

(a) Mrs. Mary Louise Barnes, who became a member of the Home Economics Department in 1929, is asking for a sabbatical leave of four months, extending from February 19, 1945, to June 11, 1945. She would receive full salary for that period.

(b) Mr. George Bracewell, whose request for a sabbatical leave was granted at the June 6, 1944, meeting of the Teachers College Board, is now studying at the University of Michigan. His sabbatical leave is to extend from January 1, 1945, to May 15, 1945.

(c) Mrs. Dorothy Muzzey, whose request for a sabbatical leave was approved at the June 6, 1944, meeting of the Teachers College Board, is studying at Columbia University this year.

(d) Mr. J. Henry Schroeder was granted a sabbatical leave at the same meeting of the Teachers College Board, but he is teaching at the University this year as he was asked to do so because he could not be spared from the Industrial Education Department.

4. Salary Adjustments

(a) Miss Louise Bach's promotion from the rank of instructor to that of assistant professor was approved at the June 6, 1944, meeting of the Teachers College Board, but no change was made in her salary rate of \$250 a month, which is \$10 a month below the minimum for the rank of assistant professor. Her salary was changed (by the Acting President) to \$260 a month.

(b) Miss Lulu Clark, who was retired in 1940, has returned to the University to teach the first grade in the Allyn Training School. Miss Clark has the rank of assistant professor and receives a salary of \$250 monthly. It was thought best to have Miss Clark return because of the limited financial resources. She is filling the vacancy created by the granting of a sick leave to Miss Agnes Johnson some time ago.

(c) Mr. Bruce W. Merwin, who had served as acting president from April, 1944, until January, 1945, resumed the directorship of the training schools January 1, 1945, at his regular monthly salary of \$432.

(d) Mr. O. B. Young, Head of the Physics and Astronomy Department, was appointed by the Acting President, as Director of the Veterans Information Service Bureau and has received a \$10 increase in his monthly salary.

(e) Miss Wanda R. Kiel, of the Registrar's Office, has been serving as assistant in the office of the president since the resignation of Miss Beth Bruce. Miss Kiel has received a \$25 increase in her monthly salary.

5. New Appointments

(a) Mrs. Jane Miller Burch was appointed as a faculty assistant in the Allyn Training School at a salary of \$50 a month for the Fall Term, 1944. She was employed on a part-time basis as an assistant to Miss Mary Entsminger, who was teaching an extension course in McLeansboro, Illinois, that term.

(b) Mrs. Lucy Fligor has been appointed as a faculty assistant in the rural schools at a salary of \$160 monthly. Mrs. Fligor is replacing Mrs. Ruby Price Henderson, whose resignation took effect September 1, 1944.

(c) Miss Mary Lou McNeill was appointed as a faculty assistant in the Registrar's Office, effective August 1, 1944, pending subsequent certification as a Civil Service Employee. Her salary is to be \$130 a month.

(d) Mr. Delmar Olson, who resigned his position at this University in October, 1943, was re-employed September 25, 1944. His position is that of an assistant professor in the Industrial Education Department at a monthly salary of \$300. He is teaching in the University High School as well as in the University Department of Industrial Education.

(e) Miss Louise O'Neil was appointed as a part-time faculty assistant in the Physiology and Hygiene Department at a salary of \$65 a month, effective December 1, 1944. She is filling, in part, the vacancy created when Miss Reba Hartley was granted a leave of absence to enter Red Cross work in January, 1943. Miss O'Neil is a graduate of Cook County Hospital and holds a certificate as a registered nurse in the State of Illinois.

(f) Miss Frances Phillips was appointed as an instructor in the Women's Physical Education Department at the opening of the Fall Term, 1944. Miss Phillips received the Bachelor of Education degree from this University in 1935 and the Master of Arts degree from the Teachers College, Columbia University, in 1940. Her monthly salary is \$225.

(g) Mr. Harves C. Rahe has been appointed as an instructor in the Commerce Department to replace the vacancy created by Miss Dorothy Rolens' resignation at the end of the Summer Session, 1944. Mr. Rahe received the Bachelor of Science degree in Business Education from Indiana State Teachers College, Terre Haute, in 1937, and the Master of Arts degree in Business Education from Columbia University in 1941. Mr. Rahe will receive a monthly salary of \$250.

(h) Mr. Loren Spires, whose services to the University were terminated when the Aviation Cadet Training Program was discontinued in June, 1944, was appointed as a substitute teacher for eight weeks last summer to take over Mrs. Audrey Hill Lindsey's work while she was ill.

(i) Miss Zita H. Spradling was appointed at the beginning of the Fall Term, 1944, as an instructor in girls' physical education in the University High School to fill the vacancy created by Miss Virginia Congreve's resignation. Miss Spradling received the Bachelor of Science and Master of Science degrees from the University of Illinois in 1934 and 1939 respectively. She will receive a salary of \$225 a month.

(j) Miss Helen Ruth Starck was appointed at the beginning of the current school year as an instructor in the Home Economics Department of the University High School at a salary of \$225 a month. This position is the one formerly held by Mrs. Coleta Spiro, who resigned in 1943. Miss Starck received a Bachelor of Science degree from the University of Illinois in 1939, and did graduate work at Colorado State College, Fort Collins, Colorado, in the summers of 1943 and 1944.

(k) Miss Jean Stehr has been appointed as an instructor in the Women's Physical Education Department at a salary of \$225 a month. She is filling the vacancy created by Mrs. Dorothy Muzzey's sabbatical leave. Miss Stehr received the Bachelor of Science degree from Texas State College for Women, Denton, Texas, in 1941, and did graduate work at that College in the summers of 1943 and 1944. She has been an instructor in the Port Arthur and Houston, Texas, schools and also in summer camps.

(l) Miss Mary Holmes of the Anna-Jonesboro Community High School and Miss Leontine Golden of the Dunbar High School, Madison, Illinois are supervising students majoring in home economics who are doing off-campus practice teaching. The supervisor will receive \$37.50 for each student, who will do six weeks of practice teaching.

III. OTHER SCHOOL EMPLOYEES:

1. New Employees

Since the last meeting of the Board the following new employees have been employed:

(a) Mr. Enoch Betts, Maintenance Laborer, October 1, 1944 at a salary of \$110 per month. Mr. Betts was employed temporarily to unload coal and his employment terminates May 30, 1945.

(b) Mr. Herman Bain, Watchman I, November 1, 1944, at a salary of \$125 per month. Mr. Bain was employed for the night shift which was formerly filled by students.

2. Replacements

Since the last meeting of the Board the following employees have been employed to fill vacancies:

(a) Mrs. Bertha Rentfro, Cook I, September 1, 1944 at a salary of \$110 per month including maintenance. She was employed at the Women's Residence Hall to fill the position made vacant by the resignation of Mrs. Louise Girtman. Mrs. Rentfro was certified by the Illinois Civil Service Commission, as a Cook I, on January 15, 1945.

(b) Mrs. Frances Bowers, Cook I, September 11, 1944 at a salary of \$110 per month including maintenance. She was employed at the Women's Residence Hall to fill the position made vacant by the death of Mrs. Myrtle Newman.

(c) Mr. Carl I. Hagler, Maintenance Laborer, November 1, 1944 at a salary of \$110 per month. Mr. Hagler was employed in the Grounds Department to fill the vacancy made by the resignation of Mr. David Boyd.

3. Transfers

Since the last meeting of the Board the following transfers of employees have been made:

(a) Mrs. Cora Fulgham was transferred from the position of Cook I in the Cafeteria to the position of Domestic in the Women's Residence Hall. She resigned from the position of Cook I June 30, 1944 and was appointed to the position of Domestic in the Women's Residence Hall September 1, 1944 at a salary of \$125 per month, including maintenance. She was certified as a Domestic by the Illinois Civil Service Commission, September 1, 1944.

(b) Mr. Joe Thomas was transferred from the position of Maintenance Laborer to the position of Stationary Fireman for the winter months, December, 1944 to March, 1945 inclusive. His salary for these four months will be \$160 per month to conform with the Classification Act.

4. Omissions

The following names of employees were omitted from the salary schedule of employees in the President's Report to the Board of June 6, 1944:

Mr. James Roy Hale, Maintenance Laborer, \$110 per month.

Mr. Harry A. Michael, Maintenance Plumber, \$180 per month.

5. Salary Adjustments:

Effective September 1, 1944, monthly salaries of the following employees of the Grounds Department were increased as follows:

David Boyd	Maintenance Laborer from \$100 to \$110
Daniel B. Green.....	Maintenance Laborer from 100 to 110
Leroy Nelson	Maintenance Laborer from 100 to 110
Joe Thomas	Maintenance Laborer from 100 to 110

6. Leaves of Absence

Since the last meeting of the Board the following employees have been granted leaves of absence from Civil Service:

(a) Mrs. Clara D. Bloodworth, Cook I, at the Cafeteria, February 1, 1945 to April 30, 1945 because of illness.

7. Resignations

The following employees have resigned:

(a) Mrs. Louise Wimberly Girtman, Cook I, at the Women's Residence Hall on August 31, 1944.

(b) Mr. David Boyd, Maintenance Laborer, Grounds Department on September 30, 1944.

(c) Mrs. Evelyn Bacon, Domestic, at the Cafeteria on January 1, 1945.

8. Deaths

(a) Mrs. Mary Myrtle Newman, Cook I, at the Women's Residence Hall, who had been given a Civil Service leave of absence effective July 1, 1944, died October 31, 1944. Mrs. Newman had been a faithful and conscientious employee of the University for the past eleven years. She was respected and admired by all who knew her.

(b) Mr. Daniel L. Boucher, Maintenance Laborer in the Grounds Department, died November 15, 1944. He had been on disability leave of the University Retirement System since December 22, 1943. Mr. Boucher had been a faithful employee of the University since 1930.

IV. THE ORGANIZATION

The calendar for the year 1944-45 will be presented for approval at the next meeting of the Teachers College Board.

Southern Illinois Normal University has scheduled for the summer of 1945 an eight-week session to be followed by a short session of four weeks. The summer term will begin on either June 11 or June 18, pending the outcome of the request for a deficiency appropriation. Undergraduate courses in all departments and graduate courses in some departments will be offered.

V. THE CURRICULUM

The enrollment of graduate students at Southern Illinois Normal University since June, 1944, has been as follows:

	Men	Women	Total
1st Summer, 1944.....	6	15	21
2nd Summer, 1944.....	6	7	13
Fall, 1944.....	7	15	22
Winter, 1944-45.....	5	3	8

In addition to the above students who are registered with the view to receiving the Master's degree, there were enrolled the following number of students who had already received bachelor's degrees and were taking additional courses, but without registration to receive the Master's degree:

	Men	Women	Total
1st Summer, 1944.....	7	9	16
2nd Summer, 1944.....	5	9	14
Fall, 1944.....	2	6	8
Winter, 1944-45.....	0	4	4

The graduate courses which have been offered are listed below by terms.

SUMMER, 1944

Botany 406	The Fungi
Botany 430	Advanced Systematic Botany
Education 424	School Administration
Education 426	Procedures in Individual Guidance
Education 500	Education Seminar
Education 526	Tech. and Therapy in Individual Guidance
Education 556 (456)	Seminar in Supervision
English 500	Seminar in Shakespeare
French 500	Seminar in Contemporary Literature
Geography 400	Seminar
Government 500	Seminar in Contemporary Legislation
History 500	History Seminar
Mathematics 460 a. b.	College Geometry
Zoology 420	Histology of Organs
Zoology 500	Parasitology

FALL, 1944

Chemistry 401	Physical Chemistry
Chemistry 451	Biological Chemistry
Education 426	Procedures in Individual Guidance
Education 526	Tech. and Therapy in Individual Guidance
Education 437	Reading
Education 460	Curriculum
English 500	Seminar
History 500	History Seminar
Mathematics 550	Reading in Mathematics
Sociology 481	Guidance in Social Adjustment

WINTER, 1944-45

Chemistry 402	Physical Chemistry
Education 523	Legal Basis and Theory
Education 539	Community Development Through the School
Education 555	History of Educational Philosophy
Education 565	Psychology of Elementary School Subjects
Mathematics 430	Synthetic Projective Geometry

DISTRIBUTION OF ATTENDANCE BY COLLEGES

COLLEGE OF EDUCATION S.I.N.U. TOTALS

Terms	Attend- ance	Percent of Total	Attend- ance	Percent
1st Summer, 1944.....	622	92.6	672	100
2nd Summer, 1944.....	319	90.1	354	100
Fall, 1944.....	705	77.6	908	100
Winter, 1945.....	610	76.0	802	100

COLLEGE OF LIBERAL ARTS AND SCIENCES
S.I.N.U. TOTALS

Terms	Attend- ance	Percent of Total	Attend- ance	Percent
1st Summer, 1944.....	48	7.1	672	100
2nd Summer, 1944.....	35	9.9	354	100
Fall, 1944.....	189	20.8	908	100
Winter, 1945.....	181	22.6	802	100

COLLEGE OF VOCATIONS
S.I.N.U. TOTALS

Terms	Attend- ance	Percent of Total	Attend- ance	Percent
1st Summer, 1944.....	2	.3	672	100
2nd Summer, 1944.....	0	0	354	100
Fall, 1944.....	14	1.6	908	100
Winter, 1945.....	11	1.4	802	100

VI. BUILDINGS AND GROUNDS

In a report to the Post-War Planning Commission, January 8, 1945, Southern Illinois Normal University submitted a request for the following buildings in the biennium 1945-47:

PROJECT I

(1) New Power Plant	\$ 1,950,000.00	
(2) Land acquired for S-1 to complete Trng. School parcel..	75,000.00	
(3) S-1 (Area 1) for Trng. School, Swimming Pool and Shops	231,637.60	
		\$ 2,256,637.60
(4) Training School, Swimming Pool and Shops, B-1.....		1,704,235.00
Sub-total for Power Plant, Training School and necessary preparatory work.....		\$ 3,960,872.60

Additional classrooms are already badly needed, so that a new classroom building should as to priority be provided not later than Project I. This would remove the pressure for classroom space in other buildings, especially in those buildings which could be used to expand our program of training to engage in the mechanic and industrial arts as well as to become public school teachers of such practical subjects.

The Sixty-Third General Assembly, recognizing the need for vocational education in Southern Illinois Normal University, authorized, and we have created a College of Vocations at the Southern Illinois Normal University, leaving to the post-war period the provision for the necessary physical plant facilities.

Such a new classroom building, preferably known as the Commerce Building, would also provide badly needed space and equipment for training employees for varied types of business enterprise in our territory and the State as well as more practical training for teachers of business subjects.

The following prospectuses for a Commerce Building cover this urgent, present need and have already been submitted to the Commission as part of the University's program:

L-4 (Area 11)	\$ 100,000.00	
S-3 (Area 11)	16,810.00	
B-6 (Area 11)	445,578.00	
Sub-total for Commerce Building.....		\$ 562,388.00

PROJECT II

(5) Land acquired for S-2, Library site.....	\$ 15,000.00	
(6) S-2 (Area 2) (Library Development).....	41,496.01	
(7) Services for Library, generating equipment at Power House	266,881.00	
		\$ 323,377.01
(8) Library B-3		\$ 2,970,520.00
Sub-total for Library.....		\$ 3,293,897.01

PROJECT III

(9) Land acquired	\$ 45,000.00	
(10) Farm Buildings	53,469.00	
		\$ 98,469.00
Sub-total for Farm Buildings.....		
GRAND TOTAL		\$ 7,915,626.61

The Co-ordinator has reported to us that the Commission has recommended the following program for the ensuing biennium:

Land Acquisition (Sites L-1 to L-12).....	\$ 737,500.00
Training School Building	1,704,235.00
Site Preparation (Training School).....	231,638.00
Power Plant, Shops, Store Rooms, Feeder Tunnels.....	1,950,000.00
	<u>\$ 4,623,373.00</u>

VII. AUXILIARY ENTERPRISES

The contract with the Army Air Forces Training Command was terminated June 30, 1944, thus releasing our women's residence hall, which was formerly occupied by the Training Command, for civilian occupancy. During the summer the interior of the hall was redecorated, and the furniture, which had been damaged, was refinished. The hall was opened for the girls at the beginning of our Fall Term, 1944, and is now filled to capacity.

VIII. STUDENT LIFE

Living Arrangements:

Of an enrollment of 596 women, approximately the following percentages of distribution exist:

- 12 percent live in the one University-owned dormitory.
- 24 percent live in cooperatives.
- 24 percent live in sorority houses of which there are three.
- 23 percent room in Carbondale homes.
- 5 percent commute.
- 3 percent earn room or board or both in Carbondale homes.
- 9 percent live in their own homes in Carbondale.

There are no University-owned dormitories for men. The four fraternity houses are now closed. Of the 206 men enrolled, approximately the following percentages of distribution exist:

- 1 percent commute.
- 7 percent earn room or board or both in Carbondale homes.
- 6 percent room in Carbondale homes.
- 86 percent live in their own homes in Carbondale.

It is hoped that the University may be able to offer dormitory living quarters for many more women and men in the not too distant future.

The University Cafeteria, opened in 1943 across the street from the campus, furnishes excellent meals at a moderate cost, but approximately 12 percent of the students find it necessary to economize by preparing all or a part of their own meals.

Living Expenses:

Students' living expenses approximate the following:

Room	\$ 2.00 to \$2.50 per week
Board	4.50 to 8.00 per week
Tuition	17.50 (including use of books) a term

Approximately 23.7 percent of the students earn a part of their expenses on the campus in offices, library, museum, bookstore, cafeteria, on the editorial staff of the student publications (Egyptian and Obelisk), and in janitorial services. Approximately 8.2 percent are employed in business houses or homes in Carbondale.

Student Life:

Student life in its social phases is promoted by a Social Committee of faculty and student members. The Student Council also has an important function in serving all student interests and renders valuable service to the college administration.

The two religious foundations of the college contribute greatly to a high student morale.

Social activities are greatly diminished because of war conditions.

IX. MISCELLANEOUS

1. Per Capita Cost of Operation, College Students

Below is presented the statement of Per Capita Cost of Operation for College Students for the year July 1, 1943 to June 30, 1944:

ENROLLMENT BY QUARTER HOURS

First Summer, 1943.....	5,555 ÷ 48	115.73
Second Summer, 1943.....	2,919 ÷ 48	60.81
Fall Quarter, 1943.....	11,286 ÷ 48	235.12
Winter Quarter, 1944.....	10,143 ÷ 48	211.31
Spring Quarter, 1944.....	9,551 ÷ 48	198.98
Extension, 1943	3,513 ÷ 48	73.19
	<hr/> 42,967 ÷ 48	<hr/> 895.14

COST OF OPERATION

Actual Expenditures to June 30, 1944¹
(State Appropriations and Income Fund)

Personal Services	\$455,444.92
Contractual Services.....	26,905.25
Office Expenses	3,824.50
Travel	8,146.32
Commodities	40,398.78
Equipment	17,521.61
Retirement Contributions	10,615.00
Refunds	723.50
Postage	2,779.98
Printing	4,740.32
Total	<hr/> \$571,100.18

PER CAPITA COST

$\$571,100.18 \div \$895.14 = \$638.00$. The determination of this per capita cost does not include the quarter hours earned by members of the Army Air Force Training Detachment. Taking these into consideration, the per capita cost for the current year would be reduced to \$509.43.

¹ Excluding expenditures for Auxiliary Enterprises.

2. Religious Foundations

The Baptist Foundation, sponsored by the Southern Baptist Churches of this region, has on hand the funds to build a chapel with a seating capacity of 350. They have also 75 percent of the funds necessary to build a girls' dormitory which would accommodate about seventy persons. The blue prints have been made for these two buildings, and the Foundation is waiting only for government priorities to begin the construction of them. They are anxious to determine upon a site which would not conflict with the expansion in our building program, to which end they have been given considerable assistance through conferences with us.

The Interdenominational Student Christian Foundation, representing the Northern Baptist, Congregational-Christian, Disciples of Christ,

Evangelical and Reformed, Methodist, Presbyterian, United Presbyterian, as well as other cooperating church bodies, has recently purchased a building site located at 907 South University Avenue, within one hundred and fifty feet of the main entrance to the campus. Upon this site will be constructed during the post-war period a \$100,000 student religious center from funds secured by the cooperating church bodies. This center will carry on activities for building character in young people. Their choice of site has not been approved by the Division of Architecture and Engineering.

In the summer of 1944, the Danforth Foundation, St. Louis, Missouri, awarded to Miss Dorothy Bear of Golden, Colorado, a fellowship grant enabling her to spend a year on the Southern Illinois Normal University campus, during which time she would participate actively in the various aspects of student religious life. She is doing much of her work in connection with the Interdenominational Student Christian Foundation at the present time.

Since college and university degrees must be awarded by the Board, it would seem desirable to establish a policy concerning the conditions, if any, under which class and course instruction in religious matters as offered by religious denominations or foundations may be received and accredited toward the requirements for our regular degrees.

3. The Veterans Information Service Bureau

To assure proper consideration of the needs of students who are ex-service men and women, and to render assistance to them, a tentative organization has been set up combining the facilities of different subdivisions of the University. Like all aspects of internal organization, this service is being studied by the new administration with a view to improvement.

4. Off-Campus Employment of Staff Members

It is probable that we and our sister institutions will have continuing problems concerning the outside and off-campus employment of members of the staff. Probably a survey of the existing situation should be made, and if desired, a general policy respecting the matter determined for all our colleges and universities.

A D D E N D A

The following items should be added to this report in the section indicated.

II. FACULTY

Changes in Salary and Status

1. The monthly salary of Mr. Richard L. Beyer, Ph. D., Professor and Head of the History Department, has been increased from \$400 to \$425. He has been carrying an extra load in charge of publicity and otherwise.

2. Mr. Bruce W. Merwin has been assigned with an additional salary of \$433 for a twelfth month (August, 1945) responsibilities and title of "Director of Educational Conferences" for this summer session, and his monthly salary from February 1, 1945, has been corrected to that figure.

3. The monthly salary of Mr. Edw. V. Miles, Jr., M. A., Business Manager, has been increased from \$400 to \$433 a month. In ability and cooperativeness his service is outstanding.

4. Mr. Glenn (Abe) Martin has been appointed Director of Athletics with a salary change from \$315 to \$340 a month. This position is limited to the actual direction of athletics as such and does not constitute the headship of the so-called Men's Physical Education Department, which position is for the present unfilled.

5. In conformity to the request made to the Chairman of the Board upon notification of his appointment by the Board as President, it is requested that Chester F. Lay be given also the faculty title of "Professor of Educational and Personnel Administration."

X. SUMMARY OF ACTION REQUESTED OF THE BOARD

It is respectfully requested that the following action be taken by the State Teachers College Board:

1. Concerning Students

(a) Validation of the graduation of the students whose names are listed on the preceding pages for June, July, and August, 1944.

2. Concerning Faculty

(a) Acceptance of the resignations of Mrs. Josephine A. Cagle, Miss Virginia Congreve, Mrs. Ruby Price Henderson, Miss Louise Pain, Miss Dorothy Rolens, Mr. Burnett H. Shryock, Miss Jean Vaupel, and Miss Elizabeth Bruce.

(b) Granting of leaves of absence to Mrs. Dorothy Kellar Carty, Mr. W. C. McDaniel, and Miss Martha Hughes Scott.

(c) Granting of a sabbatical leave to Mrs. Mary Louise Barnes.

(d) Confirmation of the adjustments in salary or status for Miss Louise Bach, Miss Lulu Clark, Mr. Bruce W. Merwin, Mr. O. B. Young, Miss Wanda R. Kiel, Mr. Richard L. Beyer, Mr. Edw. V. Miles, Jr., Mr. Glenn (Abe) Martin, and Mr. Chester F. Lay.

(e) Confirmation of the appointments of Mrs. Jane Miller Burch, Mrs. Lucy Fligor, Miss Mary Lou McNeill, Mr. Delmar Olson, Miss Louis O'Neil, Miss Frances Phillips, Mr. Harves C. Rahe, Mr. Loren Spires, Miss Zita H. Spradling, Miss Helen Ruth Starck, Miss Jean Stehr, Miss Mary Holmes, and Miss Leontine Golden.

3. Concerning Employees

(a) Confirmation of the employment of Mr. Enoch Betts, Mr. Herman Bain, Mrs. Bertha Rentfro, Mrs. Frances Bowers, and Mr. Carl I. Hagler.

(b) Confirmation of the transfer of Mrs. Cora Fulgham and Mr. Joe Thomas.

(c) Inclusion on the annual salary schedule, 1944-45, of the names of Mr. James Roy Hale and Mr. Harry A. Michael.

(d) Confirmation of adjustment in salary for Mr. David Boyd, Mr. Daniel B. Green, Mr. Leroy Nelson, and Mr. Joe Thomas.

(e) Confirmation of the Civil Service leave for Mrs. Clara D. Bloodworth.

(f) Acceptance of the resignations of Mrs. Louise Wimberly Girtman, Mr. David Boyd, and Mrs. Evelyn Bacon.

4. Establishing of a policy concerning the conditions under which class and course instruction offered by religious denominations or foundations may be received and accredited toward the requirements for our regular degrees.

5. If desired, a general policy regarding the matter of outside and off-campus employment of members of the staff.

Respectfully submitted,

CHESTER F. LAY, *President.*

Proceedings
of the
TEACHERS COLLEGE BOARD
of the
STATE OF ILLINOIS



April 9, 1945



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I291p

Issued by
Teachers College Board
Frank G. Thompson, *Chairman*
Vernon L. Nickell, *Secretary*



At Springfield

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

TEACHERS COLLEGE BOARD

Ex-officio Members

FRANK G. THOMPSON, Director of Registration and Education
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. MCMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

Presidents of Teachers Colleges and Normal Universities

R. W. FAIRCHILD, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.
Western Illinois State Teachers College, Macomb

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

April 9, 1945

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A. M. on Monday, April 9, 1945, in the Abraham Lincoln Hotel, Springfield, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members were present:

MR. FRANK G. THOMPSON, Chairman
MR. VERNON L. NICKELL, Secretary
MR. JOHN D. DILL
MR. RUSSELL L. GUIN
MISS HARRIET MCINTIRE
MR. CHARLES E. McMORRIS
MRS. HELEN R. PEGELOW

Members absent:

DR. PRESTON BRADLEY
MR. RICHARD F. DUNN
MR. LINDELL W. STURGIS

Also present were:

MR. ELMER P. HITTER, Co-ordinator
Department of Registration and Education
DR. ROBERT G. BUZZARD, President
Eastern Illinois State Teachers College
DR. R. W. FAIRCHILD, President
Illinois State Normal University
DR. KARL L. ADAMS, President
Northern Illinois State Teachers College
DR. FRANK A. BEU, President
Western Illinois State Teachers College
DR. CHESTER F. LAY, President
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson and the minutes of the February 19 meeting were presented. A motion was made by Mr. Dill that they be approved. The motion was seconded by Mr. Guin, carried unanimously, and the minutes were approved.

Dr. Lay presented the report of the Committee on Ceremonies for his inauguration as President of Southern Illinois Normal University. (See minutes of February 19, 1945, for committee members.) It was decided that the activities of the inaugural ceremonies be limited to one day because of lack of transportation and housing facilities due to war conditions. May 11, 1945, was given as the date on which

the inauguration would be held, and a schedule of activities for the day was read. Governor Green had accepted an invitation to attend the inauguration, and Dr. Lay expressed the hope that all members of the Teachers College Board would find it possible to be present.

It was agreed that the next meeting of the Board be held at Southern Illinois Normal University, Carbondale, on Thursday, May 10, 1945, at 1:00 P. M.

Mrs. Pegelow suggested that if her assistance was desired she would be glad to go to Carbondale to help the Inaugural Ceremonies Committee complete the details of the inauguration.

The report of the Committee on Board Meetings (appointed by Chairman Thompson at the meeting on February 19) was read by Dr. Adams. Following are the general policies set forth by the Committee:

1. Meetings should be held on Mondays at 10 o'clock in the morning.
2. As a general policy, meetings should be held at the five State Teachers Colleges but because of the war, next year meetings should be held in Chicago except when the Legislature might be in special session.
3. The Board should plan to hold the five regular meetings scheduled by law as soon as conditions are such that transportation seems advisable, but that for next year four regular meetings be scheduled with the understanding that it might be necessary to hold special meetings on call of the Chairman of the Board.
4. The Board has already set meetings for April 9, 1945, and for May 10 and 11, 1945. The Committee is making its recommendations beginning for the fall.

The Committee recommended the following schedule of meetings:

3rd Monday in October, 1945.....October 15
 1st Monday in January, 1946 (6 days from New Year's) Jan. 7
 1st Monday in April, 1946 (Easter, April 21).....April 1
 1st Monday in July, 1946 (3 days before July 4).....July 1

There was a general discussion of the report and it was agreed that any special meetings that might be called would not interfere with the dates set for regular meetings. Mr. Guin moved that the report be approved. Mr. Dill seconded the motion, and the report was unanimously approved.

A discussion of salary ranges ensued, during which Chairman Thompson brought out the fact that proposed legislative increases in salaries of state employees do not apply to members of the faculty of state sponsored colleges and universities.

Chairman Thompson was requested to appoint a Committee on Salary Schedules, motion having been made by Mr. Nickell, seconded by Mr. Guin and carried unanimously.

A raise in salary for the presidents of the Teachers Colleges and Normal Universities was favored by Chairman Thompson and the other members. It was decided that if it were possible a change in the line

of the appropriation bill should be made to read "Presidents, \$8,500 per annum." Mr. Dill moved that there would be an annual increase of \$1,000 for the biennium for the presidents. Miss McIntire seconded the motion and it carried unanimously.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Karl L. Adams, President, then presented the report for Northern Illinois State Teachers College. On Page 3, under "Salary Schedule for the Summer Session of 1945" below the heading "August" the fraction " $\frac{1}{4}$ " was changed to " $\frac{1}{2}$ " to correct a clerical error.

A motion was made by Miss McIntire to approve the report. It was seconded by Mrs. Pegelow, passed unanimously, and the Northern Illinois State Teachers College report was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Eastern Illinois State Teachers College was given by Dr. Robert G. Buzzard, President.

Mr. Guin presented a motion to approve the report as read. The motion was seconded by Mrs. Pegelow, carried unanimously, and the report of Eastern Illinois State Teachers College was approved.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

The report of the university was presented by Dr. R. W. Fairchild, President.

A motion to approve the report was made by Mr. Guin, seconded by Mr. Dill, and carried unanimously. The report of Illinois State Normal University was approved.

Because of the absence of the Advisory Committee members, the Board was requested to approve requisitions for work done at Illinois State Normal University, i. e., \$250 for topographical survey at the university farm and \$130 for shrubbery at Fell Hall. A motion was presented by Mr. Dill, seconded by Mrs. Pegelow, that requisitions to cover these amounts be approved, Mr. Guin to sign the requisitions. The motion carried.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The President, Dr. Frank A. Beu, read the report of the college.

Mrs. Pegelow moved that the report be approved. The motion was seconded by Mr. Dill, carried unanimously, and the Western Illinois State Teachers College report was approved.

Mr. Hitter advised the Board that the cost of printing the unprinted minutes had been estimated by the Division of Printing, Department of Finance, at \$6,500. A brief discussion followed and it was decided that if the Superintendent of Public Instruction could not

supply the funds, printing the minutes be postponed until the next biennium.

The Board considered the problem confronting Southern Illinois Normal University relative to scholarships for veterans being trained under contract by the university. It was generally agreed that the value of military scholarships should not be deducted from the charges made under Public Law 16 or Public Law 346 when billing the Veterans Administration.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, presented the report for the university. Page 23 was also presented as a correction of the last page of the February minutes.

Off campus scientific or technical work for private concerns, in addition to the regular duties of faculty members, was discussed by the Board. It was agreed that a committee be appointed to investigate this particular problem.

Dr. Lay requested the Board's instruction as to its policy concerning leaves of absence for non-military and non-educational services such as with the American Red Cross. The Board made no change in its policy of granting leaves only to those entering the Armed Forces of the United States.

Item E (1) on Page 3 received the attention of the Board. Dr. Lay stated that the Business Manager of Southern had discovered in checking the records that a member of the faculty, Mr. Tracy L. Bryant, had for some time been receiving a salary higher than that of the salary schedule authorized by the Board for his academic rank. This was an error which resulted from approval by the Board of a faculty list including an increased salary for Mr. Bryant, which increase had gone unnoticed. Individual approval had not been given. It was agreed that Mr. Bryant's salary should remain at \$350 a month until the beginning of the summer session, at which time it shall be lowered to \$330, which is the limit under the salary schedule for an assistant professor. In the list of faculty members after the name "Tracy L. Bryant," "Assistant Professor," is to be inserted under the heading, "Classification," and under the headings, "June," "July," and "August," the amount, \$330.

It was the opinion of Mr. Nickell that when a case of this kind is discovered the president of the college should make a full report to the Board with a recommendation.

Item D (2) on Page 11, concerning the name "College of Vocations and Professions" for the college intended to train students in other than the teaching profession, is to receive the attention of the Board at its next meeting.

Item F (1) on Page 11 of the report was then considered. Mr. Nickell suggested that the Chairman appoint a committee of members of the Board to work with committees in the colleges appointed by the presidents, with regard to the housing problem on the campuses. Mr. Guin moved that the suggestion be adopted. It was seconded by Mrs. Pegelow and carried unanimously.

Dr. Fairchild suggested that the school calendar show all courses approved by the Board and that those which have been taught be marked.

A motion was made by Mr. Guin, seconded by Mr. Dill, to delete all information regarding graduate courses from the three schools making such reports, i. e., Illinois State Normal University, Western Illinois State Teachers College and Southern Illinois Normal University. The motion carried.

There was a discussion of Item F (2) on Page 11 relative to use of Giant City State Park facilities by Southern. Dr. Lay pointed out that these facilities could be used for students who are awaiting call to military service, and that they might be used for laboratory work in training teachers. He did not know whether it would be necessary to pay for these facilities.

A motion was made by Mr. Dill, seconded by Miss McIntire, to approve the report with the exception of D (2) on Page 11, F (1) on Page 11, and with the aforementioned change in E (1) on Page 3. The motion carried and the report of Southern Illinois Normal University was approved.

Mr. Dill moved that the Board adjourn. The motion was seconded by Miss McIntire, carried, and the Board adjourned.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman
Teachers College Board

ATTEST:

VERNON L. NICKELL,
Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board
at Springfield, April 9, 1945

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Attendance Winter Quarter, 1944-1945

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graduates	1	1	2	1
Seniors	10	70	80	86
Juniors	9	62	71	74
Sophomores	12	102	114	96
Freshmen	45	158	203	166
TOTAL COLLEGE	77	393	470	423
b. DeKalb High School.....	291	341	632	590
c. Elementary Grades				
McMurry Training School..	130	117	247	237
Glidden Training School..	124	127	251	249
Affiliated Rural Schools...	16	13	29	35
TOTAL ELEMENTARY..	270	257	527	533

2. The spring quarter which opened on Monday, March 19, has at the present time an enrollment of 451 college students of which number 57 are young men. This is an increase of 69 over a year ago and we are pleased to have been able to hold such a large percentage of our graduating seniors so that they will be able to complete their training for teaching positions in the fall. We have had very little loss in this particular area.
3. The college is submitting the names of students who have presented scholarships under the conditions set up by the law. This is in keeping with the plan whereby the names are transmitted to the Department of Finance through the Department of Registration and Education so that the money will be credited to our Teachers College Income Fund in time to be used for the present fiscal year. In order to conserve paper, we are presenting these names on a separate list.

II. FACULTY

Report of Death

Continuing the report that I made on the disability case of Mr. Ira J. Jenks, associate professor in the Department of Physical Sciences, at the last Board meeting, I wish to add for the information of the Board that Mr. Jenks died on Saturday evening, Feb-

ruary 24. He had been associated with the college for 24 years. As a teacher of chemistry, he was well known in his field. The college is not ready at this time to suggest a successor to Mr. Jenks. During the present war emergency, competent chemistry teachers are very difficult to secure.

Cases of Illness and Accident

Upon the recommendation of her physician, Miss Bernadine Hanby, head librarian at the college, was taken to Passavant Hospital in Chicago for a major operation. Miss Hanby came through the operation in excellent shape. She is convalescing at her home in Iowa and will probably return to the college soon after the Easter recess. This is reported for the information of the Board. Miss Wilma Hill, Department of Fine Arts, suffered a serious fall on the icy pavements during the icy weather in the latter part of February. First reports did not show any serious effects, but more recent trouble caused Miss Hill to be returned to the hospital and special X-Ray examinations disclosed both a broken pelvis and certain dislocations in the spine. She has been required to be in the hospital, prone, for some time. She left the hospital last week and is recuperating at her home in DeKalb. According to the report of her physician, she should be able to return to work by the middle of April. While this requires no specific action on the part of the Board, it is offered as a matter of information.

Leave of Absence

Mr. Paul Harrison, associate professor in the Department of Industrial Arts, was requested by the Army Air Force to apply for the position of expert educational analyst in the Second Army Air Force Command with headquarters in Colorado Springs, Colorado. It was felt at the college that with the present shortage of men students and the fact that in Mr. Harrison's particular field, this contact with the armed services would be beneficial to his teaching of industrial arts personnel, that this request should be granted.

Mr. Harrison maintains the same relationship with the armed services as does Mr. O. M. Chute, director of training who was released over a year ago for this work. He is, in effect, a member of the armed services, maintaining civilian status for strategic purposes and operating as a part of the major program for the training of B-29 army bombers. Mr. Harrison went on the federal payroll at the close of the winter quarter, March 15, and at that time his salary at the college ceased. I wish to recommend that Mr. Harrison be given a military leave of absence under the same conditions as were granted to Mr. Chute.

I wish to present for approval the list of summer session faculty:

SALARY SCHEDULE FOR THE SUMMER SESSION OF 1945

	Rate per month	June ½ month	July one month	August ½ month	Total two months
Annas, A. Neil, Department Head.	\$395.00	\$197.50	\$395.00	\$197.50	\$790.00
Appell, Carl H., Teacher.....	326.67	163.33	326.67	163.34	653.34
Bellis, Bertha, Training Teacher..	380.00	190.00	380.00	190.00	760.00
Burrell, Blanche, Training Teacher	271.11	135.55	271.11	135.56	542.22
Caldwell, Loren T., Teacher.....	331.11	165.55	331.11	165.56	662.22
Coar, Birchard, Teacher.....	325.00	162.50	325.00	162.50	650.00
Crawford, Paul, Teacher.....	293.33	146.66	293.33	146.67	586.66
Eaton, Durward L., Teacher.....	287.78	143.89	287.78	143.89	575.56
Gould, Howard W., Department Head	400.00	200.00	400.00	200.00	800.00
Hains, John R., Department Head	344.44	172.22	344.44	172.22	688.88
Hall, Homer, Teacher.....	318.89	159.44	318.89	159.45	637.78
Hanby, Bernadine, Head Librarian	286.67	143.33	286.67	143.34	573.34
Harrison, Paul, Teacher.....	343.33	171.66	343.33	171.67	686.66
Hart, Jean I., Teacher.....	281.11	140.55	281.11	140.56	562.22
Hayes, M. C., Teacher.....	387.78	193.89	387.78	193.89	775.56
Hayter, Earl, Teacher.....	336.67	168.33	336.67	168.34	673.34
Hellmich, Eugene, Teacher.....	353.33	176.66	353.33	176.67	706.66
Howell, Charles E., Teacher.....	354.44	177.22	354.44	177.22	708.88
Jameson, Hugh, Department Head	400.00	200.00	400.00	200.00	800.00
McKee, Eva, Teacher.....	281.11	140.55	281.11	140.56	562.22
McKinzie, Ralph, Teacher.....	287.78	143.89	287.78	143.89	575.56
Messenger, Helen R., Teacher....	390.00	195.00	390.00	195.00	780.00
Montgomery, Charles, Department Head	415.56	207.78	415.56	207.78	831.12
Oakland, Milo, Department Head.	383.33	191.66	383.33	191.67	766.66
O'Brien, Marguerite, Trg. Teacher	270.00	135.00	270.00	135.00	540.00
Peterson, Bena, Training Teacher.	260.00	130.00	260.00	130.00	520.00
Secrest, Lawrence, Teacher.....	308.89	154.44	308.89	154.45	617.78
Storm, William, Department Head	397.78	198.89	397.78	198.89	795.56
Taylor, E. Ruth, Teacher.....	297.78	148.89	297.78	148.89	595.56
Trager, Lela, Teacher.....	265.56	132.78	265.56	132.78	531.12
Uhland, Maude, Teacher.....	342.22	171.11	342.22	171.11	684.44
Walker, Katherine	225.56	112.78	225.56	112.78	451.12
Wiggert, Elsie	282.22	141.11	282.22	141.11	564.44
Williams, Esther	282.22	141.11	282.22	141.11	564.44
Woolhiser, Ethel, Teacher.....	354.44	177.22	354.44	177.22	708.88
	\$5,730.49	\$11,461.11	\$5,730.62	\$22,922.22	

III. OTHER SCHOOL EMPLOYEES

Following are employee changes since the presentation of the last report to the Board:

1. Ernest J. Blake, title changed from Maintenance Laborer to Maintenance worker, as of February 1, 1945; rate changed from \$135 to \$145 per month as of February 1, 1945.
2. Theresa Campbell, domestic, rate changed from \$100 to \$110 per month as of February 1, 1945.
3. Fred Eastwood, Watchman I, rate changed from \$125 to \$130 per month as of April 1, 1945.
4. Helen Elmendorf, faculty assistant, new as of February 5, 1945, at \$110 per month, replacing Catherine Firkins, resigned as of January 31, 1945.
5. Robert J. Kivell, maintenance equipment operator, rate changed from \$145 to \$150 per month as of February 1, 1945.
6. Roy F. Paxton, maintenance laborer, rate changed from \$115 to \$125 per month, as of March 1, 1945.

7. Andrew Seppala, maintenance equipment operator, rate changed from \$125 to \$135 per month as of February 1, 1945.
8. Jessie Viner, faculty assistant, new as of February 19, 1945, at a rate of \$115 per month, filling a secretarial position in the office of the dean of the faculty. This position had been unfilled for over a year.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

I wish to comment upon the report prepared by the Illinois State Government Post-War Capital Improvement Program, Public Works Report.

I believe that the preparation and treatment of this program in this report is ably conceived and well carried out. It will be a Red-Letter Day in teacher education when the extraordinary budget program set up in Section 1 is made a part of the appropriation of this legislative session.

VII. AUXILIARY ENTERPRISES

TEACHERS COLLEGE INCOME FUND

JULY 1, 1944-DECEMBER 31, 1944

RECEIPTS		
Surplus, 62nd Biennium.....	\$	2.21
Board and Room, Williston Hall.....	\$ 18,180.45	
Meals, Williston Hall.....	3,370.16	
Library Fines.....	42.00	
Miscellaneous Collections.....	3,532.26	
Registration Fees—College.....	6,069.00	
Registration Fees—Extension.....	2,653.00	
Sales and Service.....	54.73	
Transcript Fees.....	173.00	
	<hr/>	34,074.60
Previously reported, July 1, 1943-June 30, 1944.....	\$	70,621.80
		<hr/>
		\$104,698.61
EXPENDITURES		
Personal Services (Salaries).....	\$ 2,154.00	
Food.....	13,653.43	
Household Supplies.....	482.16	
Laundry and Cleaning Supplies.....	1,032.12	
Elevator Inspection and Repairs.....	199.50	
Office Expense.....	12.30	
Repairs to Household Equipment.....	280.76	
Equipment.....	226.50	
Miscellaneous Supplies.....	218.53	
Auditing Expense.....	610.00	
Reimbursement of Petty Cash.....	14.29	
	<hr/>	\$ 18,883.59
Previously reported, July 1, 1943 to June 30, 1944.....	\$	34,706.82
		<hr/>
Total Expenditures.....		53,590.41
Balance, December 31, 1944.....	\$	51,108.20

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. This college has been added to the list of new veteran testing and guidance centers according to announcement made by the Veterans' Administration in Washington on March 22. The contracts cleared through the office of the President of the Board in the regular manner.
2. There are a number of bills before the present session of the legislature that will seriously affect the program of teacher education in Illinois, both as to its program and as to the attitude which the public will take toward its program. At some subsequent meeting, I should like to discuss with the Board various phases of such legislation and certain implications as to its ultimate effect upon our program.

X. SUMMARY. Action is requested on the following:

1. Approval of the leave of absence granted to Mr. Paul Harrison.
2. Approval of the summer session salary schedule.
3. Approval of the rate changes for employees listed.
4. Approval of the appointment of new employees listed.

Respectfully submitted,

KARL L. ADAMS, *President.*

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON

For the Meeting in Springfield
April 9, 1945

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Winter Quarter, 1944-45

a. COLLEGE	Men	Women	Total	Total one year ago	Per cent change
Class					
Seniors	8	35	43	58	25.7% loss
Juniors	9	43	52	43	17.3% gain
Sophomores	12	59	71	67	5.6% gain
Freshmen	35	112	147	100	36.1% gain
Total	64	249	313	268	14.4% gain

b. HIGH SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. High School.....	72	90	162	160
Humboldt C. H. S.....	44	60	104	112
Kansas C. H. S.....	35	58	93	74
Charleston C. H. S.....	120	188	308	391
Total	271	396	667	737

c. ELEMENTARY SCHOOLS

	Boys	Girls	Total	Total one year ago
T. C. Elementary.....	109	123	232	245
Humboldt Elementary	25	37	62	48
Clear Springs Rural.....	4	6	10	18
Oak Grove Rural.....	6	2	8	8
Muddy Point Rural.....	8	3	11	11
Total	152	171	323	330

d. EXTENSION, Second half-year, 1944-45

Center	Course	Enrollment	Instructor
Casey	Physical Education E345.....	37	Dr. Haight
Paris	Physical Education E345.....	23	Dr. Haight
Fairfield	Education E326	31	Dr. Heise
Taylorville	Education E326	25	Dr. Heise
Tuscola	Education E326	33	Dr. Heise
Vandalia	English E234	21	Dr. Widger
Flora	Industrial Arts E225.....	22	Dr. Klehm
Campus	Commerce 212	1	Mrs. Humphrey
Danville	Anatomy E170	13	Dr. Hartley
	Social Science E170.....	12	Dr. Wood
	Chemistry E170	13	Dr. Marcy
	Microbiology E170	13	Dr. Marcy
	Education E170	13	Dr. Zeigel
Total		257	

Extension enrollment, first half-year, 1944-45.....	461
Extension enrollment, second half-year, 1944-45.....	257
	718

Extension enrollment 1944-45.....	718
Extension enrollment 1943-44.....	814

96 loss
11.8% loss

2. Enrollment for the Spring Quarter is 291, with 50 men in college, eleven of whom have been discharged from military service.
3. Teachers College Scholarships, 1944-45.
Listed separately are students presenting Teachers College Scholarships for 1944-45:

II. FACULTY

1. Summer School Faculty, 1945:

The following faculty is presented for the Summer Term of 1945, June 11-August 3 (eight weeks), with the total two months' salary divided into June-July payments as indicated:

	June Salary	July Salary	Total Salary
ART:			
Mildred Ruth Whiting, Ph.D., Assoc. Prof..	\$ 360.00	\$ 360.00	\$ 720.00
Virginia O. Wheeler, A.M., Asst. Prof.....	280.00	280.00	560.00
BOTANY:			
Ernest L. Stover, Ph.D., Professor.....	425.00	425.00	850.00
CHEMISTRY:			
Harris E. Phipps, Ph.D., Professor.....	380.00	380.00	760.00
Lawson F. Marcy, Ph.D., Asst. Prof.....	300.00	300.00	600.00
COMMERCE:			
Earl S. Dickerson, Ed.D., Assoc. Prof....	335.00	335.00	670.00
Jessie M. Hunter, A.M., Instructor.....	250.00	250.00	500.00
EDUCATION:			
Donald R. Rothschild, Ph.D., Assoc. Prof..	365.00	365.00	730.00
William H. Zeigel, Ph.D., Assoc. Prof.....	335.00	335.00	670.00
Arthur U. Edwards, Ph.D., Assoc. Prof....	335.00	335.00	670.00
Bryan Heise, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
ENGLISH:			
Isabel McKinney, A.M., Professor.....	435.00	435.00	870.00
Howard DeF. Widger, Ph.D., Professor....	435.00	435.00	870.00
Marian Gallaway, Ph.D., Asst. Prof.....	300.00	300.00	600.00
FOREIGN LANGUAGE:			
Kevin Guinagh, Ph.D., Professor.....	380.00	380.00	760.00
GEOGRAPHY:			
Ruby M. Harris, A.M., Assoc. Prof.....	335.00	335.00	670.00
Rose Zeller, Ph.D., Assoc. Prof.....	310.00	310.00	620.00
HOME ECONOMICS:			
Ruth Schmalhausen, Ed.D., Assoc. Prof....	335.00	335.00	670.00
HYGIENE:			
Richard T. Hartley, Ph.D., Assoc. Prof....	330.00	330.00	660.00
INDUSTRIAL ARTS:			
Walter A. Klehm, Ed.D., Professor.....	380.00	380.00	760.00
LIBRARY:			
Mary J. Booth, B.L.S., Assoc. Prof.....	370.00	370.00	740.00
Harriet Love, M.S. in L.S., Instructor....	225.00	225.00	450.00
Lee Anna Smock, A.M., Instructor.....	225.00	225.00	450.00
Margaret L. Ekstrand, B.S. in L.S., In-			
structor	215.00	215.00	430.00
Alice E. Braheny, B.S. in L.S., Instructor..	200.00	200.00	400.00
MATHEMATICS:			
Ruth Hostetler, A.M., Asst. Prof.....	295.00	295.00	590.00
MUSIC:			
Thurber H. Madison, Ph.D., Asst. Prof....	300.00	300.00	600.00
Ethel I. Hanson, A.M., Asst. Prof.....	260.00	260.00	520.00
Donald E. Johnson, A.M., Asst. Prof.....	270.00	270.00	540.00
PHYSICAL EDUCATION:			
Charles P. Lantz, Pd.D., Assoc. Prof.....	380.00	380.00	760.00
Florence McAfee, Ed.D., Assoc. Prof.....	340.00	340.00	680.00
Edith C. Haight, Ph.D., Assoc. Prof.....	300.00	300.00	600.00
PHYSICS:			
William M. Pierce, Ph.D., Asst. Prof.....	315.00	315.00	630.00

SOCIAL SCIENCE:	June Salary	July Salary	Total Salary
Glenn H. Seymour, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
Donald R. Alter, Ph.D., Assoc. Prof.....	320.00	320.00	640.00
William G. Wood, Ph.D., Asst. Prof.....	300.00	300.00	600.00
SPEECH:			
J. Glenn Ross, Ph.D., Assoc. Prof.....	355.00	355.00	710.00
ZOOLOGY:			
Charles S. Spooner, Ph.D., Professor.....	395.00	395.00	790.00
ELEMENTARY SCHOOL: (Six weeks term) (June-July payroll)			
Edith P. Levake, A.M., 7th Gr., Asst. Prof.	315.00	157.50	472.50
Lois V. Johnson, A.M., 6th Gr., Instructor..	260.00	130.00	390.00
Bernice I. Bankson, A.M., 5th Gr., Instructor	260.00	130.00	390.00
Myrtle Arnold, A.M., 4th Gr., Instructor...	270.00	135.00	405.00
Nannilee Saunders, A.M., 3rd Gr., Asst. Prof.	270.00	135.00	405.00
Veronica Becker, A.M., 2nd Gr., Instructor.	260.00	130.00	390.00
Ellen M. Nudd, A.M., 1st Gr., Instructor...	260.00	130.00	390.00
Glenna L. Albers, B.Ed., Rural Demonstration Room Instructor.....	200.00	100.00	300.00
	<u>\$14,475.00</u>	<u>\$13,427.50</u>	<u>\$27,902.50</u>

RURAL EDUCATION WORKSHOP (Fairfield, Illinois)
(August 6-24, three weeks) (August payroll)

	August salary	Total summer salary
Bryan Heise, Ph.D., Director and Extension Service (4 weeks)	\$ 375.00	\$ 1,085.00
Hans C. Olsen, Ph.D., Rural Education.....	285.00	285.00
Mildred R. Whiting, Ph.D., Art.....	285.00	1,005.00
Ruby M. Harris, S.M., Geography.....	270.00	940.00
Donald R. Alter, Ph.D., Social Studies	270.00	910.00
Edith C. Haight, Ph.D., Physical Education.....	240.00	840.00
Mary L. Hinman, B.Ed., Demonstration Room.....	180.00	180.00
	<u>\$ 1,905.00</u>	<u>\$29,807.50</u>

RECAPITULATION, SUMMER SCHOOL 1945

June payroll	\$14,475.00
July payroll	13,427.50
August payroll	1,905.00
Total.....	\$29,807.50

2. Faculty leaves of absence for 1945-46:

- a. Donald E. Johnson, A.M., Assistant Professor of Music, requests sabbatical leave of absence for the college year 1945-46, with one-half salary, and subscribes to the regulations of the Board for such privilege. Mr. Johnson has been on the faculty since September 1940, and would receive a salary of \$2,700 for next year. This period of study should complete the requirements for the doctor's degree.
- b. Bernice Bankson, A.M., Instructor and Fifth Grade Critic Teacher, requests sabbatical leave of absence for college year 1945-46, with one-half salary, and subscribes to the regulations of the Board for such privilege. Miss Bankson has been on the faculty since 1933, and plans to complete the second year of graduate study.

3. Faculty Illness:

- a. With considerable regret the Board is informed that Ica Marks, Instructor and Science Critic in the Teachers College High School, now on leave of absence because of physical disability, has had a serious relapse and is being treated in the State Hospital at Jacksonville.

III. OTHER EMPLOYEES

1. Requisition filed for a Maintenance Worker on the campus, brought Rex M. Sims of Charleston for duty beginning April 3, 1945. Mr. Sims fills a position left vacant since the summer of 1944, when William Logsdon resigned. Mr. Sims is an honorably discharged army veteran, twenty-four years of age, and will receive \$125.00 per month.
2. Jennie Goldsmith, Clerk Stenographer I and secretary to the Dean of Women, is recommended for an increase of salary from \$115 to \$125 per month, effective April 1, 1945.

IV. ORGANIZATION

1. Survey of the need for affiliated teaching connections for the 64th Biennium, leads to the recommendation that such relationship be severed with
 - (a) the Charleston City High School in Science and Commerce, and
 - (b) the three one-room rural schools in the Oak Grove, Clear Springs and Muddy Point districts.

Plans are to continue affiliation with the grades and high school in the village of Humboldt, and in home economics and possibly in commerce in the high school at Kansas. It is hoped that a beginning may be made in full-time practice teaching, so as to replace the present half-day plan.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS

1. Contracts have been let for the construction of a cold storage room for meats, vegetables and fruits in the basement of the women's dormitory, as follows

(a) National Korectaire Company, Chicago, Illinois.....	\$2,380
(b) Frank Burke and Son, Chicago, Illinois.....	3,246
Total	\$5,626

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE

1. The college newspaper, The Teachers College News, has been awarded a *first place* rating for the current year by the Columbia University Scholastic Press Association. Such an accomplishment under the handicap of enforced change of faculty advisor is most commendable.

IX. MISCELLANEOUS

1. The Appendix to the Report of February 19, 1945, concerning the change of Eastern from a "state teachers" to a "state" college, and deferred for consideration until a later meeting, will be presented for Board consideration.

X. SUMMARY

Action of the State Teachers College Board is requested on the following items:

1. Acceptance of the Teachers College Scholarship list for 1944-45, and the recommendation of the transfer to the college from the general treasury of the State of Illinois, the \$3,160.00 in fees involved.
2. Employment of the summer school and workshop faculties for 1945, in the positions and at the salaries listed for June, July and August.
3. Sabbatical leave of absence for the regular year 1945-46, for Donald E. Johnson and Bernice Bankson.
4. Employment of Rex M. Sims as Maintenance Worker on the campus, beginning April 3, 1945, at a salary of \$125 per month.
5. Increase in the salary of Jennie Goldsmith, Clerk Stenographer I, from \$115 to \$125 per month, effective April 1, 1945.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

**PRESIDENT'S REPORT TO THE STATE TEACHERS
COLLEGE BOARD
FOR THE MEETING IN SPRINGFIELD
APRIL 9, 1945**

**ILLINOIS STATE NORMAL UNIVERSITY
NORMAL, ILLINOIS**

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Second Semester, 1944-1945

The report of attendance here presented covers the second semester of the 1944-1945 school year beginning January 29, 1945:

	Men	Women	Total	Total one year ago
a. University				
Graduates	13	6	19
Seniors	16	156	172	170
Juniors	16	126	142	127
Sophomores	9	151	160	169
Freshmen	26	239	265	223
Special	11	33	44	25
Unclassified	8	2	10	4
Post Graduates	3	3	1
Navy V-12	140	140	244
Total College Students on Campus	242	713	955	963
b. University High School....	156	157	313	271
c. University Elementary School	130	153	283	279
d. Auxiliary Training Schools				
Illinois Soldiers and Sailors				
Childrens School	150	93	243	295
Walker School	12	12	24	29
Total Pupils, Elementary and Secondary	448	415	863	874
Total	690	1,128	1,818	1,837
Extension	7	164	171	256
Grand Total	697	1,292	1,989	2,093

It is very gratifying to note that the enrollment of civilian students for the second semester of the present school year is 815 as compared with 719 a year ago, or an increase of 96. The reduction of the Navy V-12 quota for the present semester is responsible for the slight decrease in the total number of college students on the campus.

2. Extension Enrollment for Second Semester 1944-1945

Despite limitations of transportation affecting both the ability of instructors to reach certain centers and the attendance of

students who must travel to these centers, the enrollment has held up remarkably well. As evidence of the interest the enrollment of 314 in the first semester, in addition to the 171 the second semester, or a total of 485 for the year, compares very favorably with the total of 544 for the previous year. This is especially commendable since in the figures of this year Late Afternoon, Evening and Saturday classes on the campus are included as residence courses rather than extension as in the past.

Center, Course and Instructor	Enrollment
Decatur, Mental Hygiene E234, Claude Dillinger.....	28
Dwight, American Industrial History E216, C. W. Moore.....	27
Gibson City, Verse for Children E203, Dorothy Hinman.....	21
Gillispie, History of the United States E117, Clarence Orr.....	28
LeRoy, Pol. Inst. and Prac. of Ill. E151, Clarence Orr.....	17
Litchfield, American Literature E132, Howard I. Fielding.....	15
Minonk, Geography of Europe E217, Mabel Crompton.....	13
Springfield, Contemporary Civilization E112, R. G. Browne.....	22
Total Enrollment Second Semester 1944-1945.....	171
Total Enrollment First Semester 1944-1945.....	314
Total for the 1944-1945 School Year.....	485
Total for the 1943-1944 School Year.....	544

II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

1. Leaves of Absence

- a. Josephine Ross, Assistant Professor of Home Economics, has requested a sabbatical leave for the 1945-1946 school year in order to do further graduate work beyond her master's degree. This request is within the number of sabbatical leaves permitted to this school and it is recommended that Miss Ross be given this opportunity for further study. This is in addition to the persons approved for graduate study at the meeting of the Teachers College Board on February 19, 1945.
- b. Blaine Boicourt, Assistant Professor of Music, effective from March 1, 1945, for the remainder of the semester, because of illness.
- c. Frances Conkey, Associate Professor of Home Economics, effective from April 10, 1945, for the remainder of the present semester, because of serious illness in the immediate family.

2. Retirement

- a. Following the regulations of the University Retirement System, the following members of the faculty will retire on August 31, 1945: Howard W. Adams, Professor of Physical Science and Head of the Department of Physical Science (1909); Rachel M. Cooper, Director of University Health Service (1928); Gertrude Stephens, Assistant Professor of the Teaching of Social Science (1919); Arthur R. Williams, Associate Professor of Business Education and Director of the Division of Business Education (1914). It will be necessary to nominate any new personnel at a later date.

All of the foregoing group have rendered valued service of excellent quality to Illinois State Normal University. Their first connection with the University is indicated by the figures in parentheses after their name and title above, from which it will be noted that on the part of the four, there is a total service of 110 years.

3. Change in Status

- a. In view of the retirement of Mr. Howard W. Adams as Head of the Department of Physical Science, and due to the desire to have as little break in the continuity of this work as possible and further due to our knowledge that we have on our staff a person qualified to take over the responsibilities as head of the department, it is recommended that, beginning September 1, 1945, Dr. R. U. Gooding, Associate Professor of Physical Science and a member of the faculty of Illinois State Normal University since 1931, be named as Head of the Department of Physical Science and designated as a full professor.

4. Summer Session Faculty

Since the summer session faculty was presented and approved at the meeting of the Teachers College Board on February 19, 1945, no further presentation is being made in this report.

III. OTHER SCHOOL EMPLOYEES

1. Resignations

- a. Henry C. Short, farm hand, effective February 28, 1945, in order to accept another position paying more money.
- b. Robert Mattingly, transferred from janitor to laborer at his request without change in salary, effective March 1, 1945.

IV. THE ORGANIZATION

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Building Program

Representatives of the University involved in the planning of the Auditorium-Music-Speech-Administration Building have been asked to come to Chicago on Friday, April 13, to discuss in detail with the Division of Architecture and Engineering the plans for this combination structure. It appears that plans are to be pushed to rather early completion in order to have them available at such time as building materials and labor can be obtained. This building represents the No. 1 Project of the list presented to the Illinois Post-War Planning Commission.

2. Special Education Building

This building, listed as Project No. 3 so far as the University is concerned and obviously a No. 1 Project for the State of Illinois, has been given some recent consideration by the Budgetary Commission and the Post-War Planning Commission. This is a different type of structure than might ordinarily be found in the list of projects of schools since it is a state-wide project similar to that of the Natural Resources Building now located on the campus of the University of Illinois. This structure would make possible the education of a sufficient number of teachers to relieve the great shortage of instructors of handicapped children.

VII. AUXILIARY ENTERPRISES

1. Cafeteria

Illinois State Normal University does not have and has not had a cafeteria. Hence this is not a report on such a project but a statement looking toward the necessity of undertaking such an activity.

The only word that would describe the eating facilities in Normal at the present time is the word "terrible." This word describes both quantity and quality of most facilities. For some reason or other, the entire civilian student body of over 800 at I. S. N. U. at the present time must be fed in three small eating places, aside from two drug stores doing a little serving and a few homes that are willing to give meals to persons who room there or nearby. About the only relief of the situation is the fact that a goodly number of students live in Bloomington or Normal. On Sundays the situation is even worse since most of the above mentioned public eating places are closed and students must go to Bloomington if they are to get a hot meal on that day.

It has become evident to those of us who have studied the situation that the University must go into the eating business even beyond the campus halls when they are reopened. The Navy is now occupying Fell Hall and Smith Hall is being reconditioned for use next fall. Tentative arrangements have been made whereby the Navy will close its activities on Saturday, June 30, and Monday, July 2, we will hope to open the dining room at Fell Hall as a cafeteria for the summer session students. We will have to do this and still go ahead with the rehabilitation of the Hall getting it ready for fall. When school opens in the fall, we will have to take care of the girls in Fell Hall in the dining room, but it is believed that we can set up a student cafeteria in the basement that may relieve the eating situation. It may be necessary to rent quarters off campus and establish eating facilities under University control. We have

now reached the worst condition, so far as meals are concerned, that has probably ever existed at this University. Perhaps part of the unwillingness of people to enter into this type of business at the present time is not only the difficulty of getting food and help to prepare and serve the food but also the knowledge that the University will some day have its own cafeteria on the ground floor of the auditorium building, which is the No. 1 Project in the post-war building program.

The foregoing statement has been made to acquaint the Board with the situation and it will be appreciated if details can be left with the Advisory Committee for this school in the way of certain action that may be necessary in the establishment of eating facilities on short notice in the event that a Board meeting is not being held at the particular moment when action is needed.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

1. Navy V-12 Unit

It has now been definitely decided that the Navy V-12 Unit located on the campus of Illinois State Normal University since July 1, 1943, will be closed and the men transferred on June 30, 1945. Illinois State Normal University was given the option of continuing the Unit with possibly a further decrease in quota or taking back the facilities now in use by the Navy, beginning July 1, 1945. The latter option has been exercised and arrangements are being made to transfer back on the above date all properties and materials now in use by the United States Navy.

Our experience with the Navy V-12 program has been one of great value to the University and we believe of value to the present war emergency. During the time that the Navy has been here there have been 604 men on the campus most of whom have gone on to advanced training and have been commissioned as Ensigns or designated as Specialists in certain technical areas of naval service. The Unit and the educational program locally have received continuous and repeated commendation from naval authorities and it is with regret in many respects that we see this interesting type of work closed. However, the need for the facilities, especially at Fell and Smith Halls, is so great that we feel justified in requesting their return to the University beginning next summer. If we were to continue with a reduced quota, there is the possibility that the Unit might be closed out either November 1, 1945, or March 1, 1946, which would be an awkward time to try to rehabilitate the facilities and get

any use out of them during the next school year. It is believed that the action that is being taken will be most satisfactory to all concerned, since there is no belief on the part of anyone that this will be out of line with complete co-operation with the federal government.

2. Health Center

I am pleased to report that Illinois State Normal University has been designated by the United States Department of Public Health and the Illinois Department of Public Health as a health center for the education of teachers and directors of health education programs in various cities and counties in Illinois. The federal government proposes to provide scholarships of at least \$100.00 each to cover the cost of room and board and school fees for 75 persons, to be selected by city and county superintendents in conjunction with the Illinois Department of Public Health, the office of the Superintendent of Public Instruction, and Illinois State Normal University, who will come to the campus for the eight weeks summer session period July 2 to August 24, 1945. Arrangements have been made with Illinois Wesleyan University to use four of their residence halls for room and board for this group, since it is desired that all persons in this group may be able to live together during the eight weeks period. The United States Office of Public Health will provide Dr. Ruth Sumner as a full time staff member in this project with part time being given by from 15 to 20 other national and state authorities. Other persons will be eligible to join this group but for the 75 persons, as above indicated, scholarships will be available.

This is a step in the direction of developing a significant health center on the campus of Illinois State Normal University concerned with the training of teachers in health education.

3. Veterans Testing Center

Arrangements have been completed by the Veterans Administration for the designation of Illinois State Normal University as one of five centers in the State of Illinois for the counseling and testing of veterans. Two representatives of the Veterans Administration, together with a secretary, will be located on the campus of the University to handle administrative details. Cases referred for testing will be handled by five members of the Department of Psychology who have been approved by the Veterans Administration authorities for this program. This work, the contract for which has been approved by Director Frank G. Thompson, will be undertaken on a gradual basis very soon, but by next fall will be quite a significant service in both quantity and quality.

X. SUMMARY

The approval of the Teachers College Board of the following recommendations is requested:

1. The granting of a sabbatical leave to Miss Josephine Ross.
2. The granting of leaves without pay to Miss Blaine Boicourt and Miss Frances Conkey.
3. The sanction of the retirement of Mr. Howard W. Adams, Dr. Rachel M. Cooper, Miss Gertrude Stephens, Mr. Arthur R. Williams, August 31, 1945, with necessary steps to be taken to clear their situations through the University Retirement System.
4. The designation of Dr. R. U. Gooding as Head of the Department of Physical Science as recommended.
5. Acceptance of the resignation of Mr. Henry C. Short, farm hand.
6. The transfer of Mr. Robert Mattingly from janitor to laborer.
7. The leaving of the cafeteria situation in the hands of the Advisory Committee for action in the absence of a Board meeting.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

MACOMB, ILLINOIS

Meeting in Springfield, Illinois, April 9, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

A. Attendance, Winter Quarter, 1944-45

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Saturday and Evening Classes)	11	13	24
Postgraduates	10	63	73	5
Seniors	11	53	64	62
Juniors	10	86	96	52
Sophomores	34	134	168	95
Freshmen	40	432	472	163
Extension				583
Total	116	781	897	965
2. Secondary Schools				
Western High School.....	66	64	130	122
Bardolph	21	32	53	59
Galva	120	109	229
Total	207	205	412	181
3. Elementary Schools				
Western Training School..	115	124	239	251
Rural	34	25	59	49
Adair	20	20	40	47
Bardolph	32	33	65	61
Macomb Jr. High School..	92	93	185
Total	293	295	588	408
Grand Total	616	1,281	1,897	1,554

II. FACULTY

A. Leaves of Absence

1. Sabbatical

Sabbatical leaves are requested for and recommended to be granted for the following faculty members who meet the requirements covered in the portion of the salary schedule dealing with such leaves:

- Mr. Julius Robinson, instructor in Commerce, for the college year 1945-46, effective September 1945, in order to do further graduate work toward his Doctor's degree.
- Miss Marjorie Burke, instructor and supervising teacher in Kindergarten, for the college year 1945-46, effective September 1945, in order to do further graduate work toward her Doctor's degree.

- c. Miss Velna Sollars, instructor in Commerce, for the college year 1945-46, effective September, 1945, in order to do further graduate work toward her Doctor's degree.

2. Other than Sabbatical

- a. Miss Esther L. Stroup, instructor in Home Economics, requests a leave of absence without pay for the college year 1945-46 to continue her graduate study at the University of Chicago.

B. New Appointments

1. Mr. Paul B. Swain, instructor in Art, to replace Mrs. Alberta Strome who retires on August 31, 1945. Mr. Swain has a B.S. degree from the University of Illinois and a M.A. degree from Columbia University. He has also completed additional work for his Doctorate at the University of Illinois. Mr. Swain will receive a salary of \$265 per month starting September 1, 1945.
2. Dr. R. Maurice Myers, assistant professor in Biology, to replace Dr. H. D. Waggoner, who retires on August 31, 1945. Dr. Myers has B.Sc., M.A., and Ph.D. degrees from Ohio State University and has done additional work at Northwestern University. He will receive a salary of \$300 per month beginning September 1, 1945.

C. Resignation

1. Mr. Courtney C. Aldrich, assistant professor in Geography, has resigned to accept a position at Louisiana State Normal College at an increase of \$60 per month. The resignation is effective June 7, 1945.

D. Faculty list with salary schedule for the first and second summer terms to be paid from Personal Services:

Name, Classification and Department	June	July	August
Asst. Prof., Geography.....	\$ 300.00	\$ 150.00
Archer, J. L., Professor, Education.....	380.00	190.00	\$ 190.00
Ayre, H. G., Asso. Prof., Mathematics.....	310.00	310.00	310.00
Bailey, D. L., Asso. Prof., Education.....	370.00	185.00	185.00
Barnwell, Robt. W., Instructor, Phys. Education.....	225.00	225.00	225.00
Beighney, Clyde, Professor, Commerce.....	385.00	192.50
Bennett, C. W., Asst. Prof., Chemistry.....	275.00	275.00	275.00
Bennett, Mary, Asso. Prof., Biology.....	310.00	155.00
Bodine, M. G., Asso. Prof., History.....	310.00	310.00	310.00
Bonham, Tressie, Asst. Prof., Home Economics....	275.00	275.00	275.00
Brophy, Kathleen, Asst. Prof., Phys. Education....	270.00	135.00
Burgard, Albert, Instructor, Education.....	225.00	112.50
Burke, Marjorie, Instructor, Training School....	245.00	122.50
Carlson, Theo. L., Asst. Prof., Social Science.....	127.50	255.00
Colby, Eva, Asso. Prof., Home Economics.....	350.00	350.00	350.00
Cooper, Bessie, Asst. Prof., Training School.....	315.00	315.00	315.00
Cordell, Grace, Instructor, Library.....	100.00	100.00	100.00
Crabb, Edith, Instructor, Health.....	160.00	160.00	160.00
Crilly, Karl, Asso. Prof., Music.....	310.00	155.00
Donley, Margaret B., Asst. Prof., Training School	275.00	137.50
Duncan, Myrtle, Asst. Prof., Training School....	275.00	137.50
Eller, W. H., Asso. Prof., Physics.....	330.00	330.00	330.00
Evans, Cecile, Asst. Prof., Training School.....	275.00	137.50
Garner, C. W., Instructor, Phys. Education.....	275.00	275.00	275.00
Garwood, Irving, Professor, English.....	435.00	326.25	217.50
Grimm, Charlotte, Instructor, Training School....	75.00	37.50
Herndon, Helen, Nurse I, Health.....	125.00	62.50

Name, Classification and Department	June	July	August
Hofer, Ruth E., Instructor, Training School.....	75.00	37.50
Hoover, Isabel, Asst. Prof., English.....	275.00	137.50
Horabin, Waldo, Asst. Prof., Chemistry.....	265.00	132.50
Krueger, Hanna, Instructor, Library.....	215.00	107.50
Lafin, Allan, Asst. Prof., Commerce.....	315.00	315.00	315.00
Langemo, Amanda, Instructor, English.....	225.00	112.50
Linder, R. G., Asso. Prof., Education.....	320.00	320.00	320.00
Miller, Rayman, Asst. Prof., Industrial Arts....	265.00	132.50	198.75
Mitchell, Beulah, Asst. Prof., Training School....	275.00	137.50
Moon, Dorothy L., Instructor, Phys. Education...	235.00	117.50
Nelson, Carl, Asst. Prof., Music.....	132.50	265.00
Oathout, C. H., Professor, Agriculture.....	380.00	380.00	380.00
Ohlson, Floyd, Instructor, Music.....	220.00	110.00
Pearce, Clifford, Asst. Prof., Education.....	265.00	132.50
Pease, Kent, Asst. Prof., English.....	275.00	275.00	275.00
Pence, Helen, Asst. Prof., Training School.....	275.00	137.50
Potter, Olive, Asst. Prof., Phys. Education.....	275.00	275.00	275.00
Pottle, Theodora, Asso. Prof., Art.....	310.00	155.00
Ray, Ethel, Asst. Prof., Education.....	275.00	275.00	275.00
Reynolds, Juna, Instructor, English.....	240.00	120.00
Rich, Marjorie, Instructor, Chemistry.....	225.00	112.50
Roberts, Alvin, Instructor, Visual Aids.....	250.00	125.00
Robinson, Julius, Instructor, Commerce.....	270.00	270.00	270.00
Robinson, Laurretta, Instructor, Training School...	245.00	122.50
Schannenk, Margaret, Asst. Prof., Training School	275.00	137.50
Schleier, Louis M., Professor, Education.....	385.00	192.50
Schory, Harold F., Asso. Prof., English.....	320.00	160.00
Schreiber, Edwin W., Asso. Prof., Mathematics..	340.00	170.00
Scott, Elna, Asst. Prof., Training School.....	275.00	137.50
Seal, Harvey C., Asso. Prof., History.....	320.00	160.00
Shake, Kimbrough, Instructor, Visual Aids.....	215.00	107.50
Shultz, James, Instructor, Phys. Education.....	260.00	130.00	130.00
Simpkins, Rupert R., Professor, Education.....	465.00	232.50	348.75
Sirola, Olga, Asst. Prof., Health.....	150.00	150.00	150.00
Sollars, Velna, Instructor, Commerce.....	215.00	215.00	215.00
Strome, Alberta, Instructor, Art.....	265.00	265.00	265.00
Stroup, Esther, Instructor, Home Economics....	265.00	265.00	265.00
Sullivan, John L., Asst. Prof., Agriculture.....	265.00	132.50
Swofford, Lyndal, Asst. Prof., Library.....	280.00	280.00	280.00
Taylor, Loren, Instructor, Mathematics.....	250.00	125.00
Terrill, Jennette, Asst. Prof., Training School....	250.00	125.00
Thisted, M. N., Assoc. Prof., Education.....	320.00	320.00	320.00
Tillman, Arthur G., Professor, Geography.....	385.00	385.00	385.00
Turner, C. Adam, Asst. Prof., Education.....	300.00	150.00
Voss, Hertha, Asst. Prof., Commerce.....	260.00	195.00	130.00
Waggoner, Harry D., Professor, Biology.....	445.00	445.00	445.00
Wardell, Margaret, Instructor, Library.....	225.00	225.00	225.00
Watters, Hilda, Asso. Prof., History.....	310.00	155.00
Welck, Arthur A., Asso. Prof., History.....	310.00	155.00	155.00
Wetzel, Wayne, Asso. Prof., Industrial Arts....	370.00	370.00	370.00
Whitesel, Ritta, Instructor, Home Economics....	250.00	125.00
Wild, Theresa, Asso. Prof., Music.....	310.00	155.00
Student Help	250.00	250.00	250.00
Student Library Help	400.00	300.00	300.00
Emergency Teachers	300.00	300.00	300.00
Lectures	200.00	100.00	100.00
Totals	\$22,580.00	\$16,076.25	\$10,980.00
Grand total			\$49,636.25

E. Change in Salary

1. The only increase in salary for the summer school is for Miss Eva Colby from \$320 to \$350 per month as she is going to supervise the decorating, repairs, and revision of the Home Economics Department in addition to her regular teaching load.

III. Other College Employees

A. Reinstatement

1. Mr. R. L. Louderman, who was laid off during the winter months as we had no need for him, started work again on the grounds beginning March 15, 1945, at a

salary of \$110 per month, the same salary he received when he was laid off. Mr. Louderman is a laborer.

IV. Organization

- A. We agree with the thesis set forth by Dr. R. G. Buzzard of Eastern in his last board report on February 19, 1945, in that we believe Western should and can serve the state better by being a regional college on a four-year basis as well as being a teacher-education institution.

This would in no way increase the cost to the state nor change the nature of our courses for at least the first two years of college. It would mean that we would be serving more people in the state. There would be changes in the curricula in the last two years of college which would require additional faculty members when and if the enrollments return to normal. At the present time it would not require any additional staff members. No action is asked of the Board at this time concerning this; we merely wish to go on record as being in favor of that type of organization at Western.

I am still of the opinion that no additional legislation is required to permit the Illinois State Teachers Colleges and Universities to offer four years of liberal arts. Four years of liberal arts now are offered in the teacher-education institutions in our neighboring states of Michigan, Indiana, and Missouri, and is being instituted in Minnesota in some of the teachers colleges this year. In Indiana and Michigan no additional legislation was required to permit the teachers colleges in those two states to offer four years of liberal arts work; merely the action of the board of control in each case gave the teachers colleges the right to offer liberal arts work. A quotation from one of the colleges is as follows:

"May I say that I think the offering of liberal arts degrees as logical for a teachers college as the offering of teachers degrees for a liberal arts college. As a matter of fact, every college is in a large measure a community college and should give as much as possible what the community needs."

V. Curriculum

VI. Buildings and Grounds

- A. A dust conveyor is being installed in the Industrial Arts Department at a cost of \$6,621.25. It has taken nearly two years to obtain this dust conveyor and satisfactory bids on the same.

VII. Auxiliary Enterprises

No report.

VIII. Student Life

- A. Various student groups have given plays, stunt nights, etc., to obtain funds for scholarships for prospective students for 1945-46. Since September, 1944, funds for the following scholarships have been donated by student groups:
1. Three Gold Star Scholarships.
 2. One Student Council Scholarship.
 3. One Music Scholarship.
 4. One Rural Education Scholarship.
 5. Two W. P. Morgan Scholarships.
 6. One W.A.W.S. Scholarship.
 7. One Y.M.C.A. Scholarship.

IX. Miscellaneous

- A. The Board of Control of the Western Foundation met with representative business men on Tuesday, March 13, in regard to obtaining funds for educational scholarships for students to attend the Western Illinois State Teachers College. At the present time indications seem to be that we will obtain funds from this campaign to provide for forty scholarships.

These, combined with the ten scholarships provided through student efforts, will give us fifty scholarships for next year. We believe that bringing students with high scholastic ability to the campus is an excellent selective device to obtain better prospective teachers. This is the third year that the faculty has spent considerable time recruiting students of the upper twenty-five percentile from high school graduating classes, and we believe that the following indicates that it is bringing results. We submit the results of the American Council Psychological Examination which was given in 241 colleges in the United States this year. We wish to call attention to the fact that the Freshmen at Western exceeded the norm for the entire group and exceeded a great deal the norm for the 32 teachers colleges.

Norms Based on 241 Colleges

	Men	Women	Total
Mean	107.43	103.59	105.44
Standard Deviation	27.00	27.11	27.01

Norms Based on W. I. S. T. C. Freshmen

Mean	113.57	104.57	106.67
Standard Deviation	23.15	23.90	24.40

Norms Based on 32 Teachers Colleges

Mean	92.57	92.88	92.83
Standard Deviation	33.83	30.26	30.89

SOUTHERN ILLINOIS
UNIVERSITY LIBRARY

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The sabbatical leave for Mr. Julius Robinson for the college year 1945-46 to study for his Doctor's degree.
- B. The sabbatical leave for Miss Marjorie Burke for the college year 1945-46 to study toward her Doctor's degree.
- C. The sabbatical leave for Miss Velna Sollars for the college year 1945-46 to study toward her Doctor's degree.
- D. The leave of absence without pay for Miss Esther L. Stroup for the college year 1945-46 to continue graduate study at the University of Chicago.
- E. The appointment of Mr. Paul B. Swain as instructor in Art at a salary of \$265 per month beginning September 1, 1945.
- F. The appointment of Dr. R. Maurice Myers as assistant professor in Biology at a salary of \$300 per month beginning September 1, 1945.
- G. The resignation of Courtney C. Aldrich, assistant professor in Geography, to become effective June 7, 1945.
- H. The faculty list with salary schedule for the first and second summer terms, 1945, to be paid from Personal Services.
- I. The increase in salary for Miss Eva Colby from \$320 to \$350 per month for the first and second summer terms, 1945.
- J. The reinstatement of Mr. R. L. Louderman, laborer, at a salary of \$110 per month beginning March 15, 1945.

Respectfully submitted,

F. A. BEU, *President.*

**SOUTHERN ILLINOIS NORMAL UNIVERSITY
CARBONDALE, ILLINOIS**

**PRESIDENT'S REPORT TO THE TEACHERS COLLEGE
BOARD**

**FOR THE MEETING AT SPRINGFIELD
APRIL 9, 1945**

To the Chairman and Members of the Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

- A. The attendance figures for the Winter Quarter, 1944-45, were included in the February 19, 1945, report.
- B. The Spring Quarter opened on Monday, March 19, and at the present time 745 students have registered, of which 167 are men and 576 are women. The final enrollment figure for the Spring Quarter, 1944, was 665, which means that there has been up to this date an increase of 11.8 per cent over the spring enrollment a year ago.
- C. The University wishes to submit the names of the students who have been registered in Southern Illinois Normal University with Normal School Scholarships since the June, 1944, report. The list, in the form of a supplement is attached to this report.

II. FACULTY

- A. Deaths, Resignations and Other Termination of Employment.

(1) It is necessary to report, with deep regret, the passing on the date of March 28 of Dr. Mary M. Steagall, Emerita Professor and Head of the Department of Zoology, at her home in Carbondale. She was widely known and highly regarded as a scientist and a constructive force both on the S. I. N. U. campus and in the Carbondale community for thirty years. It is highly probable that at a later date the Board will be requested to name one of the buildings on our campus in her honor.

(2) I wish to report officially the termination of Mrs. Alice DiGiovanna's services as a faculty assistant in administering the Army program. Mrs. DiGiovanna's name was not included on the annual salary schedule for the fiscal year 1944-45 in the report made to the Board on June 6, 1944, since it was known then that the Army Air Forces Training contract was to be terminated June

30, 1944, but no mention was made of the termination of her employment effective the same date.

(3) Likewise, I wish to report officially the termination of the services at the close of the spring quarter, 1944, of Miss June Mallams, who was a faculty assistant in one of our rural training schools. Through error or inadvertence this fact was omitted in the report to the Board on June 6, 1944.

B. Leaves of Absence.

(1) Miss Mary Entsminger has requested a leave of absence beginning February 9, 1945, because of illness. Miss Entsminger has been employed by the University since 1922 as a critic teacher in the Allyn Training School. This arrangement received our approval, and the Board's confirmation is now requested.

(2) I should appreciate learning whether under the Board's policy a leave of absence could be granted a member of the faculty desiring to join the American Red Cross at this time.

C. Promotions in Rank and Salary Adjustments.

(1) I recommend the Board's approval of the promotion (effective April 1, 1945) of Dr. Douglas E. Lawson, of the Department of Education, from the rank of associate professor to that of professor at a monthly salary of \$400. This step was taken in order to retain at Southern a scholar who is being sought after by other institutions of learning and to recognize exceptional ability.

(2) For Miss Lula D. Roach and Mr. Flemin W. Cox I recommend increases of salary to the nearest dollar in order to simplify the preparation of salary schedules.

(3) Mr. John W. Allen has been promoted from Faculty Assistant to Instructor with salary the same as presently received. He has been assigned increased responsibility as Acting Director of the Museum.

D. New Appointments.

(1) Miss Helen Shuman has been appointed as Assistant Professor and administrative Assistant to the President, effective April 1, 1945, at a monthly salary of \$300 for twelve months. Her classification is Executive Assistant in Education and Administration and Assistant Professor. Miss Shuman received her Bachelor of Education degree from Illinois State Normal University and the Master of Arts degree from the University of Illinois. She has done graduate work in the years of 1942-1944, and is a candidate for the Doctor of Philosophy degree, having completed all the requirements except submission of the thesis. She has taught at teachers colleges in Wisconsin and Minnesota and at Illinois State Normal University, Normal, Illinois. I recommend that Miss Shuman's appointment be confirmed.

(2) Because of the illness of Miss Mary Entsminger during a portion of the past winter quarter, Miss Anna Laura Kennedy and Miss June Otrich were employed as substitute teachers at the rate

of \$5 a day to take care of her classes. Approval of their temporary employment is requested.

(3) Miss Leontine Golden of Dunbar High School, Madison, Miss Mary Holmes of Anna-Jonesboro High School, Anna, and Miss Irene Liebig of Dupo High School, Dupo, are supervising our senior home economics students who are doing six weeks of practice teaching in that subject off the campus this quarter. Each of these critic teachers is to receive \$25 a month for her supervision. Approval of their temporary appointment is requested.

E. Summer, 1945, Faculty List with Salary Schedule.

(1) I submit below the faculty list with salary schedule for the first and second summer terms, 1945, to be paid from Personal Services:

Name, Classification, Department	No. of Weeks Employed		June	July	August
	1st Term	2nd Term			
Abbott, Talbert W., Professor, Chemistry....	8	..	\$292.50	\$390.00	\$ 97.50
Allen, John W., Instructor, Museum.....	8	4	235.00	235.00	235.00
Babcock, Gladys W., Instructor, Home Econ.	8	..	183.75	245.00	61.25
Bach, E. Louise, Asst. Prof., Uni. H.S.....	8	..	195.00	260.00	65.00
Bailey, William M., Professor, Botany.....	8	..	324.75	433.00	108.25
Barber, J. Minnette, Asst. Prof., English....	8	..	247.50	330.00	82.50
Barnes, Mary Louise, Asst. Prof., Home Econ.	8	..	202.50	270.00	67.50
Barnes, Sherman B., Assoc. Prof., History...	8	..	240.00	320.00	80.00
Barton, Thomas F., Professor, Geography....	8	..	292.50	390.00	97.50
Beyer, Richard L., Professor, History.....	8	..	318.75	425.00	106.25
Bosley, Howard E., Assoc. Prof., Education..	8	..	240.00	320.00	80.00
Bowyer, Emma L., Professor, English.....	..	4	390.00
Bracewell, George, Assoc. Prof., Education...	8	..	270.00	360.00	90.00
Bridges, Frank A., Instructor, Univ. H.S....	4	4	260.00	260.00
Bryant, Tracy L., Asst. Prof., Commerce....	330.00	330.00	330.00
Burns, Winifred, Asst. Prof., English.....	8	..	202.50	270.00	67.50
Cisne, Willis G., Professor, Placements.....	8	4	390.00	390.00	390.00
Cox, Flemin W., Assoc. Prof., Geography....	8	..	258.00	344.00	86.00
Dallman, William P., Assoc. Prof., For. Lang.	8	..	243.75	81.25	325.00
Davies, Dorothy, Assoc. Prof., Women's P.E.	8	..	232.50	310.00	77.50
Davis, J. Cary, Assoc. Prof., For. Lang.....	4	4	320.00	320.00
Denny, Florence, Asst. Prof., Phys. & Hyg...	8	4*	202.50	270.00	202.50
Freeberg, William, Fac. Asst., Men's P.E....	..	4	200.00
Fulkerson, Elbert, Asst. Prof., Univ. H.S....	8	..	232.50	310.00	77.50
Gersbacher, Willard M., Assoc. Prof., Zoology	8	..	240.00	320.00	80.00
Gibbons, Alberta, Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Gum, Wanda N., Asst. Prof., Sociology.....	..	4	310.00
Hall, Dilla, Asst. Prof., Univ. H.S.....	8	..	225.00	300.00	75.00
Hall, Emerson E., Assoc. Prof., Education...	8	..	240.00	320.00	80.00
Hall, Hal, Assoc. Prof., Univ. H.S.....	4	4	310.00	310.00
Hankla, Golda D., Instructor, Library.....	4	4	210.00	210.00
Harris, Jesse W., Assoc. Prof., English.....	..	4	310.00
Hinrichs, Marie A., Professor, Phys. & Hyg...	8	4*	292.50	390.00	292.50
Kite, Grace E., Instructor, Library.....	4	4	138.75	46.25	185.00
Krappe, Edith S., Asst. Prof., English.....	8	..	217.50	290.00	72.50
Krause, Annemarie, Asst. Prof., Geography...	..	4	280.00
Landis, Judson T., Assoc. Prof., Sociology...	8	..	240.00	320.00	80.00
Lane, Mabel S., Fac. Asst., Rural.....	..	4	180.00
Lawson, Douglas E., Professor, Education...	8	4	400.00	400.00	400.00
Lentz, E. G., Exec. Asst. in History, Educ. and Adm.	4	4	410.00	410.00
Lindsey, Audrey Hill, Instructor, Univ. H.S...	8	..	180.00	240.00	60.00
Lingle, Leland P., Assoc. Prof., Men's P.E...	8	..	247.50	330.00	82.50
Logan, Clarence C., Asst. Prof., Univ. H.S....	8	..	232.50	310.00	77.50
Malone, Willis E., Instructor, Education....	8	..	176.25	235.00	58.75
Manering, Naomi H., Fac. Asst., Phys. & Hyg.	8	4	175.00	175.00	175.00
Martin, Glenn, Assoc. Prof., Men's P.E.....	8	..	255.00	340.00	85.00
Matthes, Helen E., Instructor, Music.....	8	..	176.25	235.00	58.75
Mayor, John R., Professor, Mathematics.....	8	..	292.50	390.00	97.50
McIntosh, David S., Assoc. Prof., Music.....	8	..	240.00	320.00	80.00
McNeill, Elsie P., Instructor, Physics.....	8	..	172.50	230.00	57.50
Meehan, Elizabeth C., Fac. Asst., Allyn Tr.S..	8	..	150.00	200.00	50.00
Merwin, Bruce W., Professor, Education.....	8	4	433.00	433.00	433.00

* Teaching half-time during second session.

Name, Classification, Department	No. of Weeks Employed		June	July	August
	1st Term	2nd Term			
Mott, Sina M., Asst. Prof., Education.....	8	..	202.50	270.00	67.50
Muckelroy, Renzo E., Professor, Agriculture..	8	..	324.75	433.00	108.25
Neckers, James W., Professor, Chemistry....	8	..	303.75	405.00	101.25
Neely, Julia, Assoc. Prof., English.....	8	..	240.00	320.00	80.00
Ogden, Susie E., Asst. Prof., Commerce.....	8	..	202.50	270.00	67.50
Olson, Delmar W., Asst. Prof., Ind. Educ....	8	..	225.00	300.00	75.00
O'Neil, Louise, Fac. Asst., Phys. & Hyg.....	8	4	65.00	65.00	65.00
Pardee, Charles J., Asst. Prof., History.....	8	..	210.00	280.00	70.00
Paterson, Charles, Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Peacock, Vera L., Professor, For. Lang.....	8	..	292.50	390.00	97.50
Petroff, Louis, Asst. Prof., Sociology.....	8	..	195.00	260.00	65.00
Phelps, William Neal, Assoc. Prof., Univ. H.S.	8	..	232.50	310.00	77.50
Phipps, Lloyd J., Instructor, Univ. H.S.....	8	..	195.00	260.00	65.00
Purdy, Jesse R., Assoc. Prof., Mathematics...	8	..	270.00	360.00	90.00
Ragsdale, Ted R., Professor, Education.....	8	..	285.00	380.00	95.00
Rahe, Harves C., Instructor, Commerce.....	8	..	187.50	250.00	62.50
Rleke, Evelyn D., Instructor, Univ. H.S.....	8	..	180.00	240.00	60.00
Roach, Lulu D., Asst. Prof., Fine Arts.....	8	..	215.25	287.00	71.75
Road, Rachel R., Instructor, Library.....	8	..	131.25	175.00	43.75
Rogers, Ora D., Asst. Prof., Allyn Tr. S....	8	..	202.50	270.00	67.50
Schneider, William B., Asst. Prof., English...	8	..	270.00	360.00	90.00
Schroeder, J. Henry, Professor, Ind. Educ....	4	4	380.00	380.00
Scott, Robert A., Professor, Chemistry.....	8	..	285.00	380.00	95.00
Segal, Melvin J., Asst. Prof., Economics....	8	..	210.00	280.00	70.00
Shake, Shelby S., Asst. Prof., Ind. Educ....	8	..	225.00	300.00	75.00
Shubert, Esther, Instructor, Library.....	4	4	235.00	235.00
Smith, Gladys L., Asst. Prof., Univ. H.S....	8	..	195.00	260.00	65.00
Smith, Mae T., Instructor, English.....	8	..	187.50	250.00	62.50
Spradling, Zita H., Instructor, Univ. H.S....	8	..	168.75	225.00	56.25
Starck, Helen, Instructor, Univ. H.S.....	2	2	112.50	112.50
Stein, Hilda, Assoc. Prof., Zoology.....	8	..	240.00	320.00	80.00
Stinson, Charles H., Asst. Prof., Agriculture..	8	..	225.00	300.00	75.00
Stull, Marjorie W., Instructor, Library.....	8	..	131.25	175.00	43.75
Swartz, Willis G., Professor, Government....	8	..	292.50	390.00	97.50
Teel, Harley B., Asst. Prof., Government....	8	..	213.75	285.00	71.25
Tenney, Charles D., Professor, English.....	8	..	285.00	380.00	95.00
Troutt, Madge, Asst. Prof., Univ. H.S.....	8	..	202.50	270.00	67.50
Thalman, Wellington A., Professor, Education	8	..	292.50	390.00	97.50
Treece, Madelyn Scott, Instructor, Allyn Tr.S.	8	..	165.00	220.00	55.00
Van Cleave, Emerson S., Instructor, Music...	8	..	183.75	245.00	61.25
Van Lente, Kenneth A., Assoc. Prof., Chemis- try.....	8	..	266.25	355.00	88.75
Van Trump, Ruby, Asst. Prof., Allyn Tr. S....	8	..	202.50	270.00	67.50
Wakeland, Floyd V., Asst. Prof., Music.....	8	..	232.50	310.00	77.50
Warren, Fount G., Exec. Asst., Education....	8	..	324.75	433.00	108.25
Welch, Walter B., Assoc. Prof., Botany.....	8	..	232.50	310.00	77.50
Wells, Florence A., Asst. Prof., Univ. H.S....	8	..	202.50	270.00	67.50
Woody, Lucy K., Exec. Asst., Home Ec.....	4	4	390.00	390.00
Wright, Alice K., Asst. Prof., Mathematics...	8*	..	121.50	162.00	40.50
Wright, John Isaac, Assoc. Prof., History....	8	..	232.50	310.00	77.50
Young, Otis B., Professor, Physics.....	8	4	400.00	400.00	400.00
Zimmerschied, Charlotte, Asst. Prof., Physics.	8	..	213.75	285.00	71.25
McDaniel, Wilbur C., Assoc. Prof., Mathematics	..	4	310.00
..... Women's P. E....	8	..	168.75	225.00	56.25
..... Allyn Tr. S.....	8	..	232.50	310.00	77.50

* Teaching three-fifths times during first session.

III. OTHER SCHOOL EMPLOYEES

A. New Employees

(1) Since the last meeting of the Board, Mr. Carl Kinsey, Maintenance Carpenter, was employed temporarily to perform journeyman carpentry work at a salary of \$200 per month. His employment began April 1, 1945, and will terminate June 30, 1945. I recommend that his employment be confirmed.

B. Replacements.

Since the last meeting of the Board the following employees have been employed to fill vacancies:

(1) Mrs. Ruth Ferguson, Domestic, February 21, 1945, at a salary of \$110 per month including maintenance. She was employed in the Cafeteria to fill the position made vacant by the resignation of Mrs. Evelyn L. Bacon. Since Mrs. Ferguson could not pass the physical examination, her services were terminated March 2, 1945.

(2) Mrs. Ruth Stearns Dangbar, Cook I, February 1, 1945, at a salary of \$120 per month including maintenance. Mrs. Dangbar is temporarily replacing Mrs. Clara D. Bloodworth, Cook I, who is on leave of absence from February 1, 1945, to April 30, 1945, because of illness. Mrs. Dangbar is employed in the Cafeteria.

(3) Mrs. Grace Roberts Throgmorton, Domestic, March 10, 1945, at a salary of \$110 per month including maintenance. Mrs. Throgmorton was employed in the Cafeteria to fill the vacancy made by the temporary promotion of Mrs. Dangbar to Cook I.

(4) Mrs. Zella Morray, Domestic, March 25, 1945, at a salary of \$110 per month including maintenance. Mrs. Morray was employed in the Cafeteria to fill the position made vacant by the inability of Mrs. Ruth Ferguson to pass the physical examination.

I recommend that the employment of the above named individuals be approved.

C. Transfers

(1) Effective December 1, 1944, Mr. Joe Thomas was transferred from the position of Maintenance Laborer to the position of Stationary Fireman for the winter months, December, 1944, to March, 1945, inclusive, as approved by the Board, February 19, 1945. Effective April 1, 1945, he was returned to the position of Maintenance Laborer at a salary of \$110 per month. I recommend that the transfer of Mr. Thomas be approved.

IV. THE ORGANIZATION

A. The following calendar is presented for the summer sessions, 1945, and the year of 1945-46.

CALENDAR

1945-46

FIRST SUMMER SESSION, 1945

1945		
June 11	Monday	Registration
June 12	Tuesday	Instruction begun
August 2-3	Thursday-Friday	Final Examinations

SECOND SUMMER SESSION, 1945

August 6	Monday	Registration
August 7	Tuesday	Instruction begun
August 31	Friday	Final Examinations

FALL TERM, 1945

September 10-11	Monday-Tuesday	Registration
September 12	Wednesday	Instruction begun
November 22-23	Thursday-Friday	Thanksgiving recess
November 28-30	Wednesday-Friday	Final Examinations

WINTER TERM, 1945-46

December 3	Monday	Registration
December 4	Tuesday	Instruction begun
December 22	Saturday	Christmas recess begun
1946		
January 7	Monday	Instruction resumed
March 6-8	Wednesday-Friday	Final Examinations

SPRING TERM, 1946

1946		
March 11	Monday	Registration
March 12	Tuesday	Instruction begun
April 13	Saturday	Spring recess begun
April 22	Monday	Instruction resumed
June 4-6	Tuesday-Thursday	Final Examinations
June 7	Friday	Seventy-first Annual Commencement

I recommend that the above calendar be approved.

B. Previously, the attention of the Board was called to the apparent inadequacy of the title of our college intended to train young people for a livelihood in other than teaching. Tentatively, the title has been used: College of Vocations. After mature deliberation I recommended that the name be made more inclusive and accurately descriptive. College and university practice justify using the word "Vocations" when considering agriculture, most business operations, secretarial work, mechanics, shop work, and the manual arts. However, the educational world has now come to describe with the term "Professions" several of the fields of work for which Southern is already training the youth of our section. Examples are accountancy, journalism, music, nursing, personnel management, and social work. I therefore request that this college be designated as the "College of Vocations and Professions."

V. THE CURRICULUM

An undergraduate course in swimming is being offered for the first time to women students who majoring or minoring in physical education at Southern Illinois Normal University. The women will swim at Crab Orchard Lake, a Federal Government project located a few miles east of Carbondale.

VI. BUILDINGS AND GROUNDS

The Public Works Report (of the Illinois State Government Post-War Capital Improvements Program) issued by the Illinois Post-War Planning Commission since the February meeting of the Board includes recommendations for Southern which are sound in content and ably presented. Although our urgent request for one classroom building is unfortunately omitted, the prospect of acquiring the necessary land and erecting two badly needed buildings is highly gratifying.

The shortage of housing for students and faculty at Carbonale is acute at present in spite of a decrease of approximately one-fifth of our faculty and a decrease of two-thirds of our students, both compared with our previous peak. I wish to raise the question whether the Board might care to study the problem and consider whether and how dormitory or even barracks facilities might be provided for prospective students, and apartment or other housing secured for now and returning faculty. There is also a need for a home for the president.

VII. AUXILIARY ENTERPRISES

Our Book Store has accumulated some 2,000 used books no longer needed, and proposed to sell them at the best price securable from dealers. Instead a special sale was held at which students were encouraged to start their own professional libraries, and more than 1,200 books were sold. We believe the effect was distinctly beneficial from an educational standpoint.

Our Cafeteria continues to operate at a loss, but means are being found which we think will partially improve this condition. The Cafeteria is performing a fine service on our campus.

VIII. STUDENT LIFE

A. The Little Theatre, an organization of students interested in drama, will present its annual spring play, "Heart of a City," on April 12 and 13. The net proceeds from the play will be given to the American Red Cross, as has been the custom for the past three years.

B. The following was submitted to me by Mr. E. G. Lentz, Dean of Men:

"The highly commendable part played by the whole student body in the recent campus clean-up is gratifying evidence of a fine school spirit. This is one of the many objective demonstrations of wholesome student attitude and an improved student morale.

"The College paper, the EGYPTIAN, which reflects student opinion, clearly manifests a new tone as evidenced by enthusiastic support of the college administration.

"The Student Council has reached a new high level in sensible, helpful student leadership."

IX. MISCELLANEOUS

A. A Southern Illinois Regional Conference sponsored by the Agriculture-Industry Committee of the Illinois State Chamber of Commerce in cooperation with the Carbondale Business Men's Association, Farm Bureaus, Granges, local Chambers of Commerce in Southern Illinois, and Southern Illinois Normal University was held in Carbondale on March 21.

The annual meetings of the Illinois Fruit Growers Exchange and the Fruit Exchange Supply Company will be held on the Southern Illinois Normal University campus on Tuesday, April 17.

B. Active and careful consideration is being given to the possibility of providing pre-induction training during the first summer term, using the State-owned barracks and other facilities of Giant City State Park, ten miles from our campus. If given, the training will include physical education; work-outs for toughening; military organization, courtesy, and simple discipline; and practical training in geography, map-reading, and the like. Naturally, Board approval may be asked at a subsequent meeting after exploratory inquiries and plans have materialized into a definite program.

Plans are going forward for the holding of three practical study conferences during the second summer term. Dr. Bruce W. Merwin will be director of these educational conferences which we expect to include county superintendents of schools, city school superintendents, and rural school teachers. For these and other uses, we wish to request the State Park to regularly assign to Southern Illinois Normal University the exclusive use of the facilities at this excellent State Park happily located near our campus.

Efforts are being made to bring all administrative practices into strict conformity to the Board's established policies and procedures. We understand that one such requirement is that each promotion in rank and each increase in salary must be recommended by the President and approved by the Advisory Committee and by the Board for each individual separately. Naturally, we are conforming strictly to this policy.

However, the Business Manager has called to my attention that in one or more instances the Board has approved faculty lists which included as salary an increased sum (which has been actually paid thereafter) but apparently without any such *individual* presidential request or Board approval.

One such increased (?) salary, while within the limits allowed by legislative appropriation, is in excess of the salary schedule authorized by the Board for that individual's academic rank, although the Board had by vote refused to receive a recommendation to increase his rank.

We request a guiding statement giving the Board's policy or procedure in such cases; and particularly as to what should control future salary payments: (a) the approved faculty lists with rank and salary stated, or (b) the rank and/or salary individually approved by Board action.

X. SUMMARY OF ACTION REQUESTED OF THE BOARD

It is respectfully requested that the following action be taken by the State Teachers College Board:

A. Concerning Students

- (1) Approval of the scholarship claims per the supplement.

B. Concerning Faculty

- (1) Approval of the terminations of employment, leaves of absence, promotions in rank, increases in salary, new appointments, temporary appointments of the faculty, and the Summer 1945 faculty list and salary schedule all as detailed above.

C. Concerning Other School Employees

- (1) Approval of the employment and transfer of the employees as detailed above.

D. Concerning Organization

- (1) Approval of the calendar for the summer sessions, 1945, and for the academic year, 1945-46.
- (2) Approval of the name "College of Vocations and Professions" for the college intended to train young people for a livelihood other than teaching.

E. Concerning Curriculum

- (1) Approval of our 1945 Spring Term graduate program including new courses, all as submitted to, and approved by, the Board's Committee on Graduate Study in February, and as explained above.

F. Concerning Buildings and Grounds and Related Policy

- (1) Consideration by the Board of the existing and impending housing situation as it affects students, faculty, and administration.
- (2) Authorization for arranging for use of the Giant City State Park facilities for various phases of our program.

G. Concerning Policy

- (1) Advice or instruction as to the Board's policy at this time concerning leaves of absence for non-military and non-educational services such as with the American Red Cross.

(2) Advice or instruction as to the procedure to be followed when increases in salary are found to have been paid without presidential request and Board action on the individual case and particularly when such salary increase exceeds the Board's salary schedule for the academic rank of the individual.

Respectfully submitted,

CHESTER F. LAY, *President.*

Proceedings
of the
TEACHERS COLLEGE BOARD
of the
STATE OF ILLINOIS



May 10, 1945



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I291p

Issued by
Teachers College Board
Frank G. Thompson, *Chairman*
Vernon L. Nickell, *Secretary*



At Springfield

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

TEACHERS COLLEGE BOARD

Ex-officio Members

FRANK G. THOMPSON, Director of Registration and Education
Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction
Springfield, Secretary

Appointed Members

DR. PRESTON BRADLEY, Chicago

JOHN D. DILL, Carbondale

RICHARD F. DUNN, Bloomington

RUSSELL L. GUIN, Danville

HARRIET A. MCINTIRE, Mendota

CHARLES E. MCMORRIS, Marshall

HELEN R. PEGELOW, Mattoon

LINDELL W. STURGIS, Metropolis

ELMER P. HITTER, Co-ordinator

Presidents of Teachers Colleges and Normal Universities

R. W. FAIRCHILD, A. B., A. M., Ph. D.
Illinois State Normal University, Normal

CHESTER F. LAY, Ed. B., A. M., C.P.A., Ph. D.
Southern Illinois Normal University, Carbondale

KARL L. ADAMS, B. S., A. M.
Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.
Western Illinois State Teachers College, Macomb

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

May 10, 1945

The regular meeting of the Teachers College Board and the college presidents was held at 1:00 P. M. on Thursday, May 10, 1945, in Anthony Hall on the campus of Southern Illinois Normal University, Carbondale, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the Board, presided at the meeting.

The following members were present:

MR. FRANK G. THOMPSON, Chairman
MR. VERNON L. NICKELL, Secretary
MR. JOHN D. DILL
MR. RICHARD F. DUNN
MISS HARRIET MCINTIRE
MRS. HELEN R. PEGELOW
MR. LINDELL W. STURGIS

Members absent:

DR. PRESTON BRADLEY
MR. RUSSELL L. GUIN
MR. CHARLES E. MCMORRIS

Also present were:

MR. ELMER P. HITTER, Co-ordinator
Department of Registration and Education
DR. ROBERT G. BUZZARD, President
Eastern Illinois State Teachers College
DR. R. W. FAIRCHILD, President
Illinois State Normal University
DR. KARL L. ADAMS, President
Northern Illinois State Teachers College
DR. FRANK A. BEU, President
Western Illinois State Teachers College
DR. CHESTER F. LAY, President
Southern Illinois Normal University

The meeting was called to order by Chairman Thompson, who stated that reports on the buying of United States War Savings Bonds by state employees, including college faculty members, are desirable because the Governor is under obligation to inform the public as to the amount purchased. The presidents expressed their willingness to cooperate in the bond buying program and to forward reports to the Department of Registration and Education from their respective schools at regular intervals.

There followed a discussion on deduction of the amount for scholarships when billing the Veterans Administration. It was the consensus of the Board that charges be made against the state for scholarships,

inasmuch as such amounts would be deductible from future compensation paid to veterans if billed to the Veterans Administration. Veterans Administration rulings are constantly changing and the Chairman will consult with the Secretary on any future directives issued by the Veterans Administration with reference to contracts with the State Teachers College or Normal Universities.

A motion was made by Mr. Nickell to call in C. E. Hostetler, Chief, Vocational Rehabilitation and Education Division, Veterans Administration, Hines, Illinois, the next time the Board meets in Chicago in order to learn his version of the situation. The motion was seconded by Mr. Sturgis, and carried.

A change in the name of the "College of Vocations" at Southern was duly considered by the Board. Dr. Lay was of the opinion that the nature of the work to be done and already being done might require a different name for the college. The word "vocations" is not sufficient for enrollment purposes as to some it signifies work of an undignified nature, and after four years of college attendance the graduate desires a diploma which bears a more impressive school name. Dr. Lay advised the Board that at least one profession is now being taught and this would warrant the name, "College of Vocations and Professions." Chairman Thompson read from Senate Bill No. 6 which names the six professions in which degrees may not be granted. Dr. Lay stated it is his intention to show very clearly in the school catalogue that work is not offered in any of the six professions, except that of a pre-professional character, using the language of the law now on the statute books of the state. (See approval of president's report to the Board for action on this item.)

The names of the following committee members, appointed by Chairman Thompson after the last Board meeting, were read:

Housing

RICHARD F. DUNN, Chairman
HARRIET MCINTIRE
LINDELL W. STURGIS

Salary Schedule

RUSSELL L. GUIN, Chairman
JOHN D. DILL
DR. PRESTON BRADLEY

Off Campus Work by Faculty Members

VERNON L. NICKELL, Chairman
HELEN R. PEGELOW
CHARLES E. McMORRIS

The presidents announced that the housing committees of their respective schools have been named.

The appointment of a committee to consider a policy concerning the conditions, if any, under which class and course instructions in religious matters as offered by religious denominations or foundations may be received and accredited toward the requirements for regular degrees was brought up by Dr. Lay. Action by the Board at the February meeting directed the Chairman to appoint such a committee.

The list of committees to be appointed, which was submitted to the Chairman, inadvertently omitted this committee. The Chairman announced he would appoint a committee at an early date to make this investigation.

There was a brief discussion on the use of the facilities of Giant City State Park by Southern Illinois Normal University. The United States Department of Agriculture had considered using the park for Jamaicans during the summer months in harvesting fruit crops; however, Walter A. Rosenfield, Director of Public Works and Buildings, is agreeable to use of the park by Southern. It was agreed that arrangements for use of the facilities be made by Chairman Thompson's office and the Division of Parks and Memorials.

Mr. Hitter read from the minutes of May, 1943, regarding the setting up of an internal budget system for the Teachers Colleges and Normal Universities in compliance with the order of the Department of Registration and Education and the Department of Finance, "Revised Accounting System for the Illinois State Teachers Colleges and Normal Universities," adopted August 8, 1939. After some discussion it was the consensus of opinion that the colleges and universities should continue to function under the system now in operation—each institution budgeting funds it has been appropriated. A motion was made by Mr. Sturgis that the internal budget system now in operation be continued. Mr. Nickell seconded the motion and it carried unanimously.

The minutes of the Board meeting of April 9, 1945, were read by Mr. Hitter. Mr. Sturgis moved that the minutes be approved as read. Seconded by Mr. Dill, the motion carried.

Because of the inability of some Board members to be present at the meetings scheduled for April 1, 1946 and July 1, 1946, motion was made by Mr. Nickell that those meetings be held on April 8, 1946 and July 8, 1946. Seconded by Mr. Dunn, the motion was unanimously carried.

An announcement was made by Chairman Thompson of the schedule of the inaugural ceremonies to be followed the next day, May 11.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

Dr. Karl L. Adams, President, gave the report for Northern Illinois State Teachers College.

It was explained by Dr. Adams, that in Item II four faculty members would receive a salary exceeding the maximum of the salary schedule adopted by the Board; however, they would still be below the maximum amount shown for their respective professorial ranks in the appropriation bill of the Department of Registration and Education. There was a discussion by the Board members regarding raises in salaries for faculty members.

The following motion was made by Mr. Dill, seconded by Miss McIntire, and passed unanimously: The report as to salaries will be approved only upon the condition that the appropriation bill including appropriations to each of the five teachers colleges passed on May 8 by the lower House of the Illinois State Legislature becomes a law exactly

as passed by the House; and except insofar as the report increases any salary above the ceiling established by the Board as a salary schedule, such salary shall be reduced to the maximum of the salary schedule.

Salaries exceeding the maximum for the professorial ranks in the salary schedule listed in the Board report for Northern were corrected by President Adams to conform with Mr. Dill's motion.

Under the heading, "Personal Services," the salary of Shirley J. Nelson, Clerk Stenographer I, was changed from \$1,518 to \$1,638; the salary of Paul Street, Director of Public Relations and Alumni Secretary, was changed from \$3,840 to \$4,000; and the total amount of the list changed from \$182,493.50 to \$182,773.50.

A motion was made by Mr. Sturgis, seconded by Mr. Dill, to approve the report with the changes noted above and subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

The President, Dr. R. G. Buzzard, gave the report for Eastern Illinois State Teachers College. Under the heading, "Summary," Item 17 was corrected to read: Employment of Classified Employees as listed with special one year contract for Edson Clodfelter, Stationary Engineer, John O. Harlen, Janitor II, Frank J. Wood, Watchman I, and Fred Featherstun, Maintenance Carpenter.

A motion was made by Mr. Nickell, seconded by Mr. Sturgis, to approve the report with the above correction, a special contract for an additional year having been made with those having reached the retirement age only because of the present emergency, and approval of the report being subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

Dr. R. W. Fairchild, President, presented the report of the university. The following corrections were made: Under Item II, Paragraph 5, after Mary A. Spelbring, 3 weeks changed to 11 weeks, and at the end of that section add "Lectures for summer session not to exceed \$500." Under Item II, Paragraph 6, in one instance after the title "Assistant Professor of Health and Physical Education" where space for name is blank, salary changed from \$2,475.00 to \$1,237.50. Under Item II, Paragraph 4, show title of new position to be filled, "Director of Student Counselling." Corresponding corrections were made under SUMMARY, No. 5 by adding "Director of Student Counselling" and approval of lectures for summer session not to exceed \$500.

Motion was made by Mr. Dunn, seconded by Mr. Nickell, to approve the report with the corrections shown above, subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Illinois State Normal University was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The report for the college was presented by Dr. Frank A. Beu, President. The following corrections were made: Under Item II (D) classification of James Schultz changed from "Instructor" to "Assistant Professor"; the name "Ritta Whitesel" removed; and under Item III (B) the name "Arthur A. TerKeurst" removed.

A motion was made by Miss McIntire, seconded by Mr. Nickell, to approve the report with the corrections shown above, subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

Dr. Chester F. Lay, President, presented the report for the university.

A motion was made by Mr. Nickell, seconded by Mrs. Pegelow, that when the list of faculty and other employees at Southern with salaries to be paid for the ensuing year is completed, approval will be granted by the Board upon the written approval of two members of the Advisory Committee subject to the limitations of the previous motion by Mr. Dill relative to salary increases for the faculty. The motion carried.

Dr. Lay advised the Board that Emerson Van Cleave, a member of the faculty, had requested a leave of absence to serve the United Nations Relief and Rehabilitation Administration in Europe. After a brief discussion Chairman Thompson moved that Dr. Lay report to Mr. Van Cleave that after due consideration by the Board it was decided that it would be impossible to grant a leave of absence. The motion was seconded by Mr. Dill and carried unanimously.

With regard to Dr. Lay's request for an interpretation of the Board's policy concerning termination of leaves of absence as it applies to Robert C. Cassell, a motion was made by Mr. Nickell that Dr. Cassell be notified that when he elected to stay with the United States Department of Agriculture his position at Southern ceased to exist. Mrs. Pegelow seconded the motion and it carried unanimously.

Specific mention was made by Dr. Lay of the employment of Mrs. Roscoe Pulliam as an Executive Assistant in Administration and Education.

There followed a motion by Mr. Dill, seconded by Mr. Sturgis, to approve the report for Southern. The motion carried unanimously, and the report for Southern Illinois Normal University was approved.

Mr. Nickell moved that the Board adjourn. It was seconded by Mr. Dunn and carried.

Respectfully submitted,

FRANK G. THOMPSON,
Chairman
Teachers College Board

ATTEST:

VERNON L. NICKELL,
Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

May 10, 1945

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS:

Attendance, Spring Quarter, 1945

	Men and boys	Women and girls	Total	Total one year ago
a. College				
Post Graduates	2	3	5	1
Seniors	11	76	87	90
Juniors	8	64	72	72
Sophomores	8	91	99	91
Freshmen	32	162	194	140
TOTAL COLLEGE	61	396	457	394
b. DeKalb High School.....	291	341	632	590
c. Elementary Grades				
McMurry Training School.....	130	117	247	229
Glidden Training School.....	124	127	251	271
Affiliated Rural Schools.....	16	13	29	33
TOTAL ELEMENTARY	270	257	527	533

II. FACULTY

1. I wish to report for the information of the Board that Mr. Stuart D. Fink, principal of the McMurry Training School, was awarded the degree of Doctor of Philosophy from the University of Minnesota on March 22, 1945.
2. I wish to submit for approval the payrolls for faculty, administration, and employees. These payrolls have been set up on two separate bases. The non-faculty employees have received increases based upon the state policy of 10% and 15% increases. The faculty increases have been based upon the policy discussed at the board meeting of adapting our increments to the finances we had available. On that basis we have scheduled a double increment for members of the academic staff. These figures are all based upon that provision. These scheduled figures have been approved by the board committee for this college.

FACULTY PAY ROLLS FOR 1945-1946—NINE MONTHS

PERSONAL SERVICES

Anderson, Alma, Associate Professor and Department Head.....	\$ 3,015.00
Anderson, Miriam, Associate Professor and Department Head.....	3,015.00
Annas, A. Neil, Associate Professor and Department Head.....	3,600.00
Appell, Carl H., Associate Professor and Teacher.....	3,120.00

Bellis, Bertha, Professor and Training Teacher.....	3,600.00
Blee, Charlotte, Instructor and Training Teacher.....	2,350.00
Bloomster, A. Maurine, Assistant Professor and Training Teacher....	2,520.00
Burrell, Blanche, Assistant Professor and Training Teacher.....	2,620.00
Burton, Emily, Assistant Professor and Training Teacher.....	2,570.00
Caldwell, Loren T., Associate Professor and Teacher.....	3,160.00
Carper, Virginia, Instructor and Training Teacher.....	2,430.00
Coar, Birchard, Associate Professor, Director of Band and Orchestra	3,105.00
Cobb, Lillian, Professor and Department Head.....	3,600.00
Crawford, Paul, Assistant Professor and Teacher.....	2,920.00
Eaton, Durward L., Assistant Professor and Teacher.....	2,770.00
Edel, E. F., Assistant Professor and Teacher.....	2,810.00
Evans, George, Associate Professor and Department Head.....	3,580.00
Fouser, Charles E., Associate Professor and Teacher.....	3,160.00
Gabel, Otto J., Professor and Teacher.....	3,690.00
Gould, Howard W., Professor and Department Head.....	3,780.00
Gould, William C., Associate Professor and Teacher.....	3,600.00
Hains, John R., Associate Professor and Department Head.....	3,280.00
Hall, Homer, Assistant Professor and Rural Supervisor.....	2,970.00
Hart, Jean I., Assistant Professor and Teacher.....	2,710.00
Hayes, M. C., Associate Professor and Teacher.....	3,600.00
Hayter, Earl W., Associate Professor and Teacher.....	3,210.00
Hellmich, Eugene, Associate Professor and Teacher.....	3,330.00
Hill, Wilma, Assistant Professor and Teacher.....	2,670.00
Howell, Charles E., Associate Professor and Teacher.....	3,370.00
Evans, George, Associate Professor and Department Head.....	3,780.00
Jamesson, Hugh, Professor and Department Head.....	2,610.00
King, Annie E., Assistant Professor and Training Teacher.....	2,710.00
McKee, Eva, Assistant Professor and Teacher.....	2,770.00
McKinzie, Ralph, Assistant Professor and Teacher.....	3,690.00
Messenger, Helen R., Professor and Teacher.....	3,920.00
Montgomery, Charles, Professor and Department Head.....	3,460.00
Neptune, Celine, Associate Professor and Department Head.....	3,600.00
Oakland, Milo T., Associate Professor and Department Head.....	2,610.00
O'Brien, Marguerite, Assistant Professor and Training Teacher.....	3,200.00
O'Connell, William V., Associate Professor and Department Head....	2,520.00
Peterson, Bena, Assistant Professor and Training Teacher.....	2,710.00
Scheinin, Sylvia, Assistant Professor and Teacher.....	2,960.00
Secrest, Lawrence, Assistant Professor and Teacher.....	2,610.00
Seed, Mary Jane, Assistant Professor and Teacher.....	2,450.00
Skaggs, Ruth T., Instructor and Teacher.....	2,670.00
Small, B. Mae, Assistant Professor and Teacher.....	2,820.00
Stelford, Norma, Assistant Professor and Teacher.....	2,820.00
Stensland, Minnie D., Assistant Professor and Teacher.....	3,600.00
Storn, William B., Associate Professor and Department Head.....	1,000.00
**Sullivan, Sam, High School Supervisor.....	2,860.00
Taylor, E. Ruth, Assistant Professor and Teacher.....	3,120.00
Terwilliger, George, Associate Professor and Teacher.....	2,570.00
Trager, Lela, Assistant Professor and Teacher.....	3,260.00
Uhland, Maude, Associate Professor and Teacher.....	800.00
**Valentine, Bessie, Rural Training Teacher.....	800.00
**Vincent, Grace, Rural Training Teacher.....	2,720.00
Wiggert, Elsie, Assistant Professor and Teacher.....	2,820.00
Williams, Esther, Assistant Professor and Training Teacher.....	3,600.00
Williams, Mary, Associate Professor and Teacher.....	2,620.00
Wiswall, Vera, Assistant Professor and Teacher.....	3,370.00
Woolhiser, Ethel, Associate Professor and Teacher.....	2,700.00
To be supplied—Speech.....	2,400.00
To be supplied—Women's Physical Education.....	
Total—Faculty Pay Roll—Nine Months.....	\$182,305.00

** On Part-time basis.

WILLISTON HALL EMPLOYEES—11 MONTHS

(PAID FROM INCOME FUND)

Anderson, Maude F., Domestic.....	\$1,265.00
Biers, Emma E., Domestic.....	1,265.00
Bjorn, Helen, Domestic.....	1,265.00
Campbell, Theresa, Domestic.....	1,391.50
Kelley, Kathryn, Domestic.....	1,454.75
Pedersen, Alma, Domestic.....	1,265.00
Ward, Charlotte, Cook.....	1,644.50
Total—11 Month Williston Hall.....	\$9,550.75

PRESIDENT, STAFF AND EMPLOYEES FOR 1945-1946—TWELVE MONTHS

PERSONAL SERVICES

Ackman, Vina, Domestic	\$ 1,725.00
Adams, E. Louise, Assistant Professor Emeritus	1,390.00
Adams, Karl L., President	8,500.00
Anderson, Emil A., Executive I	4,070.00
Baird, Alexander C., Janitor II	1,932.00
Bernardin, John, Janitor II	1,932.00
Bjelk, Lillian, Clerk Stenographer I	1,587.00
Bjelk, Nels, Janitor II	2,070.00
Bjelk, Vivian, Clerk Stenographer I	1,587.00
Blake, Ernest J., Maintenance Worker	2,001.00
Blake, Harold E., Janitor II	1,932.00
Carlson, Arthur G., Stationary Fireman	2,208.00
Carstedt, Adele, Clerk Stenographer I	1,518.00
Cheatham, Claude, Laborer (Maintenance)	1,863.00
*Duus, Muriel, Dietitian	2,500.00
Eastwood, Fred, Watchman I	1,794.00
Elmendorf, Helen, Clerk Stenographer I	1,518.00
Eychaner, P. J., Watchman I	1,794.00
**Fink, Stuart D., Principal of Training School	4,020.00
Fohr, Charles L., Maintenance Plumber	3,536.00
**Gordon, Lenore, Librarian	2,700.00
Groves, Leta, Clerk Stenographer I	1,587.00
Hanby, Bernadine C., Head Librarian	3,400.00
Hanson, Ernest E., Dean of Men	4,040.00
Hanson, Doris M., Clerk Typist I	1,656.00
Hardin, Halstead, Stationary Fireman	2,208.00
Hayes, Arnold, Stationary Fireman	2,208.00
Holbo, Elmer, Janitor II	1,932.00
Homan, Fred C., Stationary Engineer	2,898.00
**Jackson, Rachel, College Nurse	2,520.00
Jacox, Clarence, Maintenance Carpenter	2,860.00
Jacox, George, Stationary Engineer	2,760.00
Johnson, Arthur, Maintenance Carpenter	2,898.00
Johnson, Olive S., Account Clerk	2,380.50
Jorgensen, Mary Lou, Clerk Stenographer I	1,656.00
Kittleson, Lorraine, Clerk Typist I	1,656.00
Kivell, Robert, Maintenance Equipment Operator	2,070.00
Latimer, Ray, Stationary Engineer	2,760.00
Leifheit, Edith, College Registrar	3,080.00
Mann, Jesse R., Assistant Professor Emeritus	1,450.00
Mathisen, Tillie, Clerk Stenographer II	1,863.00
Mattson, Martin, Janitor II	1,932.00
Martz, Posey, Clerk Stenographer I	1,518.00
Moor, Helen S., Dean of Women	4,040.00
Nelson, Shirley J., Clerk Stenographer I	1,638.00
*Neptune, Katherine, Librarian	3,080.00
Parson, S. F., Professor Emeritus	1,800.00
Paxton, Roy E., Laborer (Maintenance)	1,725.00
Peterson, O. E., Department Head and Director of Placement	5,600.00
Seppala, Andrew, Laborer (Maintenance)	1,863.00
Simonson, Ida, Professor Emeritus	1,770.00
Sperling, Clara, Secretary to the President	2,760.00
*Stoops, Isabel, Director of Williston Hall	2,740.00
Street, Paul, Director of Public Relations and Alumni Secretary	4,000.00
Swanson, Theodore, Janitor II	1,932.00
Swinbank, William, Grounds Foreman	2,415.00
Thornley, Ruby C., Instructor	2,940.00
Turnbloom, Elmer, Janitor II	1,932.00
Viner, Jessie, Clerk Stenographer I	1,587.00
**Walker, Katherine, Librarian	2,700.00
Warrick, Beverly, Clerk Typist I	1,794.00
Williams, John, Stationary Fireman	2,208.00
Zulauf, R. M., Dean of the Faculty	5,140.00
To be supplied, Laborer (Maintenance)—power plant	1,500.00
To be supplied, Librarian	2,250.00
Student Assistants	3,000.00
Pro rata training teachers, elementary and secondary	12,850.00
Student help	6,000.00
Total—President, staff and employees—Twelve Months	\$182,773.50

* Plus Maintenance

** On 11 months' basis

III. OTHER SCHOOL EMPLOYEES

Employee changes since presentation of report on April 9, 1945:

1. Elmendorf, Helen, faculty assistant, resigned on April 30, 1945.
2. Kelly, Kathryn, domestic, granted leave of absence as of April 1, 1945, because of illness.
3. Neilsson, Dorothy C., faculty assistant, new as of April 18, 1945, at the rate of \$120 a month, replacing Beverly Warrick, resigned.
4. Warrick, Beverly, clerk typist I, resigned as of April 30, 1945.

IV. THE ORGANIZATION

No report.

V. THE CURRICULUM

1. This college and Rockford College have worked out a cooperative plan to offer a workshop in elementary education, particularly for teachers in the Rockford area. When Rockford College began to survey the prospects of a workshop on its campus for the summer, it found that a great majority of teachers interested had affiliations with Northern and wished credits from this college. In consequence, Rockford College asked that we join with it in the project and that Mr. Homer Hall be the director.

The workshop will be centered on the Rockford College campus. Three rooms for the laboratory schools will be set up in the Kishwaukee School about three blocks from Rockford College. Mrs. Harriet Rheingold, now with the Institute of Juvenile Research and next year to be psychologist on the staff of Rockford College, will be an additional staff member. The emphasis of the workshop is to be on child growth and development, but needs of the teachers enrolling will determine in a large part the areas of subject matter that will provide the framework of such development. Credits will be granted at either institution.

This is presented for the information of the board.

2. Following the permissive action of the board two years ago, this college has conducted a faculty study looking toward the adoption of a program of general education on the two-year level. This program was presented to our faculty at the regular faculty meeting on Wednesday, April 18 and was adopted. There were three dissenting votes. The administration and the faculty are at present implementing this program. We should like the permission of the board to put it into effect in September, 1945. I am presenting for the information of the board, the report of the committee.

RECOMMENDATIONS OF THE COMMITTEE ON TWO-YEAR GENERAL EDUCATION

The committee submits the following curriculum as suitable for the general student and for such students as are preparing for law, commerce, or journalism. To meet the needs of students preparing to enter professions which call for a higher degree of specialization during the first two years (such as engineering, medicine, nursing, etc.) the committee believes that optional programs should be set up immediately.

Therefore, the committee recommends:

1. That the preparation of such optional curricula be placed in the hands of a committee composed of the dean of the faculty, the registrar, and the head of the department or the heads of the departments most concerned.
2. That this committee be guided by two major considerations:
 - a. To meet as nearly as possible the pre-professional needs of the student.
 - b. To preserve as much general education as possible.

The committee further recommends:

1. That a faculty committee of three (representing three divisions) be appointed to consider petitions from students whose needs are not met by the general education curriculum or any of the options which may be set up.
2. That this committee be empowered to set up programs which do meet the needs of the students and at the same time preserve as much general education as possible.

In conclusion, the committee recommends:

1. That this program be put into operation as soon as possible, but not considered final.
2. That the program should be instituted with the understanding that it will be revised in the light of the following studies which should be inaugurated immediately:
 - a. A survey of the curriculum of the high schools of the area to determine what background the students possess when they come to us.
 - b. A thorough study of an adequate testing program.
 - c. Careful devising of administrative machinery to fit students into the various programs according to their individual needs.

RECOMMENDED DIVISIONS AND REQUIRED HOURS IN EACH

Divisions	Hours
Music communication skills—oral and written composition. . . .	12
1. 8 hours to be devoted to written composition	
2. 4 hours to be devoted to speech	
3. The present policy followed by the English and Speech Departments relative to excusing students from these courses on the basis of tests to be followed until such time as a college committee on testing recommends a change and the change is approved.	
I. Humanities: English literature, foreign language, history, speech	20
1. Any person who wishes to take two years in a foreign language may fulfill the divisional requirements by taking 16 hours in each of the humanities, science, and social sciences divisions.	
2. Allotment of hours approved by this division.	
a. Either 12 hours in English literature and 8 hours in history, or 12 hours in history and 8 hours in English literature, will satisfy the requirement of 20 hours in this division, except for students taking two years of foreign language.	
b. Students taking two years of foreign language will distribute 16 hours between history and English literature, as they choose, except that a minimum of 4 hours must be taken in each of the two fields.	
c. None of the 20 hours allotted this division will be required in speech, but a student is free to use his electives in that field as in any other field.	
II. Science: Biological Sciences, physical sciences, mathematics, geography	20
1. The hours allotted this division to be distributed as the division decides.	
III. Social Sciences: Economics, psychology, political science, sociology	20
1. Allotment of hours approved by this division—8 hours of psychology and 4 hours in each of the other three fields.	

IV. Fine Arts: Fine Arts and Music

1. 12 hours to be allotted the divisions of Fine Arts and Practical Arts, at the option of the student, as follows:
 - a. 8 hours in Fine Arts and 4 hours in the Practical Arts
or
 - b. 4 hours in Fine Arts and 8 hours in the Practical Arts
or
 - c. 6 hours in Fine Arts and 6 hours in the Practical Arts
2. The hours allotted the Fine Arts Division to be distributed as the division decides.

V. Practical Arts: Industrial Arts, Home Economics..... 12

1. 12 hours to be allotted the divisions of Fine Arts and Practical Arts as follows:
 - a. 8 hours in Practical Arts and 4 hours in Fine Arts
or
 - b. 4 hours in Practical Arts and 8 hours in Fine Arts
or
 - c. 6 hours in Practical Arts and 6 hours in Fine Arts
2. The hours allotted the Practical Arts Division to be distributed as the division decides.

VI. Physical Education 6

1. The hours allotted this division to be distributed as the Physical Education Departments recommend.

Electives 12

1. The student to be free to use these electives in any field or fields.
2. Should the student direct the use of these electives, they will enable him to satisfy pre-professional requirements in a number of fields, such as law and journalism.

Total hours 102

Respectfully submitted,

HUGH JAMESON, Chairman
CHARLES FOUSER
J. R. HAINDS
JEAN HART
HELEN S. MOOR

VI. BUILDINGS AND GROUNDS—No report.

VII. AUXILIARY ENTERPRISES.

TEACHERS COLLEGE INCOME FUND

JANUARY 1, 1945-MARCH 31, 1945

RECEIPTS

Surplus, 62nd Biennium.....		2.21
Board and Room, Williston Hall.....	\$ 12,357.70	
Meals, Williston Hall.....	2,264.30	
Library fines	47.00	
Miscellaneous collections	4.64	
Registration fees, college.....	2,647.00	
Registration fees, extension.....	1,309.00	
Transcript fees	57.00	
Sales and service.....	27.00	

Previously reported, July 1, 1943-December 31, 1944.....	18,713.64	
	<u>104,696.40</u>	
		\$123,412.25

EXPENDITURES

Personal services (salaries).....	\$ 2,255.00
Food	7,224.28
Household supplies	770.33
Laundry and cleaning supplies.....	534.16
Elevator inspection	85.50
Miscellaneous supplies	199.05
Library supplies	100.00
Postage	1,000.00
Office supplies	42.20
Reimbursement of petty cash.....	16.68

Previously reported—July 1, 1943-December 31, 1944.....	\$ 12,227.20
	<u>53,590.41</u>

Total expenditures	65,817.61
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Balance, March 31, 1945.....	\$ 57,594.64
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VIII. STUDENT LIFE—No report.

IX. MISCELLANEOUS

Teachers College, Columbia University, is conducting a workshop on teacher education designed especially for college administrators concerned with the improvement of pre-service and in-service programs of teacher education. The workshop is scheduled for July 2-July 20.

I should like to raise the question with the Board as to whether one or several of the presidents should be asked to attend such a meeting for the purpose of keeping our procedures in this state up to standard. It may be that most of us feel we are too busy, but I believe that study groups of this particular kind have an unusually stimulating effect upon administrative procedures in teacher education.

X. SUMMARY. Action is requested on the following:

1. Approval of the faculty, administrative, and employee pay-rolls for 1945-1946.
2. Acceptance of the resignation of the employees listed.
3. Approval of the appointment of the employees listed at the salaries indicated.
4. Permission to put out our two-year general education curriculum into effect in September, 1945.

Respectfully submitted,

KARL L. ADAMS, President

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON FOR THE MEETING IN CARBONDALE May 10, 1945

*To the Chairman, Secretary and Members
of the State Teachers College Board:*

LADIES AND GENTLEMEN:

The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. Enrollment, Spring Quarter, 1944-45

a. COLLEGE			Total one	Per cent
Class	Men	Women	year ago	change
Seniors	7	32	59	34.0% loss
Juniors	8	43	38	25.5% gain
Sophomores	10	58	60	11.8% gain
Freshmen	25	108	89	33.1% gain
Total	50	241	246	15.5% gain
b. HIGH SCHOOLS				
	Boys	Girls	Total	Total one
T. C. High School.....	69	86	155	year ago
Humboldt C. H. S.....	49	56	105	157
Kansas C. H. S.....	35	58	93	112
Charleston C. H. S.....	142	139	281	74
Total	295	339	634	391
c. ELEMENTARY SCHOOLS				
	Boys	Girls	Total	Total one
T. C. Elementary.....	103	121	224	year ago
Humboldt Elementary	36	23	59	244
Clear Springs Rural.....	5	6	11	48
Oak Grove Rural.....	5	2	7	18
Muddy Point Rural.....	10	1	11	8
Total	159	153	312	11

II. FACULTY

A. Leaves of absence:

1. For study on sabbatical year privilege:
 - a. Gertrude Hendrix, Assistant Professor.
 - b. Donald E. Johnson, Assistant Professor.
 - c. Myrtle Arnold, Instructor.
 - d. Bernice Bankson, Instructor.
2. For disability under provisions of the University Retirement System:
 - a. Ica Marks, Assistant Professor.
 - b. Alice McKinney, Instructor.

3. For military service :

- a. Ora L. Railsback, Professor, Army.
- b. James M. Thompson, Professor, Navy.
- c. J. Norman Carls, Professor, Navy.
- d. Eugene M. Waffle, Associate Professor, Army.
- e. Leo J. Dvorak, Associate Professor, Army.
- f. Walter M. Scruggs, Associate Professor, Army.
- g. Robert A. Shiley, Associate Professor, Navy.
- h. Rudolph D. Anfinson, Associate Professor, Army.
- i. Gilbert Carson, Assistant Professor, Army.
- j. Grace M. Williams, Assistant Professor, Navy.
- k. Robert A. Warner, Assistant Professor, Army.
- l. Stanley C. Robinson, Assistant Professor, Navy.
- m. Ewell W. Fowler, Assistant Professor, Army.
- n. Allen P. Britton, Instructor, Army.
- o. Roy K. Wilson, Instructor, Navy.

4. For loan to other positions due to lack of need for services at college :

- a. Wayne P. Hughes, Associate Professor.
- b. Russell H. Landis, Associate Professor.
- c. Winfield S. Angus, Assistant Professor.

B. Resignations :

- 1. Thurber H. Madison, Ph.D., Substitute Assistant Professor and Acting Head, Department of Music, to become Associate Professor of Music Education, Indiana University, at a salary of \$5,000 for eleven months.

C. Change of status :

1. Retirements under the University Retirement System :

- a. Mary Josephine Booth, B.L.S., Associate Professor and Head Librarian, who will be sixty-nine years of age by September 1, 1945.
- b. Isabel McKinney, A.M., Professor and Head, Department of English, who will be sixty-six years of age by September 1, 1945.

2. Promotions in rank as of September 1, 1945 :

a. To Professor

- (1) Charles P. Lantz, Pd.D., Physical Education (M).
- (2) Florence McAfee, Ed.D., Physical Education (W).
- (3) J. Glenn Ross, Ph.D., Speech.
- (4) J. Norman Carls, Ph.D., Geography.
- (5) Mildred Whiting, Ph.D., Art.
- (6) Sadie O. Morris, Ph.D., Home Ec.

b. To Associate Professor

- (1) Rudolph D. Anfinson, Ph.D., Music.
- (2) Richard T. Hartley, Ph.D., Hygiene.
- (3) Edith Haight, Ph.D., Physical Education (W).
- (4) William G. Wood, Ph.D., Social Science.
- (5) Lawson F. Marcy, Ph.D., Chemistry.
- (6) Marian Gallaway, Ph.D., English.
- (7) William M. Pierce, Ph.D., Physics.

c. To Assistant Professor

- (1) Jessie M. Hunter, A.M., Commerce.
- (2) Ica Marks, M.S., HS Science.
- (3) Ewell W. Fowler, M.S., HS Industrial Arts.
- (4) Helen L. Taylor, A.M., HS English.

3. Promotions in assignment:

- a. Howard DeForest Widger, Ph.D., as Head of the Department of English, as of June 1, 1945.

D. Changes in summer school staff:

1. Leave of absence for Lois Johnson, A.M., Instructor and Sixth Grade Critic, with permission to employ substitute at same salary.

2. Affiliation with summer school at the Charleston City High School, at a cost not to exceed \$800, payable in June.

3. Employment of James F. Goff, Substitute Instructor in Physical Education, for the month of June, at a salary of \$270.

4. Addition of affiliated student teaching service on high school level in the Charleston Community High School, with employment as follows:

	June payroll
Urban B. Jeffries, Principal.....	\$160.00
John Eaton, Commerce.....	160.00
Charles L. Haggard, Mathematics.....	160.00
Neva Sloan, English.....	160.00
Wayne Aiken, Social Science.....	160.00
	<hr/> \$800.00

E. Salaries, rank and departments for the nine months teaching faculty are presented as follows:

Professors

(* Indicates Head of the Department)

	Degree	Department	Salary '45-46	Monthly rate
1. Howard DeF. Widger.....	Ph.D.	English*	\$ 4,275	\$475
2. Ernest L. Stover.....	Ph.D.	Botany*	4,185	465
3. Charles S. Spooner.....	Ph.D.	Zoology*	3,915	435
4. Charles H. Coleman.....	Ph.D.	Soc. Sci.*	3,915	435
5. Emma Reinhardt.....	Ph.D.	Education*	3,915	435
6. Charles P. Lantz.....	Ph.D.	Phys. Ed. (M)*	3,870	430
7. Harris E. Phipps.....	Ph.D.	Chemistry*	3,780	420
8. Kevin Guinagh.....	Ph.D.	For. Lang.*	3,780	420
9. Walter A. Klehm.....	Ed.D.	Ind. Arts*	3,780	420
10. Florence McAfee.....	Ed.D.	Phys. Ed. (W)*	3,600	400
11. J. Glenn Ross.....	Ph.D.	Speech*	3,600	400
12. Roscoe F. Schaupp.....	Ph.D.	Library*	3,600	400
13. Mildred Whiting.....	Ph.D.	Art*	3,420	380
14. Sadie O. Morris.....	Ph.D.	Home Ec.*	3,420	380
Total			\$53,055	

Professors in Military Service

1.	Ora L. Railsback.....	Ph.D.	Physics*	Army
2.	James M. Thompson.....	Ed.D.	Commerce*	Navy
3.	J. Norman Carls.....	Ph.D.	Geography*	Navy

Associate Professors

(* Indicates Head or *(A) Acting Head of Department)

	Degree	Department	Salary '45-46	Monthly rate
1.	Donald A. Rothschild	Ph.D. HS Principal*	\$ 3,600	\$400
2.	Hans C. Olson	Ph.D. Rural Educ.*	3,555	395
3.	Bryan Heise	Ph.D. Extension*	3,555	395
4.	Glenn H. Seymour	Ph.D. Social Science	3,555	395
5.	Ruby M. Harris	S.M. Geography*(A)	3,420	380
6.	Arthur U. Edwards	Ph.D. ES Principal*	3,420	380
7.	Earl S. Dickerson	Ed.D. Commerce*(A)	3,420	380
8.	H. Frederick Thut	Ph.D. Botany	3,375	375
9.	Donald R. Alter	Ph.D. Soc. Sci.	3,375	375
10.	William H. Zeigel	Ph.D. Education	3,375	375
11.	Rose Zeller	Ph.D. Geography	3,150	350
12.	William M. Pierce**	Ph.D. Physics*(A)	3,150	350
(**Employment only if Dr. Railsback not discharged from Army)				
13.	Richard T. Hartley	Ph.D. Hygiene	3,150	350
14.	Edith C. Height	Ph.D. Phys. Ed. (W)	3,060	340
15.	Ruth Schmalhausen	Ed.D. Home Econ.	3,060	340
16.	William G. Wood	Ph.D. Social Science	3,060	340
17.	(McKinney successor)	Ph.D. English	3,060	340
18.	Lawson F. Marcy	Ph.D. Chemistry	3,015	335
19.	Gladys W. Ekeberg	Ph.D. English	3,015	335
20.	Marian Gallaway	Ph.D. English	3,015	335
Total			\$68,535	

Associate Professors in Military Service

1.	Eugene M. Waffle.....	Ph.D	English	Army
2.	Leo J. Dvorak.....	Ph.D.	Music*	Army
3.	Walter M. Scruggs.....	Ph.D.	Zoology	Army
4.	Robert A. Shiley.....	Ph.D.	English	Navy
5.	Rudolph D. Anfinson.....	Ph.D.	Music	Army

Assistant Professors

1.	Ruth Carman	A.M.	HS. For. Lang.....	\$ 2,970	\$330
2.	Lena B. Ellington.....	A.M.	HS Soc. Sci.....	2,970	330
3.	Leah I. Stevens.....	S.M.	ES 7th Gr.....	2,970	330
4.	Edith P. Levake.....	A.M.	ES 8th Gr.....	2,970	330
5.	Gertrude Hendrix**.....	A.M.	HS Math.....	1,485	165
(** Sabbatical leave for study)					
6.	Ruth Hostetler	A.M.	Mathematics	2,970	330
7.	Ethel I. Hanson	A.M.	Music	2,700	300
8.	Elizabeth Michael	A.M.	For. Lang.	2,700	300
9.	Winnie D. Neely	A.M.	English	2,700	300
10.	Paris J. Van Horn	A.M.	HS Phys. Ed.....	2,700	300
11.	Nannilee Saunders	A.M.	ES 3rd Gr.	2,700	300
12.	Marvin F. Smith	A.M.	HS Commerce	2,700	300
13.	Donald E. Johnson**.....	A.M.	Music	1,350	150
(** Sabbatical leave for study)					
14.	Wilbur I. Rosenkranz**.....	A.M.	Chemistry	2,700	300
(** Employment conditional upon completing 30 semester hours' graduate work beyond A.M. degree by September, 1945.)					
15.	Corinne A. Crogen.....	A.M.	Phys. Ed.....	2,700	300
16.	Virginia O. Wheeler.....	A.M.	HS-ES Art	2,700	300
17.	Jessie M. Hunter.....	A.M.	Commerce	2,520	280
18.	Helen L. Taylor.....	A.M.	HS English	2,520	280
19.	(Substitute for Marks)	A.M.	HS Science	2,520	280
Total			\$ 54,945		

Assistant Professors in Military Service

1.	Gilbert Carson	A.M.	Phys. Educ.	Army
2.	Grace M. Williams.....	A.M.	Speech	Navy
3.	Ewell W. Fowler.....	M.S.	HS Ind. Arts.....	Army
4.	Robert A. Warner.....	A.M.	Music	Army
5.	Stanley C. Robinson.....	A.M.	Commerce	Navy

<i>Instructors</i>		Degree	Department	Salary '45-46	Monthly rate
1.	Myrtle Arnold**	A.M.	ES 4th Gr.	\$ 1,215	\$135
2.	Bernice Bankson**	A.M.	ES 5th Gr.	1,215	135
3.	Roberta L. Poos	A.M.	HS English	2,430	270
4.	Lois Johnson	A.M.	ES 6th Gr.	2,430	270
5.	M. Irene Johnson	M.M.	Music	2,430	270
6.	Helen L. Devinney	A.M.	Home Econ.	2,430	270
7.	Veronica M. Becker	A.M.	ES 2nd Gr.	2,430	270
8.	Ellen M. Nudd	A.M.	ES 1st Gr.	2,430	270
9.	Aline R. Elliott	A.M.	Phys. Ed.	2,430	270
10.	James F. Goff (s)	B.Ed.			
11.	Katherine Humphrey (s)	A.M.	Commerce	2,430	270
12.	John Owen Harlan (s)	B.Ed.	HS Ind. Arts	2,430	270
13.	John R. King (s)	B.M.	HS Music	2,430	270
14.	(McKinney substitute)	A.M.	Art	2,430	270
15.	(Bankson substitute)	A.M.	ES 5th Gr.	2,430	270
16.	(Arnold substitute)	A.M.	ES 4th Gr.	2,430	270
17.	Harriet Love	M.S.	Asst. Libr.	2,250	250
18.	Esther I. Dugleby	A.M.	Asst. Libr.	2,250	250
19.	Lee Anna Smock	A.M.	Asst. Libr.	2,250	250
20.	Margaret Ekstrand	B.L.S.	Asst. Libr.	2,250	250
21.	Alice E. Braheny	B.L.S.	Asst. Libr.	2,250	250
Total				\$47,880	

(**sabbatical leave for study)

Instructors in Military Service

1.	Allen P. Britton	A.M.	HS Music	Army
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Emeritus Faculty, Old Plan (12 months)

1.	Ellen A. Ford	A.M.	Professor	\$ 1,800
2.	Annie L. Weller	S.B.	Professor	1,800
3.	Albert B. Crowe	A.M.	Assoc. Professor	1,800
4.	Edith Ragan		Asst. Professor	1,200
5.	Annabel Johnson	A.M.	Instructor	1,200
6.	Anna H. Morse		Instructor	1,200
7.	Gilberta Coffman		Instructor	1,100
Total				\$10,100

Administration (12 months)

1.	Robert G. Buzzard	Ph.D.	President	8,500
2.	Hobart F. Heller	Ph.D.	Dean	5,400
3.	Harry L. Metter	Ph.D.	Director of Teacher Training and Placement	5,400
4.	Harold M. Cavins	Ed.D. (on leave Fall Quarter, 1945)	Dean of Men	4,560
5.	Elizabeth K. Lawson	Ph.D.	Dean of Women	4,560
Total				\$28,420

III. OTHER EMPLOYEES

A. Resignations:

- Grace Guthrie, Clerk Stenographer I, as of May 1, 1945, to accept a secretarial position in Davenport, Iowa. Work will be cared for by student assistants.

B. New Employees:

- Rex M. Sims, Maintenance Laborer, to succeed William Logsdon, resigned, as of April 3, 1945, at a salary of \$125 per month.

C. Leave of absence:

- Continued leave of absence for Rilla J. Lanman, Domestic, because of disability.

D. Classified employees for 1945-46 are recommended as follows:

	Annual salary	Monthly salary
1. Janitorial Service		
a. Charles N. Baird, Janitor II.....	\$ 1,932	\$162
b. Frank Gwin, Janitor II.....	1,932	162
c. John O. Harlan, Janitor II.....	1,932	162
d. Eugene Nixon, Janitor II.....	1,932	162
e. John Wrenn, Janitor II.....	1,932	162
f. Al Hardin, Janitor I.....	1,728	144
g. Mitchell C. Moffett, Janitor I.....	1,728	144
h. Thelma Moody, Janitor I.....	1,728	144
i. Charles Myers, Janitor I.....	1,728	144
j. Charles A. York, Janitor I.....	1,728	144
k. Blanche Hallowell, Domestic.....	1,656	138
l. Frank J. Wood, Watchman I.....	1,860	155
m. Granville Shafer, Maintenance Carpenter..	2,760	230
Total.....	\$ 24,576	
2. Grounds Service		
a. Camille F. Monier, General Farmer.....	\$ 2,640	\$220
b. Harry White, Maintenance Equipment Operator	1,980	165
c. Oscar N. Rains, Florist I.....	1,932	162
d. Rex M. Sims, Maintenance Laborer.....	1,620	135
Total.....	\$ 8,172	
3. Maintenance Service		
a. Fred Featherstun, Maintenance Carpenter..	\$ 2,400	\$200
b. Roscoe Miller, Maintenance Painter.....	2,400	200
Total.....	\$ 4,800	
4. Heating Service		
a. Edson Clodfelter, Stationary Engineer....	\$ 3,000	\$250
b. John Livingston, Stationary Fireman.....	2,220	185
c. Charles McKee, Stationary Fireman.....	2,220	185
d. C. Donald Metcalf, Stationary Fireman....	2,220	185
e. Ben Meyer, Stationary Fireman.....	2,220	185
f. Levi Stirewalt, Stationary Fireman.....	2,220	185
Total	\$14,100	
5. Office Service		
a. Dorothy Davis, Clerk Stenog. I.....	\$ 1,728	\$144
b. Florence L. Fair A.B., Clerk Stenog. I....	1,800	150
c. Jennie Goldsmith B.S., Clerk Stenog. I....	1,728	144
d. Jane Lionberger B.E., Clerk Stenog. I....	1,728	144
e. (Guthrie vacancy) Clerk Stenog. I.....	1,620	135
f. Helen J. Whalen, Clerk Stenog. I.....	1,728	144
g. Violet B. Taylor A.B., Clerk III.....	2,400	200
h. Mary E. Thompson R.N., Nurse I.....	2,400	200
i. Blanche C. Thomas, College Registrar....	3,300	275
j. Raymond R. Gregg A.M., Executive I.....	4,320	360
Total	\$22,752	
Recapitulation—Classified Employees		
Janitorial service	\$24,576	
Grounds service	8,172	
Maintenance service	4,800	
Heating service	14,100	
Office service	22,752	
Total	\$74,400	

E. Classified Employees on duty in Auxiliary Enterprises, with salaries paid from the Income Fund:

1. Textbook Library Service		
a. Henry J. Arnold A.M., Clerk III.....	2,640	220
Total	\$2,640	

2. Women's Dormitory Service (plus maintenance \$30 per month)			
a.	Elizabeth Reami, Cook I.....	\$ 1,524	\$127
b.	Alice Cotter, College Dormitory Mgr.....	2,460	205
c.	Lulu Moore, Domestic.....	1,044	87
d.	Frances Weber, Domestic.....	1,044	87
e.	Gertrude Phipps, Domestic.....	1,164	97
f.	Esta Taylor, Pastry Cook.....	1,044	87
Total		\$18,280	

Recapitulation—Auxiliary Enterprises

Textbook Library Service.....	2,640
Women's Dormitory Service.....	8,280
Total	\$10,920

GRAND RECAPITULATION: 1945-47 BUDGET

Appropriation, PERSONAL SERVICES (1945-47).....\$ 825,806

BUDGET ITEMS

(1)	Nine months faculty			
	Professors	\$ 53,055		
	Associate Professors	68,535		
	Assistant Professors	54,945		
	Instructors	47,880		
		\$ 224,415		
(2)	Emeritus faculty	10,100	x 2	\$ 448,830
(3)	Administration (12 mos.)....	28,420	x 2	20,200
(4)	Employees (12 mos.).....	74,400	x 2	56,840
(5)	Summer School	35,000	x 2	148,800
(6)	Affiliated Schools	6,000	x 2	70,000
(7)	Student help	10,000	x 2	12,000
				20,000
		\$ 163,920		
				776,670
	Remainder, PERSONAL SERVICES (1945-47).....			\$ 49,136
(1)	Less salary persons on military leave (1 year).....			28,650
				\$ 20,486
(2)	Less salary persons on loan (1 year).....			9,495
	Un-budgeted balance for 1945-47.....			\$ 10,991

INCOME FUND

Probable balance, EDUCATIONAL OPERATIONS, June 30, 1945	\$ 36,780
Expected revenue, EDUCATIONAL OPERATIONS, 1945-47	65,100
	\$ 101,880

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS and GROUNDS:

1. Authorization is requested for the purchase of contemplated additions to the campus, should funds be available after July 1, 1945, from the Post-War Planning Commission.

VII. AUXILIARY ENTERPRISES: No report.

VIII. STUDENT LIFE: No report.

IX. MISCELLANEOUS: No report.

ADDENDA

(May 10, 1945 Report)

II. FACULTY

F. NEW APPOINTMENTS:

1. Roscoe F. Schaupp, A.B., University of Nebraska, 1926; A.M., 1929 and Ph.D., Ohio State University, 1934; A.B. in L.S., University of Michigan, 1939, as Professor and Head Librarian at a salary of \$3,600 for nine months. Dr. Schaupp has teaching experience at Lake Forest College and Ohio State University, and library experience at the University of Nebraska and the University of California at Berkeley. His present employment is Director of Library Training in the State Teachers College, Kutztown, Pennsylvania.

2. Gladys Winifred Ekeberg, diploma, Northern Illinois State Teachers College, 1925; B.S., 1927 and A.M., Northwestern University, 1930; Ph.D., University of Wisconsin, 1942, as Associate Professor of English at a salary of \$3,015 for nine months. Dr. Ekeberg has taught in the high schools of Menominee, Michigan and Rockford, Illinois, and comes from the faculty of the State Teachers College, Dickinson, North Dakota.

X. SUMMARY

Consideration of the State Teachers College Board is requested on the following items:

1. Sabbatical leaves of absence for Gertrude Hendrix, Donald E. Johnson, Myrtle Arnold and Bernice Bankson, at half-salary.

2. Leave of absence because of disability for Ica Marks and Alice McKinney.

3. Leave of absence for fifteen (15) faculty members in military service, as per the list on page 2 of this report.

4. Leave of absence for Wayne P. Hughes, Russell H. Landis and Winfield S. Angus, due to lack of need for their services.

5. Resignation of Dr. Thurber H. Madison.

6. Change to retirement status of Mary J. Booth and Isabel McKinney.

7. Promotions in rank as listed on page 3.

8. Promotion of Dr. Howard DeF. Widger to Head of Department of English.

9. Omission of Lois Johnson and addition of James F. Goff to summer school staff.

10. Addition of affiliated high school service in Charleston High School, as a part of summer school.

10a. Employment of Roscoe F. Schaupp and Gladys W. Ekeberg as listed.

11. Employment of faculty for nine months as listed, with tentative appointment for Dr. William M. Pierce and Mr. Wilbur I. Rosenkranz.

12. Continuance of Emeritus Faculty, old plan.

13. Employment of Administration staff.

14. Resignation of Grace Guthrie, Clerk Stenographer I.

15. Employment of Rex M. Sims, Maintenance Laborer.

16. Leave of absence for disability for Rilla J. Lanman.

17. Employment of Classified Employees as listed with special one year contract for Edson Clodfelter, Stationary Engineer, John O. Harlen, Janitor II, Frank J. Wood, Watchman I, and Fred Featherstun, Maintenance Carpenter.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

ILLINOIS STATE NORMAL UNIVERSITY NORMAL, ILLINOIS

Meeting in Carbondale, May 10, 1945

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. State Scholarship List of Students

The ninth report of the State Scholarship students under the high school scholarship law, enacted in 1936, is submitted for the entire school year 1944-1945. I hereby certify to the Teachers College Board that the following persons with addresses given in each case have attended Illinois State Normal University for the period indicated and on the basis of Section 169a of the State School Law, Illinois State Normal University is entitled to receive compensation at the rate of \$30.00 per student for all such students, including those who have been awarded military scholarships, the total being indicated at the end of the list of names and addresses.

a. Those attending school for the entire year, 1944-1945.

Adams, Naomi	John Greer	Carlson, Lucile	Cissna Park
Addis, Doris Elaine	Toulon	Chally, Dorothy	Reddick
Alder, Betty (Elizabeth)	Loda	Chandler, Emma Mae	Medora
Alexander, Althea	Peoria	Chapman, Gladys Irene	Bluffs
Allen, Annabelle	Colfax	Chase, Barbara	Brimfield
Allen, Dorothy Marie	Stockland	Cheesebro, Patricia Ann	Saunemin
Anderson, Mary Elaine	East Lynn	Clark, Elizabeth Arlene	Tower Hill
Andrews, Madelyn	Gridley	Colnolus, Marilou	Nokomis
Anthony, Betty Jean	Roodhouse	Cooper, Norma	Pekin
Appenbrink, Gloria Ruth	Blue Mound	Coplan, Iris Onalee	Lewistown
Bachman, Virgil Charles	Lowpoint	Costanza, Josephine	Oak Park
Baker, Blanche	Dana	Cowles, Imogene	Weldon
Baldwin, Mary Jane	Reynolds	Crow, Hazel Helen	Long Point
Ballard, Mary Margaret	Manlius	Curtis, Lucile	Marengo
Barnes, Ruth Louise Slown		Dalziel, June Lucille	Grant
	Highland Park	David, Suzanne	Moline
Barz, Myra	Roberts	Davis, Norma Jean	Kankakee
Baxter, Junella	LaMoille	Deithloff, Margaret	Harvard
Bean, Carol	Geneseo	Dickey, Louise	Nixon
Beattie, Dora Josephine	Rosamond	Doering, Sara Jeanette	East Peoria
Benjamin, Ruthelma	Ashland	Donnell, Mary Catherine	Pontiac
Bennett, Mary Ellen	Rochester	Donovan, Narcissus Ann	Cerro Gordo
Bienemann, Barbara June	Bloomington	Drake, Betty Lee	Green Valley
Bishop, Janet Ruth	Rantoul	Drake, Gloria	Chicago
Blake, Juanita	Morris	Droste, Betty	Chebanse
Blundell, Janet Louise	Chicago	Durham, Laurel Aline	Kincaid
Bobbett, Lorraine	Chicago	Dye, Shirley	Seymour
Bowers, Gloria Eugenia	Rockford	Ecklund, Roberta	LaMoille
Breen, Margaret Ethel	Harvard	Edwards, Mary Etta	Brimfield
Broaderrick, Charlotte	Kincaid	Elgin, Pauline Marie	Carlock
Broers, Joyce	Walnut	Elyea, Evelyn	Wilmington
Brown, Bettylew Jewell	Kenney	Enflejian, Olive R. Duckworth	
Brown, Helen R. Bundy	Owaneco		Herscher
Browne, Rosemary L.	LaGrange	Evers, Mary Ellen	Bloomington
Brucker, Lileth Joan	Colfax	Eversole, Betsy	Bloomington
Cade, Clara Fontella Ruff	Normal		Rutland
Calhoon, Erva Mae	Normal	Fallon, Annarose	Clinton
Callahan, Waneta	Milford	Farnsworth, Amber Louise	Antioch
Callery, Mary Alice	Princeville	Fields, Kathleen	
Campbell, Dorothy Ellen	Coal City	Fisher, Kathleen	Springfield
Campbell, Norma	El Paso		

Foley, Doris Irene.....	Roodhouse	Lamb, Ruth.....	Bement
Foley, Edna Margaret.....	Venice	Larson, Eleanor.....	Serena
Fornoff, Wilma Anna.....	Manito	Larson, Esther Florence.....	Mendota
Foster, Dillie Leola.....	Chicago	Larson, Frances.....	Serena
Frank, Alice Marie.....	Silvis	Lawless, Mary A.....	Sibley
Fredrickson, Alice Marjorie.....	East Lynn	Lawrence, Betty Jayne.....	Cornell
Fry, Mildred.....	Bloomington	Lehman, Jean Lois.....	Decatur
Funk, Rosemary.....	Vermont	Leverenz, Marilyn.....	Wellington
Galvin, Ethel Mae.....	Ashley	Lewis, Martha Evelyn.....	Chillicothe
Garner, Raegene.....	Leaf River	Lewis, Wilma.....	Sibley
Garner, Vernice LaValadean.....	East St. Louis	Light, Janice D. Garner.....	Leaf River
Gathman, Ruth.....	Arrowsmith	Liston, Sarah Jean.....	Bloomington
Gladville, Betty.....	Lovington	Long, Bernadetta.....	Rock Island
Glaser, Grace.....	Stanford	Lott, Marguerite.....	Elmwood
Glasscock, Norma.....	Joliet	Lucero, Paloma.....	Green Valley
Glenn, Mary Alice.....	Lexington	Luke, Martha Anne.....	Danville
Goetz, Marjorie.....	Metamora	Lundberg, Elaine.....	McNabb
Goode, Mary Alice.....	Modesto	McAtee, Jean.....	Greenvew
Gorman, Anna Marguerite.....	Raymond	McCorkle, Alice Junelle.....	Bellflower
Goudreau, Constance.....	Kankakee	McCormick, Mary Ellen.....	Potomac
Graff, Elizabeth.....	Minier	McCoy, Alyce.....	Easton
Grossart, Georgia Jean.....	Belleville	McCoy, Betty Vergene.....	Gilson
Gulon, Allegra Arleen.....	Pekin	McKee, Dorothy Wanita.....	Pana
Gustafson, Betty Louise.....	Victoria	McKinney, Iris.....	Dwight
Hanschmann, Alice Hildegard.....	Thornton	McVey, Shirley Jean.....	Monmouth
Hansleben, Jane Elizabeth.....	Belleville	Mader, Shirley Jean.....	Waverly
Hardin, Ruth.....	Normal	Mallory, Virginia Hope.....	York
Harper, Bertha.....	Fithian	Marston, Patricia.....	Ellisville
Harper, Marietta.....	Peoria	Mason, Janice.....	Armington
Harper, Vida.....	Lexington	Maston, Kathryn.....	Tallula
Harris, Dorothy Bernice.....	Chicago	Maurer, Eva Dell.....	Stanford
Harvey, Arlene Frances.....	Mason City	Maxwell, Kaneoda Lorene.....	Pekin
Harvey, Helen Marie.....	Chicago	Mayes, Sarah Belle.....	Eureka
Harvey, Margaret.....	Normal	Miller, Darlene.....	Ottawa
Harvey, Zola.....	Streator	Miller, Kenneth Robert.....	Pekin
Hauge, Charlotte Irene.....	Minooka	Miller, Leta Maxine.....	Carlock
Hayes, Jenalee.....	Heyworth	Miller, Shirley.....	Magnolia
Heller, Margaret.....	Yates City	Moefeld, Imogene.....	Monticello
Helton, Erma May.....	Ogden	Moore, Patricia Jane.....	Pekin
Hemmele, Kathryn.....	Bloomington	Morris, Esther Opal.....	Tiskilwa
Henderson, Lucy F. Durham.....	Colfax	Morris, Oka.....	Armstrong
Henson, Maxine.....	Longview	Mueller, Patsy.....	O'Fallon
Herrick, Williamette Carney.....	Wadsworth	Munson, Janice.....	Tampico
Hinshaw, Margaret Kathleen.....	Normal	Neil, Sarah Esther.....	Springfield
Hoerr, Ila June.....	Cissna Park	Norini, William.....	Chicago
Hollandsworth, Betty.....	Peoria	Norton, Irene Hope.....	Lockport
Hollister, Marjorie.....	Kankakee	Norton, Verna Lee.....	Mineral
Holmes, Marjorie Ann.....	Wellington	Novaria, Pauline Amelia.....	Catlin
Holzhauser, Eloise.....	Momence	O'Connor, Helen Jo.....	El Paso
Hood, Anna Elizabeth.....	Buffalo	Olsen, Eleanor.....	Lincoln
Horn, Marjorie.....	Lincoln	O'Neil, Maxine.....	Streator
Howard, Jean LaRue.....	Gays	Opperman, Donnabelle June.....	Lincoln
Ioder, Alberta G. Kopp.....	Buda	Parret, Patricia Anne.....	Normal
Irwin, Carrie Mae.....	Tallula	Patterson, Phyllis Ruth.....	Plainfield
Jackson, Cherry Mae.....	Weldon	Pieratt, Wilma Eileen.....	Springfield
Jenkins, Mary Kathleen.....	Sullivan	Pike, Ruth.....	St. Jacobs
Johnson, Marita June.....	Ohio	Price, Katherine Jane.....	Warren
Johnson, Minnie Jane.....	East Peoria	Pyle, Beverly Irene.....	Ottawa
Johnson, Phyllis.....	Ohio	Quaid, Bernadine Louise.....	Cooksville
Joseph, Jean.....	Chicago	Racobs, Donna.....	Lincoln
Jury, Dorothy.....	Minonk	Rains, Zaleska J. Strubinger.....	Metropolis
Kaario, Laura Hazel.....	Waukegan	Richardson, Ruth.....	Edinburg
Kalips, Ellen Lucille.....	Springfield	Rittenhouse, Doris Fern.....	Long Point
Kapraun, Margaret.....	Benson	Roberts, Eileen.....	Alton
Kemmerly, Yvonne Mae.....	Bloomington	Robinson, Jean.....	Sparland
Kersten, Carol Lucille.....	Ashton	Robison, Martha Elizabeth.....	Hopedale
Kietzman, Feona Eileen.....	Roberts	Rolley, Frances Elizabeth.....	Magnolia
King, Vivian.....	Kewanee	Roney, Phyllis.....	Decatur
Kinney, Iris.....	Potomac	Rosenthal, Violet M.....	Mt. Olive
Kinsey, Grace Elizabeth.....	Centralia	Sandeen, Lorraine Virginia.....	Rockford
Kirkpatrick, Helen.....	Arrowsmith	Sanders, Esther (Sadowski).....	Decatur
Kitchell, Madalynne.....	Pekin	Scherle, Marion Frances.....	Sauemin
Klonowski, Adaline.....	Bradley	Schirer, Pearle Agatha.....	Roanoke
Krapf, Robert.....	Peotone	Schmidt, Iva Jean.....	Cissna Park
Kraus, Rita Ann.....	Springfield	Schneider, Sarah Bessie.....	Loda
Kruger, Kathryn.....	Chicago	Schroeder, Mary Louise.....	Pearl City
Kruse, Marian.....	Herschler	Schulz, Rosemary Thomas.....	Mason City
Kuster, Laura L.....	Neponset	Sevier, Barbara.....	Waverly
Lahr, Irma Jean.....	Beason	Sharda, Jean.....	Minier
		Shipley, Shirley Elaine.....	Bloomington
		Shipman, Frances.....	Rochester
		Shreve, Iris Mae.....	East Moline
		Simmons, Archie Elmo.....	Chicago
		Simpson, Isabelle.....	Pana

Simpson, Jessie Pana
 Sizer, Winnifred Opal Fisher
 Skaggs, Virginia Frances Streator
 Smith, Alice Ruth Bismarck
 Smith, Beverly Jean Potomac
 Smith, Elizabeth Rosalie Mt. Pulaski
 Smith, Evelyn Marie Towanda
 Smith, Gladys Nadine Anchor
 Smith, Phyllis Gertrude Arcola
 Sondgeroth, Evelyn Amboy
 Spalding, Ruth Lorene Collinsville
 Spaniol, Norma Flanagan
 Sparks, Laverda Frances Lincoln
 Sparks, Nellie East Alton-Wood River
 Stevens, Doyle Rae Lawrenceville
 Stipp, Margaret Ann Putnam
 Streid, Juanita Chenoa
 Strubinger, Helen Jane Ridgefarm
 Stueber, Mildred Madison
 Swanson, Frances Louise Maquon
 Swope, Lavila Mae Lee Center
 Takacs, Alex George Divernon
 Talbot, Della Florence Roberts
 Taylor, Georgia Irene Wapella
 Taylor, Nelle Yvette Atlanta
 Teer, Vivian J. East St. Louis
 Tellaro, Mary Farmington
 Terpening, Lois Josephine Geneseo
 Terry, Phyllis Irene Yates City
 Theis, Marilyn Jane Minier
 Thomas, Charlotte Jeanne Staunton
 Thomas, Marian Thornton
 Thomassen, Connie Bloomington
 Thompson, Betty Momence
 Tombaugh, Margaret Ann Streator
 Tompkins, Edwina Milton
 Tracy, Betty Louise Peoria
 Ullrich, Elinor Jean Morris

Underkofler, Mary Elizabeth Girard
 Vaughn, Edith Elaine Athens
 Vick, June Elizabeth Walnut
 Vincent, Bess Cooksville
 Wade, Betty Breese
 Waters, Mary E. Tucker Perry
 Watke, Dora Cathrine Springfield
 Weddle, Lois Girard
 Weldon, Dorothy (Wleklinski) Chicago
 Weldon, Patricia Rose Normal
 Wenzelman, LaVerne Kankakee
 Wessels, Natalie Watseka
 West, Lois Evelyn Elmwood
 West, Rachel Ellen Elmwood
 Whitney, Patricia Springfield
 Wichman, Alice May Stockland
 Widicus, Anna Louise St. Jacob
 Williams, Eris Arlene Bellflower
 Wilson, Della Farmersville
 Wilson, Maris Edinburg
 Winings, Mary Ellen Assumption
 Winsett, Lois Bellflower
 Wise, Louise Gifford Rantoul
 Wise, Rosemary Williamsville
 Withers, Frances Joyce Colfax
 Wolf, Marjorie Lucille Armstrong
 Wolf, Velma Martha Amboy
 Wood, Barbara Jean Chicago
 Wright, Wendell W. Fithian
 Yermasek, Shirley Morton
 Young, Marjorie Elizabeth Walnut
 Zehr, Melba Jean Normal
 Zilly, Marvella Mary York
 Zimmer, Doris Ellen Springfield
 Zimmerman, Edna Mae Saybrook
 Zimmerman, Ruth Harvel
 Zimmermann, James Pekin

b. Those attending school for the first semester only.

Adkins, Josephine Paxton
 Bigelow, Ethel Grace Brookfield
 Bliss, Floy M. Williams Galatia
 Brenkmann, Marvel Hope Downs
 Brewer, Mary Elizabeth Findlay
 Culver, Hannah L. Wones Sullivan
 Dabney, Erma East St. Louis
 Davis, Doris Dobbs Kenney
 Eberle, Marian Brown Lincoln
 Elder, Ellis Danvers
 Folder, Rose Marie Springfield
 Gentry, Ruth Alene Rosamond
 Gerig, Evelyn Estella Gridley

Hawkins, Catherine Chicago
 Heiniger, Esther Deer Creek
 Kamp, Ruth Ann Watseka
 Kearney, Patricia Bloomington
 Polk, Lunetta Springfield
 Price, Mary Ellen Apple River
 Pschirrer, Mary Frances Canton
 Stone, Mary Esther Roodhouse
 Tracy, Geraldine Peoria
 Wood, Anna Nadine Manteno
 Wright, Betty Imogene Farmer City
 Young, Marjorie Eleanor Bluford

c. Those attending school for the second semester only.

Havland, Dorothy Eloise Onarga
 Holt, Naomi Ruth Armstrong
 Hutchcraft, Gelnna Darlene Gibson City

Kesinger, Edith Buzan Greenfield
 Marston, Ruth Ellen Lexington
 Miles, John Springfield
 Patterson, Jean Lucille Plainfield

d. Those awarded military scholarships under the high school scholarship law, summer session 1944.

Curry, Howard Paul Normal
 Gortner, Janet Mazon
 Lindsey, Robert J. Galesburg

Myers, Max Danville
 Nafziger, Bertram Danvers
 Zadrozny, John Thomas Chicago

e. Those attending on military scholarships for the entire year, 1944-1945.

Ceresa, Aldo Benld
 Clough, John Harlis Carrollton
 Gilbertson, Glenn Donald Newark

Knapp, Melville Aaron Bloomington
 Lindsey, Robert J. Galesburg
 Winterroth, Durl Arthur Bloomington

- f. Those attending on military scholarships for the first semester only.

Buerkett, Daulton Lee.....Normal Curry, Howard Paul.....Normal

- g. Those attending on military scholarships for the second semester only.

Vaughn, William Joseph.....Maroa Nelson, Harold Gordon.....Bloomington

Amount Due Illinois State Normal University Income Fund
from the General Revenue Fund

316 scholarships (entire year) at \$30.00.....	\$9,480.00
25 scholarships (first semester) at \$15.00.....	375.00
7 scholarships (second semester) at \$15.00.....	105.00
6 military scholarships (summer session 1944) at \$7.50....	45.00
6 military scholarships (entire year) at \$30.00.....	180.00
2 military scholarships (first semester) at \$15.00.....	30.00
2 military scholarships (second semester) at \$15.00.....	30.00
	<hr/>
	\$10,245.00

2. Attendance

Since Illinois State Normal University is on the semester basis the report of attendance was made at the meeting of the Teachers College Board on April 9, 1945, and hence no further report is due at this time.

It is interesting to note that the interest expressed by high school graduates in teacher education with the thought of possible enrollment at Illinois State Normal University next fall is much greater than for the last several years. It is presumed that there will be an increase in enrollment beginning in September, 1945, over one year ago when an upward trend in number of students was evident.

II. FACULTY, ADMINISTRATION AND CLERICAL STAFF

1. Resignations

- a. Dorothy Ross, Instructor in Health and Physical Education, effective June 4, 1945, in order to accept a position in the St. Louis, Missouri, public schools.
- b. Robert S. Ellwood, Assistant Professor of Social Science, effective June 4, 1945, in order to accept a position as Director of Student Teaching in the State Teachers College at Chadron, Nebraska. Dr. Ellwood has been a member of our staff since 1932 and has had charge of much of our workshop activity.

2. Leaves of Absence

- a. Mrs. Gertrude O'Connor, Instructor in Education at the Affiliated Illinois Soldiers and Sailors Childrens School, in order to do further work on her doctor's degree. This leave is reported as a matter of record, since Mrs. O'Connor is on the payroll of the Department of Public Welfare.

3. Change in Rank

It is recommended that the following suggested changes in rank of present faculty members be approved effective September 1, 1945, based upon merit and new salary rating. All such persons meet the academic standards of the salary schedule.

From Associate Professor to Professor:

Arthur H. Larsen, Head of the Department of Education and Psychology and Assistant Dean of the University

Emma R. Knudson, Head of the Department of Music

From Associate Professor to Professor:

Gladys Bartle, Department of Art Education

Bernice Cooper, Department of Health and Physical Education

W. I. De Wees, Department of Agriculture Education

Claude M. Dillinger, Department of Education and Psychology

Nina E. Gray, Department of Biological Science

C. M. Hammerlund, Department of Industrial Arts

Harold F. Koepke, Department of Business Education

H. W. Peithman, Department of Music Education

Lloyd O. Poland, Department of Physical Science

John L. Rousser, Department of Education and Psychology and Principal of Childrens School

Dale B. Votter, Department of English

From Instructor to Assistant Professor:

Mary S. Arnold, Third Grade Supervising Teacher

Clara L. Guthrie, Library Science

Marion G. Miller, Department of Art Education

Bornalillo Williams, Department of English

From Faculty Assistant to Instructor:

Max Honn, Department of Industrial Arts

4. New Positions

To meet existing and urgent needs it is recommended that the following new positions be authorized:

Assistant to the Alumni Secretary, a stenographic position

Secretary to the Director of Elementary Education and Critic teachers

Stenographer in the office of the President of the University

Secretary to the Director of Integration and Veteran Services

Director of Student Counseling

5. New Appointments

The following additional persons are recommended to work in the inter-session or summer session at salaries opposite their names for the period indicated.

Dorothy Busby, 3 weeks.....	\$175
Kathleen Jarrett, 3 weeks.....	175
Lola Moate, 3 weeks.....	175
Ruby Hundley, 3 weeks.....	175

The foregoing persons are teachers in the Bloomington public schools who will have charge of our intersession student teaching program, serving as supervising teachers. This is an affiliated relationship with the Bloomington public schools, since we do not have our campus elementary school in session during the three weeks intersession period. Mary A. Spelbring, Assistant Librarian, 11 weeks... \$550 This is to fill a vacancy caused by the inability of Miss Stubblefield, one of our assistant librarians, to serve during the summer session.

Lectures for summer session not to exceed \$500.00.

6. Faculty Appointments for 1945-1946

- a. The following faculty members are recommended for election or re-election for the school year 1945-1946 at salaries indicated, which are to be paid from the Personal Services Account for the thirty-six weeks of the regular school year beginning September 1, 1945, subject to an appropriation sufficient to cover the recommended budget of the Teachers College Board.

Name and Position	Salary
Admire, Harry F., Assistant Professor of Business Education.....	\$2,880.00
Allen, Mabel Clare, Assistant Professor of Speech (one-half pay on leave)	1,417.50
Allen, Marion C., Assistant Professor of Arts ($\frac{3}{4}$ work and salary)....	1,980.00
Arnold, Mary S., Assistant Professor of Education ($\frac{1}{2}$ pay on leave) ..	1,350.00
Barber, G. B., Assistant Professor of Speech.....	2,835.00
Bartle, Gladys, Associate Professor of Art.....	3,015.00
Bergland, Elsie, Assistant Professor of Health and P. E. (on leave first semester)	1,417.50
Bey, Douglas R., Assistant Professor of Mathematics.....	2,835.00
*Beyer, W. A. L., Professor of Social Science.....	4,140.00
Bloyl, Karl, Assistant Professor of Biological Science.....	2,835.00
Boicourt, Blaine, Assistant Professor of Music.....	2,880.00
Browne, Richard G., Associate Professor of Social Science.....	3,465.00
Brunk, Dorothy G., Assistant Professor of Social Science.....	2,925.00
Buehler, Rose B., Assistant Professor of Education.....	2,925.00
Buell, Mary E., Assistant Professor of Home Economics.....	2,970.00
Burris, Ethel M., Assistant Professor of Education.....	2,835.00
Clemans, Huberta, Assistant Professor of Education.....	2,880.00
Cogdal, Joseph T., Associate Professor of Health and Physical Education	3,375.00
Cole, E. L., Associate Professor of Education.....	3,375.00
Cole, Ruth L., Instructor in Education.....	2,430.00
Conkey, Frances, Associate Professor of Home Economics.....	3,375.00
Connell, M. Regina, Assistant Professor of Latin.....	2,880.00
Cooper, Bernice, Associate Professor of Health and Physical Education.	3,015.00
*Cooper, Margaret, Professor of Education.....	4,005.00
Crompton, Mabel P., Assistant Professor of Geography.....	2,835.00
Crosby, Lucile Z., Assistant Librarian.....	2,340.00
Cross, C. L., Associate Professor of Physical Science.....	3,600.00
Day, Alta, Assistant Professor of Business Education.....	2,835.00
Dean, B. Elizabeth, Assistant Professor of Biological Science.....	2,880.00
*Decker, Charles E., Professor of Education.....	4,005.00

* Indicates Head of Department or Director of Division.

Name and Position	Salary
De Wees, W. I., Associate Professor of Agriculture.....	\$ 3,015.00
Dillinger, Claude M., Associate Professor of Psychology.....	3,060.00
Douglass, T. J., Assistant Professor of Agriculture.....	2,835.00
Dragoo, A. W., Assistant Professor of Industrial Arts.....	2,970.00
Ellis, Margery, Assistant Professor of French.....	2,835.00
Flelding, Howard I., Associate Professor of English.....	3,375.00
Flagg, Elinor B., Assistant Professor of Mathematics.....	2,835.00
*Fleck, Henrietta, Professor of Home Economics.....	4,005.00
Force, Thelma, Assistant Professor of Education (½ pay on leave)...	1,485.00
*French, Esther, Professor of Health and Physical Education.....	4,005.00
Frey, Bernice G., Asst. Prof. Health and P. E. (½ pay on leave)....	1,417.50
Geweke, Lenore, Assistant Professor of Latin.....	2,835.00
Glasener, F. R., Associate Professor of Social Science.....	3,375.00
*Gooding, R. U., Professor of Physical Science.....	3,645.00
Gray, Nina E., Associate Professor of Biological Science.....	3,015.00
Green, John W., Assistant Professor of Agriculture.....	2,835.00
Greenwood, Garnet, Instructor in Education (part time).....	810.00
Grime, Elsie M., Assistant Professor of Education.....	2,835.00
Guelfroy, Edna M., Assistant Professor of Geography.....	2,880.00
Guthrie, Clara L., Assistant Professor of Library Science.....	2,700.00
Hacker, L. W., Associate Professor of Education.....	3,510.00
Hammerlund, C. M., Associate Professor of Ind. Arts (on leave first semester).....	1,575.00
Hancock, H. J., Associate Professor of Health and Physical Education	3,600.00
Hanson, Olivia, Instructor in Business Education.....	2,430.00
Harper, Charles A., Associate Professor of Social Science.....	3,600.00
Hayden, Wetzette, Assistant Professor of Education.....	2,835.00
Henderson, Stella V., Associate Professor of Education.....	3,375.00
*Hiett, Herbert R., Professor of English.....	4,005.00
Hinman, Dorothy, Assistant Professor of English.....	2,835.00
*Holmes, F. L. D., Professor of Speech.....	4,005.00
*Hoover, Louis, Professor of Art.....	4,005.00
*Horton, C. E., Professor of Health and Physical Education.....	4,005.00
*Hudelson, C. W., Associate Professor of Agriculture.....	3,600.00
Huggins, Ruth C., Assistant Professor of English.....	2,925.00
Isted, Leslie M., Assistant Professor of Music (½ pay on leave)....	1,462.50
Ivens, Howard J., Assistant Professor of Physical Science.....	2,880.00
Kelley, Edna I., Assistant Librarian.....	2,160.00
Kinneman, J. A., Associate Professor of Social Science.....	3,600.00
Klausner, Lucile, Instructor in English.....	2,430.00
*Knudson, Emma R., Professor of Music.....	3,690.00
Koepke, Harold F., Associate Professor of Business Education.....	3,015.00
*Lamkey, E. M. R., Professor of Biological Science.....	4,005.00
Lancaster, T. J., Associate Professor of Education.....	3,375.00
*Lathrop, H. O., Professor of Geography.....	4,005.00
Laubaugh, L. E., Assistant Professor of Agriculture.....	2,880.00
Lawrence, Margaret, Assistant Librarian.....	2,430.00
Lueck, W. R., Assistant Professor of Mathematics.....	2,835.00
McAvoy, Blanche, Associate Professor of Biological Science.....	3,375.00
McCormick, C. T., Associate Professor of Mathematics.....	3,375.00
McDavitt, Neva, Assistant Professor of Geography.....	2,835.00
Malmberg, C. F., Associate Professor of Psychology.....	3,420.00
Marshall, Helen E., Associate Professor of Social Science.....	3,375.00
Marzolf, S. S., Associate Professor of Psychology.....	3,375.00
Miller, L. W., Associate Professor of Biological Science.....	3,465.00
Miller, Marion G., Assistant Professor of Art.....	2,700.00
*Mills, C. N., Professor of Mathematics.....	4,005.00
Moore, C. W., Assistant Professor of Social Science.....	2,970.00
Nelson, Thelma, Assistant Professor of English.....	2,835.00
O'Connor, Burton L., Assistant Professor of Health and Physical Education.....	2,835.00
Ogle, Alice R., Assistant Professor of Art.....	2,835.00
Okerlund, Gerda, Associate Professor of English.....	3,375.00
Parker, Mary R., Instructor in Art.....	2,430.00
*Parker, Rose E., Professor of Education.....	4,005.00
Peithman, H. W., Associate Professor of Music.....	3,015.00
Peters, Margaret, Asst. Prof. of Bus. Ed. (½ pay on leave).....	1,417.50
Plotnicky, Gertrude, Assistant Librarian.....	2,340.00
Pohle, Genevieve, Assistant Librarian.....	2,340.00
Poland, Lloyd O., Associate Professor of Physical Science.....	3,285.00
Prier, Laura H., Associate Professor of English.....	3,375.00
Reed, Howard O., Assistant Professor of English.....	2,880.00
Rice, Agnes F., Associate Professor of Education.....	3,375.00
Rine, T. E., Assistant Professor of Mathematics.....	2,835.00
Ross, Josephine, Asst. Prof. Home Economics (½ pay on leave).....	1,440.00
Royce, Bertha, Associate Professor of Biological Science.....	3,375.00
Russell, Elizabeth, Assistant Professor of Education.....	2,835.00
Schroeder, Laura, Instructor in Education.....	2,385.00
Shea, Grace R., Instructor in Health (Nurse).....	2,430.00
Sherrard, Wayne F., Assistant Professor of Music.....	2,925.00

* Indicates Head of Department or Director of Division.

Name and Position	Salary
Sheveland, Alice, Instructor in Education.....	\$ 2,385.00
Smith, Leon S., Assistant Professor of Physical Science.....	2,925.00
Sorrenson, F. S., Associate Professor of Speech.....	3,600.00
Speer, Eunice H., Assistant Professor of Library Science.....	2,835.00
Stein, Ethel G., Instructor in Education.....	2,430.00
*Stombaugh, R. M., Professor of Industrial Arts.....	4,005.00
Stroud, Ruth, Assistant Professor of English.....	2,835.00
Struck, E. G., Assistant Professor of Health and Physical Education..	2,835.00
Stubblefield, Louise, Assistant Librarian.....	2,340.00
Tasher, Lucy Lucile, Associate Professor of Social Science.....	3,375.00
Teager, Florence E., Associate Professor of English.....	3,375.00
Thoene, Christine, Assistant Professor of Education.....	2,835.00
Tipton, Gladys, Assistant Professor of Music.....	2,925.00
Vetter, Dale B., Associate Professor of English.....	3,015.00
Vinson, Esther, Associate Professor of English.....	3,375.00
Waldron, Nell B., Associate Professor of Social Science.....	3,375.00
Warren, Mae C., Assistant Professor of Home Economics.....	2,880.00
Webb, Mary D., Assistant Professor of Business Education.....	2,835.00
Welch, Eleanor W., Associate Professor of Library Science.....	3,465.00
Westhoff, Margaret, Instructor in Music.....	2,430.00
*Whitten, Jennie A., Professor of Spanish.....	4,005.00
Williams, Bernalillo, Assistant Professor of English.....	2,610.00
Winegarner, Lela, Instructor in English.....	2,430.00
Yates, Ruth V., Assistant Professor of Speech.....	2,925.00
Young, J. E., Assistant Professor of Biological Science.....	2,835.00
Young, O. L., Assistant Professor of Agriculture.....	2,835.00
Zimmerman, Ruth, Assistant Professor of Library Science.....	2,835.00
_____ Professor of Business Education.....	3,645.00
_____ Associate Professor of Mathematics.....	3,285.00
_____ Assistant Professor of Social Science.....	2,835.00
_____ Assistant Professor of Biological Science.....	2,520.00
_____ Assistant Professor of Mathematics.....	2,520.00
_____ Assistant Professor of Social Science.....	2,475.00
_____ Assistant Professor of Health and Physical Educa-	
tion	1,237.50
_____ Assistant Professor of Health and Physical Educa-	
tion	2,475.00
_____ Assistant Professor of Health and Physical Educa-	
tion	2,475.00
_____ Assistant Professor of Music.....	2,475.00
_____ Assistant Professor of Home Economics.....	2,475.00
_____ Assistant Professor of Business Education.....	2,475.00
_____ Instructor in Health and Physical Education.....	2,430.00
Carver, Katherine, Emeritus.....	1,215.00
Dexheimer, Lora M., Emeritus.....	1,410.03
Dillon, Jessie M., Emeritus.....	1,500.03
Ela, Clara E., Emeritus.....	1,500.03
Eyestone, Lura M., Emeritus.....	1,500.03
Holmes, Manfred J., Emeritus.....	1,800.00
Pringle, Ralph W., Emeritus.....	1,410.03
Total Faculty, regular year.....	\$444,045.15
Summer Session, 1945, Intersession, 1946, Substitutes and Lecturers...	71,733.35

* Indicates Head of Department or Director of Division.

7. Administrative and Office Staff

- The employment of the following persons is recommended for the twelve months period beginning July 1, 1945, at salaries indicated and to be paid from the appropriation for Personal Services, subject to an appropriation sufficient to cover the recommended budget of the Teachers College Board.

Name and Position	Salary
Boundy, Lottie V., Assistant to the Dean.....	\$ 2,400.00
Brenneman, Elsie, Director of Admissions and Registrar.....	4,140.00
Bug, Jane, Assistant to the Registrar.....	2,220.00
Carrington, J. W., Director of Student Teaching and Placement.....	6,000.00
Childress, Virginia, Faculty Assistant.....	2,040.00
Clem, Ruth, University Accountant.....	2,640.00
Crone, Eleanor, Clerk in Business Office.....	1,920.00
De Young, C. A., Dean of the University.....	6,500.00
Dodge, Flora P., Secretary Emeritus.....	720.00
Dohmann, Janet, Alumni Secretary.....	2,340.00
Ensign, Preston, Business Manager.....	3,840.00

Name and Position	Salary
Fairchild, R. W., President of the University.....	\$ 8,500.00
Ford, Mary Frances, Secretary to the Head Librarian.....	1,740.00
Fox, Sarah, Secretary to the Director of Student Teaching.....	1,860.00
Goodier, Floyd T., Director of Integration.....	5,100.00
Hall, Gertrude M., Director of Publicity.....	3,840.00
Holmes, Leslie A., Administrative Assistant to the President.....	4,800.00
Honn, Max, Instructor in Industrial Arts.....	3,120.00
Houston, Victor M., Principal of the University High School.....	5,400.00
Keaton, Anna L., Dean of Women.....	4,260.00
King, Dorothy W., Secretary to the President.....	2,460.00
Larson, Arthur H., Assistant Dean of the University.....	4,860.00
Linkins, R. H., Dean of Men.....	5,100.00
McClernon, Helen, Secretary to the Dean of Men.....	1,800.00
Meeker, Lorene, Assistant Director of Placement Bureau.....	2,400.00
Melrose, Ferne, Recorder.....	2,580.00
Orr, Clarence, Director of Extension.....	4,560.00
Piazzzi, Gloria, Secretary to the Business Manager.....	1,980.00
Ream, Willetta, Faculty Assistant.....	1,620.00
Reusser, John L., Principal of Children's School.....	4,200.00
Rich, Wilhelmina, Secretary to the Director of Publicity.....	1,980.00
Roseman, Ferne, University Cashier.....	2,220.00
Russell, Helen, Mimeograph Operator.....	1,800.00
Sluder, Edna, Secretary to the Dean of Women.....	1,920.00
Staker, Anna, Assistant in Health Service.....	1,740.00
Turner, Mary Ruth, Secretary to the Director of Integration.....	1,620.00
Weber, Gyneth, Faculty Assistant (Nurse).....	1,920.00
Wunderlich, Mildred, Secretary to the High School Principal.....	1,980.00
Zanni, Elba, Secretary to the Registrar.....	2,220.00
Director of Museums.....	3,000.00
Director, Fell Hall.....	3,000.00
Assistant Dean of Women.....	3,600.00
Assistant in Chemistry.....	960.00
Secretary to the Director of Elementary Education..	1,620.00
Director of Health Service.....	5,400.00
Secretary to Alumni Secretary.....	1,620.00
Principal of Metcalf Elementary School.....	3,300.00
	<hr/>
	\$144,840.00

8. Affiliated Soldiers and Sailors Childrens School

- a. Salaries of all but three members of the staff of the Soldiers and Sailors Childrens School are paid by the Department of Public Welfare. They are listed in Board Reports as a matter of record, but due to certain adjustments on the basis of a new salary schedule and insufficient accurate data from the Childrens School at the present time, this list will of necessity appear in a later report.

III. OTHER EMPLOYEES

1. New Positions

a. Fell and Smith Halls

Due to the installation of a cafeteria in Fell Hall, in addition to the regular dining room service of the past, and the operation of eating facilities in Smith Hall for for the first time, the following new positions will be needed on a twelve month basis:

- (1) Director of Smith Hall (Faculty Assistant)
- (2) Laundry Worker
- (3) Pastry Cook
- (4) Cook I
- (5) Cook I
- (6) Domestic

b. Buildings and Grounds

- (1) Maintenance Painter
- (2) Maintenance Painter
- (3) Watchman I

2. Appointments under Personal Services Account

- a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all salaries to be paid from the Personal Services Account subject to legislative approval of the budget recommendation of the Teachers College Board.

HEATING PLANT STAFF

Name and Position	Salary
Foulk, Frank E., Maintenance Worker.....	\$ 1,920.00
Hill, Charles E., Stationary Fireman	2,340.00
Mead, Charles H., Stationary Engineer.....	3,000.00
Reeder, Jesse Edward, Stationary Fireman	2,340.00
Thommen, Fred, Stationary Fireman	2,340.00
Thommen, Fred, Stationary Fireman	2,400.00
	<hr/>
	\$ 14,340.00

WATCHMEN

Janick, Frank, Watchman I.....	\$ 1,860.00
Nice, Roscoe, Watchman I.....	1,860.00
Nice, Roscoe, Watchman I.....	1,680.00
	<hr/>
	\$ 5,400.00

GROUNDS STAFF

Name and Position	Salary
Coon, Carl E., Laborer	\$ 1,860.00
Erbe, John H., Laborer	1,860.00
Johnson, Harry G., General Farmer	2,640.00
Mallory, George, Laborer	1,860.00
Mattingly, Robert, Laborer	1,680.00
Monical, William, Laborer	1,860.00
Schmalz, Otto, Florist I.....	1,980.00
Schmalz, Otto, Laborer	1,680.00
Schmalz, Otto, Laborer	1,680.00
	<hr/>
	\$ 17,100.00

3. Appointments under Income Funds (Educational and Auxiliary)

- a. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all such salaries to be paid from the Income Fund (Educational).

MAINTENANCE STAFF

Name and Position	Salary
Dawson, Harve E., Trades Helper.....	\$ 2,040.00
Johnson, J. M., Trades Helper	2,040.00
Palmblade, Carl E., Maintenance Carpenter	2,940.00
Speers, William E., Maintenance Carpenter.....	2,940.00
White, William G., Trades Helper.....	2,040.00
West, Lincoln, Trades Helper.....	1,800.00
West, Lincoln, Maintenance Painter	2,700.00
West, Lincoln, Maintenance Painter	2,700.00
	<hr/>
	\$ 19,200.00

JANITORIAL STAFF

Name and Position	Salary
Barclay, Mamie, Janitor I.....	\$ 1,680.00
Bedinger, Nellie, Janitor I.....	1,500.00
Bonny, Catherine, Janitor I.....	1,680.00
Calhoon, Alvin O., Janitor II.....	2,040.00
Dunn, Ollie, Janitor II.....	2,040.00
Hunter, Eugene F., Janitor II.....	2,040.00
King, Edgar, Janitor II.....	2,040.00
Lawson, W. P., Maintenance Carpenter.....	2,940.00
Mays, Richard T., Janitor II.....	1,920.00
Miller, Henry, Janitor II.....	2,040.00
Pickering, George, Janitor I.....	1,800.00
Rice, W. A., Janitor II.....	2,040.00
Thompson, Emmett, Janitor II.....	2,040.00
Upperman, Elzy, Janitor II.....	2,040.00
_____ Janitor I	1,680.00
	<u>\$ 29,520.00</u>

STUDENT HELP

Student assistants paid for by the hour.....	\$ 28,042.50
Total salaries from Income Fund (Educational).....	<u>\$ 76,762.50</u>

- b. The appointment of the following persons is recommended for a twelve months period beginning July 1, 1945, all such salaries to be paid from the Income Fund (Auxiliary).

FELL AND SMITH HALLS

Name and Position	Salary
Akin, Anna, Cook I.....	\$1,680.00
Campbell, Lydia, Laundry Worker.....	1,560.00
Canute, Carrie, Pastry Cook.....	1,560.00
Francis, Melissa, Laundry Worker.....	1,620.00
Karloek, Nelle, Laundry Worker.....	1,560.00
Moberly, Etta, Domestic.....	1,440.00
Ramseyer, Albert, Janitor II.....	2,040.00
Russell, Grace, Cook I.....	1,560.00
Wardell, Elizabeth, Cook I.....	1,860.00
_____ Director Smith Hall.....	1,800.00
_____ Domestic	1,380.00
_____ Domestic	1,380.00
_____ Cook I	1,560.00
_____ Domestic	1,380.00
	<u>\$22,380.00</u>

UNIVERSITY FARM

Name and Position	Salary
Graves, Paul, General Farmer.....	\$2,220.00
Mercier, C. A., General Farmer.....	2,460.00
Webster, Harold, Farm Hand.....	1,860.00
Wilder, William Clay, Farm Hand.....	1,860.00
_____ Farm Hand	1,800.00
	<u>\$10,200.00</u>
Total salaries from Income Fund (Auxiliary).....	<u>\$32,580.00</u>

4. Recapitulation of Salary Figures

- a. Although all of the information listed below does not pertain to this section of this report, it seems the best place to present a recapitulation of figures on all salaries to be paid from either Personal Services Account or Income Fund both Educational and Auxiliary.

Personal Services Account

Faculty	\$444,045.15	
Administration	144,840.00	
Heating Plant Staff.....	14,340.00	
Watchmen	5,400.00	
Grounds Staff	17,100.00	
Summer Session and Intersession Faculty.....	70,000.00	
Substitute Teachers and Lecturers.....	1,733.35	
		\$697,458.50
Total amount available for biennium.....	\$1,394,917.00	
Amount listed above for first year.....	697,458.50	
Amount available for second year.....	\$697,458.50	

Income Fund (Educational)

Maintenance Staff	\$19,200.00	
Janitorial Staff	29,520.00	
Student Help	28,042.50	
		\$76,762.50

Income Fund (Auxiliary)

Fell and Smith Halls.....	\$22,380.00	
University Farm	10,200.00	
		\$32,580.00
Total salaries from all sources.....		\$806,801.00

VI. THE ORGANIZATION

1. Graduate Work

At the request of the graduate Committee of the Teachers College Board, all courses that have been approved to be taught at any time since the summer session of 1944 and be taught in the summer session of 1945 and authorized for offering in the fall of 1945 are here presented, with courses that have actually been offered being indicated together with the enrollment in those courses.

SUMMER SESSION 1944

Biological Science

- *311 School and Community Sanitation (3)
- 312 Administration of School Health
- *405 The Sensory Organs (2)

Education and Psychology

- *301 Advanced Educational Psychology (3)
- *311 Psychology of the Mental Deviate (1)
- 312 Individualization of Instruction
- *327 Guidance (5)
- *401 Introduction to Research (10)
- 411 Curriculum Foundations
- *431 School Administration (5)
- 441 Laboratory School Administration
- 450 Administration of Special Education
- 499 Thesis or Field Project

English

- 401 Development of the English Language
- *416 Milton and His Contemporaries (3)
- 450 Seminar

Foreign Languages

French

401 Moliere

Latin

301 History of Latin Literature

Spanish

301 Spanish-American Literature

Geography

*301 Climates of the Continents (1)

303 Techniques of Field Work

Social Science

313 Money and Banking

357 Comparative Government

*368 Regionalism in the United States (1)

410 Social Control of Business

419 Advanced Illinois History

436 Makers of American History

469 Educational Sociology

490 Seminar

FIRST SEMESTER 1944-1945

Biological Science

*300 and 301 Current Literature (1)

311 School and Community Sanitation

*312 Administration of School Health (2)

405 The Sensory Organs

*421, 422, 423 and 424 Biological Resources
(421-1) (422-1)

428 Biological Resources

450 and 451 Human Anatomy and Physiology

491 Thesis or Research Project

Education and Psychology

*301 Advanced Educational Psychology (3)

311 Psychology of the Mental Deviate

312 Individualization of Instruction

327 Guidance

*401 Introduction to Research (4)

411 Curriculum Foundations

411 Counseling and Psychotherapy

412 Seminar in Curriculum Construction

415 All-School Activities

418 Evaluation Techniques

420 Supervision of Instruction

421 The Use and Interpretation of Tests

431 School Administration

431 Individual Mental Testing

- *432 School Administration (6)
- 432 and 433 Psychological Clinic
- 441 Laboratory School Administration
- 441 and 442 Seminar
- 442 Laboratory School Experience
- *450 Administration of Special Education (3)
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- 401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- 430 and 431 American Literature
- 450 Seminar
- 451 Thesis

Foreign Languages

French

- 401 Moliere

Latin

- 301 History of Latin Literature

Spanish

- 301 Spanish-American Literature

Geography

- 301 Climates of the Continents
- *303 Techniques of Field Work (2)
- 306 Political Geography
- *401 Pro-Seminar (1)
- 403 Geomorphology of North America
- 406 Urban Geography
- *409 Cartography and Graphics (1)
- 424 Thesis

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background of American History
- 333 History of the Mississippi Valley
- 334 Foreign Relations Since 1898
- 357 Comparative Government
- *358 Public Opinion and Propaganda (4)
- 361 Cultural Anthropology
- 368 Regionalism in the United States

- 410 Social Control of Business
- 412 Advanced Economic Theory
- 419 Advanced Illinois History
- 436 Makers of American History
- 439 Cultural History of the United States
- 455 Political Thought
- 456 Constitution of the United States
- 466 Social Theory
- 469 Educational Sociology
- 490 Seminar
- 491 and 492 Seminar and Thesis or Research Project

Speech

- Speech Science
- Principles of Speech Re-education
- Advanced Principles of Speech Re-education
- Clinic and School Procedures in Speech Re-education
- Advanced Clinic and School Procedures in Speech Re-education
- Advanced Public Speaking
- Speech Composition
- Seminar in Speech Education
- Seminar in Speech Re-education

NOTE. Course numbers were not allocated to speech courses since they were never listed in any bulletin and never offered.

* Indicates course was offered.

(3) Indicates three persons were enrolled for credit in that course.

SECOND SEMESTER 1944-1945

Biological Science

- *300 and 301 Current Literature (1)
- 311 School and Community Sanitation
- 312 Administration of School Health
- 405 The Sensory Organs
- 421, 422, 423 and 424 Biological Resources
- 428 Biological Resources
- 450 and 451 Human Anatomy and Physiology
- *491 Thesis or Research Project (1)

Education and Psychology

- 301 Advanced Educational Psychology
- 311 Psychology of the Mental Deviate
- *312 Individualization of Instruction (2)
- 327 Guidance
- 401 Introduction to Research
- 411 Curriculum Foundations
- 411 Counseling and Psychotherapy
- *412 Seminar in Curriculum Construction (4)

- 415 All-School Activities
- 418 Evaluation Techniques
- 420 Supervision of Instruction
- 421 The Use and Interpretation of Tests
- *431 School Administration (5)
- 431 Individual Mental Testing
- 432 School Administration
- 432 and 433 Psychological Clinic
- *441 Laboratory School Administration (2)
- 441 and 442 Seminar
- 442 Laboratory School Experience
- 450 Administration of Special Education
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- 401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- 430 and 431 American Literature
- 450 Seminar
- 451 Thesis

Foreign Languages

French

- 401 Moliere

Latin

- 301 History of Latin Literature

Spanish

- 301 Spanish-American Literature

Geography

- 301 Climates of the Continents
- 303 Techniques of Field Work
- *306 Political Geography (4)
- 401 Pro-Seminar
- *403 Geomorphology of North America (1)
- 406 Urban Geography
- 409 Cartography and Graphics
- *424 Thesis (1)

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background
- 333 History of the Mississippi Valley

- 334 Foreign Relations Since 1898
- *357 Comparative Government (1)
- 358 Public Opinion and Propaganda
- 361 Cultural Anthropology
- *368 Regionalism in the United States (4)
- 410 Social Control of Business
- 412 Advanced Economic Theory
- 419 Advanced Illinois History
- 436 Makers of American History
- 439 Cultural History of the United States
- 455 Political Thought
- 456 Constitution of the United States
- 466 Social Theory
- 469 Educational Sociology
- 490 Seminar
- 491 and 492 Seminar and Thesis or Research Project

Speech

- Speech Science
- Principles of Speech Re-education
- Advanced Principles of Speech Re-education
- Clinic and School Procedures in Speech Re-education
- Advanced Clinic and School Procedures in Speech Re-education
- Advanced Public Speaking
- Speech Composition
- Seminar in Speech Re-education
- Seminar in Speech Education

* Indicates course was offered.

(3) Indicates three persons were enrolled for credit in that course.

SUMMER SESSION 1945

Biological Science

- 300 and 301 Current Literature
- †311 School and Community Sanitation
- †312 Administration of School Health
- 405 The Sensory Organs
- †421, 422, 423 and 424 Biological Resources
- 428 Biological Resources
- 450 and 451 Human Anatomy and Physiology
- 491 Thesis or Research Projects

Education and Psychology

- †301 Advanced Educational Psychology
- †311 Psychology of the Mental Deviate
- †312 Individualization of Instruction
- 327 Guidance
- †401 Introduction to Research
- 411 Curriculum Foundations
- 411 Counseling and Psychotherapy

- 412 Seminar in Curriculum Construction
- 415 All-School Activities
- 418 Evaluation Techniques
- †420 Supervision of Instruction
- 421 The Use and Interpretation of Tests
- 431 School Administration
- 431 Individual Mental Testing
- †432 School Administration
- 432 and 433 Psychological Clinic
- †441 Laboratory School Administration
- 441 and 442 Seminar
- 442 Laboratory School Experience
- 450 Administration of Special Education
- 499 Thesis or Research Project
- 499 Thesis or Field Project

English

- 341 The Essay
- 342 English Drama to 1700
- 343 English Drama Since 1700
- †401 Development of the English Language
- 402 Literary Criticism
- 416 Milton
- 419 Shakespeare
- †430 and 431 American Literature
- †450 Seminar
- 451 Thesis

Foreign Languages

French

- †401 Moliere

Latin

- †301 History of Latin Literature

Spanish

- †301 Spanish-American Literature

Geography

- †301 Climates of the Continents
- †303 Techniques of Field Work
- 306 Political Geography
- 401 Pro-Seminar
- †403 Geomorphology of North America
- 406 Urban Geography
- 409 Cartography and Graphics
- 424 Thesis

Social Science

- 313 Money and Banking
- 315 Public Finance
- 320 European Background

- 333 History of the Mississippi Valley
- 334 Foreign Relations Since 1898
- 357 Comparative Government
- †358 Public Opinion and Propaganda
- 361 Cultural Anthropology
- 368 Regionalism in the United States
- †410 Social Control of Business
- 412 Advanced Economic Theory
- †419 Research Problems in Local History
- 436 Makers of American History
- †439 Cultural History of the United States
- 455 Political Thought
- 456 Constitution of the United States
- 466 Social Theory
- †469 Educational Sociology
- 490 Seminar
- 491 and 492 Seminar and Thesis or Research Project

† Indicates courses are listed for offering in the 1945 Summer Session.

ADDITIONAL COURSES APPROVED TO BE OFFERED FIRST SEMESTER 1945-1946

Education and Psychology

- 305 Readings in Educational and Psychological Research
- 403 Educational Statistics
- 417 Organization and Administration of Extraclass Activities
- 434 School Finance
- 444 Supervision of Student Teachers
- 464 The Junior College

Foreign Languages

French

- 403 Readings in Contemporary French Literature

Latin

- 401 Suetonius' Lives of the Caesars

Spanish

- 401 Don Quixote

Geography

- 307 Geography of Latin America
- 411 Geography of Asia and the Pacific Realm
- 412 Problems in Conservation

Mathematics

- 314 Introduction to the Theory of Equations
- 320 History of Mathematics

340	Introduction to Differential Equations
401	Special Problems in the Teaching of Arithmetic
412	Projective Geometry
421	Special Problems in the Teaching of High School Algebra
422	Special Problems in the Teaching of High School Geometry
430	Mathematics of Finance
440	Applied Differential Equations
450	Mathematics of Statistics
499	Thesis or Research Project

V. THE CURRICULUM: No Report.

VI. BUILDINGS AND GROUNDS

1. Special Education Building

On April 11 the State Budgetary Commission, meeting with officials from the Illinois Post-War Planning Commission, approved the inclusion of a Special Education Building in the buildings given prior consideration at Illinois State Normal University. This approval was based upon the general statewide service that such a building would render in the education of teachers for handicapped children. With this inclusion, the building program now presented as a recommendation of Governor Green and incorporated in a bill before the legislature is as follows:

L-1	Land Acquisition	\$ 260,000
B-1	Auditorium-Music-Speech-Administration Build- Building	1,697,268
B-3	Special Education Building.....	976,903
B-4(part.)	New Boiler, Electrical, and Mechanical Services	181,000
		<hr/> \$3,115,171

Appreciation is here expressed to Governor Green, Director Thompson, and other state officials for the recognition of needs of the University in including them in the recommendations now before the legislature.

2. Plans for Buildings

On April 13, ten members of the staff concerned with detailed plans for the auditorium-music-speech-administration building units met with Mr. C. Herrick Hammond and his associates in the Division of Architecture and Engineering in Chicago. Throughout the entire day there was a valuable discussion of the type of facilities that should be included in these buildings and further development of preliminary drawings is now being given consideration by the Division of Architecture and Engineering.

3. Smith Hall

On May 1 bids were opened for the work to be done in the rehabilitation of Smith Hall. The low bids and bidders were:

<i>General Work</i>	
English Brothers, Champaign.....	\$17,965
<i>Electrical Work</i>	
White City Electric Company, Chicago.....	13,400
<i>Heating and Plumbing</i>	
Petersburg Heating and Plumbing Company, Petersburg	7,486

The above bids, lowest of a total of 14 bidders, totaling \$38,851, are considerably higher than had been anticipated even by the Division of Architecture and Engineering. This work is to be paid for from the funds available from the contract of the United States Navy for the Navy V-12 Unit and, although funds are available to take care of the above total amount, this must receive the consideration and approval of Director Thompson. The situation is presented in this report in order to acquaint the Board with the details in case any action by the Board as a whole is deemed necessary beyond the consideration given by Director Thompson.

It is necessary that we have Smith Hall available for use in September and, although all labor and materials are very high at the present time, it is doubted if better figures could be obtained by calling for new bids. There is very little that can be eliminated, although an attempt is being made to reduce the contract for general work in particular.

VII. AUXILIARY ENTERPRISES

1. Cafeteria

Plans are being definitely formulated for the use of the Fell Hall dining room as a cafeteria for the summer session and a request has been made to the Division of Architecture and Engineering to give consideration to such alterations in the basement of Fell Hall as will be necessary for the location of a cafeteria there when the dining room must be used for the residents of Fell Hall for the fall semester.

VIII. STUDENT LIFE

No report.

IX. MICELLANEOUS

1. Guidance Conference

Illinois State Normal University was one of the Illinois colleges represented at a guidance conference held in Chicago during the entire week beginning April 16. This conference was attended by forty-nine representatives of schools from California to New York and was concerned with the planning of programs for student counseling in general and particularly with the education of guidance workers and counselors.

2. Adult Education

The Adult Education program offered by Illinois State Normal University to citizens of Bloomington-Normal and

immediate surrounding territory has been very well received and is considered as highly successful. There were sixteen courses offered which were taken by 245 persons. It is believed that this service can be extended since it is offered by staff members on the basis of their interest and is carried as an extra class beyond a full load of regular University work. Courses in vocational areas make the greatest appeal. While only eight persons could be accommodated in the jewelry course, there were about eighty persons who tried to register for this work. Other courses involving handicraft activities and home economics were about as popular.

3. Psychology Group Meeting

Our Department of Psychology has been asked to give consideration to the possibility of having some of the work of our students in training as school psychologists take part of their work, preferably during the three summer months, in one of the state hospitals or similar types of institutions. This would be in the nature of a Practicum where they would get excellent experience under capable direction and for which University credit might be given.

Such a proposal is to be discussed at a meeting with Dr. Phyllis Wittman of the staff of the Department of Public Welfare on May 22. At this meeting members of the Department of Psychology and the Administrative Council will be present. This appears to be another opportunity for broadening the contacts and educational experiences of some of our prospective teachers if such a plan should be worked out and approved.

4. Testing Service for Veterans

Illinois State Normal University will be represented by two members of the Psychology staff at a work conference to be held for staff members of those colleges in Illinois that are cooperating in the testing program for returning veterans, on May 7-8-9 at the Veterans Administration at Hines, Illinois. This is preliminary to undertaking this program for which Illinois State Normal University has an approved contract with the Veterans Administration.

5. Housing Committee

Following the appointment by Director Thompson of a Housing Committee from the Teachers College Board, there has been appointed from Illinois State Normal University a local committee to study the housing situation and to work in cooperation with the committee from the Board, as well as committees from the other teachers colleges. As chairman of this local committee Dr. R. M. Stombaugh, head of the Department of Industrial Arts, has been appointed, and as members Dean Anna L. Keaton, Dean of Women, Dean R. H. Linkins, Dean of Men, Dr. Henrietta Fleck, Head of the Department of Home Economics, and Mr. John W. Green of the Department of Agriculture, who has been in

charge of the messing facilities at Fell Hall during the period that the Navy V-12 Unit has been with us.

X. SUMMARY

Consideration and favorable action by the Teachers College Board is requested on the following recommendations.

1. Approval of the State High School Scholarship list as presented and the transfer of \$10,245 from the state General Revenue Fund to the Income Fund of Illinois State Normal University.
2. Acceptance of the resignations of Dorothy Ross and Robert S. Ellwood.
3. Approval of the leave of absence of Mrs. Gertrude O'Connor,
4. Approval of the change in rank as indicated for Arthur H. Larsen, Emma R. Knudson, Gladys Bartle, Bernice Cooper, W. I. De Wees, Claude M. Dillinger, Nina E. Gray, C. M. Hammerlund, Harold F. Koepke, H. W. Poithman, Lloyd O. Poland, John L. Reusser, Dale B. Vetter, Mary S. Arnold, Clara L. Guthrie, Marion G. Miller, Bernalillo Williams, Max Honn.
5. Authorization of new office positions of Assistant to the Alumni Secretary, Secretary to the Director of Elementary Education, Stenographer in the office of the President, Secretary to the Director of Integration and Veteran Services and Director of Student Counselling, and approval of lectures for summer session not to exceed \$500.
6. Approval of five staff members in connection with the inter-session and summer session as recommended.
7. Approval of the employment of the faculty for the regular 1945-1946 school year.
8. Approval of the employment of the administrative and office staff as presented for the year July 1, 1945 to June 30, 1946, at salaries indicated.
9. Approval of new positions for Fell and Smith Halls (Director of Smith Hall, Laundry Worker, Pastry Cook, Domestic, two Cook I positions). Also two Maintenance Painters and a Watchman.
10. Approval of the appointment of personnel listed under Heating Plant Staff, Watchmen, and Grounds Staff, effective for a twelve months period from July 1, 1945, at salaries indicated to be paid from Personal Services Account.
11. Approval of persons listed as on the Maintenance and Janitorial Staffs to be paid from Income Fund (Educational) for a twelve months period beginning July 1, 1945, at salaries indicated. Also the approval of Student Help to be paid from Income Fund (Educational).
12. Approval of the employment of persons indicated at Fell and Smith Halls and the University Farm for a period of twelve months beginning July 1, 1945, at salaries indicated to be paid from Income Fund (Auxiliary).

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

Macomb, Illinois

Meeting in Carbondale, Illinois, May 10, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

A. Attendance, Spring Quarter, 1945

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Saturday and Evening Classes)	12	14	26	...
Postgraduates	11	72	83	11
Seniors	7	58	65	89
Juniors	7	89	96	100
Sophomores	17	142	159	140
Freshmen	15	258	273	305
Extension				
*Total	69	633	702	707
2. Secondary Schools				
Western High School.....	66	64	130	122
Bardolph	21	32	53	59
Galva	120	109	229	...
Total	207	205	412	181
3. Elementary Schools				
Western Training School....	115	124	239	251
Rural	34	25	59	49
Adair	20	20	40	47
Bardolph	32	33	65	61
Macomb Jr. High School...	92	93	185	...
Total	293	295	588	408
Grand Total	569	1,133	1,702	1,296

* Includes 57 estimated mid-spring enrollment. Mid-spring term started April 30, 1945 after Board report was completed.

B. The enrollment at Western for the Spring Quarter is 702 as compared with 707 in the Spring Quarter of 1944. We are attempting to meet the needs of the people in the field who are teaching by obtaining emergency certificates. There are 3,060 emergency certificates in force in the State of Illinois at the present time. All of these certificates except approximately 325 are teaching in the rural and elementary schools. We are giving beginning courses in extension to better prepare these individuals, who have less than two years of college, while in service.

C. Normal School Scholarship List of Students:

I hereby certify to the State Teachers College Board that the following persons with the addresses given in each case have attended the Western Illinois State Teachers College for the

number of quarters indicated. Western Illinois State Teachers College, according to Section 169A of the State School Law, is entitled to receive compensation at the rate of \$10.00 per quarter per student. The total amount due is indicated at the end of the entire list.

Name, Address and High School	Quarters
Adair, Dorothy, Loraine, Ill., Bowen Comm.....	1
Anderson, Duane, Orion, Ill., Orion Comm.....	1
Anderson, Roberta, Little York, Ill., Little York.....	3
Andrews, Jeanne, Cameron, Ill., Galesburg High.....	1½
Ashby, Darlene Fern, Thomson, Ill., York Comm.....	3
Ball, Patricia, Griggsville, Ill., Griggsville.....	3
Barnhart, Lorraine, Blandinsville, Ill., Blandinsville.....	3
Bates, Betty, Delong, Ill., Avon.....	1½
Bauner, Catherine, 2638½ Broadway, Quincy, Ill., Quincy S. High.....	3
Becker, Martha Mae, Milan, Ill., Reynolds.....	3
Behrens, Anna Mae, Wyandot, Ill., Wyandot.....	3
Bell, Alice, Plymouth, Ill., Plymouth.....	3
Benner, Mary Alice, 731 N. Glen Oak, Peoria, Ill., Peoria.....	3
Birch, Marie Hazel, Griggsville, Ill., Griggsville.....	3
Bodeen, Dorothea E., Hillsdale, Ill., Hillsdale.....	3
Bogren, Joan Arlene, 996 Bateman St., Galesburg.....	3
Bollinger, Mildred, Astoria, Ill., Astoria.....	3
Bowman, Lilybell, 430 Jefferson, Rushville, Ill., Western.....	1½
Bown, Mary Luan, RFD 3, Macomb, Ill., Western.....	3
Boyer, Marel, 1110 Prospect Rd., Peoria, Ill., Peoria.....	3
Bradburn, Sarabel, Barry, Ill., Barry.....	1½
Brooks, S. Harriet, Chambersburg, Ill., Chambersburg.....	1½
Bratton, Zella, 222 W. Grove, Knoxville, Ill., Knoxville.....	1
Brown, Norma, Golden, Ill., Golden.....	1½
Brown, Willodeane, RFD, Rio, Ill., Galesburg.....	3
Bunch, Ada Louise, Sciota, Ill., Roseville.....	3
Butcher, Marjorie, RFD 4, Macomb, Ill., Western.....	3
Campbell, Mary, Clayton, Ill., Clayton.....	1½
Charlesworth, Ruby, 310 Tremont St., Barry, Ill., Barry.....	2
Clark, Beverley, 953 Florence, Galesburg, Ill., Galesburg.....	3
Collins, Betty, RFD 3, Virginia, Ill., Virginia.....	3
Conover, Alice, 320 N. 4th St., Warsaw, Ill., Warsaw.....	3
Cordell, Jane, Biggsville, Ill., Biggsville.....	3
Costenson, Lois, 139 E. Division St., Kewanee, Ill., Wethersfield.....	3
Cravens, Kathryn, Plymouth, Ill., Plymouth.....	1
Cuba, Elva, Tennessee, Ill., Colchester.....	3
Crater, Helen, Kampsville, Ill., Kampsville.....	3
Day, Miriam, 404 W. Martin, Abingdon, Ill., Abingdon.....	3
DeGulie, Joe, Fairview, Ill., Fairview.....	3
DeLess, Mary, Clayton, Ill., Clayton.....	3
DePauw, Marie, 817 N. Elm, Kewanee, Ill., Kewanee.....	3
DeWitt, Gracie, Versailles, Ill., Versailles.....	1½
Doering, Syrilla M., 204 8th, Rock Island, Ill., Rock Island.....	3
Dooley, Robert, West Brooklyn, Ill., Lee Center.....	3
Dorsett, Mardene, Colusa, Ill., Colusa.....	1½
Douglas, Thelma, RFD, Macomb, Ill., Bardolph.....	1
Duvendack, Velma, Chapin, Ill., Chapin.....	1
Edlen, Betty, Meredosia, Ill., Meredosia.....	3
Epperson, Kenneth, Newman, Ill., Newman.....	3
Fields, Tilda, North Henderson, Ill., Alexis.....	1½
Flick, Elsie, 2700 46th St., Moline, Ill., Moline.....	1½
Fornoff, Mildred, Mineral, Ill., Mineral.....	3
Fouts, Shirley, 726 E. Chestnut, Canton, Ill., Canton.....	1½
Galloway, Marjoria Ann, 708 5th St., Mendota, Ill., Mendota.....	3
Gathrop, Janice, 91 Dietrick, Galesburg, Ill., Galesburg.....	3
Geiss, Irene, RR 1, Chandlerville, Ill., Chandlerville.....	1
Gibble, Enid, 403 S. McArthur, Macomb, Ill., Astoria.....	1½
Gilmore, Roberta L., Joy, Ill., Joy Community.....	3
Glenn, Mayre, Biggsville, Ill., Biggsville Twp.....	3
Gluba, Elvin G., Keithsburg, Ill., Keithsburg.....	1½
Gnann, Vera, Nauvoo, Ill., Nauvoo Twp.....	1½
Gross, Mary, Clayton, Ill., Clayton.....	3
Grow, Juanita, Palmyra, Ill., Modesto.....	1½
Hall, Audrey C., 328 19th, Moline, Ill., Moline.....	3
Hall, Meredith, RFD No. 3, Pittsfield, Ill., Milton Comm.....	3
Harrison, Ann, Colchester, Ill., Colchester Comm.....	2½
Harsh, Virginia, RFD No. 1, Litchfield, Ill., Litchfield Comm.....	3
Hasten, Rae Jeanne, 1519 N. Monroe, Peoria, Ill., Woodruff.....	3
Hays, Mary A., New Boston, Ill., Joy Consolidated.....	2
Heller, Mary, RFD No. 4, Macomb, Ill., Macomb.....	3
Henerhoff, Geneva, Warsaw, Ill., Warsaw.....	1
Hillman, Aileen, RFD No. 2, Baylis, Ill., New Salem Comm.....	1½
Hoeft, Helen, 119 Palace Row, Geneseo, Ill., Geneseo.....	1½

Name, Address and High School	Quarters
Hoever, Virginia, 1539 Ohio St., Quincy, Ill., Quincy	3
Hofer, Ruth E., Aledo, Ill., Aledo	3
Hollins, Dorothy, Orion, Ill., Orion Comm.	3
Hoover, Letha, RFD No. 2, Liberty, Ill., Liberty Comm.	1
Howatt, Mary Lu, 1103 N. Glendale, Peoria, Ill., Woodruff	3
Howell, Maryon, 235 W. Washington, Mt. Sterling, Ill., Hersman	1
Hughes, Helen, RFD No. 1, Macomb, Ill., Good Hope	3
Hughes, Wanda, RFD No. 3, Canton, Ill., Canton	3
Hull, Marjorie, RFD No. 4, Monmouth, Ill., Kirkwood Twp.	3
Imler, Elsie, 2608 1/2 12th Ave., Moline, Ill., Moline	1 1/2
Jackson, Mary Evelyn, Warsaw, Ill., Hamilton	3
Johnson, Blanche I., RFD No. 2, Macomb, Ill., Bardolph	3
Johnson, Harriett, Berwick, Ill., Abingdon	3
Johnson, LaVona, Taylor Ridge, Ill., Reynolds Comm.	3
Johnson, Marna J., Nebo, Ill., Pleasant Hill	2
Johnson, Myrna Painter, Stronghurst, Ill., Terre Haute	1
Johnson, Roberta, Knoxville, Ill., Victoria Comm.	3
Johnson, Romaine D., 319 Dawson Ave., Rockford, Ill., East High	2
Jurgenson, Charlotte, Bradford, Ill., Bradford	3
Kelley, Richard, Port Byron, Ill., Port Byron	2
Kennelly, Mary Jo, Maquon, Ill., Maquon Comm.	3
Kepple, Lena, Avon, Ill., Avon	2
Knoepfel, Rosemary, Hamilton, Ill., Hamilton	1
Kock, Kenneth, Golden, Ill., Golden Comm.	3
Kosanovich, Sophy, Bryant, Ill., Canton	3
Lakamp, Marion, Chapin, Ill., Chapin	3
Lane, Dixie, 2159 Fairhaven Dr., St. Louis, Mo., Hardin Comm.	3
Lantermann, Earline, Williamsville, Ill., Elkhart	1
Larson, Dorothy, Alexis, Ill., Alexis	1 1/2
LaRue, Norma Jean, Ipava, Ill., Ipava Comm.	3
Lee, Martha Jean, Smithshire, Ill., Roseville Twp.	3
Lindsey, Vivian, 721 W. Carroll, Macomb, Ill., Golden Comm.	2
Lionberger, Lois, Colusa, Ill., Colusa	1 1/2
Lippincott, Nona Beth, Kinderhook, Ill., Hull Comm.	3
Loveall, Dora, 503 N. W. First St., Galva, Ill., Galva Comm.	1 1/2
Mallery, Gladys, LaFayette, Ill., LaFayette	1 1/2
Marring, Doris, 448 E. Garfield, Kewanee, Ill., Wethersfield	3
Masten, R. Paul, Kirkwood, Ill., Haw Creek Twp.	2
McDowell, Barbara, 800 N. W. First Ave., Galva, Ill., Galva Co.	1
McKim, Helen, LaPrairie, Ill., Ogawka	3
McMillan, Mildred, RFD No. 6, Canton, Ill., Canton	3
McNall, Elouise, Aledo, Ill., Aledo Comm.	3
Millen, Dorothy, 1216 Roseview, Kewanee, Ill., Kewanee	3
Miller, Raymond, Chandlerville, Ill., Chandlerville	3
Mueller, Beulah, RR No. 2, Reynolds, Ill., Reynolds	1 1/2
Mueller, Doris, Reynolds, Ill., Reynolds	1
Neff, Arlene, RFD No. 4, Carthage, Ill., Carthage	3
Nolkemper, Marcia, 2634 Broadway, Quincy, Ill., Quincy	3
Norris, Kathleen, 315 Jersey St., Quincy, Ill., Quincy	3
Nyberg, Ruth, Carlock, Ill., Little York Comm.	1 1/2
Obert, Donneda, Chapin, Ill., Charles S. French Comm.	3
O'Connor, Newana, Clayton, Ill., Clayton	3
Opp, Esther, 580 Miller St., Bushnell, Bushnell Comm.	3
Overton, Mari Ann, RFD No. 3, Winchester, Ill., Winchester Comm.	3
Parenti, Thelma, 2651 W. 123rd St., Blue Island, Ill., Blue Island Comm.	3
Parker, Helen, Bowne, Ill., Bowne Comm.	1 1/2
Patia, Nina Beaird, Ipava, Ill., Astoria	3
Pearson, Betty, Nebo, Ill., Nebo Comm.	1 1/2
Peteftish, Sara, Alexander, Ill., Ashland	1 1/2
Plate, Jonquil, Astoria, Ill., Astoria	3
Pogue, Betty, Media, Ill., Media Weaver Comm.	3
Pohlman, Celeste, Brussels, Ill., Brussels Comm.	1
Prentice, Carrie, RFD No. 2, Box 70, Colchester, Ill., Colchester Comm.	3
Randall, Ada, London Mills, Ill., London Mills	3
Randall, Jean, Biggsville, Ill., Biggsville	1
Rawls, Magnolia, 295 Crafford St., Bushnell, Ill., Bushnell	3
Ray, Evelyn, Roseville, Ill., Roseville Twp.	1 1/2
Reyman, Madolyn, Bardolph, Ill., Bardolph	1 1/2
Reeve, Dorothy, Avon, Ill., Avon Comm.	3
Risius, Joseph, Brimfield, Ill., Brimfield	1 1/2
Robbins, Lois, Augusta, Ill., Augusta Comm.	3
Robins, Melba, RFD No. 1, Canton, Ill., Fairview Comm.	1 1/2
Robinson, Florence, Taylor Ridge, Ill., Coal Valley	1 1/2
Rodgers, Anna Day, Pleasant Hill, Ill., Pleasant Hill	3
Ruggles, Orta Lee, Joy, Ill., Aledo	3
Rutledge, Velna, Whitehall, Ill., Whitehall	1 1/2
Samuelson, Dorothy J., 3238 11th Ave., Moline, Ill., Moline Sr.	2
Scranton, Rowena, RFD No. 1, Joy, Ill., Aledo	3
Shaver, John D., Rushville, Ill., Rushville	2
Shay, Kathryn I., Wataga, Ill., Sparta Twp.	3
Sheets, Dorothy, LaHarpe, Ill., LaHarpe	3
Shinkevich, Louise, 416 E. 8th St., Kewanee, Ill., Kewanee	3

Name, Address and High School	Quarters
Shriver, Maralee, Lewistown, Ill., Lewistown.....	1 1/2
Simmons, Lorraine, 103 Roosevelt Rd., Peoria, Ill., Peoria Manual.....	2
Simmons, Marion (Francis), Mendon, Ill., Mendon Twp.....	3
Sigler, Dorothy A., RFD No. 3, Barry, Ill., New Canton Comm.....	3
Smith, Elaine, Alexis, Ill., Alexis.....	1
Smith, Maxine M., Augusta, Ill., Augusta Comm.....	3
Sorrill, Dorothy, RFD No. 1, Quincy, Ill., Quincy.....	1 1/2
Soule, Wallace, Blandinsville, Ill., Blandinsville.....	1 1/2
Sowder, Helen L., 425 E. Grove, Galesburg, Ill., Galesburg Sr.....	3
Spry, Beulah M., Roseville, Ill., Roseville Twp.....	3
Standard, Betty, Littleton, Ill., Rushville.....	1 1/2
Staples, Joyce Lee, 148 W. Locust So., Canton, Ill., Canton.....	3
Stephens, Betty J., RFD No. 1, Macomb, Ill., Good Hope.....	2
Stodgell, Anita, Williamsfield, Ill., Williamsfield Comm.....	3
Susmus, Mildred, Baylis, Ill., Perry.....	1
Swagert, Sara, 457 Burgland, Galesburg, Ill., Galesburg.....	1 1/2
Sweeney, Barbara, Prairie City, Ill., Prairie City.....	3
Switzer, Jean Carol, Bardolph, Bardolph Comm.....	3
Thompson, Eloise, RFD No. 3, Galesburg, Ill., Galesburg Sr.....	3
Thompson, Marie E., RFD No. 3, Galesburg, Ill., Galesburg.....	2 1/2
Tipton, Dorothy, 2015 College Ave., Quincy, Ill., Quincy Sr.....	3
Toland, Norma Jean, Industry, Ill., Industry Twp.....	3
Tracy, Glenda, 303 McKinley Ave., Kewanee, Ill., Wyoming Comm.....	3
Traser, Martha, LaHarpe, Ill., LaHarpe.....	3
Trotter, Norma J., Table Grove, Ill., Table Grove.....	3
Ulm, Frances, London Mills, Ill., London Mills.....	3
Unes, Evelyn, 515 Smith St., Peoria, Ill., Manual.....	1
Utsinger, Loretta, Box 24, Astoria, Ill., Astoria.....	1 1/2
Van Dyke, Joseph E., 1720 11th Ave., Moline, Ill., Moline Sr.....	3
Walker, Jean, RFD No. 3, Macomb, Ill., Western.....	1 1/2
Walters, Roberta, Adair, Ill., Adair.....	3
Walworth, Margaret, 1142 E. Broadway, Monmouth, Ill., Monmouth.....	1 1/2
Warmker, Helen M., RFD No. 1, Camp Point, Ill., Camp Point Comm.....	3
Webb, Betty, Bushnell, Ill., Bushnell.....	1
Webb, Ruby, Tennessee, Ill., Colchester Comm.....	3
Wegehoff, Ilene Francis, Concord, Ill., Arenzville.....	3
Weinburg, Mary, Augusta, Ill., Augusta Comm.....	1 1/2
Wheelock, Norma J., 15 N. May St., Aurora, Ill., West Aurora.....	3
White, Betty, Plymouth, Ill., Carthage.....	1 1/2
Willock, Beulah F., Fountain Green, Ill., Macomb.....	3
Wilson, Merna M., Prairie City, Ill., Prairie City.....	1
Wittler, Ruth, 1020 Jefferson St., Quincy, Ill., Quincy.....	3
Bates, Betty, DeLong, Ill., Haw Creek Twp.....	1 1/2
Fields, Gilda Ione, North Henderson, Ill., Alexis Comm.....	1 1/2
Gnann, Vera May, Nauvoo, Ill., Nauvoo Twp.....	1 1/2
Hickman, Eloise, 1630 W. Main St., Galesburg, Ill., Galesburg Sr.....	1 1/2
Howell, Maryon, Hersman, Ill., Hersman.....	1 1/2
Mallery, Gladys, LaFayette, Ill., LaFayette.....	1 1/2
Nyberg, Helen, Carlock, Ill., Little York.....	1 1/2
Rand, Muriel, Bowen, Ill., Bowen.....	1 1/2
Schwartz, Ilene, Hull, Ill., Hull.....	1 1/2
Smith, Vera Louise, DeLong, Ill., Haw Creek Twp.....	1 1/2
Thomas, Ingram Ileen, Mt. Sterling, Ill., Mt. Sterling.....	1 1/2
Utsinger, Loretta, Astoria, Ill., Astoria.....	1 1/2
Total.....	433
Total Amount Due (433 Quarters at \$10 per Quarter).....	\$4,330

II. Faculty

Resignation

Dr. Arthur TerKeurst, Associate Professor in Education, has resigned to accept a position at Southern Illinois Normal University, Carbondale, Illinois, as Dean of Men. The resignation is effective June 7, 1945.

II. Faculty

A. New Appointments

1. Mrs. Helen Keller Moran, who has a B.S. degree from South Dakota and M.A. from the University of Chicago, will replace Mr. Julius Robinson and Miss Velna Sollars in the Department of Commerce at a salary of \$225 per month. Mrs. Moran taught in the Roosevelt High School

in Des Moines, Iowa, until her husband, who is an officer in the Air Corps, was transferred to another military camp.

B. Leave of Absence

1. Miss Esther L. Stroup requests that her leave of absence without pay be extended to include the two summer terms in order for her to work toward her doctorate at the University of Chicago.

C. Changes in Summer School Faculty

1. Miss Bessie Cooper desires to be relieved from teaching the second summer term. She receives a salary of \$315 per month. Miss Cooper will be replaced by Miss Marjorie Burke at a salary of \$245 a month or a total of \$367.50 for the six weeks.

D. Faculty list, with salary schedule for regular college year of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation:

Name, Classification and Department	Salary per month	Salary 9 months
Asst. Prof., Geography.....	\$310.00	\$2,790.00
Archer, J. L., Professor, Extension.....	400.00	3,600.00
Ayre, H. G., Assoc. Prof., Mathematics.....	330.00	2,970.00
Bailey, D. L., Assoc. Prof., Education.....	385.00	3,465.00
*Barnwell, Robert, Instructor, Physical Education.....	245.00	2,205.00
Instructor, Physical Education.....	250.00	2,250.00
Beighey, Clyde, Professor, Commerce.....	405.00	3,645.00
Bennett, C. W., Asst. Prof., Chemistry.....	300.00	2,700.00
Bennett, Mary, Assoc. Prof., Biology.....	335.00	3,015.00
Eodine, M. G., Assoc. Prof., History.....	330.00	2,970.00
Bonham, Tressie, Asst. Prof., Home Economics.....	300.00	2,700.00
Brophy, Kathleen, Asst. Prof. Physical Education.....	300.00	2,700.00
Burke, Marjorie, Instructor, Training School.....	132.50	1,192.50
Carlson, Theo. L., Asst. Prof., Social Science.....	270.00	2,430.00
Carson, Ruth, Assoc. Prof., Foreign Language.....	360.00	3,240.00
Cooper, Bessie, Asst. Prof., Training School.....	330.00	2,970.00
Corbin, Mabel, Emerita, English.....	130.00	1,170.00
Cordell, Grace, Instructor, Library.....	100.00	900.00
Crabb, Edith, Instructor, Health.....	175.00	1,575.00
Crilly, Karl, Assoc. Prof., Music.....	325.00	2,925.00
Assoc. Prof., Music.....	325.00	2,925.00
Donley, Margaret B., Asst. Prof., Training School.....	295.00	2,655.00
Duncan, Myrtle, Asst. Prof., Training School.....	295.00	2,655.00
Eller, W. H., Assoc. Prof., Physics.....	345.00	3,105.00
Evans, Cecile, Asst. Prof., Training School.....	295.00	2,655.00
Garner, C. W., Asst. Prof., Physical Education.....	300.00	2,700.00
Garwood, Irving, Professor, English.....	450.00	4,050.00
Gayler, George, Emeritus, Extension.....	137.44	1,236.96
Ginnings, R. M., Emeritus, Mathematics.....	175.55	1,579.95
Instructor, Training School.....	75.00	675.00
Herndon, Helen, Nurse I, Health.....	150.00	1,350.00
Instructor, Training School.....	75.00	675.00
Hoover, Isabel, Asst. Prof., English.....	295.00	2,655.00
Horrabrin, Waldo, Asst. Prof., Chemistry.....	285.00	2,565.00
Krueger, Hanna, Instructor, Library.....	235.00	2,115.00
Lafin, Allan, Asst. Prof., Commerce.....	285.00	2,565.00
*Langemo, Amanda, Instructor, English.....	240.00	2,160.00
Linder, R. G., Assoc. Prof., Education.....	340.00	3,060.00
Miller, Rayman, Asst. Prof., Industrial Arts.....	285.00	2,565.00
Miner, Sarah, Asst. Prof., Home Economics.....	320.00	2,880.00
Mitchell, Beulah, Asst. Prof., Training School.....	295.00	2,655.00
Instructor, Training School.....	250.00	2,250.00
Moon, Dorothy, Instructor, Physical Education.....	255.00	2,295.00
*Moran, Helen Keller, Instructor, Commerce.....	225.00	2,025.00
Myers, R. Maurice, Asst. Prof., Biology.....	300.00	2,700.00
Nelson, Carl, Asst. Prof., Music.....	285.00	2,565.00
Assoc. Prof., Agriculture.....	350.00	3,150.00
Ohlson, Floyd, Instructor, Music.....	245.00	2,205.00

Name, Classification and Department	Salary per month	Salary 9 months
Pearce, Clifford, Asst. Prof., Education.....	300.00	2,700.00
Pease, Kent, Asst. Prof., English.....	300.00	2,700.00
Pence, Helen, Asst. Prof., Training School.....	295.00	2,655.00
Potter, Olive, Asst. Prof., Physical Education.....	300.00	2,700.00
Pottle, Theodora, Assoc. Prof., Art.....	325.00	2,925.00
Ray, Ethel, Asst. Prof., Education.....	300.00	2,700.00
Reynolds, Juna, Instructor, English.....	260.00	2,340.00
*Rich, Marjorie, Instructor, Chemistry.....	240.00	2,160.00
Robinson, Julius, Asst. Prof., Commerce.....	145.00	1,305.00
Robinson, Lauretta, Instructor, Training School.....	265.00	2,385.00
Sallee, Roy, Asst. Prof., Biology.....	295.00	2,655.00
Schannenken, Margaret, Asst. Prof., Training School.....	295.00	2,655.00
Schleier, Louis M., Professor, Education.....	405.00	3,645.00
Schory, Harold, Assoc. Prof., English.....	335.00	3,015.00
Schreiber, Edwin W., Assoc. Prof., Mathematics.....	355.00	3,195.00
Scott, Elna, Asst. Prof., Training School.....	295.00	2,655.00
Assoc. Prof., History.....	310.00	2,790.00
Shake, Kimbrough, Instructor, Visual Aids.....	235.00	2,115.00
*Shultz, James, Asst. Prof., Physical Education.....	275.00	2,475.00
Simpkins, R. R., Professor, Education.....	475.00	4,275.00
Sirola, Olga, Asst. Prof., Health.....	170.00	1,530.00
Sollars, Velna, Instructor, Commerce.....	117.50	1,057.50
Sproull, Grace, Asst. Prof., Foreign Language.....	300.00	2,700.00
Sullivan, John L., Asst. Prof., Agriculture.....	300.00	2,700.00
Swain, Paul B., Instructor, Art.....	265.00	2,385.00
Swofford, Lyndal, Asst. Prof., Library.....	310.00	2,790.00
Taylor, Loren, Instructor, Mathematics.....	265.00	2,385.00
Terrill, Jennette, Asst. Prof., Training School.....	275.00	2,475.00
Tillman, Arthur G., Professor, Geography.....	405.00	3,645.00
Turner, C. Adam, Asst. Prof., Education.....	315.00	2,835.00
Vawter, Gladys, Asst. Prof., English.....	295.00	2,655.00
Voss, Hertha, Asst. Prof., Commerce.....	280.00	2,520.00
Wardell, Margaret, Instructor, Library.....	260.00	2,340.00
Watters, Hilda, Assoc. Prof., History.....	330.00	2,970.00
Welck, Arthur A., Assoc. Prof., History.....	330.00	2,970.00
Wetzel, Wayne, Assoc. Prof., Industrial Arts.....	385.00	3,465.00
Instructor, Home Economics.....	265.00	2,385.00
Wild, Theresa, Assoc. Prof., Music.....	325.00	2,925.00
Instructor, Library.....	225.00	2,205.00
Total		\$221,246.91

* Substitute Faculty Member.

III. Other School Employees

A. President and Employees for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation:

Name and Classification	Salary per month	Salary 12 months
Allen, Harold, Janitor II.....	\$175.00	\$2,100.00
Beu, F. A., President.....	708.33	8,500.00
Bishop, Lucille, Clerk Stenographer II.....	180.00	2,160.00
Burress, Edna, Account Clerk I.....	180.00	2,160.00
Carson, Roy, Sta. Fireman.....	185.00	2,220.00
Champion, O. L., Executive I.....	360.00	4,320.00
Cromer, Thomas, Laborer (Maintenance).....	137.50	1,650.00
Crum, Mary, Clerk Stenographer II.....	185.00	2,220.00
Curtis, Kathryn, Clerk Stenographer I.....	150.00	1,800.00
Elam, William, Janitor I.....	137.50	1,650.00
Foreman, Don, Grounds Foreman.....	180.00	2,160.00
Graves, Earl, Laborer (Maintenance).....	144.00	1,728.00
Grimm, Robert, Laborer (Maintenance).....	137.50	1,650.00
Hodges, Kenneth, Janitor I.....	144.00	1,728.00
Inman, Garnet, Janitor I.....	135.00	1,620.00
Kessling, Ralph, Janitor I.....	144.00	1,728.00
Leighty, Elbert, Janitor I.....	144.00	1,728.00
Lemmer, Guy, Watchman I.....	147.00	1,764.00
Locke, Ellis, Sta. Fireman.....	185.00	2,220.00
Louderman, R. L., Laborer (Maintenance).....	130.00	1,560.00
Mason, Mary, Domestic.....	105.00	1,260.00
Mason, Thos. B., Watchman I.....	135.00	1,620.00
Moore, Guy, Laborer (Maintenance).....	155.00	1,860.00
Monninger, Carl, Sta. Engineer.....	230.00	2,760.00
Moon, Marion, Laborer (Maintenance).....	147.00	1,764.00
Purdum, Harold, Janitor I.....	135.00	1,620.00

Name and Classification	Salary per month	Salary 12 months
Shifley, Howard, Janitor I.....	135.00	1,620.00
Stewart, Earl, Janitor I.....	137.50	1,650.00
Stookey, Ray, Trades Helper.....	170.00	2,040.00
Thompson, Dean, Janitor I.....	137.50	1,650.00
Venard, Mary, Domestic.....	105.00	1,260.00
Waller, Walter, Laborer (Maintenance).....	140.00	1,680.00
Wells, Glen, Laborer (Maintenance).....	140.00	1,680.00
Total		\$69,130.00

* Substitute Faculty Member.

B. Administrative faculty members for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriations:

Name and Classification	Salary per month	Salary 12 months
Currens, F. H., Professor and Dean of College.....	\$470.00	\$ 5,640.00
Hansen, Minna, Asst. Prof. and Dean of Women.....	280.00	3,360.00
O'Dell, DeForest, Assoc. Prof. and Director of Public Relations	295.00	3,540.00
..... Assoc. Prof. and Asst. Dean of Men...	290.00	3,480.00
Thisted, M. N., Assoc. Prof. and Dean of Men.....	335.00	4,020.00
Student Help and Lectures.....		10,000.00
Total		\$30,040.00

C. Employees for regular year of twelve months, beginning July 1, 1945, to be paid from the Teachers College Income Fund:

Name and Classification	Salary per month	Salary 12 months
*Burton, Edna, Cook I.....	\$105.00	\$ 1,260.00
*Carruthers, Emma, Laundry Worker	80.00	960.00
***Crabill, Alice, Instructor and Director of Monroe Hall..	185.00	2,220.00
**Crain, Bessie, Cook I (5/6 time).....	105.00	1,260.00
**Hubbard, Lula, Domestic.....	95.00	1,140.00
Nelson, Charles, Janitor I.....	140.00	1,680.00
*Stockwell, Altie, Pastry Cook.....	90.00	1,080.00
**Wear, Irene, Laundry Worker.....	95.00	1,140.00
..... Cook I	90.00	1,080.00
..... Domestic	90.00	1,080.00
Student Help, Lectures, and one Account Clerk if needed.....		12,000.00
Total		\$24,900.00

* \$30 Maintenance.
 ** \$10 Maintenance.
 *** \$40 Maintenance.

D. Affiliated Schools faculty list for the regular term of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation:

Name and Classification	Salary per month	Salary 9 months
Burgard, Albert, Instructor.....	\$80.00	\$720.00
Dixon, Dorothy, Instructor.....	50.00	450.00
Duren, Juell, Instructor.....	25.00	225.00
***Johnson, Marjorie, Instructor.....	25.00	150.00
Lashbrook, Orin, Instructor.....	70.00	630.00
Monson, S. C., Instructor.....	55.00	495.00
Nell, Katherine, Instructor.....	50.00	450.00
Platt, Mabel, Instructor.....	35.00	315.00
Schmitz, Mary, Instructor.....	70.00	630.00
Thornton, Wm. R., Instructor.....	20.00	180.00
Tingley, Estelle, Instructor.....	20.00	180.00
Yerasavich, Margaret, Instructor.....	25.00	225.00
Total		\$4,650.00

*** Salary for six months.

E. Faculty members and other employees in military service:

Name and Classification	Salary per month
Barclay, Ralph, Asst. Professor.....	\$295.00
Foreman, Donald S., Grounds Foreman.....	180.00
Hanson, Raymond W., Assoc. Professor.....	350.00
Julstrom, Clifford, Instructor.....	260.00
Stubblefield, Henry I., Professor.....	390.00
Welker, John J., Asst. Professor.....	275.00
Hodges, Kenneth, Janitor I.....	144.00

These people are on leave for the duration and are not receiving any salary. This report is made as a matter of record only.

F. Retirements

1. Dr. Harry D. Waggoner, head of the Biology Department at the Western Illinois State Teachers College, who became sixty-eight years of age on February 1, 1945, retires at the end of the summer school, August 24, 1945.
2. Dr. Charles Oathout, head of the Agriculture Department, who will become seventy years of age on July 4, 1945, retires at the end of the summer school, August 24, 1945.
3. Mrs. Alberta Strome, Art critic in the training school, who became sixty-eight years of age on April 3, 1945, retires at the end of the summer school August 24, 1945.
4. Miss Eva Colby, head of the Home Economics Department, who became seventy years of age on December 4, 1944, retires at the end of the summer school, August 24, 1945.
5. Mr. Harvey Seal, associate professor in History, who became sixty-eight years of age on December 16, 1944, retires at the end of the first summer term, July 20, 1945.

G. The following is a list of faculty members and employees who will be on the retired list by September 1, 1945:

Colby, Eva	Seal, Harvey
DeCamp, W. E.	Shifley, Charles
Henry, Margaret J.	Straight, M. K.
Jackson, Fanny R.	Strome, Alberta
Kirkbride, Chester	Thompson, Katherine
Morgan, W. P.	Waggoner, H. D.
Oathout, Charles	Wear, Roscoe
Schuppert, W. L.	

IV. Organization

No report

V. Curriculum

No report

VI. Building and Grounds

No report

VII. Auxiliary Enterprises

No report

VIII. Student Life

The members of the four sororities, Pi Kappa Sigma, Alpha Sigma Alpha, Chi Phi Sigma, and Delta Pi Lambda, have invited five hundred prospective Freshman girls for the college year 1945-46 to a guest day on the Western Illinois State Teachers College campus to be held on May 12. The members of these four sororities with the assistance of their sponsors are planning the entire program for the day which includes tours of the campus, a luncheon at noon, conferences with the department heads in the afternoon, and entertainment in the evening.

IX. Miscellaneous

The contract has been received from the Veterans Administration at Hines, Illinois, for the Western Illinois State Teachers College to give testing services for returning veterans.

X. Summary

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The Normal School Scholarship List of Students
- B. The appointment of Mrs. Helen Keller Moran as substitute teacher in the Department of Commerce for the year 1945-46 at a salary of \$225 per month.
- C. The leave of absence without pay for Miss Esther L. Stroup for the first and second summer terms of 1945.
- E. The faculty list, with salary schedule for the regular college year of thirty-six weeks, beginning September 1, 1945, to be paid from Personal Services appropriation.
- F. President and employees for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation.
- G. Administrative faculty members for 1945-46 for twelve months, beginning July 1, 1945, to be paid from Personal Services appropriation.
- H. Employees for regular year of twelve months, beginning July 1, 1945, to be paid from the Teachers College Income Fund.
- I. Affiliated schools faculty list for the regular term of thirty-six weeks, beginning Sept 1, 1945, to be paid from Personal Services appropriation.
- J. The retirement of Dr. Harry D. Waggoner on August 24, 1945.
- K. The retirement of Dr. Charles Oathout on August 24, 1945.
- L. The retirement of Mrs. Alberta Strome on August 24, 1945.
- M. The retirement of Miss Eva Colby on August 24, 1945.
- N. The retirement of Mr. Harvey Seal on July 20, 1945.
- O. The resignation of Dr. Arthur TerKeurst, Associate Professor in Education, effective June 7, 1945.

Respectfully submitted,

F. A. BEU, *President.*

SUPPLEMENTARY REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE

Macomb, Illinois

Meeting In Carbondale, Illinois, May 10, 1945

To the Members of the State Teachers College Board of Illinois:

We are herewith submitting the graduate courses approved, taught, and the enrollment in each since the inauguration of graduate work at the Western Illinois State Teachers College in June, 1944:

Graduate Courses Approved for Summer Terms of 1944

First Summer Term	Enrollment
*Botany 535—Seminar in Botanical Literature.....	3
*Botany 536—Botanical Problems	3
*Chemistry 532—Organic Analysis	2
Chemistry 533—Food Analysis
*Education 500—Methods of Research.....	13
*Education 502—Supervision of Instruction.....	8
*Education 505—Mental Hygiene	5
*English 561—World Literature	7
*English 565—Literary Criticism	4
Geography 501—Philosophy and Literature of Geography.....	..
*History 538—Social and Cultural History of the United States.	4
Mathematics 500—Introduction to the Foundations of element-	..
ary Mathematics
*Mathematics 503—Administration and Supervision of Second-	..
ary Mathematics	1
*Pol. Science 545—Constitutional Law.....	5
Zoology 535—Seminar in Zoological Literature.....	..
Zoology 536—Problems in Animal Behavior.....	..
Second Summer Term	
Chemistry 500—Advanced Inorganic Theory.....	..
Economics 536—Contemporary Economic Systems.....	..
*Education 504—Principles of Curriculum Building.....	4
*Education 507—Advanced Educational Psychology.....	5
*English 562—World Literature, continued.....	8
English 563—World Literature, continued.....	..
Geography 506—Geography of U. S. S. R.....	..
Mathematics 501—Continuation of 500.....	..
*Mathematics 554—Higher Algebra	4
*Pol. Science 546—Public Administration	4
Zoology 535—Seminar in Zoological Literature.....	..
Zoology 536—Problems in Animal Behavior.....	..

Graduate Courses Approved for Saturday and Evening Classes, 1944-45

*Education 506—Educational Sociology	10
*Education 508—Personnel and Guidance.....	7
Educator 509—School Law, Principles and Practices.....	..
*Education 511—Public School Business Administration.....	8
*English 563—World Literature	7
English 565—Literary Criticism
*Soc. Science 538—Social and Cultural History of the U. S.....	6
Soc. Science 557—International Law
*Soc. Science 559—Propaganda in the Modern World.....	6

Graduate Courses Approved for Summer Terms of 1945

Botany 550—Biology of Water Plants.....	..
Botany 551—Problems in Plant Pathology.....	..
Zoology 550—Advanced Ornithology
Zoology 551—Animal Geography
Chemistry 505—Chemical Technology
Chemistry 515—History and Literature of Chemistry.....	..
Chemistry 534—Sanitary Water Analysis.....	..
Chemistry 535—Mineral Water Analysis.....	..
Education 513—A Laboratory Course in Student's Teaching	..
Field
Education 536—Public School Administration.....	..
Seminar 600—Problems of Teaching and Research.....	..

<i>Graduate Courses Approved for Summer Terms of 1945—Concluded</i>	<i>Enrollment</i>
English 571—Elements of Anglo-Saxon and of Middle English.	..
English 572—Development of the English Language.....	..
English 573—Development of the Drama.....	..
Geography 502—Special Problems in Geography.....	..
Geography 503—Field Work in Geography.....	..
Mathematics 502—The Teaching and Supervision of Arithmetic	..
Mathematics 550—Solid Analytic Geometry
Mathematics 555—Probability
History 566—American Colonial History.....	..
Pol. Science 548—American Political Theories.....	..
Pol. Science 552—Problems of International Organization.....	..
Pol. Science 564—Contemporary Governmental Problems.....	..
Phy. Science 500—Household and Practical Chemistry
Phy. Science 501—Household and Practical Physics
Phy. Science 502—General Survey in Earth Science.....	..

* Indicates courses taught.

Respectfully submitted,

F. A. BEU, *President.*

REPORT OF THE SOUTHERN ILLINOIS NORMAL UNIVERSITY

To be presented at the meeting of the Teachers College Board
Carbondale, Illinois, May 10, 1945

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

A. Attendance, Spring Term, 1945

	Men	Women	Total	Total one year ago
1. University				
Graduates	7	5	12	...
Post-Graduates	3	3	3
Seniors	28	71	99	103
Juniors	23	106	129	98
Sophomores	28	133	161	172
Freshmen	74	257	331	292
Unclassified	8	6	14	8
Extension	28	167	195	133
Totals, University	196	748	944	809
2. Training Schools				
University High School.....			189	149
Allyn Training School.....			147	184
Brush Training School.....			169	173
Rural Training Schools.....			65	157
Totals, Training Schools.....			570	663
GRAND TOTAL			1,514	1,472

II. FACULTY

A. Leaves of Absence

1. Dr. Orville Alexander, Associate Professor in the Government Department, who was granted a year's leave of absence beginning September 1, 1944, at the June 6, 1944, meeting of the Board, to work as Assistant Director with the Bureau of Legislative Research in Springfield, has requested an extension of his leave for another year, until September 1, 1946, to serve as Director. According to Dr. Alexander, Dr. Richard G. Browne, Acting Director of Research, feels that he cannot continue his work for the Council, and if Dr. Alexander also leaves, there is no one available with the necessary experience and training to keep the Research Department functioning. While he is needed at Southern Illinois Normal University, his service to the State causes me to recommend one year extension of his leave.

2. Dr. Robert C. Cassell, then Associate Professor in the Agriculture Department, was granted a leave of absence effective August 1, 1943, at the September 27, 1943, meeting of the Board to work with the United States Department of Agricul-

ture. The late President Pulliam in a letter to him stated his leave to be for a part of one year only. At the end of that time Acting President Merwin refused to take responsibility for extending the leave and informed Dr. Cassell that the Board's policy permitted leaves for military services only. Dr. Cassell elected, nevertheless, to remain with the United States Department of Agriculture. He now requests a ruling of the President and the Board as to whether his leave has continued beyond the original year allowed and whether he has a position at Southern Illinois Normal University. Is it in conformity with the Board's policy to inform Dr. Cassell that his leave and therefore his position at Southern Illinois Normal University terminated at the time he elected to remain with the United States Department of Agriculture after proper notification by Acting President Merwin that his leave could not be extended?

B. Sabbatical Leaves

1. Mrs. Evelyn Rieke, Instructor at the University High School, who joined the faculty in 1937, asks for a sabbatical leave of absence for the school year of 1945-46 to work on a Master of Education degree at the University of Illinois. Mrs. Rieke already holds the Master of Arts degree.

C. Changes in Duties

1. Mr. E. G. Lentz, who has been Dean of Men for almost ten years, has asked that his duties be transferred from three-fourths time Dean of Men and one-fourth time Professor of History to one-half time organized research in history, and one-half time Professor of History and curator of the historical library, effective June 11, 1945.

D. New Appointments

1. It is recommended that Miss Frances Phillips, who has been teaching in the Department of Physical Education for Women this year, be employed for the first eight weeks of the summer session at her previous salary of \$225 per month.

2. Mrs. Elizabeth Hollis was employed temporarily as Faculty Assistant for the spring quarter, 1945, at a monthly salary of \$150 to fill the vacancy created by the granting of a leave of absence because of illness to Miss Mary Entsminger. Mrs. Hollis was graduated from this University in 1938.

3. Miss Kitty Osborne and Miss Lucille Walker were employed temporarily as Faculty Assistants for the spring term, 1945, to supervise practice teaching in art. Miss Osborne is supervising the work of two students and is receiving \$20 per month; Miss Walker is supervising the work of one student and is receiving \$10 per month.

Mrs. Roscoe Pulliam has been employed as an Executive Assistant in Administration and Education at a monthly salary

of \$225, effective May 1, 1945. Mrs. Pulliam will work with various committees on the campus and in other administrative capacities as needed.

5. Dr. Arthur J. TerKeurst has been employed, effective June 11, 1945, as Associate Professor and Executive Assistant in Administration and Education. Dr. TerKeurst will receive a salary of \$350 per month on a twelve-month basis. His principal duties will be as Dean of Men.

E. Retirement

1. Miss Helen A. Baldwin, Associate Professor of Foreign Languages, who becomes sixty-eight years of age on July 23, 1945, will retire at the end of the spring term, June 8, 1945, since she is not planning to teach in the summer.

III. OTHER SCHOOL EMPLOYEES

A. Replacements

1. Since the last meeting of the Board, Mrs. Pearl R. Allmon, Carbondale, Illinois, has been employed temporarily as a Cook I to replace Mrs. Ruth Stearns Dangbar, Cook I, who resigned effective April 30, 1945. Mrs. Allmon reported for work on May 1, 1945, at a salary of \$120 per month including maintenance.

B. Leave of Absence

1. Mrs. Clara D. Bloodworth has filed an application with the Civil Service Commission for an extension of her leave of absence to October 31, 1945, because of continued illness.

C. Resignations

1. Mrs. Ruth Stearns Dangbar resigned as a temporary Cook I effective April 30, 1945.

2. Mr. Vern Stearns, Farm Hand, resigned effective April 30, 1945. A requisition has been filed for his replacement.

D. Termination of Services

1. The services of Mr. Enoch Betts, Maintenance Laborer, temporarily employed, were terminated effective April 30, 1945, in compliance with the terms of his original appointment.

E. New Appointments

1. I am recommending the employment of Mr. Carl Kinsey as Maintenance Carpenter effective July 1, 1945, at a twelve-month salary of \$2,600.00. He is to serve also on call as technician in adult education classes in the refinishing and upholstering of furniture. His employment was previously approved June 30, 1945.

IV. THE ORGANIZATION

A. At the April 9 meeting of the Board, action was deferred until this meeting upon the following, which is here quoted from that report for the convenience of the Board members.

"Previously, the attention of the Board was called to the apparent inadequacy of the title of our college intended to train young people for a livelihood in other than teaching. Tentatively, the title has been used: College of Vocations. After mature deliberation I recommend that the name be made more inclusive and accurately descriptive. College and university practice justify using the word 'Vocations' when considering agriculture, most business operations, secretarial work, mechanics, shop work, and the manual arts. However, the educational world has now come to describe with the term 'Professions' several of the fields of work for which Southern is already training the youth of our section. Examples are accountancy, journalism, music, nursing, personnel management, and social work. I therefore request that this college be designated as the 'College of Vocations and Professions.'"

V. THE CURRICULUM

A. We submit below a list of the graduate courses, grouped by fields, given in the summer, 1944; fall, winter, and spring, 1944-45; (with the number of students enrolled in each); and the courses which we plan to offer for the first time in the summer of 1945. The starred courses are those that are proposed for the coming summer session. Those without student enrollment are the ones we plan to offer for the first time.

Course	Education	Number of Students Enrolled
Education 424—School Administration		4
*Education 426—Procedures in Individual Guidance.....		4
*Education 428—Therapeutic Treatment of the Individual Student		3
Education 437—Reading		5
Education 460—Curriculum		5
*Education 500—Education Seminar		5
Education 523—Legal Basis and Theory.....		2
Education 525—School Finance and School Plant Facilities...		1
Education 526—Techniques and Therapy in Individual Guidance		7
*Education 528—Group Methods in Therapy.....		..
*Education 535—Research in Problems of Administration.....		..
Education 539—Community Development Through the School		2
Education 555—History of Educational Philosophy.....		1
Education 556 (456)—Seminar in Supervision.....		18
Education 561—Curriculum Adjustment		1
*Education 565—Psychology of Elementary School Subjects....		1
<i>Social Sciences</i>		
*Economics 500—Seminar
Geography 400—Seminar		1
Government 500—Seminar in Contemporary Legislation.....		5
History 500—History Seminar		5
*History 510—Special Reading Course.....		..
*Sociology 410—Social Research Methods.....		..
Sociology 481—Guidance in Social Adjustment.....		9

Course	<i>Mathematical and Natural Sciences</i>	Number of Students Enrolled
Botany 406—The Fungi		1
Botany 430—Advanced Systematic Botany.....		1
*Botany 590—Seminar
Chemistry 401—Physical Chemistry		3
Chemistry 402—Physical Chemistry		3
Chemistry 403—Physical Chemistry		3
Chemistry 451—Biological Chemistry (approved but not offered)		
Mathematics 430—Synthetic Projective Geometry.....		2
Mathematics 460—College Geometry		2
*Mathematics 520—Introduction to Modern Algebra.....		..
Mathematics 550—Reading in Mathematics.....		3
Zoology 420—Histology of Organs.....		1
Zoology 500—Parasitology		2
*Zoology 510—Bio-Ecology
<i>Humanities</i>		
*English 500—Seminar		6
English 508—Seminar in Rise of Realism in 19th Century American Fiction		4
*English 562—Browning
Foreign Language 410—Romance Philology (approved but not offered)		
French 500—Seminar in Contemporary Literature.....		1
*French 520—Graduate Composition and Diction.....		..
*Spanish 500—Graduate Seminar.....		..

VII. AUXILIARY ENTERPRISES

No report.

VIII. STUDENT LIFE

No report.

IX. MISCELLANEOUS

A. A Health Institute for School Administrators was held at the University on April 25. It was sponsored by the University in cooperation with the State Department of Public Health and was the first such institute to be held at an institution of higher learning in Illinois.

B. The Illinois Agricultural Association, 25th District, met on the campus on April 25.

X. SUMMARY

It is respectfully requested that the following action be taken by the State Teachers College Board:

A. Concerning Faculty

1. Approval of the extension of Dr. Alexander's leave of absence for another year, September 1, 1945, to September 1, 1946.

2. An interpretation of the Board's policy concerning terminations of leaves of absence as it applies to Dr. Cassell.

3. Approval of a sabbatical leave for the school year of 1945-46 for Mrs. Evelyn Rieke.

4. Approval of the change in duties of Mr. E. G. Lentz.

5. Approval of the appointments of Miss Frances Phillips, Mrs. Elizabeth Hollis, Miss Kitty Osborne, Miss Lucille Walker, Mrs. Roscoe Pulliam, and Dr. Arthur J. TerKeurst.

6. Approval of the retirement of Miss Helen A. Baldwin.

B. Concerning Other School Employees

1. Approval of the employment of Mrs. Pearl R. Allmon.
2. Approval of an extension of leave of absence for Mrs. Clara D. Bloodworth, provided it is granted by the Civil Service Commission.
3. Acceptance of the resignation of Mrs. Ruth Stearns Dangbar and Mr. Vern Stearns.
4. Approval of the termination of services of Mr. Enoch Betts.
5. Approval of the re-appointment of Mr. Carl Kinsey.

C. Concerning Organization

1. Approval of the name "College of Vocations and Professions" for the College intended to train young people for a livelihood other than teaching.

Respectfully submitted,

CHESTER F. LAY, *President.*

Proceedings
of the
TEACHERS COLLEGE BOARD
of the
STATE OF ILLINOIS



Dwight H. Green, *Governor*



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Issued by
Teachers College Board
Frank G. Thompson, *Chairman*
Vernon L. Nickell, *Secretary*



October 15, 1945, At Springfield

[Printed by the authority of the State of Illinois.]

STATE OF ILLINOIS
DEPARTMENT OF REGISTRATION AND EDUCATION

TEACHERS COLLEGE BOARD

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Springfield, Chairman

VERNON L. NICKELL, Superintendent of Public Instruction
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Northern Illinois State Teachers College, DeKalb

ROBERT G. BUZZARD, B. S., Ph. D.
Eastern Illinois State Teachers College, Charleston

FRANK A. BEU, A. B., M. A., Ph. D.
Western Illinois State Teachers College, Macomb

MINUTES OF THE MEETING OF THE TEACHERS COLLEGE BOARD

October 15, 1945

The regular meeting of the Teachers College Board and the college presidents was held at 10:00 A. M. on Monday, October 15, 1945, in the Abraham Lincoln Hotel, Springfield, Illinois. Mr. Frank G. Thompson, Director of the Department of Registration and Education and Chairman of the board, presided at the meeting.

The following members were present:

MR. FRANK G. THOMPSON, Chairman
MR. VERNON L. NICKELL, Secretary
MR. JOHN D. DILL
MR. RICHARD F. DUNN
MR. RUSSELL L. GUIN
MISS HARRIETT A. MCINTIRE
MR. CHARLES E. MCMORRIS
MRS. HELEN R. PEGELOW
MR. LINDELL W. STURGIS

Members absent:

DR. PRESTON BRADLEY

Also present were:

MR. ELMER P. HITTER, Co-ordinator
Department of Registration and Education
DR. ROBERT G. BUZZARD, President
Eastern Illinois State Teachers College
DR. R. W. FAIRCHILD, President
Illinois State Normal University
DR. KARL L. ADAMS, President
MR. EMIL A. ANDERSON, Business Manager
Northern Illinois State Teachers College
DR. FRANK A. BEU, President
Western Illinois State Teachers College
DR. CHESTER F. LAY, President
MR. EDWARD V. MILES, Business Manager
Southern Illinois Normal University

Chairman Thompson introduced Dr. DeForest O'Dell, State Supervisor, Division of Rehabilitation, who spoke briefly but informatively concerning the services of his division. He requested an opportunity to confer with the presidents of the Teachers Colleges and Normal Universities relative to using the facilities available at the colleges for testing and counseling. The several presidents expressed their desire to co-operate with the Division of Rehabilitation, and invited Dr. O'Dell to call at their respective campuses at an early date.

After Dr. O'Dell had retired Chairman Thompson called the meeting to order. All members having previously read the minutes of the May meeting Mr. Guin moved that they be approved as printed with the following correction: On page 7, under "Report for Southern Illinois Normal University," the name "Dr. Van Lente" be inserted in place of "Emerson Van Cleave." The motion was seconded by Mrs. Pegelow and carried unanimously.

Chairman Thompson then reminded the presidents that a report of progress on assistance to veterans, in the guidance centers operated by the colleges, should be filed monthly. The report should indicate those who come from the Division of Rehabilitation and list separately those who are war veterans and those who are not. Mention was made of the fact that the contract for Northern Illinois State Teachers College, with the Veterans Administration, allows payment of \$15.00 to the college, whereas contracts with the other colleges and universities specify payment of \$18.00 for each veteran tested. It was agreed that an attempt should be made to increase the amount to \$18.00 for Northern.

Chairman Thompson appointed Elmer P. Hitter, Edward V. Miles, Jr., and Emil A. Anderson to ascertain how funds for financing the guidance centers in all the colleges and normal universities might best be handled. Also, he stressed the fact that rehabilitation work is highly important.

Mr. Dunn, Chairman of the Board Committee on Housing, was then requested to present his report. He apologized to the other members of the committee, Mr. Sturgis and Miss McIntire, for not having called a meeting at any of the colleges and explained that he had been too busy. Mr. Dunn reported, however, that he had conferred with President Lay who suggested that houses in Carbondale, located on land to be acquired with the appropriations for post-war public works, be purchased immediately and used for school purposes. This idea was considered inadvisable because of the general ill feeling which would result if the occupants of the houses were forced to vacate. It appeared that nothing could be done except to find a method of financing new dormitories on the campus. It was pointed out that no appropriation from the state would be needed unless, possibly, for plans and specifications in connection with the program. It was suggested that a finance house finance the program with bonds on a self-liquidating basis as has been done on other college campuses. Mr. Dunn distributed to all present plans for housing units for married students that had been used by the State of Oklahoma, these units having been financed by the method previously mentioned.

Dr. Adams reported that at Northern Illinois State Teachers College there are no housing facilities for married students, and that the housing situation is very bad.

Dr. Buzzard stated that at Eastern Illinois State Teachers College eight automobile trailers had been acquired for the use of married war veteran students, which had eased the housing situation to some extent, but that the housing conditions remained poor.

Dr. Fairchild said that Normal had enrolled thirty-three married

men and did not know where they had found living quarters, and that the housing situation is bad.

Dr. Lay reported that more than three hundred prospective students had been turned away from Southern Illinois Normal because of the lack of housing facilities, and that it had been found necessary to cease adding faculty members to the staff because of the housing shortage.

Dr. Beu of Western expressed a lack of enthusiasm for the type of housing units used by the State of Oklahoma for the reason that in four or five years they may not be needed. He also said that students had been lost because of the lack of housing facilities, and that there was a definite need for housing for faculty members and the president.

There followed a discussion regarding "enabling legislation" which would permit use of state property by a foundation for building housing units. Mrs. Pegelow suggested the buying of a ready built house for the president rather than waiting until suitable building materials are available. A discussion followed her suggestion.

The next subject on the agenda was that of post-war expansion. It was determined that all money for planned projects must be used for the purpose for which it was appropriated.

During the short absence of Chairman Thompson, Secretary Vernon L. Nickell presided. Mr. Hitter then read a letter written by Ernest J. Hochfelder of Ernest J. Hochfelder and Company, Certified Public Accountants. He also read excerpts from auditors' reports on the Teachers Colleges for the period July 1, 1944 to June 30, 1945, which urged that certain recommendations outlined in their reports be followed. Mr. Dunn moved that the college presidents and business managers work out the necessary arrangements to comply with the auditors' recommendations. The motion was seconded by Mr. Dill and carried unanimously.

With regard to personnel and payroll changes Mr. Hitter reminded the presidents that before a change could be effected, it was necessary that the Department receive the signed copy of the written consent of members of the Advisory Committee.

President Adams offered his views on the position, "faculty assistant," in the colleges and requested clarification of the law so that these employees may be properly classified. Students were in some cases being listed under this classification which is not the proper designation for students. The payment of these part time student workers was considered and it was decided that Mr. Hitter and Mr. Anderson should communicate with Mr. Leonard Belt, Chief Classification Officer, to work out a satisfactory method of listing on the payroll the amounts earned.

A request was made by Mr. Hitter to the presidents that classification questionnaires for new employees be submitted promptly in order to avoid delaying payrolls.

Mr. Hitter called attention to the fact that all permanent employees should be certified to the University Retirement System of Illinois, and that any new employee whose position is permanent should be certified to the system immediately. It was suggested that a prospective employee be requested to submit to a physical examination before certifica-

tion to the University Retirement System. After a discussion as to which employees are to be certified Mr. Hitter was requested to obtain a ruling on this point from the University Retirement System of Illinois.

Chairman Thompson informed the presidents and the board that he had the assurance of Governor Green that funds for post-war expansion would be released as soon as possible for construction of buildings at the colleges. He said the Governor had also approved the plan to have appraisers value land to be acquired by the colleges, and suggested the possibility of securing appraisers who would volunteer their services. This method was considered not so much for the saving of money but for the spirit of good will which would result. The fact was brought out that the state did not intend to pay attorney or real estate broker fees; also, that in selecting appraisers it was desired that there be no personal interest in the property to be valued. It was agreed that titles to property to be purchased should be checked to ascertain any parties in interest whether holding titles in fee or by mortgage, judgment or other liens so that no appraiser might be selected who has any direct or indirect interest in said property.

The following Committee on the Relation of the Teachers Colleges to Religious Foundations was appointed by Chairman Thompson:

Richard F. Dunn, Chairman
Lindell W. Sturgis
Helen R. Pegelow

There was mention of the case concerning religion in public schools pending in the courts in Champaign, and it was agreed that no definite conclusion on the subject could be reached until the case had been decided. The committee was directed to make an investigation and report to the board.

A request was made of the presidents for suggestions on a form to be used in submitting reports to the board, in order that they might be uniform. A motion was made by Mr. Sturgis, seconded by Mr. Dill, and carried, that President Adams arrange a conference of the presidents to formulate a new form of report. The form agreed upon is to be submitted to the board in writing.

Mr. Guin advised the board that he had no formal report to make with regard to a revised salary schedule; that additional time would be necessary to work out a schedule on which he could report.

REPORT FOR NORTHERN ILLINOIS STATE TEACHERS COLLEGE

President Adams presented the report for Northern and requested that the following corrections be made: In the heading, Chicago changed to Springfield; under III, 5, the title of Arthur F. Johnson is to be shown as Plant Maintenance Engineer I.

Miss McIntire moved that the report be approved with the foregoing corrections. The motion was seconded by Mr. Dill, carried, and the report for Northern Illinois State Teachers College was approved.

REPORT FOR EASTERN ILLINOIS STATE TEACHERS COLLEGE

President R. G. Buzzard presented the report for Eastern in which the following corrections were to be made: Under II, Faculty, add item "h" "Rex V. Darling, Substitute Instructor Men's Physical Education, at a salary of \$2,250 for nine months." In the Addenda, under E, add item "g" "Ruth Wright, Domestic, 1044, 87." Under X, Summary, add item "10a" "Rex V. Darling," and item "13a" "Employment of classified employees for 1945-1946," also add item "19" "Permission to contract for the rental of eight house trailers and one utility trailer from the Federal Government."

Mr. Guin made a motion, seconded by Miss McIntire, to approve the report presented by Dr. Buzzard with the above corrections. The motion carried and the report for Eastern Illinois State Teachers College was approved. Mr. Nickell cast a dissenting vote on item 19 under Summary explaining that he had opposed the use of trailers on the campus of the university of Illinois because of sanitary conditions; that in his opinion the returning veterans should be provided with the best facilities available, and that the housing standards for veterans should be comparable to those of other students on the campus of Eastern.

REPORT FOR ILLINOIS STATE NORMAL UNIVERSITY

President R. W. Fairchild of Illinois State Normal University presented the report for the university and requested that the following correction be made: Under X, Summary, item 34, the name "Archer" changed to "Acher."

A discussion concerning classification of employees ensued, specific attention being given to Faculty Assistants. Chairman Thompson again reminded the presidents that the employment of all faculty members must be approved by two members of the Advisory Committee of the college or university.

Dr. Fairchild brought to the attention of the board the fact that the university is assisting war veterans to complete their high school education so that it will not be necessary for them to re-enter high school. He said it was possible for these veterans to be graduated from their own local high schools, if desired, or from Illinois State Normal High School. Chairman Thompson suggested that for publicity purposes it would be well to have a report on this particular activity at Normal.

Mr. Dunn moved that the report for Normal be approved with the foregoing correction with the exception of approval of Faculty Assistants who are to be approved temporarily until the next board meeting. The motion was seconded by Mr. Sturgis, carried unanimously, and the report for Illinois State Normal University was approved.

REPORT FOR WESTERN ILLINOIS STATE TEACHERS COLLEGE

The report for Western was given by Dr. Frank A. Beu, President, with the following corrections: Under II, Faculty, item B changed to

read as follows: "Leave of Absence because of Physical Disability. 1. Dr. Irving G. Garwood, Head of the English Department, was granted a leave of absence as of September 30, 1945, due to physical disability. Dr. Garwood is sixty-two years of age and has served the Western Illinois State Teachers College for twenty-two years. During the entire time he was Head of the English Department. He will receive the disability benefits accorded him by the University Retirement System of Illinois." Under X, Summary, item J changed to read as follows: "The leave of absence of Dr. Irving G. Garwood as of September 30, 1945, due to physical disability."

Mr. Sturgis made a motion, seconded by Mrs. Pegelow, that the report for Western, with the above corrections, be approved. The motion carried and the report for Western Illinois State Teachers College was approved.

REPORT FOR SOUTHERN ILLINOIS NORMAL UNIVERSITY

President Chester F. Lay presented the report for Southern Illinois Normal University.

After a brief discussion concerning the retention of Mr. Lillian R. Coffey it was agreed to change III, Other School Employees, item E (1), by inserting the following wording at the end of the sentence in lieu of "by the administration before the end of the year if deemed necessary": "as soon as a suitable replacement can be found." Under X, Summary, item TTTT was changed to read: "The retaining of Mr. Lillian R. Coffey until a suitable replacement can be found."

Mr. Dill moved that the report for Southern be approved with the above corrections. The motion was seconded by Mr. Dunn, carried, and the report for Southern Illinois Normal University was approved.

A motion made by Mr. Dill to adjourn was seconded by Mrs. Pegelow and carried.

Respectfully submitted,

FRANK G. THOMPSON, Chairman
Teachers College Board

ATTEST:

VERNON L. NICKELL, Secretary
Teachers College Board

REPORT OF THE NORTHERN ILLINOIS STATE TEACHERS COLLEGE

To be presented at the meeting of the Teachers College Board
at Springfield, October 15, 1945

To the Chairman and Members of the Teachers College Board:

LADIES AND GENTLEMEN: I have the honor to submit the following report:

I. STUDENTS

1. Enrollment for the year 1944-1945 (36 weeks) counting no names twice:

	Men	Women	Total	Total one year ago
Post Graduates	3	5	8	2
Seniors	8	71	79	79
Juniors	7	64	71	88
Sophomores	14	96	110	99
Freshmen	73	214	287	215
TOTAL.....	105	450	555	483

2. Enrollment, summer session, 1945:

	Men and boys	Women and girls	Total	Total one year ago
College	44	267	311	296
Elementary Grades	80	47	127	102
TOTAL.....	124	314	438	398

3. Per capita cost of students in the college for the year beginning July 1, 1944 and ending June 30, 1945:

	Equivalent for 36 weeks
Enrollment, summer session, 1944.....	296
Enrollment, fall quarter, 1944.....	498
Enrollment, winter quarter, 1944-5.....	470
Enrollment, spring quarter, 1945.....	457
Enrollment, extension, 1944-1945.....	578
	594

Total expenditures from appropriations made by the General Assembly, not including permanent improvements but including appropriations for Repairs and Equipment. \$467,958.07

Expenditures from the Teachers College Income Fund, not including the dormitory (Williston Hall) and not including permanent improvements..... 8,319.93

The total cost of operating the college for one year, not including permanent improvements was..... 476,278.00

Per capita cost based on 36 weeks—\$476,278.00—594..... 801.81

4. The enrollment at the college this fall is 572. This totals 74 students above the number that were enrolled at approximately this same time a year ago. We had hoped that our fall enrollment would go over 600. There were several

factors that prevented this, the largest factor being the present economic pay of school teachers compared with other persons. There is strong pressure being brought to bear upon this college by the superintendents and principals in this area for more trained teachers for their schools. They seem to hold us responsible for the fact that the number is low. We are making every effort to interest competent, responsible high school graduates in taking up teaching as a profession. I want to suggest to the members of the board that they read "Teachers Pay—A National Disgrace" in the current number of the Readers Digest. We are facing a serious problem in this reconstruction period—the problem of adequate teaching staffs for the schools of the state.

5. The students whose names are listed below completed the requirements for graduation at the close of the spring quarter, June 13, 1945.

SENIOR COLLEGE

Degree of Bachelor of Science in Education

Name	Curriculum	Address
Mary Almburg	Home Economics	Malta
Marilyn Anderson	Zoology	Chicago
Noble Arnold, Jr.	Zoology	DeKalb
Margaret Benson	Home Economics	DeKalb
Mary Ellen Bolattino	Early Elementary	Rockford
Nellie Antionette Busey	Social Science	South Beloit
Grace Busjahn	Home Economics	Orangeville
Rosemary Buttell	Home Economics	Chicago
Ernest Carder	Social Science	Paw Paw
Suzanne Cowan	Later Elementary	Elburn
Marilyn Daniels	Later Elementary	Elgin
Irene DeLaby	Physical Education	Lake Villa
Alice A. Eaton	Social Science	DeKalb
Florence Ferry	Home Economics	Caledonia
Dorothy Blaha Garramone	Early Elementary	DeKalb
Lois Gielow	Mathematics	Chicago
Elizabeth Gilbert	English	Waukegan
Lois Glasser	Early Elementary	Freeport
Sol T. Goldstein	General Science	Chicago
Barbara Grant	Physical Education	DeKalb
Mary Sue Grennan	Early Elementary	Rock Falls
Priscilla Hallam	Home Economics	Shabbona
Lois C. Harms	English	Rochelle
Geraldine L. Hauge	Chemistry	Morris
Gladys Hecketsweller	Early Elementary	Mundelein
Maria Hyniuk	Mathematics	Chicago
Virginia Mae Jacobs	Early Elementary	Malta
Esther M. Johnson	Home Economics	DeKalb
Virginia Johnson	Later Elementary	Chicago
Martha Jean Kain	Home Economics	Oak Park
Patricia A. Kraft	Early Elementary	Freeport
Joan Ruth Kurth	Early Elementary	Park Ridge
Laurence C. Laviolette	Social Science	Berkley, Michigan
Stanley Ledwon	Industrial Arts	Chicago
M. Louise Lemmon	Home Economics	Brookfield
Frances McElroy	Later Elementary	Aurora
Charlotta Louise Molin	Music	Byron
Lois Ann Nelson	Home Economics	Westchester

Name	Curriculum	Address
Doris J. Olson.....	Industrial Arts	Leland
Audrey F. Patton.....	Home Economics	Chicago Heights
Betty Catherine Peterson.....	English	Princeton
Rita Petrone	Early Elementary	Chicago
Betty Pike	Physical Education	Fox Lake
Beatrice Pinter	Home Economics	Beloit, Wisconsin
Frances E. Poole.....	English	Sandwich
Marie M. Riedy.....	Early Elementary	Naperville
Shirley J. Ritta.....	Early Elementary	Mundelein
Mary Frances Rogers.....	Early Elementary	Lombard
William Paul Schmidt, Jr....	Social Science	Rockford
Georgia Schneider	Later Elementary	DeKalb
Antoinette Serge	Home Economics	Chicago
Elaine Virginia Shiner.....	Home Economics	Prairie View
Donald N. Siegfried.....	Industrial Arts	St. Louis, Missouri
Ervin Skaar	Zoology	DeKalb
Dorothy Sloniker	Home Economics	Pecatonica
Carol Smith	Music	DeKalb
Dorothy Smith	Mathematics	Aurora
Ora Spadafora	French	Chicago
Edith Sperling	English	Danville
Elizabeth Jane Stevenson....	Early Elementary	Chicago
Helen Tindall	Home Economics	Kirkland
Helen Twombly	Home Economics	Clare
Lorraine Volstorff	Early Elementary	Chicago
Eleanor Weaver	English	Batavia
Barbara Welch	Home Economics	Malta
Betty Wengierski	Later Elementary	Oak Park
Agnes Ann White.....	Later Elementary	Chicago
Emma White	Later Elementary	Waterman
Doris Young	Home Economics	Evanston
Doris Lou Zimmerman.....	Home Economics	Oak Park

Degree of Bachelor of Science in Education

August 10, 1945

Name	Curriculum	Address
Mary Lewis Bolton.....	Later Elementary	Joliet
Mary Helen Borman.....	Physical Education	LaGrange
Delores Mary Bowen.....	English	Chicago
Marguerite Desmond	Later Elementary	Woodstock
Beryl Virginia Fedder.....	Later Elementary	Elgin
Eileen Mary Fitzgerald.....	Later Elementary	McHenry
Nancy Jane Garman.....	Early Elementary	Freeport
Ruth Isabelle Goldthorpe....	Home Economics.....	Sheboygan, Wisconsin
Dorothe Jane Griffin.....	General Science	Downers Grove
Ruth Arlene Hardekopf.....	Later Elementary	Yorkville
Clara Belle Hubbard.....	Early Elementary	DeKalb
Geraldine E. Kueck.....	Early Elementary	Oak Park
Helen L. Laney.....	Later Elementary	Chicago Heights
Henry Leskovec	Later Elementary	North Chicago
Ruth Kelley Misunas.....	Early Elementary	Elgin
Miriam Parriott	Early Elementary	Freeport
Dora Marie Rasmussen.....	Early Elementary	Waukegan
Rebecca Robbins	Speech	Lockport
Etta Mae Rosene.....	Early Elementary	Tampico
Louise Schmidlap	Later Elementary	DeKalb
Bernice Marie Seaborg.....	Early Elementary	Joliet
Marie Elizabeth Shippert....	Later Elementary	Dixon
Helen Louise Vasey.....	Later Elementary	Grays Lake
Edna A. Welander.....	Early Elementary	Sycamore
Paula M. Woods.....	Later Elementary	Ottawa

II. FACULTY

1. Advanced Degrees

I wish to report for the information of the Board that it is now "Dr." William V. O'Connell, head of the Department of Speech. Dr. O'Connell completed his work and was awarded his degree by the Colorado State College of Education at Greeley, Colorado on August 9, 1945. He completed his residence requirement for his doctorate by attending the full summer session at Greeley for five consecutive summers. His thesis study was completed while he was in residence at the college. It was entitled "The Relationship of Speech Education and Student Personnel Services."

2. Request for Leave of Absence

I wish to report the request of Miss Miriam Anderson, head of the Department of Physical Education for Women, for leave of absence to complete her residence requirement for her doctorate at New York University. Miss Anderson asked to be relieved of her teaching assignment at the close of the first semester. She will register for her work at New York University early in February, 1946. This leave is to be granted at one-half pay. I should like to recommend that this request be granted. We do not anticipate that it will be necessary to hire another staff member during her leave.

3. Returned From Leaves of Absence

a. Advanced Study

1. Miss E. Ruth Taylor, Department of English, has returned from a leave of absence at Northwestern University. She has passed her final examination and is now working on her thesis which is entitled "Mutual Criticism in the Modern Irish School." Miss Taylor's leave was without pay.
2. Mr. Paul Crawford, Department of Speech, has returned from a leave of absence at Northwestern University where he completed his residence requirement for his doctorate. Mr. Crawford's leave was on half pay.
3. Mr. George Terwilliger, Department of Biological Sciences, has returned from a leave of absence at Columbia University where he completed his residence requirement for his doctorate. Mr. Terwilliger's leave was on half pay.
4. Miss Esther Williams, McMurry Training School, has returned from a leave of absence at Columbia University where she completed additional work toward her doctorate. Miss Williams' leave was on half pay.

5. Mr. George Evans, head of the Department of Physical Education for Men, was granted a special leave by the board in December, 1944, to conduct a special research study in the history and development of the Duroc Jersey breed of hogs. This research continued until September 1, 1945, and has resulted in the preparation of a book which will be off the press some time this year. Mr. Evans' leave was without pay.

Miss Taylor, Mr. Crawford, and Miss Williams returned to the college to teach during the summer session. Mr. Terwilliger and Mr. Evans returned for the fall quarter.

b. Military

1. Mr. Oscar M. Chute, director of training, and Mr. Paul Harrison, Department of Industrial Arts, who were released from their duties at the college to enter the armed services as expert educational analysts with the Second Air Force, have returned to the college. Mr. Chute began work on September 1 and Mr. Harrison, at the opening of college on September 15. While both these men were on civilian status, they were technically and officially classed as members of the armed services, and as such were granted military leaves. Mr. Chute will receive a salary of \$4,940 for twelve months and Mr. Harrison, \$3,270 for nine months.
2. Major J. Hal Connor, head of the English Department, who was granted a leave for army service on February 26, 1943, is still in the armed services, at present stationed in the Philippine Islands, awaiting transfer to Tokyo. Major Connor plans to return to his work as head of the English Department as soon as he is discharged. As a matter of record for future payroll purposes when Major Connor returns, I should like the approval of the board to place him on the payroll immediately upon his return to service at the college. The amount of his salary will be figured at that time and will be based upon the salary he would have received had he remained on the campus.
3. Captain E. C. O. Beatty, Department of Social Sciences, who was granted a leave for army service on January 25, 1943, is still in the armed services at Pearl Harbor. He has not as yet been notified of the date of his separation from the armed services but he plans to return to the college to take up his work in the Department of Social Sciences as soon

as he is discharged. I should like the same permission for Captain Beatty as I have requested for Major Connor.

4. Resignations

Miss Katherine Neptune, associate librarian at the college since 1926, resigned her position on June 13, 1945, stating that she was planning to do some advanced study in library work. I talked with Miss Neptune and found that her plans were quite definitely made. I accepted her resignation with some regret since she had been a very competent staff member for many years. Miss Neptune spent the summer in the library school at the University of Michigan, Ann Arbor, and during the regular year she is carrying on some special work in that library. I should like the approval of the board to the acceptance of her resignation.

5. Retirement

Mr. William C. Gould, associate professor in the Department of Social Sciences, under date of September 18, has requested retirement. He would like his retirement to take effect on December 7, 1945 and offers the following reasons for his desire to have this take effect so quickly after his request. He has suffered two very serious setbacks during the last year. First, he had a very serious illness during the early part of the year that gave him grave concern about his ability to continue living in a climate such as we have in the Great Lakes region. Almost immediately after his recovery and return to work, his wife died very suddenly and this again disrupted his entire family living. Mr. Gould, who is the senior member of our staff in terms of age, had planned to continue teaching for the balance of this biennium when he would have completed 25 years of service. However, he now feels this would be a mistake and is asking for retirement before the beginning of this winter. In appreciation of the years of fine teaching service that we have had from Mr. Gould, I should like to recommend to the board and to the University Retirement System, upon approval of this board, that this retirement be granted. It may interest the board to know that Mr. Gould has spent more than 40 years in teaching and I feel he is entitled to retire as it seems necessary. Mr. Gould was 65 years of age on September 1, 1945 and comes within the provisions of the law.

6. The Case of Dr. Akin

As a means of clearing some payroll irregularities, I should like the approval of the board to the re-employment of Dr. Johnnye Akin, associate in the Department of Speech. When Dr. Doris Twichell resigned on January 1, 1945, I engaged Dr. Akin to take her place and to fill out the balance

of the college year. This appointment was temporary in nature because Dr. Akin's specialty does not deal with the area of speech correction. She is thoroughly competent to do the work as we require it on this campus, but she does not want to make that her life work as her special interest and her advanced degree are in another speech field. However, she consented to come to us for the balance of the year to complete this appointment. This action was approved by the board at its February 19, 1945 meeting. After the close of the regular year, I made repeated efforts to get a competently trained person to accept this special assignment. I found the shortage in this area the worst with which we have had to contend. On two occasions I had a person who was interested but we could not compete with Stanford University which took the one, nor with the State of Illinois which took the other. Two weeks before the beginning of college, we still had no speech correction teacher. We called Dr. Akin in Louisiana and asked if she would be willing to return to the campus for another year. The understanding was that she would return at exactly the same salary and under the same conditions under which she worked last year. She finally agreed to do that and reported for work at the beginning of the fall quarter. I should like the approval of the board to restore her on the payroll at the salary she received last year. Dr. Akin is the only member of our college staff that will receive the same salary she received last year.

7. New Appointments

1. I wish to report for approval the appointment of Miss Ruth H. Ramsey as librarian. Miss Ramsey earned her bachelor's degree at the University of Wisconsin and her master's degree at Teachers College, Columbia University. She has a diploma from the Library School at the University of Wisconsin. She has had experience at the library at the State Teachers College, Bemidji, Minnesota and at Western College at Oxford, Ohio. Miss Ramsey began work at the opening of college in September at a salary of \$2,400 for nine months. Miss Ramsey takes the position made vacant by the resignation of Miss Neptune.
2. I wish to report for approval the appointment of Miss Alice Dunlap as librarian. Miss Dunlap has her bachelor of arts in library science degree from the University of Oklahoma. She has had experience at the University of Oklahoma library in the circulation department and in the office of the director of the library school. From 1935 to 1939 she served in various capacities in industrial organizations, transferring to library work in 1939. Miss Dunlap began work at the opening of col-

lege at a salary of \$2,250 for nine months. This position was formerly held by Mrs. Bertha Pratt.

3. I wish to report for approval the appointment of Miss Clara Schillace in the Department of Physical Education for Women with a special assignment in charge of the physical education activities at the MacMurry Training school. Miss Schillace earned her bachelor's degree at the Northern Illinois State Teachers College and her master's degree at New York University. She has had teaching experience in the public schools of St. Charles, Illinois. She began work at the opening of college this fall at a salary of \$2,400 for nine months. This position was formerly held by Miss Lucile Cain.

III. OTHER SCHOOL EMPLOYEES

The material listed in this section is the essential information concerning our new employees. While it is given in considerable detail, I think these details should be a matter of record. I am listing as new employees all persons who have appeared on our payroll since the May board report even though they are not now listed as employees of the college. Some of the names listed as new employees will appear under resignations or will appear under changes in classification, showing they are still employed but now employed under a different classification. I believe a careful perusal of these items will make the status of each employee clear.

1. New Employees

June Larson—faculty assistant as of May 16, 1945 at \$100 month as a member of the business office staff, operating the switchboard and mimeograph machine.

Kathryn Kelly—domestic as of May 17, 1945 at \$115 a month, for whom a leave of absence was granted as of April 1, 1945 due to illness.

Marguerite Hayhurst—faculty assistant as of June 1, 1945 at \$125 a month, filling vacancy in business office.

Wendell Crofoot—laborer as of June 1, 1945 at \$135 a month, filling vacancy in power plant.

Elmi Maki—faculty assistant as of June 15, 1945 at \$100 a month, filling vacancy in the office of the dean of women.

Mike Kohler—laborer June 11, 1945 at \$135 a month, filling vacancy.

Edwin Panttila—laborer, June 11, 1945 at \$135 a month, filling vacancy.

Helen Bjelk—clerk-typist I at \$115 a month as of August 1, 1945, filling vacancy in office of the registrar.

Louise Carstedt—faculty assistant as of August 1, 1945 at \$117 a month, to fill a temporary vacancy in placement office. She became final as of August 31, 1945.

Pauline Kalasmiki—faculty assistant as of August 13, 1945

at \$115 a month, to fill a vacancy in the office of the registrar.

Theresa Campbell—domestic, new as of September 1, 1945 at \$133 a month, having previously been granted a leave because of illness.

Frank Jarvi—janitor I at a salary of \$125 a month as of September 11, 1945. This is a new position.

Joyce Hale—clerk-stenographer I at a salary of \$130 a month as of September 14, 1945 to serve as secretary to the director of training.

Walfrid Wallberg—janitor I at a salary of \$135 a month as of September 13, 1945. This is a new position.

2. Resignations

Roy F. Paxton—laborer as of May 31, 1945.

Helen Bjelk—clerk typist I in office of the registrar, as of August 27, 1945.

Marjory Eaton—faculty assistant as of August 10, 1945.

Posey Martz—faculty assistant as of August 16, 1945.

Kathryn Kelly—domestic, as of August 31, 1945.

3. Retirement

Retirement for Mr. William Swinbank, superintendent of grounds, became mandatory on August 31, 1945 because of his age. He was 80 years old the latter part of January and since the teachers colleges had to go on the mandatory provision for retiring personnel at 68 on September 1, 1945, it was necessary that he be retired as of that date. The college at DeKalb has suffered a serious loss. Much of the beauty and careful planning on the grounds, the flowers, and the trees, have been the work of Mr. Swinbank. He has been in the employment of the college for the last 20 years and has made a contribution that will be difficult to equal. I wish to express my personal appreciation for service of this type and I have expressed that to Mr. Swinbank personally in a letter. The notice of his retirement is presented to the board as a matter of information.

4. Change in rates other than those authorized by H. B. 620 granting increases of 10% and 15%.

Adele Carstedt—faculty assistant, from \$110 to \$126.50 as of July 1.

Marjorie Eaton—faculty assistant, from \$125 to \$143.75 as of July 1.

Marguerite Hayhurst—faculty assistant, from \$125 to \$143.75 as of July 1.

June Larson—faculty assistant, from \$100 to \$110 as of July 1.

Josephine Lech—faculty assistant, from \$60 to \$69 as of July 1.

Posey Martz—faculty assistant, from \$110 to \$126.50 as of July 1.

Jessie Viner—faculty assistant, from \$115 to \$132.25 as of July 1.

Wendell Crofoot—laborer, from \$135 to \$150 as of September 1.

Edwin Panttila—laborer, from \$135 to \$150 as of September 1.

Emma Biers—domestic, from \$115 to \$125 as of September 1.

Helen Bjorn—domestic, from \$115 to \$125 as of September 1.

5. Changes in Classification

Nels Bjelk, from Janitor II to Janitor III, at an increase from \$173 to \$175 as of August 1, 1945. Will serve as foreman of janitors.

Adele Carstedt, from Faculty Assistant to Clerk Typist I, with an increase of salary from \$126.50 to \$127 as of September 1, 1945.

Jessie Viner, from Faculty Assistant to Clerk Stenographer I, at a salary increase of from \$132.25 to \$133 as of September 1, 1945.

Arthur F. Johnson, from Maintenance Carpenter to Plant Maintenance Engineer I, at a salary increase of from \$242 to \$280, this change being made at the request of Position Classification.

6. New Positions

I should like the approval of the board for the employment of an additional Cook I at \$133 a month and additional domestic, full time, at \$125 a month, as well as an additional domestic, part-time, to be employed two days a week to assist the housekeeper at the college dormitory. The salary of this part time domestic will be at the rate of \$4.50 per day. These three positions are at present difficult to fill but they are necessitated by the increasing work at the college dormitory. These amounts would be payable from that part of the Income Fund chargeable as auxiliary enterprises.

I should like the approval of the board for the employment of a maintenance worker to help our repair maintenance staff. This employment would be at the rate of \$135 a month. This position was listed in the salary list, passed at the May 10 meeting and it is reported here by classification to facilitate its placement on the payroll.

IV. THE ORGANIZATION

1. Veterans Administration

A Veterans Administration Guidance Center was opened at the Northern Illinois State Teachers College on June 6, 1945. This center was opened to provide counseling and guidance services to veterans in sixteen of the counties in northern

Illinois. Mr. Fred Hartman of the Veterans Administration has been assigned as the Acting Assistant Vocational Rehabilitation and Education Officer.

At the present time, four members of the college staff are working in cooperation with the Veterans Administration in the testing, interviewing, and counseling of the veterans. These members are:

Dr. O. J. Gabel, Mr. O. E. Peterson, Mr. Paul Harrison, and Dean Ernest E. Hanson.

For the period June 6 through September 22, 1945, advisement was initiated on 204 cases under the provisions of Public Law 16. The college is supplying the office facilities for the staff and classroom facilities for testing. This program is conducted under a contract which the college has with the Veterans Administration.

2. The Nursery School

The nursery recently approved by action of the board under a grant from the federal government through the provisions of the Lanham Act, was discontinued by the withdrawal of that grant on the part of the same authorities on August 31. Since this nursery school was organized and financed as an aid to working mothers, its discontinuance at this time was entirely justified. However, the college regrets to see this fine educational tool discontinued and we hope at some time in the near future to present to the board a budget for the organization and development of a nursery school as an integral part of our teacher education program.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

The administration at this college is making every effort, in cooperation with Mr. Thompson and with the personnel in the Department of Architecture and Engineering, to secure immediate release of our postwar funds. At the present time these results have not been too gratifying. Perhaps by the time this board meets, President Thompson will have additional information to report.

It seems to me very important that funds allocated to these colleges be made available for the purposes for which they were appropriated at the earliest possible moment. They are all to be spent under careful state supervision. The entire program for the acquisition of land is basic to almost all of the other postwar plans. The arguments used for delay in certain types of building do not apply to making these funds available for the purchase of land and for the planning of buildings. The state teachers colleges have more effective planning already under way for the first part of this building program than almost

any other division in the state government and they should be allowed to move into production at the earliest possible moment. I want to commend the vigorous action of the president of our board and to suggest that it be continued until we accomplish the purposes we desire.

VII. AUXILIARY ENTERPRISES

Teachers College Income Fund, April 1, 1945-June 30, 1945:

RECEIPTS		
Surplus, 62nd Biennium.....	\$	2.21
Board and room, Williston Hall.....	\$13,239.25	
Meals, Williston Hall.....	1,868.75	
Library fines	30.00	
Miscellaneous collections	33.08	
Registration fees—college	1,892.00	
Registration fees—extension	707.00	
Transcript fees	106.00	
Sales and service.....	52.25	
Transfer of funds for scholarships.....	4,290.00	
		22,218.33
Previously reported—July 1, 1943 to March 31, 1945.....		123,410.04
Total receipts—63rd Biennium.....		\$145,630.58

EXPENDITURES		
Personal services (salaries).....	\$3,332.31	
Extra expense on catalog.....	420.29	
Office expense and supplies.....	266.58	
Travel	1,750.42	
Elevator inspection	85.50	
Repairs to floors.....	2,655.00	
Miscellaneous building repairs.....	190.00	
Food	7,393.80	
Dishes	386.92	
Household supplies	892.20	
Furniture and equipment.....	354.68	
Laundry—cleaning—waste removal	414.04	
Miscellaneous	63.93	
	\$18,205.67	
Previously reported—July 1, 1943-March 31, 1945.....	65,817.61	
		84,023.28
Balance—June 30, 1945.....		\$61,607.30

VIII. STUDENT LIFE

I wish to report for the information of the board some changes we are making in our plant which I feel are important as they contribute to the welfare of our students. Hence, I am reporting them under the heading "Student Life."

We have been faced with a serious housing shortage at DeKalb which has remained critical through the entire summer and fall. In the early part of the summer we were between 30 and 50 beds short of being able to meet the estimated needs for the current fall quarter. It became apparent that some drastic change would need to be made. Our entire personnel staff made a study of the situation, advertising was placed in the local paper calling the attention of the citizens to our needs. A committee of the faculty visited all the houses in this area individually, explaining the situation to our people. Finally, the only thing to do was to change our present dormitory plan so that we might include 50 additional students there. These changes have been made at a limited expense. They will, in

some respects, cause inconvenience to some of the students already enrolled in the dormitory but in the main, they do not interfere seriously with the quality of service we have been giving. Nearly all the students who have met this new situation are willing to cooperate and they seem to be enjoying it. The addition of 50 women students to the membership of the dormitory has made it necessary that we discontinue serving meals to all outside persons.

At the same time we were faced with the closing of two restaurants in DeKalb. The college planned to take over one of these places and to serve food for the off campus students. There were many difficulties to iron out in financing such a program. The administration met with the president of the board, the Department of Finance, and a procedure was worked out that could be used as an emergency. However, I wish to report to the board that we have succeeded in overcoming this difficulty with eating houses under private enterprise. We feel it will be much better that way. I want to commend the cooperation that we received from all quarters in trying to meet these difficult situations.

IX. MISCELLANEOUS

I am enclosing in the envelope with the board report the most recent bulletin of this college, dealing with the in-service training of teachers. I should like to have the members of the board read this bulletin. If you do not have time to read the entire bulletin, the perusal of the foreword and the letter of transmittal from the chairman of the committee, will give you an idea of what the college is attempting in providing this service. We have met a most favorable report from both within the state and from other teacher training agencies outside the state.

We are reporting today the names of the persons who received military scholarships up to and including the summer session of 1945. These are listed under the old rate and they should be certified for payment to our Income Fund.

X. SUMMARY. Action is requested on the following:

1. Approval of the granting of degrees to the June and August graduates of 1945.
2. Approval of the granting of a leave of absence at one-half pay to Miss Miriam Anderson from February, 1946 for the balance of the college year.
3. Approval of the re-employment of Miss E. Ruth Taylor, Mr. Paul Crawford, Mr. George Terwilliger, Miss Esther Williams, and Mr. George Evans who have returned from their leaves of absence for advanced study.
4. Approval of the re-employment of Mr. Oscar M. Chute and Mr. Paul Harrison who have returned from their leaves of absence for military service.

5. Approval of the re-employment of Major J. Hall Connor and Captain E. C. O. Beatty when they return to the college from military service.
6. Acceptance of the resignation of Miss Katherine Neptune.
7. Approval of the retirement of Mr. William C. Gould.
8. Approval of the re-employment of Dr. Johnnye Akin at the same salary she received last year.
9. Approval of the appointments of Miss Ruth H. Ramsey, Miss Alice Dunlap, and Miss Clara Schillace under the conditions stated.
10. Approval of the appointments of the new employees as indicated.
11. Approval of the resignation of the employees as indicated.
12. Approval of the retirement of Mr. William Swinbank.
13. Approval of the changes in rates for employees in accordance with H. B. 620.
14. Approval of the changes in classification for employees as indicated.
15. Approval of the new positions for employees when they are available as indicated.
16. Approval of the list of military scholarships presented for payment.

Respectfully submitted,

KARL L. ADAMS, *President.*

REPORT OF THE EASTERN ILLINOIS STATE TEACHERS COLLEGE, CHARLESTON

For the Meeting in Springfield

October 15, 1945

To the Chairman, Secretary and Members of the State Teachers College Board:

LADIES AND GENTLEMEN: The following report concerning the Eastern Illinois State Teachers College is presented for your consideration:

I. STUDENTS

1. The report for the Spring Quarter, totalling 291 college students, a gain of 15.5 per cent over the previous Spring Quarter, 634 high school students, 312 elementary school students, and 257 college extension students, was a part of the May 10th report.
2. Summer School 1945

	Men	Women	Total	Total one year ago
a. Six-week term	3	62	65	73
b. Eight-week term	36	149	185	208
c. Reading clinic (3 weeks).....	0	16	16	0
d. Refresher group (3 weeks).....	2	20	22	48
e. Workshop (Fairfield) (3 weeks).....	4	58	62	103
	<hr/> 45	<hr/> 305	<hr/> 350	<hr/> 432

Equivalent enrollment, eight-week term 271.25.

3. Enrollment for the current Fall Quarter totals 402 college students, divided into 48 seniors, 55 juniors, 96 sophomores and 203 freshmen. One hundred and nine men are in attendance, 74 of whom are freshmen. A detailed report will be made in the next report.
4. Graduates:

The following students completed curriculum requirements on June 1, 1945, and are recommended for graduation:

- a. For the Degree of Bachelor of Science in Education—

Biggs, Fred Ervin.....	Danville
Social Science: Geography, English	
Bishop, LaVon Ruth.....	Decatur
English: Social Science, Speech	
Borders, Virginia Florence.....	Charleston
Commerce: Social Science	

Bowman, Mary Ellen.....	Mattoon
Home Economics: Art	
Boyd, Catherine Eloise.....	Sullivan
Home Economics: Physical Education, Chemistry	
Christian, Virginia Berniece.....	Mattoon
Zoology: Botany, Mathematics, English	
Criag, Elizabeth Magdalena.....	West Union
Music: English	
Daily, Wilma Jean.....	Sumner
Music: Art	
Daugherty, Daisy Ruth.....	Hammond
Elementary Education: Art, Geography	
Dennis, Norma Eileen.....	Robinson
Home Economics: Social Science	
Diel, Nellie Leannah.....	Noble
Commerce: Social Science	
Eagleton, Alberta Trousdale.....	Milton, Florida
Elementary Education: English, Social Science	
Engel, Betty Jean.....	Stewardson
Home Economics: Physical Education	
Finley, Esther Elaine.....	Bridgeport
Home Economics: Commerce	
Fisher, Merna Dean.....	Urbana
Home Economics: Art, Chemistry	
Gossett, Marian Elizabeth.....	Charleston
Home Economics: Chemistry	
Greenwood, Bartley Jay, Jr.....	Champaign
Social Science: Physical Education, Geography	
Grossman, Mary Eleanor.....	Robinson
Elementary Education: Social Science	
Hanneken, Clemens Bernard.....	Ramsey
Mathematics: Physics	
Henry, Helen Louise.....	Georgetown
Elementary Education: English	
Homann, Eva Emmaline.....	Charleston
Home Economics: Chemistry	
Homann, Louise Mae.....	Charleston
Home Economics: Chemistry	
Jenkins, Betty June.....	Tower Hill
Home Economics: Art, Chemistry	
Kannmacher, Virginia Rose.....	Martinsville
Home Economics: Chemistry, Art	
Kennard, Marilyn Joan King.....	Charleston
Latin: German	
Knezik, Evelyn Mae.....	Livingston
Home Economics: Botany	
Lane, Willa Frances.....	Potomac
Commerce: Social Science	
Magers, George Albert.....	Charleston
Social Science: English	
Manuell, Anna Louise.....	Taylorville
Latin: English, Spanish	
Mayberry, Leslie	Hoopeston
Latin: Spanish	
Mead, Donald Terrence.....	Mattoon
Commerce: Social Science	
O'Neal, Charles Baker.....	Mattoon
Chemistry: Mathematics, Botany	
Pabst, Loraine Beatrice.....	Hamilton, Ohio
Social Science: English	
Perfetti, Mary Madeline Sluder.....	Carmi
Home Economics: Chemistry, English	

Ruhmann, Theodora Rae.....	Chicago
English: Social Science	
Shumaker, Arrah Jean Workman.....	Chatham
Geography: Zoology, Social Science	
Sterchi, Veda Anita.....	Olney
English: Social Science, Art	
Strotman, Willa Mae.....	Keensburg
Home Economics: Social Science	
Thomann, Elizabeth Ann.....	Ingraham
Home Economics: Speech	
Turner, Vivian Maris.....	Hammond
Geography: Art, Social Science	
Whiteleather, Thelma Elouise.....	Effingham
Music: Art	
Williams, Lois Jean.....	Charleston
Latin: French, Spanish	

b. For the Junior College diploma—

Buzzard, Henry Lewis.....	Charleston
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The following students completed curriculum requirements on August 3, 1945, and are recommended for graduation:

a. For the Degree of Bachelor of Science in Education—

Atkins, Delbert Ferrel.....	West York
Mathematics: Physics	
Barcroft, Fannie Ella.....	Centralia
Elementary Education: English	
Beattie, Mary Agnes.....	Evansville
Elementary Education: Social Science	
Blackford, Rebecca Moore.....	Charleston
Geography: Spanish, Social Science	
Fritz, Ora Edna.....	Stewardson
Elementary Education: English, Social Science	
Gaertner, Ruth Henderson.....	Charleston
Home Economics: Chemistry	
Hubbard, Margaret Etta.....	Pana
Home Economics: Physical Education	
McFarland, Violet Deborah.....	Chrisman
Elementary Education: Geography	
Mowrer, Zada Iona.....	Claremont
Elementary Education: Geography, Physical Education	
Phillips, Ross Wilbur.....	Effingham
Industrial Arts: Social Science	
Smith, Dorothy Charletta.....	Sullivan
Elementary Education: Social Science, Geography	
Sparks, Earl Christie.....	Charleston
Industrial Arts: Social Science	
Sumner, Retha Elizabeth.....	Flora
Elementary Education: English	
Thomas, Amelia Blanche.....	Danville
Elementary Education: Geography	

b. For the Junior College diploma—

Craig, Jo Anna.....	Charleston
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RECAPITULATION, CLASS OF 1945

	Men	Women	Total
Bachelor of Science in Education.....	10	46	56
Junior College Diploma.....	1	1	2

5. Per Capita Cost, 1944-45:

	Students	Courses	Quarter hours
Summer term, 1944 (6 weeks).....	73	151	604
Summer term, 1944 (8 weeks).....	208	649	2,596
Refresher course, 1944 (3 weeks).....	48	48	192
Workshop, 1944 (3 weeks).....	103	103	412
Fall Quarter, 1944.....	331	1,354	5,416
Winter Quarter, 1944-45.....	313	1,276	5,104
Spring Quarter, 1945.....	291	1,194	4,776
Extension, 1944-45 (1st half).....	461	461	1,844
Extension, 1944-45 (2nd half).....	257	257	1,028
	<hr/> 2,085	<hr/> 5,393	<hr/> 21,572

Equivalent student factor (36 weeks) equals 21,572 quarter hours divided by 48 quarter hours, equalling 449.41.

EXPENDITURES

From Appropriations	\$420,653.44
From Income Fund	3,243.17
	<hr/> \$423,896.61

Per Capita Cost for 1944-45 equals \$423,896.61 divided by 449.41, or \$943.22. The per capita cost for the preceding year, 1943-44, was \$939.67, indicating an increase of \$3.55 per capita expenditure.

5. Teachers College Scholarship account for holders of Scholarships granted before July 1, 1945, and for whom a quarterly bill, payable to the Income Fund of the college, is hereby presented:

Delbert Ferrel Atkins.....	\$7.25*
Lois Jean Bartley.....	7.25*
Josephine Dysert	7.25*
Emma Jane English.....	7.25*
Mary Ellen Neikirk.....	7.25*
Charlotte June Simmonds	7.25*
Retha Elizabeth Sumner	7.25*
Virginia Rose Walker.....	7.25*
Wilma Ethel Winters.....	7.25*
	<hr/> \$65.25

* \$7.25 registration fee only.

Teachers College Scholarship account under the revised statute, covering scholarships awarded as of July 1, 1945, to be refunded each student.

Marilyn Joan Lowe, Hammond.....	\$9.00*
Mona Jean Roby, Bone Gap.....	9.00*
Bernerd Ross Stevens, Parkersburg.....	9.00*
	<hr/> \$27.00

*\$7.25 registration fee and \$1.75 book rental fee.

II. FACULTY

1. Summer school changes:

a. Winnie Davis Neely, Assistant Professor of English, in place of Isabel McKinney, retired, at a salary of \$265 per month.

b. Elsie J. Hampton, as Substitute Instructor and Sixth Grade Critic, in place of Lois Johnson on leave for study, at a salary of \$260 per month.

c. Dr. Walter A. Klehm, Professor Industrial Arts as a substitute for Dr. Mildred R. Whiting, in the Workshop at Fairfield, at the same salary, \$285.

d. Cancellation of John Eaton, Charles Haggard and Wayne Aiken as affiliated teachers in the summer session of the Charleston High School, due to lack of registration.

2. Leaves of absence changes:

a. Gertrude Hendrix, Assistant Professor and Critic Teacher of High School Mathematics, from sabbatical leave for study to leave for physical disability, due to being thrown from a horse and severely injured, with transfer of sabbatical privilege to 1945-46.

b. Donald E. Johnson, Assistant Professor of Music, from sabbatical leave for study to Acting Head, Department of Music for 1945-46, salary \$2,970 for nine months, at the request of the college and with permission from Columbia University to extend his matriculation period for the doctorate one year. The college recommends transfer of Mr. Johnson's sabbatical privilege from 1945-46 to 1946-47.

c. Dr. Charles H. Coleman, Professor and Head of the Department of Social Science, an extension of leave through the Fall Quarter, 1945, in order to complete research work in Washington.

3. Resignations

a. Lois Johnson, Instructor and Critic Teacher for the Sixth Grade, to accept a faculty position in the College of Education, University of Illinois.

b. Esther I. Duggleby, Instructor and Assistant Librarian, to accept a position as Head Librarian, State Teachers College, Farmington, Maine.

c. Wilbur I. Rosenkranz, Assistant Professor and Critic Teacher in High School Chemistry, at the end of his probationary period, to accept a position in the Alton High School.

d. John R. King, Jr., Substitute Instructor and Critic Teacher in High School Music, to do further graduate study in the Eastman School of Music, University of Rochester.

e. John Owen Harlan, Substitute Instructor and Critic Teacher in High School Industrial Arts, to do graduate study at the University of Missouri.

f. Helen E. L. Taylor, Instructor and Critic Teacher in High School English, to accept a position in Pittsburg, California, where she can live with a sister.

4. Voiding of contract due to return of faculty member from military service.

a. Dr. Ora L. Railsback, Professor and Head of the Department of Physics, was discharged as a Captain, Army Air Forces, in late August and reported for duty at the opening of college on September 8th. Consequently, since the college needs but one instructor in Physics, the provisional contract extended Dr. William M. Pierce as of May 10, 1945, is voided. The college is sorry not to be able to continue Dr. Pierce as a staff member since his teaching has been well done.

5. Return to duty from leave for military service

a. Dr. Ora L. Railsback, Professor and Head of the Department of Physics, was discharged with the rank of Captain, Army Air Forces, and returns to duty at the opening of the college year, at a salary of \$3,960 for nine months.

b. Dr. Rudolph D. Anfinson, Associate Professor of Music, was discharged with the rank of Sergeant, Army Air Forces, and returns to duty at a salary of \$3,150 for nine months.

c. Ewell W. Fowler, Assistant Professor and Critic Teacher in Industrial Arts, was discharged with the rank of Private, first class, Army Air Forces, in early October, and returns to duty at a salary of \$2,700 for nine months.

6. New faculty members

a. Calvin Countryman, Ph.B., University of Chicago, 1934; A.M., Colorado State College of Education, 1941, as Instructor in Art, filling a position left vacant for two years, at a salary of \$2,430 for nine months.

b. Arnold J Hoffman, B.S., Eureka College, 1930; M.S., University of Illinois, 1932, as Instructor and Critic Teacher in High School Science, vice Wilbur I. Rosenkranz, resigned, at a salary of \$2,430 for nine months.

c. Dorothy M. Lee, B.Ed., Illinois State Normal University, 1932; A.M., University of Illinois, 1940, as Instructor and Critic Teacher in High School English, vice Helen E. L. Taylor, resigned, at a salary of \$2,430 for nine months.

d. Gladys W. Ekeberg, diploma, Northern Illinois State Teachers College, 1925; B.S., 1927; A.M., Northwestern University, 1930; Ph.D., University of Wisconsin, 1942, as Associate Professor of English, vice Isabel McKinney, retired, at a salary of \$3,015 for nine months.

e. Francis W. Palmer, A.B., 1934; A.M., 1936; Ph.D., The State University of Iowa, 1939, as Associate Professor of English, vice Franklyn L. Andrews, deceased, at a salary of \$3,060 for nine months.

f. Roscoe F. Schaupp, A.B., University of Nebraska, 1926; A.M., 1929; Ph.D., Ohio State University, 1934; A.B., in L.S., University of Michigan, 1939, as Professor and Head Librarian, vice Mary J. Booth, retired, at a salary of \$3,600 for nine month.

7. Substitutue faculty members

a. William W. Arbuckle, B.M., 1932; A.M., Indiana Uni-

versity, 1934; Graduate study, Munich, 1934-35, as substitute Instructor and Critic Teacher in High School Music, vice Allen P. Britton on leave and John R. King, Jr., resigned, at a salary of \$2,430 for nine months.

b. Elizabeth Buell, B.Ed., Southern Illinois State Normal University, 1939; A.M., Oberlin College, 1943, as substitute Instructor and Critic Teacher in High School Science, vice Ica Marks, on disability leave, at a salary of \$2,430 for nine months.

c. Nina M. Crawford, B.S., 1937; M.S., The Pennsylvania State College, 1940, as substitute Instructor and Fourth Grade Critic Teacher, vice Myrtle Arnold on sabbatical leave for study, at a salary of \$2,340 for nine months.

d. Elsie J. Hampton, B.A., 1933; M.A., University of Texas, 1939, as substitute Instructor and Sixth Grade Critic Teacher, vice Lois Johnson, resigned, at a salary of \$2,340 for nine months.

e. Willie Louise Stevens, B.S., 1928; M.A., George Peabody College for Teachers, 1932; additional two years of graduate study, Peabody, as substitute Assistant Professor and Fifth Grade Critic Teacher, vice Bernice Bankson on sabbatical leave for study, at a salary of \$2,700 for nine months.

f. Frances Hanks, B.S., 1943; A.M., Teachers College, Columbia University, 1944, as substitute Instructor in Music (stringed instruments), vice Robert A. Warner in military service, at a salary of \$2,385 for nine months.

g. Edna G. Rice, B.S., Michigan State Normal College (Ypsilanti), 1942; A.M., The University of Chicago, 1944, as substitute Instructor and Critic Teacher in High School Mathematics, vice Gertrude Hendrix on disability leave, at a salary of \$2,340 for nine months.

h. Rex V. Darling, substitute instructor Men's Physical Education, at a salary of \$2,250 for nine months.

8. Affiliated teachers for 1945-46 are reported as follows:

a. Humboldt High School

Kenneth J. Frasure.....	\$1,080
William R. McGuire.....	531
Anna Mae Marble.....	495
Mary Elizabeth Poorman.....	495
Jeanne Cress Tingley.....	360

b. Humboldt Elementary School

E. Elizabeth Frasure.....	495
Rosalie Smith.....	450
Jessie Pearl Stanhope.....	495

c. Kansas High School

John C. Roberts.....	315
Helen E. Smith.....	315
Ruth H. Gaertner.....	315

Total..... \$5,346

9. Temporary Substitute Instructors

a. Roberta L. Poos, Instructor and Critic Teacher in High School English, submitted to an unexpected major operation in

late August, and is as yet unable to resume duty. As a substitute for as long as needed, we have secured Mrs. Edith S. Alter (A.M., University of Illinois) at a salary of \$250 per month.

b. To handle one over-flow class in 7th-8th grade Industrial Arts, Robert Thrall (A.M., University of Illinois), has been employed at one-fourth time rate of \$60.00 per month.

c. Earl C. Sparks, B.S., in Education, 1945, as substitute for Ewell W. Fowler in High School Industrial Arts, until he is released from military duty, at a salary of \$200 per month.

III. OTHER EMPLOYEES

1. Resignation

a. Jennie L. Goldsmith, Clerk Stenographer I, as of August 31, 1945, to accept a high school teaching position.

2. Leave of absence

a. Al Hardin, Janitor I, for six months beginning September 15, 1945, to recuperate from chronic sinus infection.

3. Employment

a. Dorothy R. Cherry, Faculty Assistant, to act as secretary to the Dean of Women, vice Jennie L. Goldsmith, resigned, at a salary of \$125 per month.

b. Lois Andres, Faculty Assistant, to duty in the Business Office, vice Grace Guthrie resigned, at a salary of \$115 per month.

c. Mildred D. Hardin, substitute Janitor I, for six months beginning September 15, 1945, during Al Hardin's leave of absence, at a salary of \$125 per month.

4. Change of salary

a. Granville Shafer, Superintendent of Buildings, classified as Field Investigator II, from \$230 to \$244 per month, beginning November 1, 1945. This is Mr. Shafer's thirty-fifth and last year of employment with the college.

5. Since the conference for 1945-47 with the Position Classification Survey was held on July 3, after the Report to the Board on May 10, the following list of Employees is presented as the current official classification and salary schedule:

	Annual salary	Monthly salary
1. <i>Janitorial Service</i>		
a. Charles N. Baird—Janitor II.....	\$1,932	\$161
b. Frank Gwin—Janitor II.....	1,932	161
c. John O. Harlan—Janitor II.....	1,932	161
d. Eugene Nixon—Janitor II.....	1,932	161
e. John Wrenn—Janitor II.....	1,932	161
f. Al Hardin—Janitor I.....	1,728	144
g. Mitchell C. Moffett—Janitor I.....	1,728	144
h. Thelma Moody—Janitor I.....	1,728	144
i. Charles Myers—Janitor I.....	1,728	144
j. Charles A. York—Janitor I.....	1,728	144

	Annual salary	Monthly salary
k. Blanche Hallowell—Domestic	1,656	138
l. Frank J. Wood—Watchman I.....	1,860	155
m. Granville Shafer—Field Investigator II.....	2,760*	230*
(*to \$2,872 total and \$244 monthly beginning Nov. 1)		
2. Grounds Service		
a. Camille F. Monier—Field Investigator II.....	2,640	220
b. Harry White—Maintenance Equipment Operator.....	1,980	165
c. Oscar N. Rains—Florist I.....	1,932	161
d. Rex M. Sims—Maintenance Laborer.....	1,728	144
3. Maintenance Service		
a. Fred Featherstun—Carpenter	2,610	217.50
b. Roscoe Miller—Painter	2,610	217.50
4. Heating Service		
a. Edson Clodfelter—Stationary Engineer.....	3,000	250
b. John Livingston—Stationary Fireman.....	2,220	185
c. Charles McKee—Stationary Fireman.....	2,220	185
d. C. Donald Metcalf—Stationary Fireman.....	2,220	185
e. Ben Meyer—Stationary Fireman.....	2,220	185
f. Levi Stirewalt—Stationary Fireman.....	2,220	185
5. Office Service		
a. Dorothy Davis—Clerk Stenog. I.....	1,728	144
b. Florence L. Fair, A.B.—Clerk Stenog. I.....	1,800	150
c. Jennie Goldsmith, B.S.—Clerk Stenog. I.....	1,728	144
d. Jane Lionberger, B.E.—Clerk Stenog. I.....	1,728	144
e. (Guthrie vacancy)—Clerk Stenog. I.....	1,620	135
f. Helen J. Whalen—Clerk Stenog. I.....	1,728	144
g. Violet B. Taylor, A.B.—Clerk III.....	2,400	200
h. Mary E. Thompson, R.N.—Nurse I.....	2,400	200
i. Blanche C. Thomas—College Registrar.....	3,300	275
j. Raymond R. Gregg, A.M.—Executive I.....	4,320	360

E. Classified Employees on duty in Auxiliary Enterprises, with salaries paid from the Income Fund:

	Annual salary	Monthly salary
1. <i>Textbook Library Service</i>		
a. Henry J. Arnold, A.M.—Clerk III.....	2,640	220
2. <i>Pemberton Hall (Women's Dormitory)</i> (Plus maintenance \$30 per month)		
a. Elizabeth Ream—Cook I.....	1,524	127
b. Alice Cotter—College Dormitory Manager.....	2,508	209
c. Lulu Moore—Domestic	1,044	87
d. Frances Weber—Domestic	1,044	87
e. Gertrude Phipps—Domestic	1,164	97
f. Esta Taylor—Pastry Cook.....	1,044	87
g. Ruth Wright—Domestic	1,044	87

IV. ORGANIZATION: No report.

V. CURRICULUM: No report.

VI. BUILDINGS AND GROUNDS

1. Plats showing proposed land additions to the campus, with legal description and ownership, have been furnished the Department of Registration and Education as requested. Included is the block of land adjacent to the campus, on the east, between Grant and Hayes Streets, for use as an Elementary School Physical Education field, as recommended by Mr. Chance S. Hill, Landscape Architect, in his final plan for campus development. The value of this land has also been appraised, and it is hoped the Board will see fit to recommend its purchase along with the formerly planned parcels of land.

2. On September 20th, a letter was received from the Division of Architecture and Engineering stating that they were "in a position to do some work on your Laboratory School." The college is now working on preliminary plans and hopes to submit them in late October.
3. The general repair program was advanced during the summer. New asphalt tile floors have been laid in the Music rooms and in the administrative offices. Two bedrooms for employees have been constructed in the attic of the women's dormitory. The two refrigerator rooms in the basement of the dormitory are nearing completion. Much painting on building exteriors has been accomplished. Contracts for installing sound absorbing ceilings are being processed.
4. A contract was let for drilling test holes for the foundation of the proposed Library Building, early in the spring of 1945. To date no work has been done on this contract; however, a check was drawn for payment before September 30th, and is being held subject to release by the Division of Architecture and Engineering.

VII. AUXILIARY ENTERPRISES

FISCAL YEAR REPORT—AUXILIARY ENTERPRISES

(1) TEXT-BOOK LIBRARY July, 1944-June, 1945

Item	Receipts	Expenditures
Book rentals	\$5,171.50	
Book sales	177.80	
Supply sales	1,699.23	
Personal services		\$2,638.10
Commodities		3,288.75
	<hr/>	<hr/>
	\$7,048.53	\$5,926.85
Balance		1,111.68
	<hr/>	<hr/>
	\$7,048.53	\$7,048.53

(2) PEMBERTON HALL July, 1944-June, 1945

Item	Receipts	Expenditures
Board and room	\$31,481.67	
Guest fees	284.10	
Miscellaneous	52.50	
Personal services		\$ 8,494.84
Contractual services		3,033.01
Office expenses		6.00
Commodities		11,630.69
	<hr/>	<hr/>
	\$31,818.27	\$23,630.69
Balance		8,317.13
	<hr/>	<hr/>
	\$31,818.27	\$31,818.27

RECAPITULATION

Text-book Library—Balance	\$1,111.68
Pemberton Hall—Balance	8,317.13
	<hr/>
Total balance	\$9,428.81

VIII. STUDENT LIFE

The housing problem for married students, particularly ex-service men, is so acute in Charleston that application has been made to the Federal Housing Authority for the rental of eight

house-trailers and two utility-trailers, to be moved from Decatur, Illinois, and established on the site of our former men's co-operative house. Favorable action is expected daily from Washington.

IX. MISCELLANEOUS

a. The annual audit report for the fiscal year 1944-45 was received from the Auditor of Public Accounts on September 4, 1945, the work being done by Ernest J. Hochfelder and Company, certified public accountants of Chicago in the latter part of July. The audit was found correct in every detail.

X. SUMMARY

Consideration of the Teachers College Board is requested on the following items:

1. Graduation of persons listed as having completed curricula on June 1, 1945 and August 3, 1945.
2. Certifying to State Treasurer, for transfer to the College Income Fund, \$65.25 for nine scholarships for the summer quarter.
3. Certifying to State Auditor for payment on scholarships for the summer of 1945, of

Marilyn Joan Love, Hammond, Ill.....	\$9.00
Mona Jean Roby, Bone Gap, Ill.....	9.00
Bernerd R. Stevens, Parkersburg, Ill.....	9.00

4. Changes in summer school faculty as listed.
5. Changes in leave of absence for Gertrude Hendrix, Donald E. Johnson and Charles H. Coleman.
6. Resignations of Lois Johnson, Esther I. Duggleby, Wilbur I. Rosenkranz, John R. King, Jr., John Owen Harlan and Helen E. L. Taylor.
7. Voiding of contract of William M. Pierce.
8. Return from military leave of Ora L. Railsback, Rudolph D. Anfinson and Ewell W. Fowler.
9. Employment of Calvin Countryman, Arnold J. Hoffman, Dorothy M. Lee, Gladys W. Ekeberg (reported May 10), Francis W. Palmer, and Roscoe F. Schaupp (reported May 10), as new faculty members.
10. Employment of William W. Arbuckle, Elizabeth Buell, Nina M. Crawford, Elsie J. Hampton, Willie Louise Stevens, Frances Hanks and Edna G. Rice as substitute faculty members.
- 10a. Rex V. Darling, substitute instructor Men's Physical Education, at a salary of \$2,250 for nine months.
11. Employment of the list of affiliated teachers submitted.
12. Employment of Edith S. Alter, Robert Thrall and Earl C. Sparks as temporary substitute instructors.

13. Resignation of Jennie I. Goldsmith, Clerk Stenographer I.
- 13a. Employ of classified employees, 1945-46.
14. Leave of absence for six months for Al Hardin, Janitor I.
15. Employment of Dorothy R. Cherry and Lois Andres as Faculty Assistants.
16. Change in salary of Granville Shafer, Field Investigator II, to \$244 per month, beginning November 1, 1945.
17. Employment of Mildred D. Hardin as Substitute Janitor I, for six months, beginning September 16, 1945.
18. Endorsement to the Post-War Planning Commission for funds sufficient to purchase the block of land adjacent to the campus on the east, between Grant and Hayes Streets, as recommended by the Landscape Architect.
19. Permission to contract house trailers and 1 utility trailer from U. S. Govt.

Respectfully submitted,

ROBERT G. BUZZARD, *President.*

ILLINOIS STATE NORMAL UNIVERSITY
NORMAL, ILLINOIS
PRESIDENT'S REPORT TO THE STATE TEACHERS
COLLEGE BOARD

For the Meeting in Springfield

October 15, 1945

To the Chairman and Members of the Teachers College Board:

The following report is submitted from the Illinois State Normal University:

I. STUDENTS

1. Attendance for the Year 1944-1945, including the Summer of 1944.

	Men and Boys	Women and Girls	Total
a. University	502	1,330	1,832
b. Extension	33	454	487
c. High School	213	235	448
d. Elementary Grades	383	310	693
Total.....	1,131	2,329	3,460

2. Per Capita Cost for University Year, 1944-1945

- a. Following the plan of computation agreed upon by the the presidents and registrars of the five state teachers colleges on February 2, 1941, the per capita cost as computed is here presented on such a basis.

	Semester Hours Earned
Summer session, 1944.....	5,023.0
First semester, 1944-1945.....	11,795.5
First semester extension.....	772.5
Second semester, 1944-1945.....	11,243.5
Second semester extension.....	420.0
Three weeks session, 1945.....	1,164.0
Three weeks session extension.....	95.0
	<hr/> 30,513.5

30,513.5 semester hours divided by 32 semester hours (average annual student load) gives 953.5 students as the basic figure for computing per capita cost.

- b. Cost of operating the University for the year beginning July 1, 1944, and ending June 30, 1945, including all items except Permanent Improvements and expenditures for Fell Hall, Smith Hall, and University Farm. Beginning with July 1, 1943 and ending June 30, 1945, both Fell Hall and Smith Hall were in use by the United States Navy.

PER CAPITA COST (Civilian Enrollment Only)
Expenditures—July 1, 1944-June 30, 1945

General Administration and General Office.....	\$123,310.80
Instruction	480,590.26
Extension	3,841.56
Library	52,379.91
Physical Plant	123,600.81
Postage, Printing and Stationery.....	9,604.64
Total Expenditures	\$793,327.98

c. Computation of Per Capita Cost

Total Expenditures \$793,327.98 ÷ 953.5 = \$832.02

PER CAPITA COST (Including Navy)

State expenditures	\$793,327.98	
Navy expenditures	162,270.92	
		\$955,598.90
Civilian enrollment	953.5	
Navy enrollment	351.5	
		1305
Per capita cost.....		\$732.26

The per capita cost of \$832.02 for the past fiscal year is very close to that of \$826.67 reported last year for the fiscal year ending June 30, 1944. We are again indicating a per capita cost, including the Navy enrollment, since considerable of our teaching power was used in connection with the Navy program. Computed with all students, including those of Navy V-12, the per capita cost is \$732.26 as compared with \$694.86 a year ago. This increase is accounted for by the fact that we had a smaller Navy enrollment quota for the year ending June 30, 1945 as compared with the previous year.

3. Attendance for the Summer Sessions, 1945

The plan to have an intersession preceding the regular summer session has been warranted in view of the increase in enrollment from 294 in the summer session of 1944 as compared with 404 for the 1945 session. Attention is called to the regular summer session total of 740 for 1945 as compared with an apparent 956 for 1944, this latter figure including 257 men of the Navy V-12 Unit. Without this group, the comparable figure would be 699 civilian students for 1944 as compared with 740 in the 1945 session. The entire summer session did show an increase over a year ago, if the Navy V-12 Unit is omitted from consideration.

ATTENDANCE FOR THE SUMMER SESSIONS, 1945

	Men	Women	Total	Total one year ago
a. University				
Intersession (3 weeks)				
Graduates	11	3	14	6
Seniors	13	100	113	94
Juniors	9	77	86	76
Sophomores	5	54	59	38
Freshmen	8	33	41	18
Unclassified	7	37	44	46
Special	2	13	15	1
Post Graduates	18	14	32	15
Total College students on Campus for Intersession	73	331	404	294

	Men	Women	Total	Total one year ago
Regular Summer Session (8 weeks)				
Graduates	17	26	43	16
Seniors	21	195	216	224
Juniors	13	139	152	148
Sophomores	4	70	74	88
Freshmen	9	66	75	63
Unclassified	4	100	104	108
Special	5	19	24	7
Post Graduates	12	40	52	45
Navy V-12	257
Total College Students on Campus for Regular Session.....	85	655	740	956
Total College Students on Campus for Intersession and Regular Summer Session	158	986	1,144	1,250
b. University High School.....	77	90	167	187
c. University Elementary School.....	105	92	197	146
d. Auxiliary Training Schools Illinois Soldiers and Sailors Childrens School	136	88	224	288
Total Pupils, Elementary and Sec- ondary	318	270	588	621
Total	476	1,256	1,732	1,871
Extension (Intersession)	35	35	75
Grand Total	476	1,291	1,767	1,946

4. Attendance for the First Semester, 1945-1946

Although final and official registration figures are not available for the present semester and since the complete report on enrollment is not due at this time, the general comments here presented are for the information of the Board as to the trend in enrollment for this fall.

As of October 8, the total enrollment is 995, composed of 191 men and 804 women. Of this total enrollment there are 400 freshmen, 51 veterans, and 34 graduate students. These figures include only University campus classes and are entirely separate from enrollment in any off-campus extension classes. In common with most other institutions of higher education, we are expecting a marked increase in enrollment the second semester, due to returning veterans and many students who will find that their present employment will not be available. If the economic situation becomes increasingly complicated through unemployment, enrollments in colleges and universities will increase. However, it is not believed that the peak of a return to colleges will be reached before the fall of 1946 at which time colleges and universities will need to be prepared for the heavy load that may possibly approximate pre-war normal enrollments.

5. Extension

There continues to be considerable demand for extension courses, this demand being greater than we have been able to meet in certain departments where there is a shortage of excess teaching power. At the present time there are 13 classes in 10 centers with 265 students enrolled. A com-

plete report on extension work for the current semester will be presented in the next Board Report.

6. 1945 Graduates (Regular Year and Summer Session)
 - a. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the second semester, June 4, 1945. I recommend that these students be approved as graduates.

MASTER OF SCIENCE IN EDUCATION DEGREE

Charlotte Elizabeth Wilcox.....	Minonk
B. Ed., Illinois State Normal University, 1940	
Secondary Education—Biological Science	
Title of Thesis: Rapid Methods for Health Teachers and Health Educators to Use in Spotting Stream Pollution.	

BACHELOR OF SCIENCE IN EDUCATION DEGREE

INDUSTRIAL ARTS EDUCATION

Glenn Joseph Roberts.....	Bloomington
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SPEECH EDUCATION

Leta Maxine Miller.....	Carlock
Lorraine Virginia Sandeen.....	Rockford
Patricia Rose Weldon.....	Normal

ART EDUCATION

Barbara Frances Kraft.....	Normal
Eva Van Winkle Oetting.....	Bloomington
Esther Lucille Otte.....	Lincoln
May Perry Robertson.....	Bloomington

MUSIC EDUCATION

Betty Jean Bremer.....	Royal Oak, Michigan
Patricia Ann Chesebro.....	Saunemin
Ruth Spalding Dennis.....	Collinsville
Shirley Jean Mader.....	Waverly

HEALTH AND PHYSICAL EDUCATION

Virgil Charles Bachman.....	Lowpoint
Betty Louise Bergstrom.....	Hoopeston
Mary Jane Caviezel.....	Pontiac
Marilyn Ruth Coles.....	Chicago
Florence Patricia Cullen.....	Springfield
Ellen Elaine Dawson.....	Livington
Marcia Agnes Garihee.....	Merrill, Wisconsin
Kathleen Elaine Wheeler.....	Canton

BUSINESS EDUCATION

Eleanor Mae Allen.....	Carlock
Constance Lillian Drinhaus.....	Chicago
Alicejane Froland.....	Mundelein
Ethel Mae Galvin.....	Bloomington
Vernice LaValadeane Garner.....	E. St. Louis
Donna Jo Hunt.....	Prophetstown
Patricia Anne Parrot.....	Normal
Jessie Rowe.....	Seneca
Rosemary Thomas Schulz.....	Macon City
Nelle Yvette Taylor.....	Atlanta
Lois Evelyn West.....	Elmwood
Mary Ellen Winings.....	Assumption

HOME ECONOMICS EDUCATION

Virginia Fae Brenkmann.....	Heyworth
Helen Bundy Brown.....	Owaneco
Emma Mae Chandler.....	Medora
Edna Margaret Foley.....	Venice
Mary Alice Glenn.....	Yorkville
Marjorie Ann Holmes.....	Perrysville, Indiana
Eleanor Louise Horn.....	Lincoln
Mary Louise Kelly.....	San Jose
Virginia Lockhart.....	Hoopeston
Margaret Louise McArthy.....	Champaign
Patricia Jane Moore.....	Pekin
Helen Louise Nortrup.....	Chapin
Mary Catherine Olson.....	DeLand
Jean Lucille Patterson.....	Plainfield
Bonnie Lea Rich.....	Graymont
Catherine Verneil Ring.....	Normal
Virginia Frances Skaggs.....	Streator
Margaret Ann Tombaugh.....	Streator

ELEMENTARY EDUCATION

Mary Drew Adamson.....	Gary, Indiana
Ruth Elna Alverson.....	Moweaqua
Sabra Jeanne Ambrose.....	Normal
Eleanor June Anderson.....	Tiskilwa
Mary Ellen Anglin.....	Springfield
Dorothy Ruff Baird.....	Hoopeston
Margaret Ballard.....	Manlius
Effie Gladys Breckenridge.....	Taylorville
Helen Grace Brigham.....	Normal
Howard Paul Curry.....	Normal
Ruth Hannah Defell.....	Lovejoy
Doris Irene Foley.....	Roodhouse
Mae Pearl Gillis.....	Spring Valley
Vera Corrine Rigg.....	Decatur
Mary Armede Rozum.....	Bloomington
Iva Jean Schmidt.....	Cissna Park
Phyllis Gertrude Smith.....	Arcola
Henriette Marie Voigt.....	Mt. Olive

SECONDARY EDUCATION

Ruth Slown Barnes.....	Deerfield
Junella Baxter.....	LaMoille
Ethel Grace Bigelow.....	Brookfield
Aldo Ceresa.....	Benld
Marjory Helen Davis.....	Taylorville
Olive Rae Enfiejian.....	Herscher
Alice Francis Grover.....	Bloomington
Jane Elizabeth Hansleben.....	Belleville
Frances Durham Henderson.....	Lexington
Williamette Carney Herrick.....	Gurnee
Dorothy Dean Marsh.....	Normal
Kathryn Helen Martens.....	Peoria
Ruth Pence.....	Idaho Falls, Idaho
James William Prange.....	Hardin
Mary Frances Pschirrer.....	Canton
Ralph Edwin Rittenhouse.....	Seymour
Gertrude Edith Robinson.....	Normal
Dorothy Mae Ropers.....	Lincoln
Shirley Elaine Shipley.....	Bloomington
Vanita Jean Sunderland.....	Tremont
Della Florence Talbot.....	Roberts
Doris Jane Tillmann.....	Ingleside

June Elizabeth Vick.....	Walnut
Anna Nadine Wood.....	Manteno
Marjorie Lolita Yepsen.....	LaMoille

SUMMARY OF DIVISION GROUPS
June 1945

Industrial Arts	1
Speech	3
Art	4
Music	4
Health and Physical Education.....	8
Business Education	12
Home Economics	18
Elementary Education	18
Secondary Education	25
Total June Bachelors Graduates.....	93
Total June Masters Graduates.....	1
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Total June Graduates.....	94

- b. The students whose names are listed below completed the requirements for graduation from their various courses at the close of the 1945 summer session, August 24, 1945. I recommend that these students be approved as graduates.

MASTER OF SCIENCE IN EDUCATION DEGREE

Isabel Katherine Billings.....	LaSalle
B. Ed., Illinois State Normal University, 1937	
Secondary Education—Geography	
Title of Thesis: The LaSalle-Peru-Oglesby Industrial Area as a Type Unit Study in Geography	

BACHELOR OF SCIENCE IN EDUCATION DEGREE

INDUSTRIAL ARTS EDUCATION

Arthur Lynn Zwanzig.....	Normal
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SPEECH EDUCATION

Genelle Llewellyn	Pontiac
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SPECIAL EDUCATION

Vivian Conrad Arbogast.....	Bloomington
Rue Marie Rhymer.....	Normal

ART EDUCATION

Dorothy Wanita McKee.....	Pana
Dorothy Louise Sherrard.....	Normal

MUSIC EDUCATION

Ruth Pike	St. Jacob
Marjorie Ann Reeves.....	Cisco

HOME ECONOMICS EDUCATION

Anna Marguriete Gorman.....	Raymond
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HEALTH AND PHYSICAL EDUCATION

Mary Margarette Dunklin.....	Chicago
Alice Marie Frank.....	Terre Haute, Indiana
Peggy Marshall	Clinton
Bertram Eugene Nafziger.....	Danvers
Saralea Storts	Peoria

BUSINESS EDUCATION

Mary Alice Goode.....	Modesto
Sarah Jane Hood.....	Neponset
Harriette Louise Horn.....	LaGrange
Garland Martha Lind.....	Rochelle
Warren Pavey Polley.....	Bloomington
Norma Paisley Rowland.....	Rushville

SECONDARY EDUCATION

Alvera Renee Beatty.....	Buckingham
Galene Mattie Bertsche.....	Flanagan
Leland Franklin Coffman.....	Weldon
Ruth Dorothy Hardin.....	Normal
Bertha Harper.....	Fithian
Helen Marie Jones.....	Symerton
Laura Hazel Kaario.....	Waukegan
Mary E. McGraw.....	Peoria
Frances Elizabeth Rolley.....	Magnolia
Jeanne Frutchev Sherwood.....	Normal
Mariam Foiles Sowers.....	Pearl
Othello Costella Wesley.....	Chicago

ELEMENTARY EDUCATION

Dorothy Pauline Anderson.....	Ludlow
Minnie Louise Bane.....	Ellsworth
Erma Lee Barnes.....	Danville
Esther Louise Butler.....	Girard
Maxine Mae Clendenen.....	Lincoln
Maude Lucille Cooper.....	Decatur
Rose Ann Dauber.....	Henry
Mildred Viola Dunlope.....	Grafton
Mildred Morine Elam.....	Washington
Marion Wilson Esmond.....	Ottawa
Iona Mae Fidler.....	St. Louis, Missouri
Jean Miriam Fitz Henry.....	Peoria
Margaret Geddes.....	Auburn
Mary Jane George.....	Litchfield
Charlotte Edna Gumbrell.....	Springfield
Bernice Quaka Hilton.....	Grand Ridge
Gladys Lind Horney.....	Colfax
Helen Catherine Huff.....	Homer
Carrie Mae Irwin.....	Tallula
Ulricka M. Janssen.....	Pekin
Marjorie M. Johnson.....	Champaign
Irene Luella Johnson.....	Cornland
Mabel Ellen LaFaber.....	St. Anne
Elsie Marie Lemenager.....	Ashkum
Roneith Lois Lorenz.....	Mt. Olive
Elsie Leah Mayall.....	Clinton
Mildred Mae Menard.....	Peoria
Berneice Edna Nafziger.....	Bloomington
Anna Eugenia O'Rourke.....	Bloomington
Helen Ida Perry.....	East St. Louis
Barbara Josephine Petz.....	LaSalle
Vera Mae Quigley.....	Bloomington
Yuelletta Fay Ralston.....	Roodhouse
Norma Thady Reid.....	Jacksonville
Lucile M. Rodgers.....	Virden
Miriam Saylor.....	Milford
Ruth May Schneider.....	Bellflower
Beverly Jean Smith.....	Potomac
Lenna Smith.....	Mt. Vernon

Emma Frances Soeldner	Ellsworth
Mary Van Voorst.....	Union Hill
Jennie Adras Worthington.....	Washington

SUMMARY OF DIVISION GROUPS

August 1945

Industrial Arts	1
Speech Education	1
Home Economics	1
Special Education	2
Art	2
Music	2
Health and Physical Education.....	5
Business Education	6
Secondary Education	12
Elementary Education	42
Total August Bachelors Graduates.....	74
Total August Masters Graduates.....	1
Total August Graduates.....	75

II. FACULTY

1. Resignations

a. Miss Laura Schroeder, Instructor in Special Education, in order to accept a position on the staff of Ball State Teachers College at Muncie, Indiana.

b. Miss Gladys Baird, Instructor and Supervising Teacher in Home Economics at the Illinois Soldiers and Sailors Children School, because of home conditions.

c. Mr. Roy Guttchow, Instructor and Supervising Teacher in Health and Physical Education at the Children's School, in order to accept a position on the staff of the Bloomington Public Schools.

d. Mrs. Alice Ralston, Instructor and Supervising Teacher in the First Grade at the Children's School, in order to accept a position in the Public Schools at Moline, Illinois.

e. Miss Rosemary Suranovic, Instructor and Supervising Teacher in Social Science in the Junior High School at the Children's School. Miss Suranovic found it necessary to remain at home for the present school year.

f. Mr. Barney Thompson, Instructor and Supervising Teacher in Vocal Music at the Children's School, in order to accept a position on the staff of the State Teachers College at Commerce, Texas.

All of the above resignations from positions at the Illinois Soldiers' and Sailors' Children's School are reported as a matter of record since salaries are paid by the Department of Public Welfare.

2. Leaves of Absence

a. Mr. Arley Gillett, Instructor in Health and Physical Education, effective July 1, 1945, due to being called into military service.

b. Mr. L. W. Hacker, due to ill health, requests that his leave of the past year be extended until January 28, 1946.

c. Dr. Margaret Cooper, Associate Professor of Education, effective August 24, 1945, due to an accident and resultant illness.

3. Transfers and Changes in Status of Staff and in Nature of Positions

a. In the Board Report of May 10, 1945, C. M. Hammerlund was indicated as an Associate Professor at a salary rate of \$3,015. Due to unexpected inability to complete certain work that would entitle him to this rank and salary rate, he is to be continued as an Assistant Professor at a salary of \$2,970.

b. For at least a portion of the present school year, Miss Emma R. Knudson, indicated in the May 10 report as Professor at a salary of \$3,690, will be continued as an Associate Professor at the salary rate of \$3,600. It is possible that a recommendation for a change in status for Miss Knudson may be made effective at the opening of the second semester.

c. In order to be of assistance in the University Cafeteria, the work of Mr. John Green, Assistant Professor of Agriculture, is recommended to be changed from a nine months plus summer session status to that of twelve months, with the same monthly salary of \$315.

d. Director of Food Services. This is part of the position that was originally listed as Director of Fell Hall. When it was impossible to get a person qualified to serve as Director of Fell Hall and take charge of the food services there and at Smith Hall and in the cafeteria, the position was separated and one entirely concerned with food services was established. This position also carries with it part time teaching in the Home Economics Department.

e. Assistant Dean of Women and Director of Fell Hall. In this position the previously approved positions of Assistant Dean of Women and that of Director of Fell Hall have been combined. This is the other portion of the position above listed as Director of Food Services.

f. Faculty Assistant and Nurse in the University Health Service. Mrs. Gyneth Weber must of necessity assume the responsibility of the University Health Service in the absence of a regular physician. She will continue to do only the work of a nurse, but will be responsible for referring cases to local doctors. Because of this and other added responsibilities, it is recommended that her salary be changed from \$160 per month to \$185 per month, effective September 1, 1945.

g. The transfer of Miss Mary Frances Ford, Secretary to the Head Librarian, to the position as full time Faculty Assistant to Mr. Floyd T. Goodier, Director of Veterans Services, is requested, effective November 1, 1945. She will replace Mrs. Mary Ruth Turner, who has served as part time secretary and

who will continue temporarily with her work as part time assistant to Miss Ferne Roseman, University Cashier, until such time as Lieutenant Turner is discharged from the Navy.

4. New Positions Recommended

a. Speech, Correction. As indicated at the time the budget was being prepared, the new Division of Special Education has reached a point where there is a demand for certain specialists. The first of these specialists calls for a position in speech correction and this should be that of Assistant Professor and at an initial salary of not to exceed \$2,700.

b. Social Science. Due to increased demand for work in social science in the University High School, it is recommended that an additional position of Instructor at an initial salary rate of \$2,340 be created.

c. Foreign Language (Spanish-French). Due to the increased demand for Spanish and inability to meet that demand and that of additional work in French, it is recommended that a position with the rank of Assistant Professor, and at a salary not to exceed \$2,700, be established.

d. Director of Personal and Social Counseling. This is the position authorized at the May 10 meeting of the Teachers College Board and referred to originally as being concerned with personal grooming. It is now recommended that this position be that of the rank of Assistant Professor and at an initial annual salary (twelve months) of not to exceed \$3,600.

e. Faculty Assistant in Health and Physical Education. To assist the Director of this Division in connection with office and other activities at an initial salary of \$1,620 for twelve months.

5. New Appointments Recommended

a. Miss Mildred King of Valley, Nebraska, Director of Food Services, effective October 8, 1945, at an annual (twelve months) salary rate of \$3,000 in addition to room and board at Fell Hall. Miss King will direct the food services of Fell Hall (women's residence), Smith Hall (men's residence) and the new University Cafeteria. She will also handle a one-third teaching load in home economics in the area of institutional management. Miss King is a graduate of Iowa State College at Ames, Iowa, where she received the B.S. degree. Her M.S. degree is from the University of Nebraska. Part of her undergraduate work was taken at the State Teachers College at Peru, Nebraska. She has had teaching experience in high schools in Nebraska and experience as Director of Food Services in the Y. W. C. A. at Portland, Oregon, the Y. M. C. A. at Omaha, Nebraska, the Student Union at the University of Nebraska, the cafeteria at the University of Minnesota, and the Illini Student Union at the University of Illinois, where she had charge of feeding 1,200 Navy V-12 men. She comes to us from the Y. M. C. A. at Omaha, Nebraska.

b. Miss Helen M. Flynn of Aurora, Illinois, Assistant Dean of Women and Director of Fell Hall, at a salary of \$3,300 for twelve months, in addition to living quarters and meals at Fell Hall, effective September 1, 1945. Miss Flynn has her bachelor's degree from Cornell College in Iowa, master's from the University of Iowa, and has been doing work on her doctor's degree at the University of Chicago. Her teaching experience has been in high schools in Minnesota and Iowa and at the University High School of the University of Chicago.

c. Dr. Elden A. Lichty of Sweet Springs, Missouri, Principal of the Metcalf Elementary School, at a salary of \$3,600 for twelve months, effective September 1, 1945. Dr. Lichty has his bachelor's degree from Northeast Missouri State Teachers College at Kirksville and his master's and doctor's degrees from the University of Missouri. He takes the place as eighth grade teacher made vacant by the death of Miss Erma Imboden September 9, 1944, and filled last year by a substitute, and he also serves in the recently authorized position (May 10 Board meeting) as Principal of the Metcalf Elementary School. His teaching experience has been in Missouri and Iowa high schools and also head of the Department of Education and Psychology in the Junior College at Muscatine, Iowa.

d. Dr. Bjarne R. Ullsvik of Eau Claire, Wisconsin, Associate Professor of Mathematics at a salary of \$3,375 for nine months, effective September 1, 1945, to fill a position authorized at the May 10 meeting of the Board, taking the work formerly handled by Mr. I. J. Laws and Dr. W. C. McDaniel, on loan from Carbondale. Dr. Ullsvik has his bachelor's, master's, and doctor's degrees from the University of Wisconsin and has had successful teaching experience in public schools in Wisconsin. He comes to us from the State Teachers College at Eau Claire where he has been Head of the Department of Mathematics.

e. Miss Dorothy Eckelmann of Cape Girardeau, Missouri, Assistant Professor of Speech, to fill a newly created position in the Division of Special Education, at a salary rate of \$2,700 for nine months, effective September 1, 1945. Miss Eckelmann has her bachelor's degree from the Southeast Missouri State Teachers College at Cape Girardeau and her master's degree from the University of Missouri. She has practically completed all work for her doctor's degree at the University of Iowa. Her teaching experience has been in Missouri, Iowa, and Illinois, coming to I. S. N. U. from the staff of the Peoria Public Schools.

f. Mr. Neal Glenn of Racine, Wisconsin, Assistant Professor of Music, to take the place of Mr. Leslie M. Isted, on leave, at a salary of \$2,700 for nine months, effective September 1, 1945. Mr. Glenn has his bachelor's and master's degrees from Northwestern University and has completed about half of the work for his doctor's degree. He has had successful teaching

experience in Wisconsin and comes to us after serving eight years as Director of Instrumental Music in the Racine Public Schools. This is a leave of absence position.

g. Miss Gertrude Dubats of Chicago, Assistant Professor of Business Education, to take the place of Miss Margaret Peters, on leave, at a salary of \$2,475, effective September 1, 1945. Miss Dubats has her bachelor's degree from Whitewater, Wisconsin, State Teachers College and her master's degree from Northwestern University. She has taught in high schools in several states and in the State Teachers College at Tempe, Arizona. She comes to us following two years of overseas service with the American Red Cross. This is a leave of absence position.

h. Miss Ella C. Leppert of Sarles, North Dakota, Assistant Professor of Social Science in the University High School, to take the place of Dr. Robert S. Ellwood, resigned, at a salary rate of \$2,475, effective September 1, 1945. Miss Leppert has her bachelor's degree from Carleton College and her master's degree from the University of Wisconsin, with additional work at Teachers College, Columbia University. Her teaching experience has been in Wisconsin and North Dakota, her last regular teaching experience being at West High School in Green Bay, aside from a summer assignment at the State Teachers College at Dickinson, North Dakota.

i. Miss Frances M. Alexander of Mattoon, Illinois, Instructor in Social Science in the University High School, to fill the newly created position in that department, at a salary rate of \$2,340, effective September 1, 1945. Miss Alexander has her bachelor's degree from Eastern Illinois State Teachers College and her master's degree from the University of Illinois. Her teaching experience has been in Illinois high schools and she comes to us after several years of successful teaching experience in the Mattoon Public Schools.

j. Miss Winifred Farlow of Woodhull, Illinois, Instructor in Special Education, at a salary of \$2,430, to take the place of Miss Laura Schroeder, resigned, effective September 1, 1945. Miss Farlow has her bachelor's degree from Illinois State Normal University and her master's from the University of Iowa. For the past seven years she has been teaching and supervising special education work in the Rock Island Public Schools.

k. Miss Roene Stanley of Peoria, Illinois, Instructor in Health and Physical Education, to take the place of Miss Bernice Frey, on leave, at a salary of \$2,340, effective September 1, 1945. Miss Stanley has her bachelor's degree from Illinois State Normal University, her master's from the University of Wisconsin, and is working on her doctor's degree at Indiana University. Her last teaching experience was in the Public Schools of Peru, Illinois. This is a leave of absence position.

l. Miss Blossom Johnson of Groveland, Florida, Instructor in Home Economics, to take the place of Miss Josephine Ross,

on leave, at a salary rate of \$2,430, effective September 1, 1945. Miss Johnson has her bachelor's degree from Stout Institute in Wisconsin and her master's from the University of Louisiana, with teaching experience in the State of Michigan. She comes to us from a teaching position at Vulcan, Michigan. This is a leave of absence position.

m. Miss Cecilia H. Peikert of Saginaw, Michigan, as Director of Museums, to fill the newly created position authorized at the May 10 meeting of the Teachers College Board, at a salary rate of \$3,000 for twelve months, effective September 1, 1945. Miss Peikert has her bachelor's degree from Central Michigan College of Education and her master's degree from the University of Michigan, with additional work at the University of Colorado. She has had teaching experience in Michigan high schools and comes to us from Detroit, where she has been Director of the Children's Museum, under municipal and Board of Education control.

n. Miss Lorle Dean of Woodstock, Illinois, Instructor and Supervising Teacher in the Sixth Grade at the Soldiers' and Sailors' Children's School, for a period of eleven months at a salary of \$2,310, effective September 1, 1945, to take the place of Mrs. Mildred O. Kelly, resigned. Miss Dean has her bachelor's degree from Western Illinois State Teachers College and her master's from the University of Chicago, and has had successful teaching experience at Woodstock, Hinsdale, and Oak Park, Illinois, coming to us from Oak Park. This position is on the payroll of the Department of Public Welfare and is reported here only as a matter of record.

o. Miss June R. Martin of Charleston, West Virginia, Instructor and Supervising Teacher in the Soldiers' and Sailors' Children's School, to take the place of Miss Rosemary Suranovic, resigned, at a salary rate of \$2,310 for eleven months, effective September 1, 1945. Miss Martin has her bachelor's degree from West Virginia University and her master's from the University of Wisconsin, and has completed about half of her requirements for the doctor's degree at the University of Chicago. Her teaching experience has been that of an instructor at the University of Wisconsin and the University of Chicago. She comes to us from the University of Chicago. This position is on the payroll of the Department of Public Welfare and is reported here only as a matter of record.

p. Miss Jean Carey, Faculty Assistant in the office of the Director of Publicity and Director of Alumni Relations, to fill the position approved covering this work in the May 10 Board Report.

q. Mrs. Jean L. Howard, Faculty Assistant in Chemistry, at a salary rate of \$960 for twelve months, to take the place of Miss Eva Dell Mauer, resigned because of ill health. Miss Mauer served only one-half month, taking the place of Miss Edith Robinson who graduated during the summer. This is a

student assistantship and does not call for previous teaching experience.

r. Miss Elaine Morris, Faculty Assistant in the office of the Dean of the University, to take the place of Mrs. Virginia Childress, resigned, at a salary rate of \$1,620 for twelve months, effective September 10, 1945. Miss Morris has had about two years of work in Illinois State Normal University and for the past few years has been working at the State Farm Insurance Companies in Bloomington.

s. Miss Eileen Morris, Faculty Assistant in the office of the Director of the Division of Health and Physical Education, to fill a newly created position at a salary of \$1,620 for twelve months, effective September 10, 1945. Miss Morris has had about two years of work at Illinois State Normal University and has been working for the past few years at the State Farm Insurance Companies in Bloomington.

t. Mrs. Oressa McQueen, Faculty Assistant to the Director of the Training Schools, to fill a position authorized by the Teachers College Board on May 10, at a salary of \$1,620 for twelve months, effective September 1, 1945. Mrs. McQueen has been a teacher in three Illinois public schools. Her teaching and office experience combined make her a valuable person for the position in the office of the Director of the Training Schools.

u. Miss Dorothy L. Schaffer, Faculty Assistant in the office of the Dean of Men, to take the place of Mrs. Helen McClernon Frandsen, resigned, at a salary rate of \$1,620 for twelve months, effective September 1, 1945. Miss Schaffer is a former student of Illinois State Normal University and has had office experience that qualifies her for the duties required by the Dean of Men.

v. Mrs. Evelyn Acker, Faculty Assistant in the office of the Head Librarian, to take the place of Miss Mary Frances Ford, transferred to another position, at a salary rate of \$1,620, effective November 1, 1945. Mrs. Acker comes from the campus of the University of Michigan where she has served as faculty assistant in several offices.

w. Supervisors of Smith-Hughes Home Economics. As last year, Illinois State Normal University will operate its student teaching program in home economics through four off-campus centers as required by the Federal Office of Education and the Illinois State Board for Vocational Education. There will be two student teachers at each of our off-campus centers and the part time employment of the services of four teachers, all of whom served in this same capacity last year, is requested at the rate of \$25 per month during such time as student teachers are in these centers. The teachers and the centers involved are:

Miss Marian Clinch, Farmington.

Miss Marie Ganzert, Lexington.

Miss Louisa McClure, Metamora.

Miss Nancy Neeley, Morton.

6. Positions Unfilled

There are still several positions on the campus to be filled just as soon as available persons are located. At the present time we have had to eliminate certain courses that were in demand and some members of the faculty are carrying an extra load in order to tide over this temporary emergency. The positions yet to be filled are:

a. Professor of Business Education and Head of the Department, which calls for a person with a doctor's degree and carries an initial salary of \$3,645. This is to fill the position caused by the retirement of Mr. Arthur R. Williams.

b. Assistant Professor of Biological Science, to take the place of Dr. Opal Hartline, resigned.

c. Assistant Professor of Health and Physical Education, to take the place of Miss Elsie Bergland, on leave.

d. Assistant Professor of Health and Physical Education, to take the place of Miss Katherine Thielen, on leave.

e. Director of the University Health Service (school physician), which calls for a person with an M.D. degree who can coordinate all of the health services on the campus. This is a twelve months position with an initial salary of \$5,400.

f. Personal and Social Counseling, which it is hoped may be filled just as soon as the proper person can be located.

At the affiliated Illinois Soldiers' and Sailors' Children's School, there are several vacancies that have not been filled, although substitute teachers are handling part of this program. The positions unfilled are:

a. Health and Physical Education for Girls.

b. Health and Physical Education for Boys.

c. Home Economics.

d. Instructor and Supervising Teacher in the First Grade.

e. Instrumental and Vocal Music.

f. Instructor and Supervising Teacher in Special Education.

7. Returning from Leaves

a. Sabbatical

The following returned to the campus September 1, 1945.

(1) Mrs. Rose Buehler, Assistant Professor of Education.

(2) Dr. Nina Gray, Associate Professor of Biological Science.

(3) Mr. C. M. Hammerlund, Assistant Professor of Industrial Arts.

(4) Miss Ruth Huggins, Assistant Professor of the Teaching of English.

(5) Miss Marion Miller, Assistant Professor of Art.

- (6) Miss Gladys G. Tipton, Assistant Professor of Music.
- (7) Miss Ruth V. Yates, Assistant Professor of Speech.

b. Military

At the present time only one person has returned who has been on military leave:

- (1) Captain Edwin G. Struck, Assistant Professor of Health and Physical Education, returned as of September 1, 1945.

Those who are now out of service or will be by January 1, 1946, and ready to resume work the second semester are:

- (1) Lieutenant Alice Ebel, Assistant Professor of the Teaching of English, of the Waves.
- (2) Lieutenant Harold Frye, Assistant Professor of Health and Physical Education, of the United States Navy.
- (3) Lieutenant Donald Weismann, Assistant Professor of Art, of the United States Navy.
- (4) Sergeant William V. White, Faculty Assistant in Printing, of the United States Navy.
- (5) Private Firstclass Arley Gillett, Instructor in Health and Physical Education, of the United States Army.
- (6) Mr. John E. Fraley, Assistant Professor of Biological Science, of the American Red Cross.
- (7) Mr. Eugene Hill, Assistant Professor of Health and Physical Education, of the American Red Cross.

c. Illness

- (1) Miss Blaine Boicourt, Assistant Professor of Music, following leave of absence during the second semester and summer session of 1945.

8. Retirement

The retirement of the following members of the faculty became effective August 31, 1945. The years of service to Illinois State Normal University are indicated after each name.

- a. Mr. Howard W. Adams, Head of the Department of Physical Science (36).
- b. Dr. Rachel M. Cooper, Director of University Health Service (18).
- c. Miss Gertrude Stephens, Assistant Professor of the Teaching of Social Science (26).
- d. Mr. Arthur R. Williams, Head of the Department of Business Education (31).

9. Summer Session Changes

a. Changes in Positions

- (1) Miss Mabel Clare Allen, who was not originally scheduled for summer session, took the place of Miss Ruth Yates in speech at the same salary of \$550 for the eight weeks period. Miss Yates was scheduled to teach but due to illness was unable to handle her summer assignment.
- (2) Mr. Wayne F. Sherrard, to take the place of Miss Blaine Boicourt in music at a salary of \$342 for eight weeks, representing three-fifths work and salary.

b. Eliminations from Payroll

- (1) Mr. L. W. Hacker in education due to illness. His work was absorbed by the other members of the department.
- (2) Dr. Robert S. Ellwood in social science, due to resignation to take a position in Nebraska. His work was absorbed by other members of the department.
- (3) Mr. Harry F. Admire, listed for one-half time work in business education, with the understanding that he would not be employed if his services were not needed. There was not sufficient demand to warrant the employment of Mr. Admire.

c. Persons Recommended to Fill Positions Approved for Summer Session but not Designated at the Time of Reporting the Summer Session Faculty List February 19, 1945, or at the time of the May 10 meeting of the Board.

- (1) Miss Catherine Patterson in health and physical education at a salary of \$520 for the eight weeks period, as listed in the February 19 Board Report.

d. Additional Positions and Personnel Due to Unexpected Needs

- (1) Mrs. Dorothy Beldon, Faculty Assistant in the Health Center Workshop, at \$165 per month. Mrs. Beldon worked for the month of July and resigned in order to be with her husband who was returning from overseas military service.
- (2) Miss Marie Jessa, Faculty Assistant in the Health Center Workshop, at the rate of \$165 per month for the month of August and one week in September. Miss Jessa took the place of Mrs. Beldon as reported above.
- (3) Miss Margaret Parret, Instructor in Speech, at \$225 for each of two months or \$450 for the summer session of eight weeks.

- (4) Mr. Joseph T. Cogdal, Associate Professor of Health and Physical Education, at \$335 for one month of the eight weeks summer session.
- (5) Mr. Edwin G. Struck, Assistant Professor of Health and Physical Education, at \$315 for one month of the summer session.
- (6) Miss Effie Munson, Principal of one of the Bloomington Elementary Schools, to serve as Instructor in Special Education at the affiliated Soldiers' and Sailors' Children's School, at a per month salary rate of \$210 or \$420 for the eight weeks. This is one of three positions in the Children's School for which Illinois State Normal University is financially responsible.

e. Changes in Amount of Work or Rate of Pay

- (1) Mrs. Mae Clark Warren, Assistant Professor of Home Economics and former Director of Fell Hall, to serve as Acting Director of Fell Hall and teacher of home economics in the summer session for the months of July and August at \$300 per month or a total of \$600 for the eight weeks session. Mrs. Warren was asked to resume her former duties until a new Director of Fell Hall could be employed.

10. Affiliated Schools

During the war, due to reduced need for student teaching facilities, several off-campus affiliated school relationships were suspended, including four rural schools and the elementary and high schools of Towanda, Illinois. At the present time affiliations continue as follows:

a. Bloomington

- (1) Trinity High School, where student teaching is done in business education. Illinois State Normal University provides the supervisor of this work who spends the afternoon of each school day in that high school. The part time of this supervisor is the only expense to the University.
- (2) Public Elementary Schools, where student teaching is done in special education with Illinois State Normal University providing the teacher of one of these special rooms working with mentally retarded children and supervising other rooms of the same type, as well as directing student teaching activities for the University.

b. Normal

- (1) Public Schools, both high school and elementary, where student teaching is done in agriculture, business education, and health and physical edu-

cation in the high school, and art, music, and health and physical education in the elementary school. This affiliation is without expense to Illinois State Normal University other than the small portion of time given by some of our supervisors in working with the teachers in the Normal school system charged directly with supervising student teachers.

c. Rural

- (1) Walker School, located seven miles south of Bloomington. This school with twenty-five pupils is the only rural school retained through the war period. The teacher of this school receives a salary of \$250 per month of which \$90 is paid by Illinois State Normal University.

d. Illinois Soldiers' and Sailors' Children's School

- (1) This is the largest affiliation of the University with twenty-three of the twenty-six teachers serving as critics or supervising teachers being paid by the Department of Public Welfare. Illinois State Normal University pays the salaries of the principal and two other teachers. This school, which normally has a population of approximately 700 children (about 300 at the present time but due to increase in the very near future), operates with kindergarten, grades one to six, and junior high school, grades seven and eight. The faculty at the Children's School and salaries received other than those employed by Illinois State Normal University and previously listed with our regular staff, are here presented as a matter of record, since, as indicated above, all salaries are paid by the Department of Public Welfare.

ILLINOIS SOLDIERS AND SAILORS CHILDRENS SCHOOL FACULTY
SCHEDULE 1945-1946

ELEVEN MONTHS POSITIONS			
Name	Position	Monthly Salary	Annual Salary
Anderson, Grace	Kindergarten	\$210.00	\$2,310.00
Bauer, Veda	Junior High School Mathematics	220.00	2,420.00
Dean, Lorle	Sixth Grade	210.00	2,310.00
Gleisner, Roland	Junior High School English	220.00	2,420.00
Goodwin, May	Junior High School Science	255.00	2,805.00
	Assistant Principal		
Kepner, Clara	Fourth Grade	220.00	2,420.00
Martin, June	Junior High School Social Science	210.00	2,310.00
Pumphrey, Mable	Fifth Grade	220.00	2,420.00
Shea, Josephine	Sixth Grade	220.00	2,420.00
Tarrant, Thalia	Fifth Grade	220.00	2,420.00
Tucker, Grace	Kindergarten	210.00	2,310.00
	First Grade	210.00	2,310.00
	Home Economics	210.00	2,310.00
	Ungraded	210.00	2,310.00

TWELVE MONTHS POSITIONS

Gamer, Carl W.....	Religious Education	\$220.00	\$2,640.00
Gray, Rolland	Sheet Metal Shops.....	220.00	2,640.00
Houghton, Edgar	General Wood Shops.....	220.00	2,640.00
Knuppel, Fred	Arts and Crafts.....	220.00	2,640.00
Wheeler, Roberta E.....	Girls Physical Education.....	200.00	2,400.00
_____	Agriculture	210.00	2,520.00
_____	Print Shop	210.00	2,520.00
_____	Boys Physical Education.....	210.00	2,520.00
_____	Music (Vocal)	210.00	2,520.00
_____	Music (Instrumental)	210.00	2,520.00

III. OTHER SCHOOL EMPLOYEES

1. Resignations

a. Remus Pickering, Janitor I, effective May 31, 1945, to accept another position.

2. Leaves of Absence

a. Anna Akin, Cook I at Fell Hall, effective September 1, 1945, due to illness.

3. New Appointments Recommended

The following new appointments to fill positions existing, created, or approved by the Teachers College Board at the meeting May 10, 1945. All appointments have been cleared through regular and designated channels and have been approved by the chairman of the Teachers College Board and the members of the Advisory Committee. These positions are all for twelve months and effective from July 1, 1945, except as otherwise indicated.

a. Edna Hull, Domestic at Fell Hall, at a salary of \$1,380.

b. Dorothy Johnson, Domestic at Fell Hall, at a salary of \$1,380.

c. Zola Hale, Domestic at Fell Hall, at a salary of \$1,380.

d. Gordon D. Karr, Maintenance Painter, at a salary of \$2,700.

e. Darrell C. McCleary, Maintenance Painter, at a salary of \$2,700.

f. Russell Hodge, Stationary Fireman, at a salary of \$2,400, effective September 1, 1945.

4. Reinstated

a. William C. Wilder, who returned from military service and resumed his work at the University Farm on May 14, at a salary of \$155.00 per month or \$1,860 on a twelve months basis.

b. Ernest H. Sanders, who had left the employ of the University but was reinstated through regular channels as of June 25, 1945, at a salary rate of \$150 per month, or \$1,800 for twelve months.

5. Change in Status or Salary

a. Harold Webster from Farmhand to Swineherd with alteration in salary from \$155 per month to \$185, effective September 1, 1945.

b. Frank Foulk from Maintenance Worker to Maintenance Electrician with change in salary from \$160 per month to \$210 per month, effective September 1, 1945.

c. Etta Moberly from Domestic at Fell Hall to Cook I, with change in salary from \$120 per month to \$130, effective September 1, 1945.

d. Paul Graves from General Farmer to Dairy Farmer at the same per month rate of \$185 which he now receives. This action is to become effective November 1.

6. Positions Unfilled

At the present time the following authorized positions have not been filled but since all such help is very much needed, these will be filled through regular channels at the earliest possible moment.

a. Watchman I, \$1,680.

b. Laborer, \$1,680.

c. Laborer, \$1,680.

d. Cook I at Fell Hall, \$1,680.

e. Domestic at Fell Hall, \$1,380.

IV. THE ORGANIZATION

1. Health Education Workshop

a. This project, authorized by and under the general direction of the United States Public Health Service, operated for the entire eight weeks of the 1945 summer session. In addition to five members of our own staff responsible for organization or part time teaching, the federal government provided the full time services of Dr. Ruth Sumner and brought in as consultants and lecturers twenty-two specialists holding state and national positions in health and physical education. Of the 61 students from 35 counties in Illinois and two outside states, 58 received scholarship grants of \$100 for the summer session paid directly to them by the federal government. They were housed in dormitories at Illinois Wesleyan University and had their headquarters for their work in the South Reserve Room of Milner Library. This work was considered a decided success by all persons concerned and it is hoped it will be resumed in some form next year. The recipients of the scholarships were nominated by city and county superintendents, approved by Illinois State Normal University, the Illinois Department of Public Health, and the United States Public Health Service.

2. Veterans Testing Center

a. Since July 1, 1945, the Veterans Testing Center has been operating on a very active basis. This center is housed in the building that was used until July 1 as the infirmary for the Navy V-12 Unit. This building is a two-story house of eight rooms that provides excellent facilities for this work, the lower floor of four rooms being used directly for veterans testing

and counseling purposes. During the period of operation, including September 30, 117 cases have been handled. The supervisor in charge, employed by the Veterans Administration, Mr. William Mulvey, and one full time office assistant, likewise paid by the federal government, are in direct charge of this testing center. Faculty members from the Department of Education and Psychology who are devoting time to testing are Dr. Arthur H. Larsen, Professor of Education and Head of the Department of Education and Psychology; Dr. S. S. Marzolf, Associate Professor of Psychology; Dr. C. M. Dillinger, Associate Professor of Psychology; Dr. Rose Parker, Professor of Education and Psychology and Director of Special Education; Dr. C. F. Malmberg, Associate Professor of Psychology; and Dr. W. R. Lueck, Assistant Professor of Education and Psychology.

From information received from the Veterans Administration at Hines, it now appears that we may expect 75 to 100 cases per month referred to our testing center.

3. Graduate Work

a. The degree of Master of Science in Education was granted to two persons during the summer of 1945. On June 4, 1945, the first master's degree to be granted by any Illinois teachers college was awarded to Miss Charlotte Elizabeth Wilcox of Minonk, Illinois, and on August 24, a second degree was awarded to Isabel Katherine Billings of LaSalle.

The total number of persons taking graduate work for credit since June 1944 is 92 with 60 of these definitely working toward the degree of Master of Science in Education. The same high standards as originally established are being maintained and we have no hesitancy in placing persons who complete the master's degree along side of persons doing graduate work on this same level in other institutions of higher education.

There have not been any courses added to the graduate program since those approved by the Graduate Committee of the Board and the entire Board on May 10, 1945 and listed in the report of that date.

Interest continues in graduate work and it is expected that this will grow, though it is hoped that the growth may be controlled in such manner as to make it possible to absorb this program and maintain the high quality of work now being done.

V. THE CURRICULUM

No report.

VI. BUILDINGS AND GROUNDS

1. Repairs and Rehabilitation

a. Smith Hall. The work on the rehabilitation of Smith Hall (men's residence) following occupancy by the United

States Navy is still under way and will not be completed until some time during November. The speed of completion of this contract for approximately \$38,000 has been very disappointing and has made it necessary to open the school here under a handicap that will be mentioned under Student Life. This work is being paid for from the balance in available funds from the Navy V-12 contract.

b. Fell Hall. The rehabilitation work at Fell Hall is still in progress, especially that having to do with the construction of the new cafeteria in the basement. It is hoped this cafeteria will be ready shortly after November 1, 1945. The lack of completion of these facilities and the delayed arrival of furniture and furnishings has been a decided handicap.

2. New Building Construction

a. The first complete draft of preliminary drawings for the auditorium, music, speech, and administration buildings estimated to cost \$1,600,000 has been received from the Division of Architecture and Engineering. These drawings are being studied at the present time looking toward making recommendations for the final drawings.

Nothing has been attempted to date on the new special education building, the addition to the heating plant, or the reconstruction of Capen Auditorium into enlarged quarters for the Art and Home Economics departments.

3. Land Acquisition

a. Word has just been received that we are to take definite steps looking toward the acquisition of land adjacent to the present campus for use in connection with the new building program, both present and future. Steps are being taken to acquire this land at an early date in order that some of the structures may be used in connection with our student housing program.

VII. AUXILIARY ENTERPRISES

1. Residence Halls

a. Fell Hall, women's residence, was used by the United States Navy from July 1, 1943 to June 30, 1945. Aside from the unfortunate fire of November 9, 1943, which resulted in damage to the extent of approximately \$75,000 and made necessary a new roof on the structure, the use of this building for Navy V-12 purposes was highly satisfactory. Aside from rendering a service in connection with the war emergency and utilizing the teaching power of our faculty, it can be frankly stated that the structure was left by Navy V-12 in a much better condition than it was prior to July 1943. The asphalt tile floors have been laid in all corridors and rooms, the entire interior has been redecorated, the dining room and kitchen reconstructed for more efficient handling of food, a cafeteria built in the basement, new beds, springs, mattresses, dining room tables and

chairs, and other equipment lost in the fire provided,—all of this without one cent of expense to the State of Illinois. Due to the fact that Fell Hall was not operating under state control during the past year, no report of this auxiliary enterprise is made at this time. Beginning with July 1, 1945, the Hall was used as a cafeteria, although not for rooming purposes due to the need of getting it ready for fall occupancy.

b. Smith Hall, men's residence, likewise was in use by the United States Navy from July 1, 1943, to November 1, 1944. Since January 1, 1945, an attempt has been made to get the Hall reconditioned and ready for occupancy this fall but, because of many aggravating delays, the repair work is still in progress and the Hall will not be completely opened until after November 1, 1945. The reconstruction work in this Hall will total approximately \$38,000 but will place the Hall in much better condition than it ever has been in the past, due to new plumbing and new wiring which were requested several years ago and for which money was provided and later lapsed at the time of the beginning of the war. The completion of this Hall entirely from Navy funds and without any expense to the State of Illinois will provide excellent dormitory facilities, both room and board, for 43 men. Since this Hall has not been operating under the State since July 1, 1943, no report is made of it at this time as an auxiliary enterprise.

2. Cafeteria

a. The first attempt of Illinois State Normal University to enter actively and on an organized basis into the feeding of students began on July 1, 1945, when the Fell Hall dining room was opened as a cafeteria for summer school students. This venture proved highly successful from the standpoint of financial operation and meeting the need of many students who would absolutely have been without any other place to eat in Normal. With the opening of the regular year, September 10, 1945, it became necessary to use the Fell Hall dining room to feed the regular residents of Fell Hall and Smith Hall and then to open the dining room at a later hour for each meal as a cafeteria for other students. This double shift plan will continue until the new cafeteria is completed in the basement of Fell Hall about November 1, 1945. This cafeteria, completed at a cost of approximately \$14,000, will take care of the feeding of students until such time as the new cafeteria to be erected under the auditorium one of the first of the new buildings being planned, is completed. The work in the cafeteria has been done in accordance with plans previously drawn that will make possible the use of this same space for recreation and other quarters in Fell Hall.

3. University Farm

a. The report on the University Farm as our only auxiliary enterprise operating during the past year is here submitted.

It will be noted that, as in past years, there is a deficit in the operation of this phase of the University program but, since this must be considered as a laboratory activity and since all such programs operate at expense covered only through general revenue and income not credited to any particular enterprise, there is nothing unusual in the farm situation. With the acquisition of additional land, it is expected that the farm will become more of a self-supporting project, since at the present time, it is entirely of a demonstration and experimental nature.

UNIVERSITY FARM, REPORT FOR YEAR ENDING JUNE 30, 1945

RECEIPTS

Sales, livestock	\$5,620.09
Sales, produce	3,433.79
Miscellaneous	1,271.46

Total receipts \$10,325.34

EXPENDITURES

Personal services—regular	\$ 7,381.79
Administrative expense	161.55
Livestock, veterinary expense, etc.....	214.31
Motor expense	138.98
Power and light.....	212.69
Stock food	13,723.66
Farm and garden supplies.....	1,165.42
Water	90.12
Repairs and replacements.....	64.72
Equipment	1,012.40

Total expenditures \$24,165.64
Excess of expenditure over income..... \$13,840.30

VIII. STUDENT LIFE

1. Housing

a. The major problem at Illinois State Normal University, in common with that of the other teachers colleges and most institutions of higher education throughout the country, is the provision of facilities for the housing of students. Fell Hall at the present time will care for a maximum of 105 women students and Smith Hall will handle 43 men students. Rooming facilities in the community have decidedly decreased due to families who formerly took students moving out the community and being replaced by others who do not care to rent rooms. During the time that the enrollment of the University decreased, such large organizations as the State Farm Insurance Companies of Bloomington, employing approximately 2,000 persons, sent their employees out to Normal to get rooms and these persons are still occupying quarters that formerly were available for students of the University. At the present time it would be very difficult to accommodate any additional students, especially men, for rooms in Normal or Bloomington.

A campus Committee on Housing, composed of Dr. R. M. Stombaugh, Director of the Division of Industrial Arts, as chairman; Dr. Henrietta Fleck, Director of the Division of Home Economics; Dr. Anna L. Keaton, Dean of Women; Mr. R. H. Linkins, Dean of Men; Mr. John W. Green, Assistant Professor of Agriculture and temporarily working with food services of the University, has prepared a survey of the local situation and will

cooperate with Mr. Dunn and the committee from the Teachers College Board in an attempt to remedy the housing situation. It is encouraging to have word from Mr. Dunn that there are possibilities that housing in the nature of apartments or equivalent for married couples and dormitories for students may be possible in the not-too-distant future. Details of the report to Mr. Dunn will indicate just how difficult and almost tragic these housing conditions are at the present time.

IX. MISCELLANEOUS

1. Annual Audit

This audit was completed on August 31 by the firm of Ernest J. Hochfelder and Company, Certified Public Accountants, who have handled this work for the past several years. Their audit indicated all financial activities of the University in excellent shape.

2. Affiliated Relationship

On Thursday, October 11, a group of faculty members from the campus will make a trip to Lincoln, Illinois, to discuss some type of working relationship for our Division of Special Education with the institution there that is concerned with mentally handicapped children, not directly a part of the Lincoln Colony for Feeble Minded. The relatively short distance to Lincoln makes possible excellent laboratory facilities in connection with some phases of our special education program. The report of the conference of Thursday, October 11, will be presented to the Board at a later date and prior to entering into any relationship with this state institution at Lincoln.

3. Outline for Board Reports

There appears to be an increasingly greater need for a new outline to be followed by the presidents in making reports for meetings of the Teachers College Board. The old outline under which we have been operating is outmoded and there are an increasing number of instances where one president will report certain items at one meeting and the other presidents at other meetings. This has the effect of being somewhat confusing in checking back on certain Board meetings as to when items were presented such as summer session faculty, regular faculty, calendar, attendance figures, etc. Perhaps consideration might be given to a new outline to be worked out in conjunction with a committee from the Teachers College Board and the presidents.

4. Salary Schedule

After one of the most trying experiences of twenty-five years of administration involving the employment of teachers, there seems to be little doubt but what there are cer-

tain weaknesses in the present salary schedule. It is hoped that the activity of the committee appointed from the Teachers College Board to work in conjunction with committees from each of the five teachers colleges will make possible certain alterations in the present salary schedule that will improve conditions of employment. The outstanding weakness appears to be the maximum salary paid for instructors or the beginning salary paid for assistant professors. It has been absolutely and totally impossible to employ persons in such special fields as art, music, health and physical education, home economics, industrial arts, etc., at the maximum of \$2,430 permissible for an instructor, since people in these special fields are receiving higher salaries in high schools. They generally possess only a master's degree and since there is a requirement of one year beyond the master's degree before persons can be employed as assistant professors, at a minimum salary of \$2,475, positions of this type and in this range of salary have gone unfilled. It will be noted from the presentation in the early part of this report under Faculty that at the present time there are twelve positions unfilled, most of them falling into the range above mentioned.

5. Special Bulletin

About August 15 there came from the press a pictorial bulletin which we had hoped to have last May, a copy of which has been sent to each Board member and to each of the presidents. We believe that this was a good investment in the quality of photography and printing done and there undoubtedly should be more of this high quality type of work possible in all of our teachers colleges in order to compete favorably with liberal arts and other types of colleges and universities who are interested in obtaining high quality students.

6. Navy V-12

The Navy V-12 Unit, which began operating July 1, 1943, was closed as of June 30, 1945, although it was August 1 before the Commanding Officer cleared all matters pertaining to the Unit and left the campus. We were very fortunate in having the same Commanding Officer for the twenty-five months that the Navy had any working relationship with the University. Lieutenant Burrill, a school man himself, was an excellent officer for the Navy and an excellent representative for the University. The total amount of money paid to the University by the United States Navy was \$380,049.08 and at the time that the Navy left, although considerable money had already been used for rehabilitation purposes prior to July 1, the balance, with all amounts received that were due the University, was \$69,000, which was available for the reconditioning of

Smith and Fell Halls and other things pertaining to work on the campus that had a relationship to the Navy.

7. Funds in Good Condition

At the end of the biennium June 30, 1945, the balances in the regular accounts of the University were as follows:

Personal services	\$10,794.48
Travel	386.05
Office	38.66
Commodities	2.56
Contractual	342.85
Equipment	402.46
Total of funds lapsed.....	\$11,967.06

It was difficult, due to uncertain market conditions, to know just the extent to which balances could be used, which accounts for our not having used funds in some of the accounts that would certainly have been of great help to us in closing the year or looking forward to the present biennium. The large single account, the balance in Personal Services, resulted from the absorbing of some positions, unexpected illness, leaves of absence, etc., and does not represent a lack of need of such funds for the current biennium.

8. Veterans School

It will be recalled by members of the Teachers College Board that plans were discussed at a previous meeting whereby Illinois State Normal University was setting up procedures to render a service to men and women discharged from military service who might wish to complete their high school education but who did not wish to return to their own high school and take work with students much younger than they were. Plans have now been developed and sufficient interest displayed so that it was possible to communicate with the high school principals of Illinois on September 28 giving them the rather definite information and indicating that the University had the following accomplishments in mind.

a. Accept veterans for this school at any time they may wish to enter.

b. Provide educational opportunities in line with their needs, interests, abilities and maturity.

c. Give them individual or small group instruction to permit them to progress at *their own rate*.

d. When near the completion of sufficient high school units to graduate, permit them, if desired, to take college work as part of their load. If they have as many as thirteen high school units they are eligible for college admission by the use of the two additional units allowed for military experience.

e. Return the credits, earned under our instructors on high standards maintained, to their home high school so that a diploma might be issued from there, if desired, or grant a diploma from our University High School.

f. Enable these veterans to use their GI Bill privileges for such education if desired, although for those going on to college we suggest holding these rights in reserve for the more expensive higher education.

By using some graduate students who have had successful teaching experience as faculty assistants and by making use of any extra time on the part of some of our regular faculty members, we will be able to meet this demand for the courses for these veterans at the present time. However, the interest displayed, which would seem to indicate that we may soon have 75 to 100 veterans taking this type of work, would make it necessary to employ some additional teachers. These should not exceed three in number and it may be considerable time before such help will be needed. I would like to recommend to the Teachers College Board that the Advisory Committee of Illinois State Normal University be given the authority to approve the employment, if absolutely necessary, of help to meet the demand in being of assistance to these veterans who are not qualified for college work and will not return to their own high schools.

X. SUMMARY

The approval of the Teachers College Board of the following recommendations is requested.

1. The awarding of bachelors and masters degrees to the graduates listed as completing their work on June 4, 1945.
2. The awarding of bachelors and masters degrees to the graduates listed as completing their work on August 24, 1945.
3. The acceptance of the resignations of Laura Schroeder, Gladys Baird, Roy Guttschow, Alice Ralston, Rosemary Suranovic, and Barney Thompson.
4. The granting of leaves of absence for Arley Gillett, L. W. Hacker, Margaret Cooper.
5. Changing of the status of C. M. Hammerlund, Emma R. Knudson, John W. Green, and Gyneth Weber.
6. The transferring of Mary Frances Ford from the library to the office of the Director of Veterans Service.
7. The alteration of the nature and title of positions to be known as "Director of Food Services" and "Assistant Dean of Women and Director of Fell Hall."
8. Creating of the position as Assistant Professor of Speech Correction in the Division of Special Education.
9. Creating of an additional position as Instructor in Social Science in the University High School.
10. The creating of a position in foreign language (Spanish-French) with the rank of Assistant Professor.
11. Creating of the position of Faculty Assistant in Health and Physical Education.
12. The authorizing of the employment of a Director of Personal and Social Counseling with the rank of Assistant Pro-

- fessor, to fill the position authorized at the May 10 meeting of the Board.
13. The appointment of Miss Mildred King as Director of Food Services, on a twelve months basis.
 14. The appointment of Miss Helen Flynn as Assistant Dean of Women and Director of Fell Hall, on a twelve months basis.
 15. The employment of Dr. E. A. Lichty as Principal of the Metcalf Elementary School, on a twelve months basis.
 16. The employment of Dr. Bjarne R. Ullsvik as Associate Professor of Mathematics.
 17. The employment of Miss Dorathy Eckelmann as Assistant Professor of Speech in the special field of speech correction.
 18. The employment of Mr. Neal Glenn as Assistant Professor of Music to fill a leave of absence position.
 19. The employment of Miss Gertrude Dubats as Assistant Professor of Business Education to fill a leave of absence position.
 20. The employment of Miss Ella C. Leppert as Assistant Professor of Social Science in the University High School.
 21. The employment of Miss Frances M. Alexander as Instructor in Social Science in the University High School.
 22. The employment of Miss Winifred Farlow as Instructor in Special Education.
 23. The employment of Miss Roene Stanley as Instructor in Health and Physical Education to fill a leave of absence position.
 24. The employment of Miss Blossom Johnson as Instructor in Home Economics to fill a leave of absence position.
 25. The employment of Miss Cecilia H. Peikert as Director of Museums to fill a recently created position, on a twelve months basis.
 26. The employment of Miss Lorle Dean as Instructor and Supervising Teacher in the affiliated Soldiers' and Sailors' Children's School.
 27. The employment of Miss June R. Martin as Instructor and Supervising Teacher in the Soldiers' and Sailors' Children's School.
 28. The employment of Miss Jean Carey as Faculty Assistant in the office of the Director of Publicity and Alumni Relations, on a twelve months basis.
 29. The employment of Mrs. Jean L. Howard as Faculty Assistant in Chemistry, on a twelve months basis.
 30. The employment of Miss Elaine Morris as Faculty Assistant in the office of the Dean of the University, on a twelve months basis.
 31. The employment of Miss Eileen Morris as Faculty Assistant in the office of the Director of the Division of Health and Physical Education, on a twelve months basis.
 32. The employment of Mrs. Oressa McQueen as Faculty Assistant to the Director of the Training Schools, on a twelve months basis.

33. The employment of Miss Dorothy L. Schaffer as Faculty Assistant in the office of the Dean of Men, on a twelve months basis.
34. The employment of Mrs. Evelyn Acher as Faculty Assistant in the office of the Head Librarian, on a twelve months basis.
35. The employment of Miss Marian Clinch, Miss Marie Gantzert, Miss Louisa McClure, and Miss Nancy Neeley as part time supervisors of off-campus home economics education.
36. Changes in positions in the 1945 summer session for Miss Mabel Clare Allen and Mr. Wayne F. Sherrard.
37. The elimination from the 1945 summer session payroll of Mr. L. W. Hacker, Dr. Robert S. Ellwood, and Mr. Harry F. Admire.
38. The employment of Miss Catherine Patterson in Health and Physical Education for the 1945 summer session.
39. The employment of Mrs. Dorothy Belden and Miss Marie Jessa as Faculty Assistants in the Health Center Workshop for the 1945 summer session.
40. The employment of Miss Margaret Parret as Instructor in Speech in the 1945 summer session.
41. The employment of Mr. Joseph T. Cogdal and Mr. Edwin G. Struck for one month each of the two months of the 1945 summer session.
42. The employment of Miss Effie Munson as Instructor in Special Education for the 1945 summer session.
43. The employment of Mrs. Mae Clark Warren as Assistant Professor of Home Economics and Acting Director of Fell Hall for the months of July and August.
44. The establishment of affiliated school relationships with Trinity High School, Bloomington Public Schools, Normal Public Schools, Walker School, and the Illinois Soldiers' and Sailors' Children's School.
45. The acceptance as a matter of record of the payroll of the faculty at the Soldiers' and Sailors' Children's School, these positions being paid by the Department of Public Welfare.
46. The acceptance of the resignation of Mr. Remus Pickering as Janitor I.
47. The granting of a leave of absence to Miss Anna Akin as Cook I.
48. The employment of Edna Hull, Dorothy Johnson, Zola Hale, as domestics at Fell Hall.
49. The employment of Gordon G. Karr and Darrell C. McCleary as Maintenance Painters.
50. The employment of Russell Hodge as Stationary Fireman.
51. The reinstatement of William C. Wilder and Ernest H. Sanders as farm hands at the University Farm.
52. The change in status and salary of Harold Webster at the University Farm, Frank Foulk at the heating plant, and Etta Moberly at Fell Hall.

53. The change in title of position of Paul Graves.
54. The authorization of employment through the Advisory Committee of necessary additional staff for the Veterans' School.

Respectfully submitted,

R. W. FAIRCHILD.

REPORT OF THE WESTERN ILLINOIS STATE TEACHERS COLLEGE MACOMB, ILLINOIS

Meeting in Springfield, Illinois

October 15, 1945

To the Members of the State Teachers College Board of Illinois:

The following report is submitted for the Western Illinois State Teachers College:

I. STUDENTS

A. Attendance, Fall Quarter, 1945

	Men and boys	Women and girls	Total	Total one year ago
1. College				
Graduates (Saturday and Evening Classes)	17	19	36	25
Seniors	5	43	48	60
Juniors	18	73	91	72
Sophomores	17	86	103	97
Freshmen	81	178	259	199
Extension	41	433	474	472
Total	179	832	1,011	925
2. Secondary Schools				
Western High School.....	66	56	122	130
Bardolph	23	27	50	53
Galva	129	106	235	229
Total	218	189	407	412
3. Elementary Schools				
Western Training School.....	110	106	216	239
Rural	14	21	35	59
Adair	23	22	45	40
Bardolph	32	30	62	65
Macomb Jr. High School.....	0	0	0	185
Macomb Sr. High School.....	174	183	357	0
Total	353	362	715	588
Grand Total	750	1,383	2,133	1,925

4. As indicated by the foregoing figures, we have an increase at Western of approximately 18.5% in enrollment on campus this fall as compared with the fall of 1944. This increase is slightly less than we had anticipated, but we had not taken into account two factors which are restricting students from attending college: (1) Selective Service is still drafting boys between the ages of eighteen and twenty-six at the rate of fifty thousand a month; (2) G.I. veterans are not being discharged at the rate we had anticipated. At the present time we have thirty G.I. men of World War II and one woman, a total of thirty-one veterans. We had anticipated a total of at least fifty World War II veterans in the fall of 1945.

We are very proud of our Freshman Class this fall. Out of a total of 259 Freshman students, we have 81 State Teachers College Scholarship students and 33 Western Foundation Scholarship students, a total of 114 scholarship students which is 44% of the entire Freshman Class. This is the highest percentage of scholarship students in any Freshman Class which has ever been enrolled at the Western Illinois State Teachers College.

B. Attendance, First and Second Summer Terms, 1945

	Men and boys	Women and girls	Total	Total one year ago
1. College	120	477	597	631
2. Secondary	24	30	54	40
3. Elementary	135	132	267	251
Total	279	639	918	922

4. We had a big increase in the summer school sessions of 1945 in the graduate student group in which we had 65 students who were doing graduate work as compared with 51 students the previous summer.

C. Cost of operating the college for the year beginning July 1, 1944, and ending June 30, 1945, not counting permanent improvements or Monroe Hall (women's dormitory):

1. Spent from State Funds.....	\$420,255.59
Spent from Income Funds.....	9,629.47
	<u>\$429,885.06</u>

2. Per Capita Cost

	Quarter Hour Enrollments	Equivalent in 48 Quarter Hour Enrollments
First Summer Term, 1944.....	3,476	72
Second Summer Term, 1944.....	1,836	38
Fall Quarter, 1944.....	6,856	143
Winter Quarter, 1944-45.....	6,444	134
Spring Quarter, 1945.....	6,104	129
Mid-Spring Term, 1945.....	244	5
Extension, 1944-45.....	2,972	62
Total	27,932	583
To State	\$420,255.59	÷ 583 = \$720.85
To Income Fund.....	9,629.47	÷ 583 = 16.51
Total	429,885.06	÷ 583 = 737.36

This is the plan of figuring the per capita cost agreed upon by the presidents and registrars of the five state teacher-education institutions on February 2, 1941.

a. This per capita cost of \$737.36 is a slight increase over last year when the per capita cost was \$722.92. This was to be expected in view of the fact that the last year of the biennium slightly more than one-half of the biennial appropriation was expended. During the next biennium we can look forward to a decrease in the per capita cost as our enrollments all increased this fall and no doubt will increase more the fall of 1946.

D. Graduates, June 1945

Allen, Marian
 Althoff, Nell Harshman
 Banks, Margaret J.
 Binder, Dorothy Margaret
 Boyd, Marianne
 Campbell, Marjorie
 Carlson, Joyce Anita
 Clauson, Betty Jeanne
 Conover, Alice Evelyn
 Duncan, Elizabeth
 Edlen, Betty Lee
 Elliott, Norma Jean
 Ellison, Elmer Lee
 Fritz, Iva Jean
 Garland, Mary Oma
 Garst, Phyllis
 Hoener, Virginia Ruth
 Hunt, Gwendolyn Leigh
 Jones, Alice Evelyn
 Karmenzind, Marjorie Lillian
 Kline, Margaret E.
 Kosanovich, Violet

Lawless, Betty Jo
 Lee, Martha Jean
 Lindsey, Vivian Lucille
 Long, Bettie J.
 Loring, Dorothy Ann
 Maynard, Norma
 Miller, Elsie M.
 Montgomery, Erva Mae
 Patia, Nina Beaird
 Perkins, Gertrude
 Pukys, Mari Ann
 Quirsfeld, Marian
 Ryner, Dolores Madaline
 Schultz, Shirley M.
 Seiver, Doris Jean
 Shinkevich, Louise
 Smith, Betty Jean
 Staples, Joyce Lee
 Stein, Virginia
 Viar, Betty B.
 Webb, Ruby Marilyn

IN ABSENTIA

Bunting, A. Pauline
 Minniear, Mary Farlow
 Pletkovich, Stella L.

Schroeder, Mary Catherine
 Hamilton
 Tolbert, Carl Brooks, Jr.

E. Degree Graduates, July 1945

Bandle, Ethel Jane
 Blank, Mildred Marie
 Feldman, Dorothy A.
 Garretson, Edith
 Gates, Leah Jackson
 Grimm, Charlotte
 Horn, Dorothy Jean
 Jern, Lynn Eloise
 Lanterman, Margaret Earline

Lynch, Mary Jane
 Magee, Mildred A.
 Mueller, Doris Pauline
 Murbach, Alvena T.
 Reed, Barbara Jeanne
 Ruggles, Orta Lee
 Sallee, Ina Lucile
 Swanson, Edith E.
 Wasson, Ella Marie

F. Degree Graduates, August 1945

DePauw, Marie Henrietta
 Doolley, Robert LaVierne
 Evans, Myra Maxine
 Farr, William N.
 Hankins, Virginia Lee
 Herbert, Erma Louise
 Hofer, Ruth E.
 Hulet, Mary Cooper
 Ingram, Ilene Thomas
 Jahn, Robert William
 Ketner, Paul Francis

LaKamp, Marion Anderson
 Miller, Raymond L.
 Murphey, Eva Alberta
 O'Neil, Mary Ann
 Orr, Alberta Lucille
 Plate, Jonquil Joanne
 Speer, B. Leota
 Thomas, Helen Jane
 Thompson, Mary Ruth
 Viar, Don L.

G. Western's Veterans' Bureau

Western's Veterans' Administration Guidance and Testing Bureau has been in operation since July 1, 1945. We have provided facilities on campus for a representative from the Veterans' Administration at Hines, Illinois. He has been on campus since August 1. We are testing one or two veterans each day. We are providing this service through

use of our regular faculty without employing special faculty members to do this testing. This information is given for the benefit of the Board members and other presidents to show that at Western we are absorbing this work as part of the regular faculty members' class loads in the Department of Education and Psychology.

II. FACULTY

A. Resignations

1. Dr. Clifford Pearce, Assistant Professor in the Department of Education, resigned effective August 24, 1945, to accept a position at the Rhode Island State Teachers College at an increased salary.
2. Dr. DeForest O'Dell resigned on July 1, 1945, to accept a position with the Division of Rehabilitation, State of Illinois. Dr. O'Dell was Associate Professor of English and Director of Public Relations at Western.
3. Dr. Minna Hansen, who was Assistant Professor of Education and Dean of Women, resigned effective August 1, 1945, to become a Y. W. C. A. Secretary for a territory including California, Nevada, Arizona, and Hawaii.
4. Mr. James Shultz, Assistant Professor of Physical Education, resigned effective July 20, 1945, to accept a position at Northwestern Louisiana State College, Natchitoches, Louisiana.
5. Miss Hanna E. Krueger of the Library staff resigned effective July 20, 1945, to accept a position at the Wayne County Library, Detroit, Michigan.
6. Miss Ritta Whitesel, Instructor in the Department of Home Economics, resigned effective July 20, 1945, to accept a position at the University of Illinois.

B. Leave of absence because of physical disability

1. Dr. Irving G. Garwood, Head of the English Department, was granted leave of absence as of September 30, 1945, due to physical disability. Dr. Garwood is sixty-two years of age and has served the Western Illinois State Teachers College for twenty-two years. During the entire time he was Head of the English Department. He will receive the disability benefits accorded him by the University Retirement System of Illinois.

C. Leave of Absence

1. Miss Juna Reynolds, Instructor in the Department of English, was granted a leave of absence for the college year 1945-46 on one-half salary to study toward her doctorate. Miss Reynolds meets the requirements for such a leave as specified by the salary schedule.

D. Changes for Summer Term 1945

1. Mr. Kimbrough Shake of the Visual Education Department was employed for the period August 15, to August 31, 1945, to assist with work in the Department of Physical Education which was originally assigned to Mr. James Shultz, who resigned effective July 20, 1945. Mr. Shake received his regular salary of \$215 per month, or \$107.50 for the two weeks.
2. Dr. Mary Bennett, Associate Professor of Biology, was employed to act as Dean of Women during the month of August 1945. Dean Minna Hansen resigned effective August 1, and her replacement, Mrs. Ruth L. Zimmerman, began work September 1, 1945. Dr. Bennett received \$280 for the month, the same salary as Dean Hansen and Dean Zimmerman.
3. Dr. Louis M. Schleier, Professor of Education, was employed to teach two courses in Education during the second summer term at a salary of \$385 per month, or a total of \$577.50 for the six weeks. These two courses were necessary due to increased enrollment in the graduate school.
4. Miss Jennette Terrill, Assistant Professor in the Training School, was employed to teach two college classes in chemistry during the second summer term at a salary of \$250 per month, or a total of \$375 for the six weeks. These two classes were added to the second summer term schedule due to increased enrollment and demand for chemistry courses.
5. Dr. Clifford Pearce was employed during the second summer term for three-fourths time at a salary of \$265 per month, or \$298.12 for the six weeks. Dr. Pearce taught classes originally assigned to Dr. Arthur TerKeurst.
6. Mr. P. F. Shafer, Superintendent of Macomb Public Schools, was employed one-half time for the first summer term at \$150 per month, or \$225 for the six weeks, to teach a course in Education which was originally assigned to Dr. Arthur TerKeurst.

E. Adjustments in Salaries

1. The salary of Dr. M. N. Thisted, Dean of Men and Associate Professor in Education, was increased from \$335 per month to \$365 per month, effective July 1, 1945. In addition to his regular work, Dr. Thisted has assumed the duties of Dr. Arthur TerKeurst, Assistant Dean of Men, who resigned June 7, 1945.
2. The salary of Mr. Floyd Ohlson, Instructor in the Department of Music, was increased from \$245 to \$265 per month effective September 1, 1945. Rather than employ a band director as indicated in the Board re-

port of May 10, 1945, the band work will be assigned to Mr. Ohlson for 1945-46.

3. The salary of Miss Amanda Langemo, Instructor in the Department of English, was increased from \$240 to \$255 per month effective September 1, 1945. Miss Langemo will fill a permanent position on the staff of the Western Illinois State Teachers College rather than being a substitute as indicated in the Board report of May 10, 1945.

F. New Appointments

- Dr. Alfred S. Clayton was employed effective September 1, 1945, as Associate Professor in the Department of Education to replace Dr. Clifford Pearce. His salary is \$310 per month or \$2,790 for the college year 1945-46. Dr. Clayton obtained his B.A. degree from Wesleyan University, Middleton, Connecticut, and his M.A. and Ph.D. degrees from Teachers College, Columbia University. For the past three years he taught at Talladega College in Alabama.
2. Mrs. Ruth Larson Zimmerman was employed effective September 1, 1945, as Assistant Professor of Education and Dean of Women at a salary of \$280 per month, or a total of \$2,800 for the period September 1, 1945, to June 30, 1946. Mrs. Zimmerman has the Ph.B. degree from the University of Chicago; Ph.M. from the University of Wisconsin; M.A. from Columbia University; and has completed all work for the Ph.D. at the University of Wisconsin except her thesis. Mrs. Zimmerman replaced Minna Hansen who resigned.
3. Mr. Allan Laffin, Assistant Professor in the Department of Commerce, became Director of Public Relations effective September 1, 1945, to replace Dr. DeForest O'Dell. His salary will remain at \$285 per month as listed in the May 10, 1945, Board report, and teaching load has been reduced.
4. Mr. Joseph W. Kenny was employed effective September 1, 1945, as Assistant Professor in the Department of Geography to replace Mr. Courtney C. Aldrich. Mr. Kenny received his B.S. degree from State Teachers College, Clarion, Pennsylvania; M.A. from University of Nebraska; and has all work for the Ph.D. completed at the University of Wisconsin with the exception of his thesis, which he expects to complete within the year. His salary is \$290 per month, or a total of \$2,610 for the college year.
5. Miss Amanda Rosenquist was employed effective September 1, 1945, as Instructor in the Department of Home Economics to replace Miss Ritta Whitesel at a salary of \$250 per month plus maintenance. Miss Rosenquist received her B.S. degree from Kansas State

- College; M.A. at Teachers College, Columbia University; and has done graduate work at Kansas State College, University of Chicago, University of Southern California, and Colorado State College.
6. Miss Lucile Neu was employed effective September 1, 1945, as Instructor in the Library Department to replace Miss Hannah Krueger at a salary of \$225 per month, or a total of \$2,025 for the college year. Miss Neu received her B.A. and M.A. degrees from the University of Texas and has the B.S. in Library Science from the University of Illinois. She came to Western from Texas State College for Women, Denton, Texas.
 7. Dr. Harriet C. Stull was employed effective September 1, 1945, as Assistant Professor in the Department of Social Science to replace Mr. Harvey C. Seal who retired. Dr. Stull's salary is \$300 per month, or \$2,700 for the nine months. She has the B.A. degree from the University of Iowa, M.A. from Colorado College of Education, and Ph.D. from Cornell University. For the past three years, Dr. Stull has been a critic teacher at University High School, Indiana University.
 8. Dr. Frances Whitehead was employed effective September 1, 1945, as Assistant Professor in the Department of Commerce at a salary of \$310 per month, or a total of \$2,790 for the college year 1945-46. Dr. Whitehead received the B.A., M.A., and Ph.D. degrees from the University of Illinois. She has been employed at MacMurray College, Jacksonville, Illinois, during the past two years. She replaced Mr. Laffin, who is doing public relations work, and Mr. Robinson, who is on leave of absence.
 9. Mr. Ernest L. Kraemer was employed effective September 1, 1945, as Instructor in the Department of Physical Education at a salary of \$260 per month, or a total of \$2,340 for the college year 1945-46. Mr. Kraemer received his A.B. and M.A. degrees from Colorado State College of Education. Mr. Kraemer was the high school coach at Wray, Colorado, from 1939 to 1942, and served in the U.S. Army from 1942 to December 1944. He replaced Mr. Schutz who resigned.
 10. Mr. Fred Oathout was employed effective September 1, 1945, as faculty assistant in the Office of the Registrar at a salary of \$180 per month or a total of \$1,620 for for the college year. Mr. Oathout received his B.S. degree from the University of Illinois in 1933. His most recent position was in a war plant of the Bendix Mfg. Co. Prior to that he served in the U. S. Army. Mr. Oathout is replacing Miss Sollars who is on leave of absence.
 11. Mrs. Alma H. Ferrill was employed effective September, 1, 1945, as Instructor in Kindergarten at a salary of

\$235 per month, or a total of \$2,115 for the thirty-six weeks. Mrs. Ferrill has her B.S. degree from the University of Missouri and her M.A. from the University of Chicago. She taught at Rensselaer, Missouri, in 1944-45. Mrs. Ferrill replaced Miss Burke who is studying at Indiana University.

12. Miss H. Margaret Hardin was employed effective September 1, 1945, as Instructor in the Library Department at \$225 per month for nine months, or a total \$2,025 for the college year. Miss Hardin's degrees are: B.A. and B.L.S., University of Washington; M.A., University of Chicago. She was librarian at Frances Shimer Junior College for the past two years. Miss Hardin replaced Miss Jackson who retired.
13. Mr. Leo G. Bent was employed effective September 1, 1945, as Assistant Professor in the Department of Education at a salary of \$300 per month, or a total of \$2,700 for the college year. Mr. Bent obtained his B.Ed. degree at State Teachers College, Whitewater, Wisconsin; Ph.M. at the University of Wisconsin; and expects to complete his thesis for the Ph.D. at the University of Wisconsin by January 1946. Mr. Bent was Director of Personnel Research at Oscar Mayer & Co., Madison, Wisconsin, in 1944-45, and prior to that served three years on the faculty of the University of Wisconsin High School. He replaced Dr. Arthur TerKeurst who resigned June 7, 1945.
14. Frances Ohlson was employed effective September 1, 1945, as student assistant in the training school to assist Miss Bessie Cooper at a salary of \$75.00 per month, or a total of \$675. She replaced Miss Ruth Hofer who graduated in August 1945.
15. Miss Helen Seastedt was employed effective September 1, 1945, as student assistant in the training school to assist Mr. Rupert Simpkins at a salary of \$75.00 per month, or a total of \$675 for the college year. Miss Seastedt replaced Miss Charlotte Grimm who graduated in July 1945.

III. OTHER COLLEGE EMPLOYEES

- A. Changes in Salaries of Employees according to Mr. Thompson's instructions of June 29, 1945:
 1. Harold Allen, Janitor II, increased from \$175 to \$185.
 2. Ray Stookey, Trades Helper, increased from \$170 to \$173.
 3. Thomas Cromer, Laborer (Maintenance), increased from \$137.50 to \$138.
 4. William Elam, Janitor I, increased from \$137.50 to \$138.

5. Robert Grimm, Laborer (Maintenance), increased from \$137.50 to \$138.
6. Earl Stewart, Janitor I, increased from \$137.50 to \$138.
7. Dean Thompson, Janitor I, increased from \$137.50 to \$138.

B. Resignation

1. Mr. Ralph Kessling, Janitor I, resigned effective October 6, 1945, due to the fact that he was unable to find housing facilities in Macomb.

IV. ORGANIZATION

No report.

V. CURRICULUM

A. Graduate Work

The graduate work at Western is being very well received by the teachers in the Military Tract. Nearly one-half of the people working toward the Master of Science in Education degree are taking courses for such a degree in the elementary field. This fall we have 36 students enrolled in graduate courses on campus, which are held in the evenings and on Saturdays, which is a decided increase over last year.

The following courses were approved by the Graduate Committee to be offered during the college year 1945-1946. We are presenting these at this time for the formal approval of the entire Board and to place them on record:

Biology 500—Biological Methods and Materials in
Elementary Science for the Elementary Curriculum

Biology 510—Thesis in Biological Science

Botany 552—Plant Ecology

Chemistry 510—Original Work Leading to a Thesis

Chemistry 531—Advanced Organic Chemistry

Education 510—Occupational Information and Guidance

English 500—Children's Literature

English 574—Creative Writing

Geography 504—Geographic Factors in World Problems

Geography 507—Earth Science

Mathematics 565—Advanced Calculus

Social Science 500—Teaching and Supervision of the
Social Studies in the Elementary Grades

History 568—Recent American History

VI. BUILDINGS AND GROUNDS

We wish to express our appreciation to the members of the Teachers College Board—especially Mr. Frank G. Thompson, Chairman, and Mr. Elmer P. Hitter, Co-ordinator, the members of the Illinois Post-War Planning Commission, Governor Green, and the members of the Sixty-Fourth General Assembly for their assistance in obtaining the passage of Senate Bill No. 417 through which the Western Illinois State Teachers College was granted \$2,542,772 for buildings and land.

For the information of the Board, we wish to report that the members of the Division of Architecture and Engineering have been exceedingly cooperative and helpful in the preparation of blueprints and plans for Western. Thus far we have blueprints and specifications ready for bids for the superstructure of the swimming pool; blueprints are now in the final stages of preparation for the additions to the training school and the women's dormitory. None of these projects requires the purchase of land provided for in Senate Bill No. 417.

All the preliminary steps in regard to the purchase of land to the extent of \$76,200 have been completed. We are now waiting for members of the State Department of Finance to instruct us in regard to what further service we can be in respect to buying this land.

The detailed reports of projects effected by Senate Bill No. 417 were submitted to all Board members and presidents the first week in September in the President's Third Annual Report for the Western Illinois State Teachers College and will not be repeated here.

At this time I again wish to call the attention of the Board to the matter of lack of housing in Macomb, and if it is at all possible that any of the \$2,542,772 can be used for the building of a president's house, such action will be greatly appreciated.

VII. AUXILIARY ENTERPRISES

A. Report of Monroe Hall for the year ending June 30, 1945

RECEIPTS

Cash balance on hand July 1, 1944.....	\$19,641.76
Receipts for the year 1944-45.....	32,194.37
	<hr/> \$51,836.13

EXPENDITURES

Groceries, meats, fruits, and vegetables.....	9,751.61
Bread and bakery goods.....	882.54
Milk, cream, butter and ice cream.....	2,157.30
Household supplies	2,108.93
Telephone	112.42
Gas	178.42
Services	9,074.94
Repairs	1,211.70
Estimated amount for heat, water and light.....	4,000.00
	<hr/> 29,477.86
Balance on hand June 30, 1945.....	\$22,358.27

SUMMARY

Cash on hand July 1, 1944.....	\$19,641.76
Inventory of goods July 1, 1944.....	1,915.90
	<hr/>
Bills outstanding	\$21,557.66
	995.41
Unencumbered balance	<hr/>
Cash on hand June 30, 1945.....	\$20,562.25
Inventory of goods June 30, 1945.....	\$22,358.27
	1,285.70
	<hr/>
Bills outstanding	\$23,643.97
	1,427.05
Unencumbered balance	<hr/>
Gain for the year.....	\$22,216.92
	<hr/>
	\$22,216.92 — \$20,562.25 = \$1,654.67

B. Report of Cafeteria for the year ending June 30, 1945

RECEIPTS

Cash balance on hand July 1, 1944.....	\$ 777.58
Receipts for year 1944-1945.....	6,943.94
Transfer from General Income Fund.....	150.00
	<hr/>
	\$7,871.52

EXPENDITURES

Groceries, meats, fruits, and vegetables.....	\$3,395.55
Bread and bakery goods.....	83.39
Milk, cream, butter and ice cream.....	1,100.16
Household supplies	222.07
Services	1,404.22
	<hr/>
	6,205.39
Balance on hand June 30, 1945.....	<hr/>
	\$1,666.13

SUMMARY

Cash balance July 1, 1944.....	\$ 777.58
Inventory of goods July 1, 1944.....	811.78
	<hr/>
Bills outstanding	\$1,589.36
	240.21
Unencumbered balance	<hr/>
Cash balance June 30, 1945.....	\$1,349.15
Inventory of goods June 30, 1945.....	\$1,666.13
	462.66
	<hr/>
Bills outstanding June 30, 1945.....	\$2,128.79
	331.13
Unencumbered balance	<hr/>
Gain for year.....	\$1,797.66
	<hr/>
	\$1,797.66 — \$1,349.15 = \$448.51

C. Report of Home Management House for the year ending June 30, 1945

RECEIPTS

Balance on hand June 30, 1944.....	.00
Receipts June 30, 1944 to June 30, 1945.....	1,247.00
	<hr/>
	\$1,247.00

EXPENDITURES

Food	\$888.31
Fuel	318.12
Light and gas.....	287.08
Household supplies	3.50
Telephone and telegraph	35.50
	<hr/>
	\$1,532.51
Deficit	<hr/>
	\$285.51

VIII. STUDENT LIFE

- A. Houses and rooms are a very scarce commodity in Macomb even with the closing of Camp Ellis which it is reported to have taken place on October 1, 1945. The industrial

plants in Macomb have increased their personnel approximately fifty per cent since 1942. Many of these factory employees are renting rooms which were formerly rented to students. It is hoped that all possible speed will be used to obtain the use of the funds which have been appropriated to build an addition to the girl's dormitory.

- B. There is a decided change in the attitude and atmosphere on the college campus this fall relative to student life and activities. They have a great deal more enthusiasm, optimism, and general long range planning in regard to their curriculums than has been true for the past three year. They started planning for Homecoming activities as early as the first week of college although our Homecoming is not until this week Saturday, October 20.

- C. Courier wins First Place in College Press Contest, 1944-45
First place in the division of weekly college newspapers from schools with an enrollment under 400 was awarded the Western Courier in the annual Illinois Press Association contest. There were twenty-four papers entered in the contest, thirteen winning places. The Courier was also awarded third place for the best general news department and for the most constructive piece of work done for the college.

Students winning honors were: Second place in the best news story class, Marie Thompson; third place in sports writing, Wayne McCormick; honorable mention in feature writing, Margaret Banks; honorable mention in editorial class, Marie Thompson.

The Courier was complimented on its typographical and make-up excellence and broad news coverage.

- D. Y. M. C. A. Continues Through the War
Western is one of the few colleges or universities in Illinois that has continued their Young Men's Christian Association throughout the war. Not only have they kept up the organization, but they have been a leader in area and regional work. Dr. C. W. Bennett, who is faculty sponsor for the organization, has served as the faculty adviser to the area of the Y. M. C. A. which includes all the colleges of southern Illinois. There are ten areas that make up the Central Region with a center at Chicago and extending over nine states.

Joseph Van Dyke, Western student, has served as a co-chairman of the Southern Area through the year 1944-45. The Area co-chairman works with a chairman from the Y. W. C. A. to plan and preside at intercollegiate conferences and meetings.

IX. College Calendar, 1945-46

Fall Quarter opens.....	September 10, 1945
Fall Quarter closes.....	November 30, 1945

Winter Quarter opens.....	December 3, 1945
Winter Quarter closes.....	March 8, 1946
Spring Quarter opens.....	March 11, 1946
Spring Quarter closes.....	June 6, 1946
Mid-Spring Term opens.....	April 29, 1946
Mid-Spring Term closes.....	June 6, 1946
First Summer Term opens.....	June 10, 1946
First Summer Term closes.....	July 19, 1946
Second Summer Term opens.....	July 19, 1946
Second Summer Term closes.....	August 23, 1946
Forty-fourth Annual Commencement.....	June 6, 1946
Homecoming	October 19 and 20, 1945
Thanksgiving Recess	November 22 to 25, 1945, Inc.
Christmas Holiday	December 22, 1945, to January 1, 1946, Inc.
Spring Recess	April 20, to April 28, 1946, Inc.
Fall Quarter opens.....	September 9, 1946
Fall Quarter closes.....	November 29, 1946

X. SUMMARY

The approval of the State Teachers College Board is requested for the following recommendations:

- A. The list of graduates for June 1945.
- B. The list of graduates for July 1945.
- C. The list of graduates for August 1945.
- D. The resignation of Dr. Clifford Pearce effective August 24, 1945.
- E. The resignation of Dr. DeForrest O'Dell effective July 1, 1945.
- F. The resignation of Dr. Minna Hansen effective August 1, 1945.
- G. The resignation of Mr. James Shultz effective July 20, 1945.
- H. The resignation of Miss Hannah Krueger effective July 20, 1945.
- I. The resignation of Miss Ritta Whitesel effective July 20, 1945.
- J. The leave of absence of Dr. Irving G. Garwood as of September 30, 1945, due to physical disability.
- K. The leave of absence on one-half salary for Miss Juna Reynolds for the college year 1945-46 to study toward her doctorate.
- L. The employment of Mr. Kimbrough Shake for the period August 15, to August 31, 1945, to assist with work in the Physical Education Department at a salary of \$107.50.
- M. The employment of Dr. Mary Bennett to act as Dean of Women during the month of August 1945 at a salary of \$280.00
- N. The employment of Dr. Louis M. Schleier for the second summer term at a salary of \$577.50.
- O. The employment of Miss Jeannette Terrill for the second summer term at a salary of \$375.00.
- P. The employment of Dr. Clifford Pearce for the second summer term at a salary of \$298.12 (three-fourths time).

Q. The employment of Mr. P. F. Shafer during the first summer term at a salary of \$225.00 (one-half time).

R. The increase in salary for Dr M. N. Thisted from \$335 to \$365 per month effective July 1, 1945.

S. The increase in salary for Mr. Floyd Ohlson from \$245 to \$265 per month effective September 1, 1945.

T. The increase in salary for Miss Amanda Langemo from \$240 to \$255 per month effective September 1, 1945.

U. The appointment of Dr. Alfred S. Clayton as Associate Professor in the Department of Education, effective September 1, 1945, at a salary of \$310 per month.

V. The appointment of Mrs. Ruth Larson Zimmerman as Assistant Professor of Education and Dean of Women, effective September 1, 1945, at a salary of \$280 per month.

W. The appointment of Mr. Allan Laflin as Director of Public Relations effective September 1, 1945.

X. The appointment of Mr. Joseph W. Kenny as Assistant Professor in the Department of Geography, effective September 1, 1945, at a salary of \$290 per month.

Y. The appointment of Miss Amanda Rosenquist as Instructor in the Department of Home Economics, effective September 1, 1945, at a salary of \$250 per month plus maintenance.

Z. The appointment of Miss Lucile Neu as Instructor in the Library Department, effective September 1, 1945, at a salary of \$225 per month.

AA. The appointment of Dr. Harriet C. Stull as Assistant Professor in the Department of Social Science, effective September 1, 1945, at a salary of \$300 per month.

BB. The appointment of Dr. Frances Whitehead as Assistant Professor in the Department of Commerce, effective September 1, 1945, at \$310 per month.

CC. The appointment of Mr. Ernest L. Kraemer as Instructor in the Department of Physical Education, effective September 1, 1945, at a salary of \$260 per month.

DD. The appointment of Mr. Fred Oathout as faculty assistant in the Office of the Registrar, effective September 1, 1945, at a salary of \$180 per month.

EE. The appointment of Mrs. Alma H. Ferrill as Instructor in Kindergarten, effective September 1, 1945, at a salary of \$235 per month.

FF. The appointment of Miss H. Margaret Hardin as Instructor in the Library Department, effective September 1, 1945, at a salary of \$225 per month.

GG. The appointment of Mr. Leo G. Bent as Assistant Professor in the Department of Education, effective September 1, 1945, at a salary of \$300 per month.

HH. The appointment of Frances Ohlson as student assistant in the training school, effective September 1, 1945, at a salary of \$75 per month.

II. The appointment of Miss Helen Seastedt as student assistant in the training school, effective September 1, 1945, at a salary of \$75 per month.

JJ. The increase in salary for Mr. Harold Allen from \$175 to \$185.

KK. The increase in salary for Mr. Ray Stookey from \$170 to \$173.

LL. The increase in salary for Mr. Thomas Cromer from \$137.50 to \$138.

MM. The increase in salary for Mr. William Elam from \$137.50 to \$138.

NN. The increase in salary for Mr. Robert Grimm from \$137.50 to \$138.

OO. The increase in salary for Mr. Earl Stewart from \$137.50 to \$138.

PP. The increase in salary for Mr. Dean Thompson from \$137.50 to \$138.

QQ. The resignation of Mr. Ralph Kessling, Janitor I, effective October 6, 1945.

RR. The graduate courses to be offered in the evenings and on Saturdays during the college year 1945-46.

Respectfully submitted,

F. A. BEU, *President.*

SOUTHERN ILLINOIS NORMAL UNIVERSITY

CARBONDALE, ILLINOIS

PRESIDENT'S REPORT TO THE TEACHERS COLLEGE BOARD

For the Meeting at Springfield

October 15, 1945

To the Chairman and Members of the State Teachers College Board:

The following report is submitted for Southern Illinois Normal University:

I. STUDENTS

1. Attendance, First Summer Session, 1945 (8 weeks)

	Men	Women	1945 Total	1944 Total	1945 Increase or (Decrease)
a. University					
Graduates	13	17	30	21	9
Post-Graduates	6	7	13	16	(3)
Total, College Graduates	19	24	43	37	6
Seniors	26	120	146	132	14
Juniors	28	147	175	184	(9)
Sophomores	19	123	142	130	12
Freshmen	48	111	159	155	4
Unclassified	4	15	19	34	(15)
Totals	144	540	684	672	12
b. Training Schools					
University High School (8 weeks).....			146	135	11
Allyn Training School (6 weeks).....			114	75	39
Rural Training Schools.....			0	22	(22)
Totals			260	232	28
Grand Total			944	904	40

2. Attendance, Second Summer Session, 1945 (4 weeks)

	Men	Women	1945 Total	1944 Total	1945 Increase or (Decrease)
a. University					
b. Training Schools					
Graduates	6	5	11	13	(2)
Post-Graduates	3	5	8	14	(6)
Total, College Graduates	9	10	19	27	(8)
Seniors	11	38	49	88	(39)
Juniors	16	25	41	90	(49)
Sophomores	10	26	36	75	(39)
Freshmen	18	21	39	68	(29)
Unclassified	0	3	3	6	(3)
Totals	64	123	187	354	(167)
University High School.....			48	75	(27)
Grand Total			235	429	(194)

3. Enrollment, Summer Session, 1945 (Individual)

	Men	Women	1945 Total	1944 Total	1945 Increase or (Decrease)
University	158	583	741	735	6
University High School.....			152	150	2
Allyn Training School.....			114	75	39
Rural Training Schools.....			0	22	(22)
Grand Total			1,007	982	25

4. Enrollment for year 1944-45 (36 weeks) counting no names twice:

	Men	Women	1945 Total	1944 Total	1945 Increase or (Decrease)
Graduates	10	17	27		27
Post-Graduates	2	6	8	8	0
Total, College Graduates	12	23	35	8	27
Seniors	32	75	107	111	(4)
Juniors	31	117	148	118	30
Sophomores	41	159	200	206	(6)
Freshmen	192	358	550	451	99
Totals	308	732	1,040	894*	146

* Not including 667 military.

5. Per Capita Cost of Operation, College Students

Below is presented the statement of Per Capita Cost of Operation for College Students for the year July 1, 1944, to June 30, 1945:

EQUIVALENT ENROLLMENT (reduced to 36-week basis)

First Summer, 1944.....	\$108.08
Second Summer, 1944.....	54.87
Fall Quarter, 1944.....	268.33
Winter Quarter, 1945.....	243.40
Spring Quarter, 1945.....	222.43
Extension, 1944-45	82.92
	<u>\$980.03¹</u>

Total equivalent full-year students—\$980.03

COST OF OPERATION²

Total Actual Expenditures to June 30, 1945.....	\$667,953.40
(State Appropriations and Income Fund)	
PER CAPITA COST (based on 36 weeks)	
\$667,953.40 ÷ \$980.03 =	\$681.56

¹ Not including Religious Education—\$13.43 Students.² Excluding expenditures for Auxiliary Enterprises.

6. The Fall Quarter opened on Monday, September 10, and at the present time 1,067 students are enrolled, an increase of 159 or 17½ per cent. Of these, 330 are men and 737 are women. One-fourth or 85 of the men are veterans, compared with 23 last year. Of the 1,067 students enrolled, 30 are taking training beyond the bachelor's degree. One hundred seventy-six students holding Normal School Scholarships are registered, compared with 155 last year.

7. Graduates

SUMMARY OF DEGREES, SCHOOL YEAR, 1944-45
(Including Summer, 1945)

GRADUATE SCHOOL

M. S. in Ed.		Men	Women	Total	
June 8	1	0	1		
August 3	0	0	0		
August 31	1	0	1		
	<hr/>	<hr/>	<hr/>	<hr/>	
	2	0	2		2

COLLEGE OF EDUCATION

B. S. in Ed.	June 8	6	32	38	
	August 3	5	32	37	
	August 31	7	19	26	
		<hr/>	<hr/>	<hr/>	
		18	83	101	101

COLLEGE OF LIBERAL ARTS AND SCIENCES

B. A.	June 8	7	2	9	
	August 3	4	0	4	
	August 31	1	2	3	
		<hr/>	<hr/>	<hr/>	
		12	4	16	16
B. S.	June 8	1	1	2	
	August 3	3	0	3	
	August 31	0	0	0	
		<hr/>	<hr/>	<hr/>	
		4	1	5	5

COLLEGE OF VOCATIONS AND PROFESSIONS

B. S.	June 8	3	0	3	
	August 3	0	1	1	
	August 31	0	0	0	
		<hr/>	<hr/>	<hr/>	
		3	1	4	4
Total		39	89	128	128

The following students have completed their work at the end of the spring, first summer, and second summer terms, 1945, on the dates indicated, and I recommend that their graduation be approved:

Spring Term: June 8, 1945

MASTER OF SCIENCE IN EDUCATION DEGREE

Students	Town	County
Arthur Madison Smith (Administration).....	Carbondale	Jackson

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Darcy Elsie Ackerman (Commerce-English)...	Carmi	White
Wilma Dean Benedict (Latin-H. Ec., Soc. Sci.)	Pinckneyville	Perry
Ralph Franklin Bishop (P. Ed.-Math. Physiol.)	Hoopeston	Vermillion
Esther H. Bramstedt (H. Ec.-Art).....	Mascoutah	St. Clair
Ellen Anderson Brown (Math.-Eng., Sociology)	Benton	Franklin
Wayne Carlisle (Botany-Zoo., Soc., Sci.).....	West Frankfort	Franklin
Frances Elizabeth Clark (Sociology-Com., Eng.)	Marion	Williamson
Euline Dallas (Eng.-French, Com.).....	Carrier Mills	Saline
Esther Juanita Davis (Elementary Education)	Harrisburg	Saline
Lola Anderson Davis (Sociology-Com., Soc. Sci.)	Carbondale	Jackson
Margaret Dunn (Elementary Education).....	Pinckneyville	Perry
Nola McElroy Free (H. Ec.-Eng.).....	DuQuoin	Perry
Mary Marvel Heatherly (Soc. Sci.-Eng.).....	Elkville	Jackson
Snyder Howell (Sociology-Com.).....	Johnston City	Williamson
Vivian Vetolia Hyde (Art-Com.).....	Mound City	Pulaski
Theresa Ivanuck (P. Ed.-Com., Soc. Sci.).....	Royalton	Franklin
Florence E. Jack (Elementary Education).....	Kinmundy	Marion
Eunice Johnson (Commerce-English).....	Galatia	Saline
Anna Laura Kennedy (English-Sociology).....	Mounds	Pulaski

Students	Town	County
Lela Lamb (Elementary Education).....	Golconda	Pope
Lois Lorraine Ledbetter (History-English)...	Murphysboro	Jackson
Selma Caroline Lemmerman (Elementary Education)	Evansville	Randolph
Ruth Lee Marlow (Elementary Education)....	Centralia	Marion
Chlooe McNeill (Elementary Education).....	Carbondale	Jackson
Emilyn Snow Morris (Zool.-Hist., Eng., Gen. Sci.)	Carbondale	Jackson
Mary June Otrich (Elementary Education)....	Dongola	Union
Mildred Farrar Page (History-Music).....	Colp	Williamson
Geneva Patterson (Kindergarten-Primary)....	Baldwin	Randolph
Evelyn Justine Rex (Elementary Education)...	Marion	Williamson
Jean Spriggs (H. Ed.-Soc. Sci.).....	Geff	Wayne
Roy Clifton Vernon (English-Hist., Gen. Sci.)..	Carbondale	Jackson
Ocean Weaver (H. Ec.-Soc. Sci.).....	Pulaski	Pulaski
Elmer Vincent Webb (Sociology-Eng.).....	Pulaski	Pulaski
Mary Jane Whitlock (Elementary Education)...	West Frankfort	Franklin
Henry W. Wichman (Sociology-Eng., Phys. Sci.)..	Murphysboro	Jackson
Marguriete Ardis Wilson (H. Ed. Chem.)....	Carbondale	Jackson
Kathryn Winkler (H. Ec.-Chem.).....	Madison	Madison
Bertha Allynn Wright (Commerce-P. Ed.)....	Norris City	White
Victor LeRoy Frand (Sociology-History).....	Raymond	Montgomery
Buford Garrison (Sociology-Govt.).....	Benton	Franklin
Robert J. Hastings (English-History).....	Marion	Williamson
Edward Lawrence Hoffman (English-History)...	Makanda	Jackson
Howard Rudolph Peters (Chemistry-Zoology)...	West Frankfort	Franklin
June Ann Poe (Sociology-Psych.).....	Marion	Williamson
Margaret Elizabeth Powell (Sociology-English)...	Flora	Clay
George William Schroeder (History-Sociology)...	Carbondale	Jackson
Russell William Simpson (Sociology-Geog.)...	Belknap	Massac

BACHELOR OF SCIENCE DEGREE

Hattie Emma Koons (Zoology-Art, P. & H.)...	West Frankfort	Franklin
Thomas Edgar Stephenson (Physics-Chem., Math.)	Mt. Vernon	Jefferson

BACHELOR OF SCIENCE DEGREE (VOCATIONS AND PROFESSIONS)

Kenneth Poole (Ind. Educ.-Agric., So. Sci.)....	Buncombe	Johnson
Harold Wayne Taylor (Commerce-Ind. Educ.)...	Carbondale	Jackson
Robert L. Varnum (Commerce-Math., Geog.)...	DuQuoin	Perry

First Summer Term: August 3, 1945

BACHELOR OF SCIENCE IN EDUCATION DEGREE

Mary John Baldwin (English-Spanish).....	Equality	Gallatin
Thurlow Harton Bannister (Math.-History)....	Vandalia	Fayette
Marion Phyllis Barron (Music-Mathematics)...	Granite City	Madison
Vincent A. Birchler (Elementary Education)...	Chester	Randolph
Jessie Ruth Blankenship (English-History)....	Kell	Marion
Ruth Taggart Borchelt (Elementary Educ.)...	Chester	Randolph
Catherine Schumaker Cash (Com.-Eng., Math.)...	Carmi	White
Doris Jeanette Crador (Eng.-Spanish, Com.)...	East St. Louis	St. Clair
Lucille Marie Crain (Elementary Education)...	Cartersville	Williamson
Mary A. Darrough (Elementary Education)...	Coulterville	Randolph
Nadine Whitesides Dungan (Botany,Zoo., Eng.)...	Grantsburg	Johnson
Linda Fullmer (Elementary Education).....	New Athens	St. Clair
Jessie Virginia Garrett (Soc. Sci. English)....	Broughton	Hamilton
Lester Souther Gill (Agri.-Soc., History).....	Galatia	Saline

Students	Town	County
Patricia Ann Greathouse (Sociology-English)...	Carbondale	Jackson
Anna Wilson Hoskins (Elementary Education)...	Enfield	White
Lorraine Louise Huck (Elementary Education)...	Centralia	Clinton
Helen Catherine Jaeckel (Elementary Educ.)...	New Athens	St. Clair
Elizabeth Lucille Johnson (Eng.-Art, Soc. Stud.)	Carbondale	Jackson
Kathryn Armenta Jones (Sociology-English)...	Murphysboro	Jackson
Jennie Stewart Kershaw (Elementary Educ.)...	Albion	Edwards
Hilda Marlow (English-History).....	Centralia	Marion
Catherine Marie Martin (Kindergarten-Pri.)...	Collinsville	Madison
Kate McClanahan (Elementary Education).....	Marion	Williamson
Doris Jean Miller (Geog.-Math., Soc. Sci.).....	Eldorado	Saline
Shirley Hope Miller (Art-English).....	Scott Field	St. Clair
Zidania Frances Ogden (Home Ec.-Math.).....	Carbondale	Jackson
Louise O'Neil (Physiology & H. Ed.-Soc.).....	Marion	Williamson
Donald R. Parker (Zoology-Chemistry).....	Thompsonville	Franklin
Bethel May Silva (English-Art).....	Collinsville	Madison
Arlene Smith (Elementary Education).....	Vienna	Johnson
Mary Carolyn Smith (Home Ec.-English).....	Norris City	White
LaVerna Tuttle (Elementary Education).....	Mt. Vernon	Jefferson
Hewey E. Tweedy (Physical Educ.-Physiology, Soc. Sci.)	East St. Louis	St. Clair
Frances A. Williams (Mathematics-English)...	Salem	Marion
Verline Witcher (Kindergarten-Primary).....	Carbondale	Jackson
Rosalio Young (Elementary Education).....	Odin	Marion

BACHELOR OF ARTS DEGREE

Charles Francis Montgomery (Eng.-Soc., Phil.)...	Energy	Williamson
Paul Townes (Geography-Economics).....	Carbondale	Jackson
Robert St. Clair Vance (History-Sociology)...	Carbondale	Jackson
Francis Edward Watson (History-Psychology)...	DeSoto	Jackson

BACHELOR OF SCIENCE DEGREE

Raymond Arthur Alexander (Zoology-Chem.)...	Carterville	Williamson
George William Glascock (Chemistry-Zool., Phys. and H. Ed.).....	Raleigh	Saline
Donald Ray Parker (Zoology-Chemistry).....	Thompsonville	Franklin

BACHELOR OF SCIENCE DEGREE (VOCATIONS AND PROFESSIONS)

Catherine Wilson (Commerce-English).....	Harrisburg	Saline
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Second Summer Term: August 31, 1945

MASTER OF SCIENCE IN EDUCATION DEGREE

Lewis Elbert Etherton (Admin. & Supervision)...	Murphysboro	Jackson
Louie Edward Beltz (History-English).....	Harrisburg	Saline
Lenora Mae Carr (Geog.-English, Phy. Ed.)...	Belleville	St. Clair
Dorothy Lyons Clark (Elementary Education)...	Sparta	Randolph
Myron L. Cochran (Ind. Educ.-Art, Soc. Sci.)...	Murphysboro	Jackson
Mildred R. Friedline (History-English).....	Carbondale	Jackson
James W. Fuller (Social Studies-English).....	Pomona	Jackson
Margaret Evalyn Garrett (Social Studies-Eng.)...	Broughton	Hamilton
Mary Dee Haynes (Phys. Ed.-Art, Soc. Sci.)...	Anna	Union
Tommie Lee Jackson (Music-Sociology, Eng.)...	Chester	Randolph
Lorelei Baker Jennings (Com.-Eng., Math.)...	Johnston City	Williamson
Alberta Pauline Johnson (Elementary Educ.)...	Mt. Vernon	Jefferson
Ada E. Kraemer (History-English, Soc. Sci.)...	Trenton	Clinton
Elijah Langford (Math.-Physics, Soc. Sci.)....	East St. Louis	St. Clair

Students	Town	County
Dorothy M. McCarnes (Elementary Education) .	Sparta	Randolph
Louise A. Melcher (Elementary Education) . . .	Vienna	Johnson
Maryann Peek (Phys. Educ.-English)	West Frankfort	Franklin
Wanda Conrad Pirtle (Art-English)	Grand Tower	Jackson
Kenneth Poole (Ind. Educ.-Agriculture)	Buncombe	Johnson
Edith Lloyd Rice (English-Art, Commerce) . . .	Collinsville	Madison
Pauline Rose Sabella (Commerce-Phys. Educ.) .	Murphysboro	Jackson
Edwin E. Saunders (History-Mathematics) . . .	Sandoval	Marion
Jewell Simpson (Elementary Education)	Barnhill	Wayne
Gertrude O. Snodsmith (Elementary Educ.) . . .	Mt. Vernon	Jefferson
Patricia Grace Stahlheber (Fr.-Eng., Spanish) .	Belleville	St. Clair
John W. Stansfield (History-English)	San Francisco, California	San Francisco
Dora B. Young (Elementary Education)	Elizabethtown	Hardin

BACHELOR OF ARTS DEGREE

Margaret Konya (Sociology-Government)	Valier	Franklin
Margaret E. Logan (English-Government)	Evansville, Ind.	Vanderburgh
John W. Russell (Art-Geography)	Alto Pass	Union

II. FACULTY

A. Deaths and Resignations

(1) With regret we report the death of Mr. W. O. Brown, Emeritus Professor, who came to the University in 1914, and was retired in 1936. He was Superintendent of Rural Training Schools and played a major role in the development of the rural schools in the State. He was socially and professionally active until the last and a Memorial Service has been held in the Student Assembly.

(2) Dr. William Dallmann resigned his position as Associate Professor of Foreign Languages effective August 3, 1945. Following acute personal difficulties he is leaving the country.

(3) Miss Rachael Road resigned her position as cataloger at Wheeler Library effective August 1, 1945, to accept a much better paid position on the library staff at Purdue University.

(4) Dr. Judson T. Landis, Associate Professor of Sociology, resigned his position effective July 23, 1945. He is now at Michigan State College, East Lansing, Michigan, on a higher salary scale.

(5) Dr. Hal Hall, Superintendent of the Campus Training Schools, resigned his position effective July 1, 1945, to become Principal of the Belleville, Illinois, Township High School at a \$5,000.00 salary.

(6) Dr. Wanda Newsum Gum, Assistant Professor of Sociology, resigned her position effective July 20, 1945, to accept a position as Illinois State Director of the Society for Planned Parenthood.

(7) Dr. Richard L. Beyer, Professor and Chairman of the Department of History, resigned his position effective June 8, 1945, in order to devote his full time to the family jewelry business which he recently inherited at Erie, Pennsylvania. He

served Southern ably and faithfully for many years. His absence is widely felt over our campus.

(8) Mr. Emerson S. Van Cleave, Instructor in the University, resigned his position effective August 31, 1945, to accept a graduate-student position at George Peabody College for Teachers, Nashville, Tennessee, where he will work on his doctor's degree. He was barred by our salary scale from further increases which he required.

(9) Mr. Tracy L. Bryant resigned his position as Assistant Professor of Commerce and Head of the Department effective September 1, 1945. Presumably he will devote his time to his rather extensive business interests.

(10) Dr. Sherman B. Barnes, Associate Professor of History, resigned his position effective September 1, 1945, to accept a position on the faculty of the Carnegie Institute of Technology, Pittsburg. Dr. Barnes strongly desired to be assigned administrative work for which his cloistered habits and temperament did not seem suitable preparation.

(11) Dr. Melvin Segal, Assistant Professor of Economics, resigned his position effective August 31, 1945, to accept a position at Michigan State College, East Lansing, Michigan. Although a salary increase had been approved for him, an accumulative differential remained which made the Michigan salary scale especially attractive.

(12) Lt. Douglas F. Parry, now serving in the United States Army, has written that he wished to resign his position at Southern Illinois Normal University. He is planning to accept a position at the University of Wisconsin when he is discharged from the Army.

(13) Mr. Robert Fries, Instructor in Music, resigned his position effective September 20, 1945, primarily because of illness. (See below, New Appointments.)

(14) Mr. Lloyd J. Phipps resigned his position as Instructor in the University High School on September 14, 1945, to accept a graduate-student position at the University of Illinois where he will work on his doctor's degree. Under the Board's official salary scale he could not receive further increases as he desired.

B. New Appointments

(1) Dr. Eugene R. Fair has been appointed Dean of the College of Education and assumed the duties of that position at the beginning of the summer session, June 11, 1945, with the rank of Professor at a salary of \$5,500.00 on a 12-month basis. He has degrees from Northeast Missouri State Teachers College at Kirksville, Columbia University, and the University of Iowa, and comes to us from Mankato, Minnesota, State Teachers College.

(2) Mrs. Dorothea Swan was appointed as an Assistant Professor of Art effective June, 1945, at a monthly salary of \$273.00. Mrs. Swan has degrees from the Art Institute of Chi-

cago and the University of Chicago and has done additional work at a number of other colleges and universities. Her most recent was at Eureka College, Illinois.

(3) Dr. Monroe S. Carroll was appointed as Professor and Consultant in the College of Vocations and Professions for the twelve weeks of the summer session, 1945, at a monthly salary of \$450.00. He is Dean of the School of Business at Baylor University and was of great assistance to us this summer in helping us with plans for the College of Vocations and Professions. Also, he was a popular professor in graduate work in Business and Economics.

(4) Dr. Rothwell Stephens was appointed as Professor of Mathematics during the first eight weeks of the summer, June 11-August 3, 1945, at a monthly salary of \$360.00, replacing Dr. J. R. Purdy. (See below, Adjustments in Summer Session Payroll.) Dr. Stephens is Chairman of the Department of Mathematics at Knox College, Galesburg, Illinois. In personality and scholarship he made a distinct contribution.

(5) Mrs. Lois Hickok Nelson was appointed as faculty assistant in the Office of the President for June and July, 1945, at a monthly salary of \$150.00. Usually student assistants for clerical work are not all available during the summer. Mrs. Nelson was graduated from the University in 1944 with a major in commerce.

(6) Mr. Robert Allen of Carbondale was appointed as Instructor in History at a monthly salary of \$200.00 for the first eight weeks of the summer, 1945. Mr. Allen, who received his master's degree from Yale University in June, 1945, taught only half time, receiving \$100.00 per month. He taught two of the classes originally scheduled for Dr. Beyer.

(7) Miss Mary Belle Craver of Johnston City, Illinois, was appointed as Faculty Assistant in the Wheeler Library at a monthly salary of \$160.00 for the period June 6-August 7, 1945, to replace Mrs. Marjorie Stull (see below, Leaves of Absence). Miss Craver holds the Bachelor of Education degree from Southern Illinois Normal University and the Bachelor of Science in Library Science from the University of Illinois.

(8) Dr. Robert Campbell was appointed as Professor of English during the four-week session of the summer term, 1945, at a salary of \$425.00 because of the illness of Miss J. Minnette Barber (see below, Adjustments in Summer Session Payroll). Dr. Campbell is Head of the English Department and Vice-President of Hendrix College, Conway, Arkansas. He was an able and wholesome consultant upon problems of initiating our College of Liberal Arts and Sciences.

(9) Miss Helen Louise Narber was appointed Assistant Professor and critic teacher in the first grade of the Allyn Training School effective at the opening of the fall term, 1945, at a monthly salary of \$310.00. Miss Narber received the bachelor's and master's degrees from the State University of

Iowa and has done a year and one-third of work beyond the master's at the University of Chicago.

(10) Miss Anna Klassen Neufeld of Chicago was appointed as an Instructor in Foreign Languages, effective at the opening of the fall term, 1945, at a monthly salary of \$200.00 for three-fourths time work. She received the bachelor's degree at Bethel College in Kansas and the master's degree at the University of Kansas. At the present time she is working on her doctorate from the University of Chicago. Miss Neufeld is teaching German and Russian and is replacing Dr. William Dallmann.

(11) Dr. Harold E. Briggs was appointed Professor and Chairman of the Department of History effective at the opening of the fall term, 1945, at a monthly salary of \$400.00. He has his bachelor's and master's degrees from the University of South Dakota and his doctor's from the University of Iowa, in the same class at Dr. R. L. Beyer. For the past ten years he has been Professor and Head of the Department of History at the University of Miami, Coral Gables, Florida. He is well known as an author and is an authority on American history, especially frontier life.

(12) Dr. William A. Pitkin was appointed Associate Professor of Social Sciences effective at the beginning of the fall term, 1945, at a monthly salary of \$365.00. Dr. Pitkin, a native son of Southern Illinois, has degrees from DePauw University, the University of Colorado, and the University of Texas, and comes to us from Superior, Wisconsin, State Teachers College. He is replacing, in part, Dr. Sherman Barnes and in part Dr. Melvin Segal, having broad training in various social sciences.

(13) Miss Lorena Drummond was appointed Director of Publicity and Counselor on Public Relations effective September 1, 1945, at a monthly salary of \$325.00 on a twelve-month basis. Miss Drummond has the bachelor's degree from the University of Texas and has served on the staffs of many newspapers and periodicals. For the past seventeen years she has been engaged in public relations work at the University of Texas, having served for the past two years as Acting Director of the Information Service.

(14) Dr. Lawrence Clark, a native of Illinois, was appointed as Associate Professor of Sociology at a monthly salary of \$350.00 effective September 1, 1945, on a twelve-month basis. He has been assigned as half-time Appraiser at the United States Veterans Guidance Center located on the campus and half-time Professor of sociology. Dr. Clark has degrees from Drake University, Ohio State University and Columbia University, having received his doctor's at the latter. He is replacing, in part, Mrs. Wanda Gum.

(15) Dr. Laird T. Hites of Chicago was appointed as Associate Professor at a monthly salary of \$340.00 effective Sep-

tember 10, 1945, the opening of fall term. At the present time he is serving full time as an Appraiser in the Veterans Guidance Center located on the campus, but later will do some classroom teaching in education and psychology. Dr. Hites has the bachelor's degree from William Jewell College and the master's and doctor's degrees from the University of Chicago. He has traveled widely and is well known as Editor of the *National Journal, Religious Education*.

(16) Miss Mary Jane Hantz was appointed as an Instructor in Music at a monthly salary of \$262.00 effective September 10, 1945. She has both the bachelor's and master's degrees in music from the Eastman School of Music, Rochester, New York, and comes to us from Stephens College.

(17) Mr. Robert Fries was appointed as an Instructor in Music at a monthly salary of \$260.00 effective September 10, 1945. Mr. Fries was graduated from the Sherwood Music School, Chicago, and received the master's degree from the University of Iowa.

(18) Mr. John Wharton of Chicago was appointed as an Instructor in Music at a monthly salary of \$250.00 effective September 21, 1945, for the remainder of the school year 1945-46 to replace Mr. Fries. Mr. Wharton, who was discharged from the Army Air Forces in September, 1945, after three years of service, has a bachelor's degree from Oberlin Conservatory and a master's degree from the American Conservatory of Music, Chicago.

(19) Miss Thelma Lynn was appointed as Instructor responsible for Direction of General Library Service and Reference Librarian at the Wheeler Library at a monthly salary of \$260.00 effective, September 17, 1945. Miss Lynn received her training at the University of Texas and Columbia University, and comes to us from a position as Assistant Librarian for the United States Chamber of Commerce, Washington, D. C.

(20) Mr. Glenn J. McGowan of Carbondale was appointed as Faculty Assistant at a monthly salary of \$200.00 effective September 8, 1945. Mr. McGowan, who has received his final discharge from the Army last month at the rank of Lieutenant Colonel, is serving as counselor to veterans and other assignments from the President's Office. He is a graduate of Southern.

(21) Mrs. Bonnie Lockwood of Carbondale was appointed as Faculty Assistant at a monthly salary of \$175.00 effective September 10, 1945. She is teaching commerce courses in the University High School and serving as secretary for the Dean of the College of Education. Mrs. Lockwood received her Bachelor of Education Degree from Southern.

(22) Mrs. Lora Bosley of Carbondale has been appointed as Critic at the Buncombe Rural School under the agreement as reported below under IV, The Organization. As explained there, she is an employee of the Buncombe Board of Education,

and the University pays only a portion of her salary, \$190.00 per month for nine months, for services rendered to the University. Mrs. Bosley has been a substitute teacher in the rural schools for several years.

(23) Mrs. Anne Placko Hedges of Carbondale has been appointed as Assistant Critic at the Buncombe Rural School under the agreement as reported below under IV, The Organization. As explained there, she is an employee of the Buncombe Board of Education, and the University pays only a portion of her salary, \$60.00 per month for nine months, in return for services rendered to the University. Mrs. Hedges received the Bachelor of Education Degree from the University.

(24) Dr. Henry J. Rehn has been appointed Dean of the College of Vocations and Professions at an annual salary of \$6,000.00 on a twelve-month basis. He is to begin his services upon his release from his present position, that of Professor of Business Management at Temple University, Philadelphia. Dr. Rehn holds degrees from Oregon State College, University of Oregon, and University of Chicago, his doctor's having been taken at Chicago. His rank here will be that of Professor.

(25) Miss Anna McCann of Murphysboro was appointed as a Faculty Assistant at a monthly salary of \$200.00 for the school year 1945-46 to serve as critic teacher in the fifth grade, Allyn Training School.

(26) Miss Irene Liebig, Home Economics Instructor in the Dupon Community High School, has been appointed to supervise off-campus practice teaching at Dupon of students majoring in Home Economics, for the last six weeks of the fall term and for the remainder of the school year of 1945-46 at a monthly salary of \$25.00.

(27) Mrs. Lucy Rushing Smythe, Home Economics Instructor in the Johnson City Township High School, has been appointed to supervise off-campus practice teaching of students majoring in Home Economics, for the winter and spring terms, 1945-46, at the monthly salary of \$25.00.

C. Adjustments in Payroll for Summer Session, 1945

(1) Dr. T. W. Abbott was on the payroll for twelve weeks of the summer session, 1945, instead of eight as originally scheduled in the April 9, 1945, report to the Board. The additional four weeks' employment was for the purpose of setting up an extension program for the coming school year.

(2) Miss Julia Minnette Barber was released from duty during the summer, 1945, because of her health. She received the usual sick leave pay as provided for in the Salary Schedule—full salary for the first two weeks and half salary for the next six weeks.

(3) Miss Lulu Clark, who was retired from the faculty in 1940, but who returned to teach the first grade in the Allyn Training School last year, 1944-45, continued in that position

for the first six weeks of the summer session, 1945, at the same salary as she had received during the year, \$250.00 per month.

(4) Through inadvertence, the amounts to be paid Dr. William P. Dallmann in July and August, 1945, were interchanged on the Summer Session, 1945, Payroll as submitted to the Board, April 9, 1945. The correct figure for July, 1945, is \$325.00; and that for August, 1945, is \$81.25.

(5) Mrs. Wanda N. Gum, who was scheduled originally for four weeks' employment in August, 1945, served instead during the period June 10-July 20, 1945, at her regular salary as Appraiser at the Veterans Guidance Center located on the campus. As indicated above, she resigned her position at the University effective July 20, 1945.

(6) Mr. Dilla Hall, whose employment for eight weeks had been approved by the Board, was on duty an additional four weeks in August, 1945, serving as Acting Principal of the Campus Laboratory Schools. He was paid for three weeks of the additional four on the August, 1945, payroll, and will be paid for the fourth week in June, 1946. Legal restrictions prevent his being paid before that time.

(7) Dr. Jesse W. Harris, originally scheduled for four weeks' employment in August, 1945, taught instead on a half-time basis during the first eight weeks of the summer because of Miss J. Minnette Barber's illness. There was no change in the amount paid him.

(8) Miss Annemarie Krause, originally scheduled for four weeks' employment in August, 1945, served as Director of Anthony Hall for the entire twelve weeks of the summer. For her work in connection with the Hall, she was paid at the monthly rate of \$300.00 plus \$30.00 maintenance, the salary received by Miss Barber, receiving three-fourths salary during June and July and one-half during August. During August she also taught one-half time at her usual salary rate.

(9) Mrs. Audry Hill Lindsey, originally scheduled for eight weeks' employment in the summer, 1945, was relieved of her duties for that period at her request.

(10) Dr. William Neal Phelps, originally scheduled for eight weeks' employment in the summer, 1945, served an additional four weeks as Appraiser at the Veterans Guidance Center. As in Mr. Dilla Hall's case, he will be paid for the fourth week next June, 1946.

(11) Mr. Lloyd J. Phipps, whose employment for the first eight weeks of the summer, 1945, had been approved by the Board, asked to be relieved of his duties for that period in order that he might begin work on his doctor's degree and that he be permitted instead to work during the last four weeks of the summer, August 6-31, 1945. Since part of his time in August was spent in supervising the cannery, a portion of his salary (\$40.00 of the \$260.00) for that month was paid from that agency fund.

(12) Dr. J. R. Purdy, who was approved for eight weeks' employment in the summer, 1945, was relieved of his duties for that period so he could attend to family affairs in Ohio. He was replaced during the summer by Dr. Rothwell Stephens, as reported above.

(13) Miss Rachel Road's salary for her eight weeks' employment in the summer, 1945, was paid during June and July instead of during three months as originally requested and approved.

(14) Dr. Melvin J. Segal was placed on duty for four weeks additional in the summer session, completing a research project on social studies in the last four weeks of the summer.

(15) Through inadvertence, the amounts to be paid Mr. Shelby Shake in July and August, 1945, were interchanged on the Summer Session, 1945, Payroll as submitted to the Board April 9, 1945. The correct figure for July, 1945, is \$75.00, and that for August, 1945, is \$300.00.

(16) Mrs. Mae T. Smith was employed to teach four-fifths time at her regular salary during the four-week session in August, 1945, in order to take care of the larger enrollment than had been anticipated in the English classes.

(17) Miss Helen Starck was relieved of her duties in the University High School during the summer, 1945, at her request to undertake further graduate study.

(18) Dr. Wellington A. Thalman, who went on sick leave as of May 4, 1945, was unable to return to the campus before August, 1945. He taught during the four-week session, August 6-31, at his regular salary.

(19) Mr. John I. Wright, who receives two-thirds of his salary as Supervisor of Buildings and Grounds, received a full month's salary in both June and August, 1945, since he is employed on a twelve-month basis.

(20) Miss Charlotte Zimmerschied, whose employment for eight weeks in the summer had been approved by the Board, was employed an additional four weeks in August, 1945, teaching physics in the University High School. As in the case of Mr. Dilla Hall, she will be paid for the fourth week next June, 1946.

D. Adjustments in Annual Payroll, 1945-46

(1) The monthly salary for Mrs. Evelyn Rieke should be \$130.00 for September, 1945, to May, 1946. The Board granted her request for a sabbatical leave of absence at the meeting on May 10, 1945.

(2) Mrs. Lucy Fligor is serving as Faculty Assistant in the Kindergarten-Nursery at a monthly salary of \$90.00 for half-time work.

(3) Mrs. Mabel Howell asked to be relieved of her duties as Assistant to the Director of Anthony Hall, women's dormitory, August 1, 1945. Accordingly, she will not receive the \$30.00 maintenance per month as shown on the annual payroll, 1944-45, as approved by the Board.

(4) Miss Louise O'Neil, who has served as a student assistant in the Health Service for the past two years, is serving as a full-time Faculty Assistant in that office for the first six weeks of the fall term, 1945, at a monthly salary of \$175.00 instead of part-time at a monthly salary of \$75.00. Miss O'Neil will leave in October to do graduate work in public health at the University of Michigan.

(5) Miss Jean Stehr has replaced Mrs. Mabel Howell as Assistant to the Director of Anthony Hall. Miss Stehr's monthly salary for 1944-45 as approved by the Board was \$250.00. However, since she will receive maintenance of \$30.00 per month, it is necessary to fix the cash salary at \$240.00 in order not to exceed the maximum provided for in the Salary Schedule for her rank, which is that of Instructor.

E. Leaves of Absence

(1) Mrs. Marjorie Stull, Instructor, serving as librarian in Wheeler Library, requested a maternity leave beginning June 11, 1945, and continuing until some time in the fall.

F. Retirement

(1) Mr. Renzo E. Muckelroy, Professor and Chairman of the Department of Agriculture, who became 68 years of age on November 10, 1944, retired from the faculty September 1, 1945, having served 44 years at S. I. N. U.

(2) Mr. Flemin W. Cox, Associate Professor of Geography who became 69 years of age on November 18, 1944, retired from the faculty September 1, 1945.

(3) Mr. Willis G. Cisne, Director of Placements, who became 70 years of age on February 13, 1945, retired from the faculty September 1, 1945.

A dinner and program is soon to be given in recognition of the long service and contributions to the life of Southern given by Messrs. Muckelroy, Cox, and Cisne; and by Miss Helen A. Baldwin and Miss Lulu Clark, whose retirement has already been reported.

G. Change in Duties

(1) Dr. T. W. Abbott, Professor of Chemistry and Director of Extension, has been asked to assume temporarily the duties of the Director of Placements and the Dean of the College of Liberal Arts and Sciences. He began his work in Placements on September 1, 1945, at no change in salary. He assumed the duties of the Dean on October 1, 1945, at an annual salary of \$5,500.00 on a twelve-months basis.

(2) Dr. Ted R. Ragsdale, Professor of Education, is serving as Acting Principal of the Allyn Training School for the school year 1945-46 at no change in salary.

(3) Mr. Dilla Hall, Assistant Professor and Dean of Boys in the University High School, served as Acting Principal of the Campus Schools in the summer, 1945, during the time Dr. Hal Hall, former Principal, was on vacation and after his resig-

nation. Mr. Hall is serving as Acting Principal of the University High School for the school year 1945-46 at no change in salary.

(4) Miss Lulu Clark has returned to emeritus status after teaching in the Allyn Training School during the year 1944-45. The salary is that which she formerly received as an emeritus member of the faculty, \$137.77 per month.

(5) Miss Helen Baldwin, whose retirement as of June 8, 1945, was approved by the Board at the May 10, 1945, meeting, is temporarily teaching a few advanced Latin students without pay at her own request.

(6) Dr. Charles Tenney, Professor of English and Philosophy, has been acting as Chairman of the Art Department since the beginning of the summer, 1945, at no change in salary.

(7) Mrs. Elsie Parrish McNeill, who has continuously been listed as Instructor in Rural Education, but who has been teaching physics pursuant to authorization of the Board in September, 1942, is being re-assigned to the College of Education (Rural Education) conforming to the said action of the Board which "transferred (her) to the Physics Department for the duration of the war." In fact, during this period she has also given part time to University High School, and this is being continued.

H. Promotions in Rank

(1) I recommend the promotion of Mrs. Mabel Sickman Lane, critic in one of the rural schools, from the rank of Faculty Assistant to that of Instructor effective September 1, 1945, with an accompanying increase in monthly salary from \$200.00 to \$240.00. As reported below Mrs. Lane received her master's degree this past summer.

(2) I recommend the promotion of Mrs. Elizabeth Meehan, critic teacher in the fourth grade at Allyn Training School, from the rank of Faculty Assistant to that of Instructor effective September 1, 1945, at no change in salary. Mrs. Meehan received the master's degree from the University of Illinois several years ago.

I. Returned from Leaves of Absence

(1) Mrs. Dorothy Muzzey, Assistant Professor of Physical Education for Women, returned to the campus at the beginning of the fall term after being on sabbatical leave during the school year 1944-45, when she studied at Columbia University.

(2) Mr. George Bracewell returned to the campus at the beginning of the summer term, 1945, after being on sabbatical leave during the second half of the school year, 1944-45, when he studied at the University of Michigan.

(3) Mrs. Mary Louise Barnes returned to the campus at the beginning of the summer term, 1945, after being on sabbatical leave during the second half of the school year, 1944-45, when she studied at the University of Illinois.

J. Advanced Degrees Received

(1) Miss Jean Stehr of the Department of Physical Education for Women, received the Master of Arts degree this past summer at Texas State College for Women, Denton, Texas.

(2) Mrs. Mabel Sickman Lane of the Rural Education Department, received the M.S. in Education degree this past summer at the University of Illinois.

(3) Mr. William Freeberg of the Department of Physical Education for Men received the M.S. (Physical Education) degree this past summer at the University of Illinois.

III. OTHER SCHOOL EMPLOYEES

A. Replacements

(1) Mr. Willis Bowers, Carbondale, Illinois, was employed June 1, 1945, to replace Mr. Enoch Betts, Laborer-Maintenance, who resigned effective April 30, 1945. Mr. Bowers was employed at a salary of \$110.00 per month; however, he worked only thirteen days in June since he failed to pass his physical examination, and his services were terminated as of June 13, 1945.

(2) Mr. Noah E. Flowers was appointed August 14, 1945, as a replacement for Vern Stearns who resigned April 30, 1945. Mr. Flowers was employed at a salary of \$120.00 per month.

(3) Mr. L. V. Wilson was appointed July 16, 1945, as a replacement for Mr. Willis Bowers whose services were terminated June 13, 1945, upon his failure to pass the physical examination. Mr. Wilson, Laborer-Maintenance, was employed at \$127.00 per month. Mr. Wilson resigned on August 1, 1945, to accept a better position.

(4) Mr. Raymond B. Alexander, Carbondale, Illinois, was employed September 5, 1945, to replace Mr. L. V. Wilson, Laborer-Maintenance. Mr. Alexander was employed at a salary of \$127.00 per month.

B. New Appointments

(1) Mr. Jesse Allen, Janitor I, was employed June 11, 1945, at a salary of \$110.00 per month. Mr. Allen was hired to work in the Residence Hall.

(2) Mr. Paul Eaton, Janitor I, was temporarily employed as a janitor and fireman at our cannery on August 20, 1945. Mr. Eaton was employed at a salary of \$127.00 per month, however, he worked only one day and resigned from his position.

(3) Mr. Virgil J. Schwegman was appointed as a Carpenter at a salary of \$217.50 per month. Mr. Schwegman began work September 1, 1945.

C. Classification and Salary Adjustments

(1) In order to comply with the minimum rate for maintenance carpenters, the salary of Mr. Rollie Heiple, Maintenance

nance-Carpenter, was changed from \$184.00 per month to \$185.00 per month effective July 1, 1945.

(2) Mr. John W. Thornton's salary was increased from \$155.00 to \$172.50 per month since it was mandatory that Mr. Thornton be given a 15% increase although his salary exceeds the maximum rate for his classification of Watchman I.

(3) Mr. Gus Trobaugh's classification has been changed from Janitor II to Storekeeper I as requested by Position Classification Service.

(4) Mr. Howard A. Wiggin's classification was changed from Janitor II to Janitor III as requested by Position Classification Service.

(5) Frances Bowers' salary has been changed from \$127.00 per month to \$130.00 per month, the minimum salary for Cook I.

(6) Mrs. Bertha Rentfro's salary has been changed from \$127.00 to \$130.00 per month, the minimum salary for Cook I.

(7) Mrs. Lyda Windate's classification has been changed from Clerk III to Food Service Supervisor as requested by Position Classification Service.

(8) In accordance with the trade agreement, with the State Building and Construction Trades, the following skilled employees are paid on the basis of 174 hours per month at the prevailing rate for their craft:

Charles M. Hagler, Carpenter, 174 hours at \$1.25.....	\$217.50
Carl B. Kinsey, Carpenter, 174 hours at \$1.25.....	217.50
Harry A. Michael, Plumber, 174 hours at \$1.50.....	261.00
Rudolph Weber, Electrician, 174 hours at \$1.65.....	287.10

Mr. Hagler and Mr. Kinsey's classification was changed from Maintenance Carpenter to Carpenter. Mr. Michael's classification was changed from Maintenance Plumber to Plumber. And Mr. Weber's classification was changed from Maintenance Electrician to Electrician.

D. Resignations

(1) Mrs. Fern Gruber Harbison, resigned August 31, 1945, in order to join her husband who has been discharged from the Army.

E. Retirement

(1) Mr. Lillian R. Coffey, who became seventy-one years of age on October 21, 1944, is now past the normal age for retirement. In view of the fact that it would be difficult to replace him at the present time, the Board is asked to consider retaining him for the year 1945-46, subject to release as soon as a suitable replacement can be found.

IV. ORGANIZATION

A. Appointment of Deans

Since the last report to the Board on May 10, the deans of the three colleges have been appointed. Dr. Eugene R. Fair,

Dean of the College of Education, at the beginning of the summer session; and as the fall term opens Dr. T. W. Abbott, Dean of the College of Liberal Arts and Sciences, and Dr. Henry Rehn, Dean of the College of Vocations and Professions.

Dr. Fair received his Bachelor of Science degree at State Teachers College in Kirksville, Missouri, and was awarded his master's degree at Teachers College at Columbia University, New York, in 1938, and Iowa State University conferred upon him the Doctor of Philosophy degree in history. Dr. Fair comes to Southern with wide teaching and administrative experience.

Dr. Abbott has been on the Chemistry Department faculty since 1927, and has directed our extension work since 1937. He is widely known throughout Southern Illinois in both educational and lay circles, and he has rendered continuous and distinguished service within the University family, in the community, and in the whole region which Southern serves.

Dr. Rehn has a fine record of teaching, research, and business and industrial experience which should prove extremely valuable in developing Southern's new College of Vocations and Professions. A farm boy, with agricultural college training, he has pushed on to the doctoral degree in business. He spent a number of years in the Orient, five of them as controller and general manager for the American Far Eastern Match Company, and has done extensive research in cooperation with business and industry. Backing up his academic degrees, he holds the professional rating of Certified Public Accountant. He is expected on our campus by October 15.

Through these three appointments the plans for progress of Southern have been implemented and a long dreamed-of goal for the Southern Illinois Normal University is being realized.

B. Director of Public Information Service.

The coming of Miss Lorena Drummond to our campus as Director of the University's Information Service and Counselor on Public Relations fills a real need for the centralization and organization of publicity releases, the supervision of alumni and other promotional activities, and the direction of student publications. Miss Drummond has for the past seventeen years been engaged at the University of Texas in publicity and public relations, and served there as editor of their News Service, executive assistant in public relations, and for the past two years she has been Acting Director of Public Relations. In addition, Miss Drummond has served as correspondent for many national newspapers as well as a wide range of business, trade, and professional journals.

You may know that last year Dr. Richard Beyer gave a portion of his time to directing Southern's publicity, an assignment which hitherto had been handled mostly by students. Then with Dr. Beyer's sudden resignation caused by the death of his mother and the necessity of his returning to Pennsylvania,

Southern was left with its publicity unplanned for. Although Miss Louise Bach of the High School, new to her duties, did a better job than could reasonably be expected, her assignment was only temporary, and during the second summer term, there was no publicity whatever. Consequently Miss Drummond's coming in September is most timely and welcomed at Southern. Not only is she proving herself a popular person, but she is recognized as an expert in journalism.

C. Campus Laboratory School Changes

(1) The organization of the Campus Laboratory Schools has been altered somewhat to augment their service and effectiveness. Instead of a single Superintendent, Dr. T. R. Ragsdale devotes the larger part of his time and interest to the improvement of the Allyn Training School as Acting Principal; Mr. Dilla Hall serves separately as Acting Principal of University High School.

(2) A nursery school has been started under the direction of Dr. Sina Mott, Assistant Professor of Pre-School Education, as an addition to our Kindergarten. She is assisted by Mrs. Jean Fligor. The kindergarten has an enrollment of twenty children; the nursery school, fourteen children. Last year the number of pre-school children was twenty-five.

Through the use of paint and carpentry repair the kindergarten cottage is now attractive in appearance. Also a booklet has been prepared in a very personalized manner by Dr. Mott's students under her supervision. This publication is to be distributed among the seniors in the high schools of Southern Illinois. A copy of this publication has been sent to each member of the Board.

D. Agreements with Affiliated Schools

New agreements have been negotiated with the boards of the affiliated schools, Brush School of Carbondale, and Buckles and Buncombe Rural Schools, so that the relationships of the Southern Illinois Normal University may be properly established by contract, and the services of these schools be available to us on a stand-by basis for teacher-training purposes. This has been particularly difficult because of lack of students for practice teaching during the past year, and financial arrangements expected of us.

E. Summer Session Recreation Program

The summer session was broadened by a well-planned recreational program; including for the first term, swimming classes at Crab Orchard Lake. Also four week-end music camps were initiated at Giant City Park with these attractions: (1) recitals by John Jacob Niles, (2) local folk-lore and folk games, (3) orchestra clinic; and (4) choral festival. They pleased not only students but also visitors from a wide territory.

F. Veterans Administration Guidance Center

Services to veterans was extended through the location of a Veterans Administration Guidance Center on May 14, 1945. The University supplies the Center, directed by Mr. W. R. Pinkerton of the United States Veterans Administration, with the full-time of one faculty member and the half-time of another. A third appraiser will be appointed as soon as a person with acceptable qualifications can be located. Lieutenant-Colonel Glenn McGowan, a faculty assistant and graduate student, has, as one of his assignments, the welfare of veterans on the campus of Southern.

G. Graduate Assistantships

The Southern Illinois Normal University has offered for the first time this Fall Term, 1945, graduate assistantships. These are open to graduates of any college and are awarded according to the scholarship of the applicant and to the type of work that interests him. The applicant may receive as much as \$75 per month. Increasing interest is being shown in them.

V. CURRICULUM

A. The Summer Session

The summer session offerings were enriched by two distinguished visiting professor's courses, Dean M. S. Carroll's new courses in Economics and Business Administration, and Vice-President Robert Campbell's course, *The Poet as Artist*.

B. Music and Language Courses

Increased opportunities for lessons in piano, and the beginning of instruction in organ, have been provided through the addition of another member to the music faculty. Also the new necessity for dealing with that country is recognized by offering a beginning course in Russian.

C. Shortages

Some departments are not yet adequately staffed and as a result the course offerings are temporarily curtailed. This situation is due primarily to the policy of keeping open the positions of faculty members engaged in the war effort, and the uncertainty as to which of them will wish to return to Southern.

D. Scholarship Grants by Kellogg Foundation

The Kellogg Foundation has made a grant of \$718.00, to be used by the Southern Illinois Normal University for scholarships to provide in-service training of teachers and others interested in public health education. Dr. Marie Hinrichs, College Physician and Department Head, is completing details of the training program, which will include both a campus health conference for "Egypt", and training in an especially needy community.

E. Extension, fall term, 1945-1946

Southern is offering 18 extension courses: 8 in education; 1 in art; 3 in English; 2 in geography; 1 in music; 1 in health; 1 in philosophy; 1 in economic biology. The extension courses are to be held in the following centers: Anna, Cairo, Carmi, East St Louis, Fairfield, Golconda, Marion, Harrisburg, McLeansboro, Mt. Vernon, Nashville, Pickneyville, Sparta, Waterloo, West Frankfort, Vienna, Alton, Centralia. In the last two centers the courses given are on the graduate level and offered by request and full cooperation.

F. Graduate Work

(1) In the first summer term, 1945, there were fourteen graduate courses: 8 in education; 1 in commerce; 1 in mathematics; 1 in sociology; in the second term, four courses: 2 in education; 1 in English; 1 in mathematics.

(2) This fall, 1945, there are eleven graduate courses: 4 in education; 2 in English; 1 in government; 1 in history; 1 in mathematics; 1 in Spanish; and 1 in Special Research. This is nearly double the courses given in the fall of 1944. Comparing the class registrations of the fall terms the number has increased from 17 to 45.

(3) The graduate courses approved by the Board's Graduate Studies Committee for the fall term, 1945, are as follows:

EDUCATION

Education 426. *Procedures in Individual Guidance*. Four hours.

Education 437 or 537. *Problems in Reading*. Four hours.

Education 515. *Seminar in Advanced Educational Psychology*. Four hours.

Education 545. *Contrasting Philosophies of Education*. Four hours.

Education 561. *Curriculum Adjustment*. Four hours.

BIOLOGICAL SCIENCES

Botany 406. *Fungi*. Five hours.

Zoology 422. *Problems in Histology*. Five hours.

Zoology 500. *Parasitology*. Five hours.

HUMANITIES

English 402. *Chaucer*. Two-four hours.

English 560. *English Drama to 1550*. Four hours.

French 440. *French Literature of the Sixteenth Century*. Two hours.

Spanish 500. *Seminar in Latin American Literature*. Three hours.

MATHEMATICS AND PHYSICAL SCIENCES

Math. 451. *Infinite Series*. Three hours.

Math. 505. *Topics in Modern Mathematics*. Two hours.

Chemistry 401. *Physical Chemistry*. Four hours.

Chemistry 451. *Biological Chemistry*. Four hours.

Physics 405. *Magnetism and Electricity*. Four hours.

SOCIAL SCIENCES

Commerce and Business Administration 475. *Budgeting and System in Business Operations*. Four hours.

Geography 424. *Methods and Problems in Conservation*. Three or four hours.

Government 507. *Seminar in Post-war Problems*. Three hours.

History 411. *Readings in 19th Century American Cultural History*. Three hours.

History 500. *Seminar in Regional History*. Three hours.

VI. BUILDINGS AND GROUNDS

Two major repairs, wiring affecting the heating of the Gymnasium and steam lines affecting three other buildings are urgently needed, and procedures to effect them have been carried out and one contract let to the Petersburg Plumbing and Heating Company, Petersburg, Illinois. We are apprehensive as to the ability of our antiquated heating plant to take care of our buildings this winter.

The Post-war Planning Commission and legislative provisions for the securing of land (including many residences) for Southern's needs give us much satisfaction. There is an acute shortage of space for classroom and other necessary work. Three residences previously secured are in use for classroom teaching and the health service; and several others could be used to great advantage if they could be secured immediately. We are encouraged by the Director's report that an organization is rapidly being effected for securing properties necessary for the erection of new buildings, as well as other properties the need for which may be approved by our Advisory Committee.

Two new faculty members have left after beginning their work, giving as their reason the inability to secure suitable housing. An official residence for the President would have enabled one of them to take over his present rented residence. One or more of a group of four attractive residences, eventually to be surrounded by the University's property, and therefore, properly to be acquired in the University's expansion program, seem to be presently available for purchase, which is recommended.

The campus Committee on Long-Term Planning has been created, and conferences have been held and others arranged with the Department of Architecture and Engineering for preparation of plans for our new buildings.

In order to have more complete facilities, particularly for training war veterans in the College of Vocations and Professions, we have initiated a request for properties of the Illinois Ordnance Plant located a few miles from Carbondale. Having received the powerful assistance of the Director and personal encouragement from representatives of the RFC and the United States War Department, we have hopes of being able to secure part of these properties.

VII. AUXILIARY ENTERPRISES

The statement of profit and loss for the Bookstore, the Cafeteria, and the Residence Hall are given below.

BOOKSTORE

Statement of Profit and Loss July 1, 1944 to June 30, 1945

RECEIPTS:

Sales:		
Supplies	\$4,966.67	
Books	1,468.55	
		\$6,435.22
Transfers to Departments (Non-cash)		1,130.40
Penalties		106.50
Rental fees		8,835.15
Total receipts		\$16,507.27

EXPENDITURES:

Personal Services:		
Regular	\$2,160.00	
Student	866.33	
		\$3,026.33
Printing		579.02
Commodities:		
Stationery, printing and office supplies....	\$1,381.88	
Wearing apparel	1,179.28	
Household, laundry and cleaning supplies....	1.25	
Commodities not otherwise classified.....	6,605.79	
		9,168.20
Total expenditures		\$12,773.55
Excess of receipts over expenditures.....		\$ 3,733.72
Adjustments for Changes in Inventory		
Add: Inventory June 30, 1945 (supplies only).....		58,693.80
		\$62,427.52
Deduct: Inventory July 1, 1944 (supplies only).....		65,069.13
Net Loss		\$2,641.61

CAFETERIA

Statement of Profit and Loss July 1, 1944 to June 30, 1945

RECEIPTS:

Sales—regular	\$30,781.25	
Sales—banquets	1,112.90	
Transfers—(non-cash)	73.69	
Total receipts		\$31,967.84

EXPENDITURES:

Personal Services:		
Regular	\$9,440.40	
Student	5,411.34	
		\$14,851.74
Contractual Services:		
Repair and maintenance of office furniture and equipment	10.90	
Repair and maintenance of motor vehicles	4.35	
Waste removal, cleaning and exterminating services	907.88	
		923.13
Travel		24.25

Commodities:

Stationery, printing and office supplies...	\$ 6.30	
Food supplies	19,274.39	
Wearing apparel	71.28	
Household, laundry and cleaning supplies.	528.57	
Forage, farm and garden supplies.....	3.50	
		19,884.04

Equipment:

Office furniture and equipment.....	35.64	
		*35,718.80

Excess of expenditures over receipts..... \$3,750.96

Adjustments

ADDITIONS:

Bills Holding:

Bills holding, 6/30/45.....	\$3,808.85	
Bills holding, 7/1/44.....	2,291.49	
		1,517.36
		\$5,268.32

DEDUCTIONS:

Inventory:

Inventory, 6/30/45	\$1,924.38	
Inventory, 7/1/44	634.62	
		\$1,289.76

Capital Expenditures:

Equipment:

Office furniture and equipment.....	35.64	
		1,325.40

Net loss \$3,942.92

* Does not include allocation for water, electricity, heat and rent.

RESIDENCE HALL
Statement of Profit and Loss
July 1, 1944 to June 30, 1945

RECEIPTS:

Room and board.....	\$22,714.35	
Extra meals and lodging.....	170.35	
Transfers—(non-cash)	140.00	

Total receipts \$23,024.70

EXPENDITURES:

Personal Services:

Regular	\$4,340.02	
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Contractual Services:

Repair and maintenance of office furniture and equipment.....	\$ 2.05	
Repair and maintenance of motor vehicles	2.96	
Repair and maintenance of machinery and mechanical equipment	140.10	
Repair and maintenance services not otherwise classified	29.89	
Waste removal, cleaning and exterminating services	685.70	
		860.70

Office Expenses:

Subscriptions, information services and Association dues	76.45	
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Commodities:

Stationery, printing and office supplies...	\$ 1.60	
Structural and maintenance materials and fixtures	7.08	
Medical, scientific and laboratory supplies.	75.50	
Food supplies	7,267.27	
Household, laundry and cleaning supplies.	502.62	
Forage, farm and garden supplies.....	2.50	
Commodities not otherwise classified.....	13.74	
		7,870.31

Equipment:

Household equipment and furnishings....	220.60	
Machinery, implements and major tools...	95.00	
Library books, maps, paintings and specimens	3.88	
Equipment not otherwise classified.....	136.00	
		455.48

Total expenditures *13,602.96

Excess of receipts over expenditures..... \$9,421.74

* Does not include allocation of expenditures for water, electricity and heat charged to physical plant.

Adjustments

ADDITIONS:

Inventory:

Inventory, 6/30/45	\$3,965.54
Inventory, 7/1/44	3,365.83

\$599.71

Capital Expenditures:

Equipment:

Household equipment and furnishings.	220.60
Machinery, implements and major tools	95.00
Library books, maps, paintings and specimens	3.88
Equipment not otherwise classified...	136.00

455.48

\$1,055.19

\$10,476.93

DEDUCTIONS:

Bills holding, 6/30/45.....	1,223.61
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Net profit \$9,253.32

VIII. STUDENT LIFE

A. Student Employment

Since a special policy is to encourage student self help, the money allotted for the employment of students during the year has been increased from \$55,000.00 to \$75,800.00. The number of students now employed is 197. To reward ability and experience, beginning September 10, we are inaugurating a classified system of student-employment. Student employees are now classified into: (1) instructional assistance, (2) sub-technical and sub-managerial service, (3) clerical service, and (4) buildings, grounds, and auxiliary enterprise services. The base pay is \$.30 an hour. The range for the various classifications varies from \$.30 to \$.75 an hour. A five cent an hour increase is recommended for each year of successful experience.

B. Revival of Interest in Fraternities

With the return of 83 veterans to the campus and the total enrollment of men passing the three hundred mark, four of the fraternities which were closed for the war period are renewing their activities and are now in the process of reorganization. One strong group is Gamma Iota Alpha, for veterans only. There will also need to be a revival of an Interfraternity Council.

C. Student Housing

Housing of students is becoming increasingly difficult. Fourteen men recently organized a cooperative house, but this of course is only a start in meeting the serious housing problem confronting Southern. Some of the data included in a letter to the Chairman of the Housing Committee of the Board, pictures the situation at Carbondale, as follows:

"The present facilities are:

1. One girls' dormitory, capacity, eighty-one students. This dormitory houses about 12 per cent of the women students. The actual waiting list is 200. There were actually 350 requests for rooms at Anthony Hall. We

lose many women students because Southern cannot provide supervised dormitories.

2. Private homes, three sororities, three women's and one boy's cooperative house. Mrs. Pulliam, Director of Housing, from a recent and careful survey of Carbondale's capacity to house students submits these figures:

- a. The available room capacity for men in Carbondale is 320. The number of men occupying rooms is 300. The enrollment of men is 330.

- b. The available room capacity for women in Carbondale is 622. The number of women occupying room space is 636. The total enrollment of women is 737. (There are a number of men and women commuters.)

- c. The Veterans Administration reports that housing is the greatest problem facing the returned married veterans wishing to make their homes in Carbondale and attend the University."

IX. MISCELLANEOUS

A. Publications

(1) Besides the "Letters to High School Seniors" prepared by the students in Pre-School Education, a second publication is now being distributed by Southern to the high schools in Southern Illinois. The twenty-three page booklet, "Chemistry at Southern", is fully illustrated and will serve to acquaint interested persons with the opportunities for studying chemistry at Carbondale.

(2) In addition to the above, a "Graduate Bulletin", an "Alumni Directory", the "Inauguration Bulletin", and "Samples of Writing by Freshmen Students" are now "in press". Southern will be pleased to send out copies of these publications in the near future.

B. Equalization of Teachers' Loads

During the summer and fall it has been necessary to equalize teaching loads of the members of the faculty, assuring full duty for all without overloading any, thereby conforming to our rating associations' standards. There has also been an effort to equalize committee assignments.

C. Student Publications Council

Student publications at Southern are now operating under a plan evolved gradually and put into working form during the opening of school this fall. It is believed that this council and the formulation of policies therein will be a factor in improving the quality and character of student publications at Southern.

D. Radio Programs Expanded

Effective October 1, 1945, Southern's two radio programs will be broadcast over both WJPF, Herrin, and WEBQ, Harris-

burg. Heretofore, one program has gone over each network, but last week arrangements were concluded with both stations to carry both programs simultaneously, thus doubling our radio outlets. Moreover, for the first time, Southern's athletic events will be broadcast over WJPF.

E. Community and Regional Cooperation and Service

Southern has been serving as host to many and various groups. Some of the conferences, exhibits and meetings held on the campus in recent months have been these:

May 28, 1945—Illinois Welfare Association

June 7—Southern Alumni Association

July 10, 11, 12—Annual Exhibit of Books and School Equipment

July 11—Schoolmen's Conference on School Legislation, Federal and State

July 11—Farmers Field Day

July 18, 19—Annual Conference of Parent Teachers Association

August 1—Peach Inspection School

August 1—Southern Illinois Delegations on Airport Facilities

August 4—U. S. Army Air Forces Surplus Equipment Demonstration

August 7, 8, 9—County Superintendents Conference

August 22—Vocational Agriculture Teachers

August 23—Public School Administrators Conference

October 2—Southern Illinois Schoolmasters' Club

X. SUMMARY

A. The list of graduates for June 8, 1945.

B. The list of graduates for August 3, 1945.

C. The list of graduates for August 31, 1945.

D. The resignation of Dr. William Dallmann effective August 3, 1945.

E. The resignation of Miss Rachel Road effective August 1, 1945.

F. The resignation of Dr. Judson T. Landis effective July 23, 1945.

G. The resignation of Dr. Hal Hall effective July 1, 1945.

H. The resignation of Dr. Wanda Newsum Gum effective July 20, 1945.

I. The resignation of Dr. Richard L. Beyer effective June 8, 1945.

J. The resignation of Mr. Emerson S. VanCleave effective August 31, 1945.

K. The resignation of Mr. Tracy L. Bryant effective September 1, 1945.

L. The resignation of Dr. Sherman B. Barnes effective September 1, 1945.

M. The resignation of Dr. Melvin Segal effective August 31, 1945.

N. The resignation of Lt. Douglas F. Parry effective September 1, 1945.

O. The resignation of Mr. Robert Fries effective September 20, 1945.

P. The resignation of Mr. Lloyd J. Phipps effective September 14, 1945.

Q. The appointment of Dr. Eugene R. Fair as Dean of the College of Education, effective June 11, 1945, at a salary of \$5,500.00 on a 12-month basis.

R. The appointment of Mrs. Dorothea Swan as Assistant Professor of Art effective June, 1945, at a monthly salary of \$273.00.

S. The temporary appointment of Dr. Monroe S. Carroll as Professor and Consultant in the College of Vocations and Professions, at a monthly salary of \$450.00 for the twelve weeks of the summer, 1945.

T. The temporary appointment of Dr. Rothwell Stephens as Professor of Mathematics at a monthly salary of \$360.00 for eight weeks in the summer, 1945.

U. The temporary appointment of Mrs. Lois Hickok Nelson as Faculty Assistant in the office of the President at a monthly salary of \$150.00 for June and July, 1945.

V. The temporary appointment of Mr. Robert Allen as Instructor in History at a monthly salary of \$100.00 to teach half time for eight weeks in the summer, 1945.

W. The temporary appointment of Miss Mary Belle Cravor as Faculty Assistant in the Library at a monthly salary of \$160.00 for the period June 6-August 7, 1945.

X. The temporary appointment of Dr. Robert Campbell as Professor of English and Consultant at a salary of \$325.00 for the second summer session, 1945, of four weeks.

Y. The appointment of Miss Helen Louise Narber as Assistant Professor at a monthly salary of \$210.00 effective September 10, 1945.

Z. The appointment of Miss Anna Klasson Neufeld as Instructor in Foreign Languages at a monthly salary of \$200.00 for three-fourths time work effective September 10, 1945.

AA. The appointment of Dr. Harold E. Briggs as Professor and Chairman of the Department of History at a monthly salary of \$400.00 effective September 10, 1945.

BB. The appointment of Dr. William A. Pitkin as Associate Professor of Social Sciences at a monthly salary of \$365.00 effective September 10, 1945.

CC. The appointment of Miss Lorena Drummond as Director of Publicity and Counselor on Public Relations at a monthly salary of \$325.00 on a 12-month basis effective September 10, 1945.

DD. The appointment of Dr. Lawrence Clark as Associate

Professor of Sociology at a monthly salary of \$350.00 on a 12-month basis effective September 10, 1945.

EE. The appointment of Dr. Laird T. Hites as Associate Professor at a monthly salary of \$340.00 effective September 10, 1945.

FF. The appointment of Miss Mary Jane Hantz as Instructor in Music at a monthly salary of \$262.00 effective September 10, 1945.

GG. The appointment of Mr. Robert Fries as Instructor of Music at a monthly salary of \$260.00 effective September 10, 1945.

HH. The appointment of Mr. John Wharton as Instructor in Music at a monthly salary of \$250.00 to replace Mr. Fries effective September 21, 1945.

II. The appointment of Miss Thelma Lynn as Instructor and Reference Librarian at a monthly salary of \$260.00 effective September 17, 1945.

JJ. The appointment of Mr. Glenn J. McGowan as Faculty Assistant at a monthly salary of \$200.00 effective September 8, 1945.

KK. The appointment of Mrs. Bonnie Lockwood as Faculty Assistant, University High School, at a monthly salary of \$175.00 effective September 10, 1945.

LL. The appointment of Mrs. Lora Bosley as critic at the Buncombe Rural School at a salary of \$190.00 for nine months effective September 10, 1945.

MM. The appointment of Mrs. Anne Placke Hodges as Assistant Critic at the Buncombe Rural School at a monthly salary of \$60.00, effective September 10, 1945.

NN. The appointment of Dr. Henry J. Rehn as Dean of College of Vocations and Professions and Professor at an annual salary of \$6,000.00 on a 12-month basis effective this fall as soon as he can secure his release from his present position.

OO. The appointment of Miss Anna McCann as a Faculty Assistant at a monthly salary of \$200.00 effective September 10, 1945.

PP. The appointment of Miss Irene Liebig as supervisor of off-campus practice in Home Economics in the Dupo Community High School for the last six weeks of fall term and for the remainder of the school year of 1945-46 at a monthly salary of \$25.00.

QQ. The appointment of Mrs. Lucy Rushing Smythe as supervisor of off-campus practice teaching in Home Economics in the Johnston City Township High School for the winter and spring terms, 1945-46, at a monthly salary of \$25.00.

RR. The employment of Dr. T. W. Abbott for an additional four weeks in August, 1945, at the same salary as received in the first eight weeks.

SS. The release of Miss Julia Minnette Barber from duty during the summer of 1945 because of her health.

TT. The employment of Miss Lulu Clark during the summer of 1945 at \$250.00 per month.

UU. The interchanging on the summer session, 1945, payroll of the amounts to be paid Dr. William P. Dallmann for July and August, 1945.

VV. The employment of Mrs. Wanda Gum at her regular salary as Appraiser of the Guidance Center during the period June 10-July 20, 1945.

WW. The employment of Mr. Dilla Hall as Acting Principal of the Campus Laboratory Schools for an additional four weeks in August, 1945, at his regular salary.

XX. The employment of Dr. Jesse W. Harris on a half-time basis for the first eight weeks of summer session instead of four weeks in August, 1945, at his regular salary.

YY. The employment of Miss Annamarie Krause as part-time Director of Anthony Hall for twelve weeks at a salary rate of \$300.00 plus \$30.00 maintenance and as part-time Assistant Professor of Geography during four weeks in August, 1945, at a salary rate of \$280.00.

ZZ. The release of Mrs. Audry Hill Lindsey from duty for eight weeks of the summer session, 1945.

AAA. The employment of Dr. William Neal Phelps as Appraiser at the Veterans' Guidance Center for an additional four weeks in August, 1945, at his regular salary.

BBB. The release of Mr. Lloyd J. Phipps from duty for the first eight weeks of the summer, 1945, and subsequent employment during the four weeks in August, 1945.

CCC. The release of Dr. J. R. Purdy from duty for the first eight weeks of the summer, 1945.

DDD. The payment of Miss Rachel Road's salary for eight weeks' employment in the summer, 1945, during June and July instead of during three months as originally requested and approved.

EEE. The employment of Dr. Melvin J. Segal for four weeks additional in the summer session, 1945.

FFF. The interchanging on the summer session, 1945, payroll of the amounts to be paid Mr. Shelby Shake for July and August.

GGG. The employment of Mrs. Mae T. Smith to teach four-fifths time at her regular salary during the four-week session in August, 1945.

HHH. The release of Miss Helen Starck from her duties in the University High School during the summer, 1945.

III. The release of Dr. Wellington A. Thalman from duties from May 4, 1945 to August, 1945.

JJJ. The payment of salary at his regular rate to Mr. John I. Wright for August, 1945.

KKK. The employment of Miss Charlotte Zimmerschied for an additional four weeks in August, 1945, at her regular salary.

LLL. The payment of \$130.00 per month for September, 1945, to May, 1945, to Mrs. Evelyn Rieke, who is on sabbatical leave.

MMM. The payment of Mrs. Lucy Fligor a monthly salary of \$90.00 for half-time work as Faculty Assistant in the Kindergarten-Nursery effective September 10, 1945.

NNN. The relieving of Mrs. Mabel Howell of her duties as Assistant to the Director at Anthony Hall effective August 1, 1945, and discontinuance of maintenance.

OOO. The appointment of Miss Louise O'Neil as Faculty Assistant in the Health Service for the first six weeks of the fall term, 1945, at a monthly salary of \$175.00.

PPP. The appointment of Miss Jean Stehr as Assistant to the Director of Anthony Hall effective September 1, 1945, and the accompanying adjustment in salary of adding \$30.00 maintenance per month and changing the cash salary from \$250.00 to \$240.00.

QQQ. The granting of a maternity leave to Mrs. Marjorie Stull beginning June 11, 1945, and continuing until some time in the fall of 1945.

RRR. The retirement of Mr. Renzo E. Muckelroy effective September 1, 1945.

SSS. The retirement of Mr. Flemin W. Cox effective September 1, 1945.

TTT. The retirement of Mr. Willis G. Cisne effective September 1, 1945.

UUU. The addition in Dr. T. W. Abbott's duties of those of Director of Placements effective September 1, 1945, and those of the Dean of the College of Liberal Arts and Sciences effective October 1, 1945, the latter at an annual salary of \$5,500.00.

VVV. The assigning of Dr. Ted R. Ragsdale as Acting Principal of the Allyn Training School for the school year, 1945-46.

WWW. The assigning of Dr. Dilla Hall as Acting Principal of the Campus Laboratory Schools for the summer, 1945, and as Acting Principal of the University High School for the school year, 1945-46, at no change in salary.

XXX. The return of Miss Lulu Clark to emeritus status at her former emeritus salary of \$137.77 per month after teaching in the Allyn Training School during the school year 1944-45.

YYY. Miss Helen Baldwin's teaching a few advanced Latin students without pay at her request.

ZZZ. The assignment of Dr. Charles Tenney as Acting Head of the Department of Art effective at the beginning of the summer, 1945, without change in salary.

AAAA. The return of Mrs. Elsie Parrish McNeill to the College of Education conforming to the action of the Board at its meeting in September, 1942.

BBBB. The promotion in rank of Mrs. Mabel Sickman Lane from Faculty Assistant to Instructor effective September

1, 1945, with an accompanying increase in salary from \$200.00 to \$240.00.

CCCC. The promotion in rank of Mrs. Elizabeth Meehan from Faculty Assistant to Instructor effective September 1, 1945, at no change in salary.

DDDD. The employment of Mr. Willis Bowers, Laborer-Maintenance, June 1, 1945, at a monthly salary of \$110.00 to replace Mr. Enoch Betts, and the termination of Mr. Bowers' services on June 13, 1945.

EEEE. The employment of Mr. Noah E. Flowers, August 14, 1945, at a monthly salary of \$120.00 and acceptance of the resignation of Mr. Vern Stearns whom he replaces.

FFFF. The employment of Mr. L. V. Wilson, Laborer-Maintenance, July 16, 1945, at a monthly salary of \$127.00 to replace Mr. Willis Bowers, and Mr. Wilson's subsequent resignation on August 1, 1945.

GGGG. The employment of Mr. Raymond B. Alexander, Laborer-Maintenance, September 5, 1945, at a salary of \$127.00 per month to replace Mr. L. V. Wilson.

HHHH. The appointment of Mr. Jesse Allen, Janitor I, June 11, 1945, at a salary of \$110.00 per month for work in the Residence Hall.

IIII. The temporary employment of Mr. Paul Eaton, Janitor I, August 20, 1945, as janitor and fireman at the cannery at a salary of \$127.00 per month, and Mr. Eaton's resignation after one day of work.

JJJJ. The appointment of Mr. Virgil J. Schwegman as Carpenter at a salary of \$217.50 per month effective September 1, 1945.

KKKK. The change in Mr. Rollie Heiple's salary effective July 1, 1945, from \$184.00 to \$185.00 to comply with the minimum rate of maintenance carpenters.

LLLL. The change in Mr. John W. Thornton's salary from \$155.00 to \$175.00 per month effective July 1, 1945, to conform to the legal requirements of 15% raise.

MMMM. The change in Mr Gus Trobaugh's classification from Janitor II to Storekeeper I as requested by Position Classification Service.

NNNN. The change in Mr. Howard A. Wiggins' classification from Janitor II to Janitor III as requested by Position Classification Service.

OOOO. The change in Francis Bower's salary from \$127.00 to \$130.00 per month, the minimum salary of Cook I.

PPPP. The change in Mrs. Bertha Rentfro's salary from \$127.00 to \$130.00 per month, the minimum salary for Cook I.

QQQQ. The change in Mrs. Lyda Windate's classification from Clerk III to Food Service Supervisor as requested by Position Classification Service.

RRRR. The payment of the following skilled employees at the rates indicated in accordance with the Board's trade agreement:

Charles M. Hagler, Carpenter, 174 hours at \$1.25.....	\$217.50
Carl B. Kinsey, Carpenter, 174 hours at \$1.25.....	217.50
Harry A. Michael, Plumber, 174 hours at \$1.50.....	261.00
Rudolph Weber, Electrician, 174 hours at \$1.65.....	287.10

The change in the classification of Mr. Hagler and Mr. Kinsey from Maintenance Carpenter to Carpenter; the change in Mr. Michael's classification from Maintenance Plumber to Plumber; and the change in Mr. Weber's classification from Maintenance Electrician to Electrician.

SSSS. The resignation of Mrs. Fern Gruber effective August 31, 1945.

TTTT. The retaining of Mr. Lillian R. Coffey until a suitable replacement can be found.

Respectfully submitted,

CHESTER F. LAY, *President.*







